

## **APPENDIX A: TRUSTEES REPORT ON OUR STRATEGY, REVIEW OF ACTIVITIES AND FUTURE DEVELOPMENTS**

# **CONNECTING PEOPLE, GROWING COMMUNITIES**

Our strategic framework guides everything we do.

**Our Vision**      “To create a more prosperous, equitable, active and greener Blackburn with Darwen and Lancashire”.

How?

**Inspiring people & organisations to action:** through volunteering, through donating money or resources to make a positive contribution to the life of the community.

**Connecting people & organisations across all sections of society:** helping to create the social networks across our communities and sectors to instigate positive change.

**Influencing decision makers:** to listen to local residents, charities, community groups and social enterprises, who have a **voice** to shape key decisions about the local community.

**Developing the capabilities of existing organisations:** to have a bigger impact within our communities and helping new businesses, charities and social enterprises to set up in response to local needs.

**Targeting our support:** to the most vulnerable within society and to the more deprived neighbourhoods within our community.

## **Our Values**

**Community Stewardship:** valuing service to the community over self-interest and believing everyone has a responsibility to support positive social change for our community now and in the future.

**Co-operation:** valuing people and organisations collaboratively working together for the benefit of our communities.

**Fairness:** valuing social justice, equality and solidarity, striving to make a more equal society as a way of supporting the social, economic and environmental well-being of everyone within our communities.

**Voluntary Action:** valuing people and organisations giving their time freely to help other people within our communities.

**Willingness to Listen, Learn & Innovate:** valuing trying new ideas and new approaches to tackling some of the deep seated socio-economic and environmental challenges that our communities face

## **Our Mission:**

**“To support individuals, organisations and communities to achieve their full potential”**

## Our Strategic Objectives

- **Support:** helping people to access services and improve their quality of life
- **Action:** empowering people and organisations to achieve inclusive, sustainable growth
- **Resource:** connecting, funding and developing the VCFSE Sector
- **Volunteer:** improving volunteer experiences by developing a quality volunteer eco-system.

# REVIEW OF ACTIVITIES

Before reviewing our activities over the past year using our four building blocks of what we are about – we need to report on our and VCFSE Sector activities that have taken place as a result of the COVID 19 Pandemic, which has impacted on every community across the globe during 2020-2021.

## **COVID 19**

On the 23<sup>rd</sup> March 2020, the Prime Minister announced the 1<sup>st</sup> national lockdown within the UK, which legally came into force on the 26<sup>th</sup> March 2020. From 10<sup>th</sup> May 2020, a plan to lift the lockdown in phases during June was introduced. Local lockdowns began in July 2020 with Leicester being the first area, closely followed by Blackburn with Darwen. In August, the ‘eat out to help out’ initiative was introduced to help the hospitality sector. In September, the situation began to deteriorate again and the Government introduced a three-tier system in October in England and announced another national lockdown, the 4 week circuit breaker, which ran from the 05<sup>th</sup> November until the 2<sup>nd</sup> December 2020. Following a short break over the Christmas period, a third national lockdown was introduced on the 06<sup>th</sup> January 2021 with many of the restrictions continuing until the 12<sup>th</sup> April 2021. Below we describe how the local authority, CVS and the wider VCFSE sector responded to the Pandemic, which has been truly amazing. The response below is only the tip of the iceberg. We know many more charities, community groups, faith groups and social enterprises will have made significant contributions in supporting our communities.

## **BwD Help Hub**

The local authority very quickly set up a local help hub to support those in need. The CVS CEO volunteered alongside the CEO of the Care Network to support Council officers to co-ordinate activity. From 30<sup>th</sup> March 2020 until 26<sup>th</sup> April 2020, the help hub panel meet twice daily during the week and once daily at weekends to allocate requests for support. After that date, the council had developed a more automated system.

### **Campaign to Support the VCFSE Sector**

The CVS response was that the VCFSE Sector needed extra resources quickly to help to respond to the crisis. In March/April 2020, CVS joined the national #everydaycounts campaign to bring resources into the VCFSE Sector to support our response to COVID 19. We wrote to every Lancashire MP and got their support to write to the Chancellor of the Exchequer to ask for support on behalf of the VCFSE Sector. We wish to acknowledge the support of all the local MPs across Lancashire and thank them for their support, which managed to persuade HM Treasury to release a £750million package of support for charities at the national level. It also persuaded the National Lottery and other national grant funders to change their grant programmes to focus on the COVID 19 community response (more detailed in the Resource section).

### **BwD VCFSE Sector Crisis Response Emergency Food Group (known as 'Nourish')**

Whilst waiting for the Government's national response, Community CVS members and other local VCFSE organisations were at the forefront of the Borough's partnership response to the Covid 19 Pandemic. At the end of March 2020, the local authority's Community Support Unit set up the BwD VCFSE Sector Crisis Response Emergency Food Group, which is known as Nourish, to pool resources and ensure an effective and efficient response to charitable food distribution as a full partner in the developing BwD Help Hub. It is important

that we acknowledge and celebrate the considerable support provided by charities, community groups, faith groups and social enterprises within the Borough.

*Here are some of the VCFSE partners that have been involved in delivering hot meals and food parcels during the initial phase of the COVID 19 Pandemic from March 2020 to the end of July 2020.*

**Tauheedal Islamic Girls High School (TIGHS)** have cooked and distributed over **8,000** meals up to the end of July. They have provided meals to ARC project, Children’s services, Nightsafe and asylum seekers and refugees.



Over the summer holidays, working with the Olive Primary School they committed to supplying **100** meals per week for Youth Action as part of the Holiday hunger programme.



During the initial phase, **Westholme School** have made **7,609** hot meals which have been distributed to Newground Together, Age UK Blackburn with Darwen, BwD Carers Service, the Wish centre, Blackburn Youth Zone, THOMAS and Ivy St Community Centre. Again, during the summer holiday period – they continued to support families by providing meals throughout the school holidays in partnership with Spring North.

*Feedback from a family who received food from Blackburn Youth Zone* “I would like to say that they have been brilliant in delivering hot food daily and that it was a life saver. I relied on that hot meal to feed my children being worried of not having enough to feed them

during the day put a lot of pressure on me and I am grateful that they could help me. My young children waited every day anxiously to see what treat they would get as they really enjoyed the delicious food and thank you for referring me to them thanks”

**MTI Community Care** have been providing support to vulnerable, elderly and isolated families in Blackburn and surrounding areas. During the initial phase, they have offered support with providing **2,727** hot meals to the local community and **220** food parcels



**Community and Business Partners CIC (CBP)** at the Energy Zone have distributed **6,000** emergency food parcels to residents within Blackburn with Darwen during the initial phase. “I just want to say again how truly grateful I am for your services. I feel terrible turning up every day but honestly, you are truly a lifesaver for me and my children. Thank you again so much x”. “Thank you so much for the food! 😊 My son and I really appreciate it! “Collected a family food portion yesterday wow I couldn't believe how much stuff there was. It has definitely helped me during this hard time 💜 friendly and welcoming staff. Thank you”



**IMO Charity supported residents by providing 733** food packs and over **700** hot meals during the initial phase.

**Health Living** have delivered a total of **700** parcels with **499** delivered from Big Local and **201** from Local Conversations, In addition to the parcels that have delivered to households, they have distributed short dated stock directly from both locations, via a pub in Livesey and a church in Darwen totalling **600** households.



Feedback from people receiving parcels. One gentleman we delivered to in Higher Croft had not seen anyone in 6 weeks and burst into tears when he met our volunteer at the door. Thank u so so much for my parcel today means so much to me and my family the love of the community coming together to help people out is amazing so thanks again 🇺🇰🇨🇦. Cannot thankyou enough for taking all that food to uncle dave, bless you he was so thrilled, thankyou it will last him quite some time from what he's said x



**Blackburn Foodbank** over the course of the pandemic have switched their operation from face to face to being phone based with home delivery. They fulfilled **1,619** vouchers providing food for **2,416** adults and **1,999** children throughout Blackburn and Darwen. With the help and support of Blackburn Rovers Community Trust and minibuses supplied by Blackburn Youth Zone and St Augustine's **39,735** meals to Foodbank customers in the

School, they successfully reached the Community.



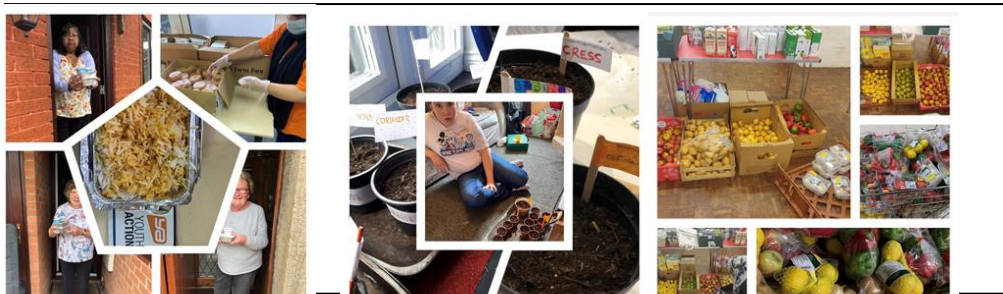
**Blackburn Youth Zone** worked collaboratively and supported the distribution of **10,120** meals to members of the community in need during the initial phase of the COVID-19 crisis. Through the initial phase of the crisis they have run 2 large campaigns - 'Zone to Home' and 'The Big Iftar' each of these provided **500** families with the ingredients and recipes to allow them to have fun together through cooking a meal.

Rebeca Ramsay, Our Community, Our Future programme manager said *"It was wonderful to see so many people sharing a meal together in this new way. The current lockdown is a difficult time for so many people, but we've shown that as a community we can still come together, and support one another"*

**Benefit Mankind** Volunteers have been supporting the elderly who may be self-isolating



across Lancashire in partnership with Buncer Lane Pharmacy, Blackburn to deliver **over 200** food packs daily across the county. An emergency hotline was setup where anyone requesting a food parcel could have it delivered to their home.



**Youth Action** supported residents by providing **2,115** food packs, **865** hot meals to residents, and **60 home growing kits** so that families can grow their own food.

**Summary:** Collectively the BwD VCFSE Sector Crisis Response Emergency Food Group have collectively delivered over **36,600** hot meals and **25,800** food parcels to people in need within Blackburn with Darwen during the initial phase of the COVID 19 Pandemic from March 2020 until the end of July 2020. In addition to this, many community organisations provided more localised support, such as the volunteer managed community centres, SEBS, Darwen Food Larder and many more.

### **Tackling Social Isolation and Offering Mutual Support**

Throughout 2020-2021, lots of residents needed reassurance due to the isolating effect of COVID 19 Pandemic. A few examples of how charities responded include:

- Age UK Blackburn with Darwen launched a COVID 19 Well-Being Service providing practical, emotional and social support to 1382 older people during the year. This included over 800 new referrals from the BwD Help Hub. The service was delivered remotely by staff and volunteers.
- BwD Carers Service quickly moved their support on-line. They distributed activity kits and pamper kits and put a wide range of social activities on-line on MS Teams and Zoom, including arts and craft sessions, coffee mornings, quiz nights, creative writing workshops, food workshops, musicals, make up parties. You name it - I think the Carers Service did it! The number of carers and their families that they supported runs into the thousands.
- Care Network also moved their support to a remote offer. The Care Network Hub was closed throughout the period, but the staff team did welfare calls and e-mails to 2500 of their most vulnerable customers. They also supported 542 households, who were new to Care Network, who had been referred for support from the BwD Help Hub.
- Community CVS having closed their doors from March to June decided that there was a real need for a face to face point of support for members of our community that struggled to access support on-line/remotely. We ensured our buildings were COVID 19 compliant and started to deliver digital drop ins on Tuesdays and Thursdays to help people get on-line. We opened the Community Hub in the evenings and weekends to allow 5 mutual aid groups (AA, CA, NA, etc.) to meet face to face whilst adhering to the strict COVID 19 guidelines. We also provided 1-2-1 support on an appointment basis to 104 BwD residents helping them with practical support and employment support.

## **National VCS Emergencies Partnership**

Linking national efforts with the local responses described above.

In April 2020, Community CVS was invited to on-line meetings to discuss how the national VCS Emergencies Partnership could best work alongside Local Infrastructure Organisations across England to support local community responses to the Covid 19 pandemic. The national VCS Emergencies Partnership had been set up in 2017 in response to the Grenfell Disaster. The national VCS Emergencies Partnership is co-chaired by the British Red Cross and NAVCA and also contains as members such as Business in the Community, Community Foundations UK, Fareshare, Muslim Aid, the National Emergencies Trust, NCVO, Re:Act, the Salvation Army, St John's Ambulance, Victims Support and Volunteering Matters.



The CEO of Community CVS, alongside the CEO of Lancashire BME Network volunteered to act as the Lancashire Local Liaison Officers with a brief to liaise between the 8 local infrastructure bodies and the national support structures and identify any unmet needs at the local level where national support could help to fill. Over the year, we attended weekly or fortnightly meetings of the North Multi-Agency Cell sharing information and co-ordinating efforts across the VCS Sector.

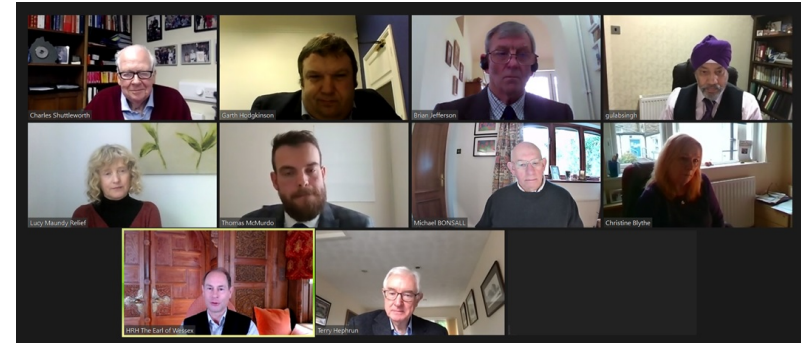
## **Community Swabbing and the Community Test Programme**

In August 2020, the 3 CVSs in Pennine Lancashire began working with the Richmond Medical Practice to recruit and train volunteers to become paid sessional workers to help with Community Swabbing and the Community Test Programme. Within a week of being

asked, we mobilised over 100 people to express an interest in being trained for the roles. Following the training sessions, Community CVS has employed 17 sessional community swabbers from September 2020 until March 2021.

### Royal Visit

On the 20<sup>th</sup> November 2020, Community CVS, alongside other charities from across Lancashire, was asked to participate in an on-line Royal Visit with HRH Duke of Wessex to explain the fantastic work that the voluntary, community, faith and social enterprise sector is doing in response to the COVID 19 Pandemic across Lancashire. He was definitely appreciative of the work going on in Lancashire as part of the COVID community response.



### Lancashire COVID 19 Community Support Fund

#### SEBS Case Study

South East Blackburn Community Food Club was set up in 2017 to help families access affordable food. When COVID struck, SEBS approached CVS for help to respond to the crisis and access PPE equipment, storage containers and to buy a van so that they can distribute more food over a larger area.

We ensured they had all the information and policies in place that a funder would require and helped them to apply for funding to Lancashire COVID 19 Community Support Fund, to buy a van.

Community CVS promoted and supported local VCFSE groups to tap into the Lancashire COVID 19 Community Support Fund, which was managed by the Community Foundation for Lancashire, who were fantastic in how they set up the fund so quickly and made it easy to access.



For the period – 22<sup>nd</sup> March 20 to 01<sup>st</sup> Feb 21, Blackburn with Darwen VCFSE organisations accessed £267,817 to support 54 projects benefiting 59,753 people. The BwD VCFSE Sector supported more people than anywhere else in Lancashire. We are thankful for the support of the Community Foundation for Lancashire and its donors and funders.

**Support:** helping people to access services and improve their quality of life

## **Digital Drop Ins and Digital Inclusion**

CVS is part of the UK On-Line Centres Network, which is supported by the Good Things Foundation. During the year, we operated digital drop ins in Blackburn on Tuesdays and Thursdays and a drop in at Clitheroe on Fridays. Due to COVID 19, people had to book a slot in advance and there were only six people who could access support at any one time. We provided the following:-

- **Initial Help and Support**

Helping anyone who is struggling to access public services on-line - accessing benefits, searching for jobs, whatever they need on-line support.

- **Future Digital Inclusion**

Providing support over a 4 week period to complete 4 of the following 8 units:

- o Week 1: Using the Internet; On-Line safety.
- o Week 2: Using E-mail; Using On-Line Forms.
- o Week 3: Using Facebook; Using Search Engines.
- o Week 4: Creating Documents; On-Line Shopping.

145 people registered against a target of 100 (145% of target)

58 people completed 4 units of the basic skills course; 28 people progressed onto the next stage.

- **Make it Click**

More advanced support to access on-line free courses via the Learn My Way learning platform in topics such as spreadsheets, using Google calendar, etc. During the year,

- o 115 people started an on-line course with our support
- o 110 people completed 3 units (against a target of 187 – 58%)

## **Health engagement: Lancashire Bowel Cancer Screening Programme**

We are commissioned by the NHS to help them to engage with those sections of the community that they find ‘hard to reach’ and help them to make informed choices about whether they want to access the bowel cancer screening programme. Bowel Cancer remains the fourth most common cancer in the UK and the 2<sup>nd</sup> leading cause of cancer deaths. The NHS offers screening to all adults between the ages of 60 and 75. Regular screening can reduce the risk of dying from bowel cancer by 16%. 53% of people, who are diagnosed with bowel cancer survive bowel cancer for 10 years or more. The earlier the diagnosis the more likely you are to survive and for longer.

Our approach is to hold a Call for a Kit Clinic in the local GP surgery within deprived communities where there is a low up take of the bowel screening programme. We will ring patients directly and arrange an appointment to see one of our staff at the surgery or do a telephone consultation. During COVID 19, we have had to pause our activity so as not to create additional pressures on the NHS system.

In 2019 the ODR approved and set up data sharing contracts between the Public Health England, University College London (UCL), HUB and the Lancashire BCSP. Our team have worked with the Hub data analyst and UCL Dr Christian Von Wagner Senior Lecturer in Behavioural Research in Early Diagnosis of Cancer and Dr Sandro Stoffel Research

Associate providing them with the BCSP outcome data for the October 2017 to March 2020 period. **Key points to note are as follows:**

- 10,231 non-responders were engaged with from Oct 2017 - March 2020
- 7371 non-responders were sent a BCSP kit (72% of the people we have talked to)
- 3461 kits were completed (47% of people who received a kit)
- 84 individuals had abnormal results
- 45 adenomas detected
- <5 actual bowel cancers detected

The UCL team are now analysing the data, which is the largest project of this kind anywhere in the country. Nowhere has undertaken a similar volume of face to face and telephone engagement. We await the final evaluation in eager anticipation.

Whilst it is frustrating not to be out there, doing call for a kit clinics, the team have been very active correcting data for the above evaluation, developing recovery and equality plans, undertaking staff development, reviewing training materials for Bowel Cancer awareness sessions, engaging with partners.

## **SENDIASS: Supporting families with education, health & care**

The Special Educational Needs and Disability Information, Advice and Support Service [SENDIASS] provides free, accurate and impartial information and support to children and young people between the ages of 0-25 and their parents to enable them to make informed decisions about special educational needs provision across the education, health and social care system.

During the year, we moved our support on-line and with telephone support. Over the year we have supported over 200 families. It has been an extremely difficult year for these families with the education, health and social care system all being adversely affected by the COVID 19 Pandemic. With the COVID restrictions in place, access to schools, health and social care has become more difficult and our role has largely concentrated on supporting families to navigate the system and get whatever support has been available during these difficult times.

Towards the end of the year, the local authority has increased our commission in recognition of the valuable work we do and has also asked us to develop a Friends of the Local Offer Group where volunteers can help to communicate what is on offer to families with children and young people with special educational needs and/or disabilities.

## **POPULATION HEALTH MANAGEMENT**

Towards the end of the year, Community CVS worked alongside Blackburn with Darwen Borough Council, the Clinical Commissioning Group and the Primary Care Networks to distribute £70,000 in grants to the following organisations: Age UK Blackburn with Darwen / One Voice; Blackburn Community Foundation / Lancashire Wildlife Trust; Blackburn with Darwen Community Business; Blackburn Youth Zone; Care Network; Jubilee Tower Credit Union; and, Neighbourhood Community Action.

The organisations are delivering activity to contribute to the COVID 19 community response, but also to tackle health inequalities and the wider determinants of health.

In addition, the Blackburn with Darwen Community Fund refocused its grant programme on tackling health inequalities and supporting the wider determinants of health. The March 2021 grant round supported the following organisations:

- St Georges Mill Hill Scouts
- Ivy Street Community Centre
- In Di Go Dedicated Care and Support CIC
- VOICE
- Newrad Fisheries
- Corporation Park Supporters Group
- We are Blackburn
- Blackburn Goalball Club
- Blackburn with Darwen Sea Cadets

Collectively these endeavours are being described as the Health Equity Task Force. A report will be produced in March 2022 on the progress being made on the VCFSE approach.

## Action: empowering people and organisations to achieve inclusive, sustainable growth

### Business Advice and Enterprise Support

2020-2021 is the first year, where Community CVS has started to provide business support to residents across Lancashire. With the demise of Bootstrap Enterprise, there was a gap in provision, which CVS was well placed to fill. We secured a sub contract with Winning Pitch to deliver the Boost Flying Start Programme across Lancashire. During the year, Community CVS

- Provided 12 hours business advice to 53 potential entrepreneurs to develop their business idea and be enterprise ready
- Provided 12 hours business advice to 2 new business start ups - which have started trading.

Towards the end of the year, Community CVS was to work alongside the Affilius Group and SELNET, on a project, which is set to start in the first quarter 2021-

The project as a whole will support over 200 new or businesses over the next two years to grow. The businesses can be within the private sector or charities / social enterprises.



chosen  
DRIVE  
2022.

existing

Anybody wanting some advice or support from qualified business advisors should get in touch with Lynn Trickett at Community CVS. We can help with business planning,

registering your business or charity with Companies House or the Charity Commission, marketing, workforce development and lots more.

## Employment Support: Action for Jobs

In August 2020, our Strengthening Communities to Health and Employment grant application was by the Department for Work and Pensions [we have shortened the title to Action for Jobs]. The project is support those furthest away from the labour market living in Blackpool, Preston, Blackburn with Darwen, Hyndburn or Pendle, who are in the most deprived local authority areas in the country. The project is funded by the European Union’s European Social Fund and will run from July 2020 until September 2023.



## European Union

European Social Fund

Passport approved

to and Burnley,

The project is worth £1,280,735 in grant. We are to support 792 people who are unemployed or economically inactive, 161 of whom are to be aged 50+, 316 from a BAME community and 492 are to be disabled or have a health condition.

We plan to help 184 people into work or job search upon leaving and 163 into education or training upon leaving so 347 participants or 44% of participants should achieve a positive outcome.

During 2020-2021, we have

- Recruited 143 unemployed or economically inactive residents (26 of whom are aged 50+, 55 are from BAME backgrounds and 52 are disabled)
- Supported 12 participants to move into work or self-employment and 6 to move into education or training upon leaving.

We are working collaboratively with Burnley, Pendle and Rossendale CVS, Hyndburn and Ribble Valley CVS and the Volunteer Centre Blackpool, Wyre and Fylde to deliver this project.

## **Resource: connecting, funding and developing the VCFSE Sector**

### **Connecting**

In terms of communicating with the VCFSE Sector, during the 2020-2021 year we delivered the following electronic communications:

a) E Bulletins

- a. 65 bulletins (a minimum of 1 per week with additional special e-bulletins) - more than 30% click a link and more than 10% open - which are both higher than industry standards

b) Twitter

- a. 99 tweets
- b. 33,694 impressions
- c. 2269 profile visits
- d. 195 mentions
- e. 78 new followers in the year
- f. Current followers 2131

c) Facebook

- a. Posts 138
- b. Reach 19,179
- c. Reactions 731
- d. Likes increase from 243 to 260
- e. Followers increase from 290 to 346

d) Website

- a. 15840 visitors

b. 28,930 page views

On our website we posted information and links to help VCFSE organisations and volunteer-involving organisations to adapt to life with COVID 19 Pandemic.

The CVS Network meetings were moved to on-line meetings. We worked to support the local authority and VCFSE organisations using networks and groups that had been established by others such as the local authority supported Nourish Group, the Age UK Blackburn with Darwen supported Digital Inclusion Network.

In terms of health, the Pennine Lancashire VCFSE Leadership Group and the Lancashire and South Cumbria VCFSE Alliance and being an advocate for the VCFSE Sector on the Pennine Lancashire Leaders Forum. In terms of wider economic and skills activities – Lancashire Skills Hub’s Skills Forum and Employers Forum and the Boost Lancashire network.

In general terms, LACVS. We also worked with Voluntary Sector North West and Lancashire leaders to start the Lancashire LOCAL engagement to start the process of identifying priorities across Lancashire.

## Funding

As mentioned earlier, many of the national funding bodies set up programmes to respond to the COVID 19 Pandemic after the #every day counts national campaign that was led by NCVO, NAVCA and others and supported locally by Community CVS alongside local infrastructure bodies across the country.

Throughout the year, Community CVS has promoted the funding portal (176 additional users were registered during the year) and funding opportunities as they have emerged through our weekly e-bulletin. We have provided assistance to any individual VCFSE organisation when requested to do so. However, it has been a team effort right across the VCFSE Sector that has enabled the sector to bring in over £5,583,921 in grants to support over 237 projects. These are the grants we know about - but there will be many more that we do not know about. The value of having an active VCFSE Sector to our local community cannot be underestimated. The difference the VCFSE Sector has made has been phenomenal. The CVS trustees would like to thank each and every CVS member for their contributions during the past year.

<b>Funder</b>	<b>Number of</b>	<b>Amount</b>
Barrow Cadbury Trust	3	51,150
BBC Children in Need	14	468,28
BwD Community Fund managed by Community CVS	15	11,17
Comic Relief	1	288,00
Community Foundation for Lancashire COVID 19 Support	54	267,71
Cooperative Foundation	1	9,98
DCMS	46	1,342,76
DEFRA	1	30,00
DWP - ESF	1	1,280,73
MHCLG	1	84,03
Lloyds Bank Foundation	1	33,00
National Churches Trust	1	4,50
National Lottery Community Fund	25	458,54
NHS Population Health Management Grants	7	70,00
Sport England	52	766,30
The Clothworkers Foundation	3	35,98

The Henry Smith Charity	1	188,00
The Trussell Trust	2	68,75
WEA - Lancashire ESF Community Grants	7	122,99
Woodward Charitable Trust	1	2,00
<b>Total</b>	<b>237</b>	<b>5,583,92</b>

## CVS Training Centre

Just before the start of the year, CVS recruited a & Training Manager (February) and acquired 35 Road (March) with the intention of creating a Training that over time, would deliver training



Business  
Railway  
Centre

focused

- To improve service delivery, especially on equality, diversity and inclusion
- To improve the skills of anyone economically inactive or unemployed, or wanting to refocus their careers to set up in business or seek a career within the VCFSE sector
- To improve the skills and capabilities of the VCFSE Sector Workforce and the wider workforce that improves people's health and well-being
- To improve the skills of people managing volunteers, capabilities of volunteer-involving organisations and the skills of volunteers themselves

In March 2020, we submitted a £2.1million funding application to the Department for Work and Pensions



**European Union**  
European  
Social Fund

to Upskill the Health and Social Care Workforce Across Lancashire. Throughout the year, we periodically providing additional information to support the application whilst it was being appraised. The project was finally approved in April 2021. The project is to upskill Small to Medium Sized Enterprises in the VCFSE or private sectors who contribute towards improved health and well-being in its widest sense (i.e. the wider or social determinants of health). The upskilling is to prepare the organisations for the potential growth within the health economy. All organisations supported will undertake an organizational diagnostic to understand the business needs and priorities. From the diagnostic we will work with the management team to develop a training plan and then deliver training that meets the priorities of the organization. Through the project we aim to train 2330 employed people with 260 gaining basic skills, 590 employed people gaining units of qualifications at level 2 or below and 285 employed people gaining units of qualifications at level 3 or above. In addition, to this we will assist 405 females in the workplace to improve their labour market status.

**Volunteer:** improving volunteer experiences by developing a quality volunteer eco-system.

## Volunteer Centre

CVS runs the local Volunteer Centre, which is part of the national network of volunteer centres, which are quality accredited by NCVO. During the year, we continued to deliver the five core functions of a Volunteer Centre:-

- Strategic Development
- Good Practice Development
- Developing Volunteering Opportunities
- Voice of Volunteering
- Brokerage



## Community Volunteer Awards

The Community Volunteer Awards was originally planned for the 3<sup>rd</sup> June 2020. Given the situation with the COVID 19 Pandemic, we had to delay the awards ceremony and it was eventually held on 03<sup>rd</sup> November 2021. It was our best yet, we received 416 nominations and the awards panel had a very difficult time making decisions. A fuller report will be included in next year's trustees report, but we would like to thank all our sponsors, who



maintained their support until we could hold the event and celebrate the volunteer efforts of everyone within Blackburn with Darwen.

## **Fast 4wd**

Fast 4wd is a CVS project that we have been delivering since 2010 to help people in treatment or recovery from alcohol or substance misuse to play an active role within their community as part of their recovery journey. We recruit, train and support residents, including those with lived experience, to volunteer as recovery support



volunteers to help people in recovery. Recovery Support Volunteers volunteer across a wide range of organisations to support people in recovery. We also support people in recovery to access volunteer opportunities anywhere in our communities in roles that can utilise their skills, talents and experience.

During the year

- 136 volunteers participated on the project (54 existing and 82 new volunteers): 24% from the BAME communities; 58% female;
- The team delivered 55 on-line group sessions
- Recovery Support Volunteers delivered 1506 1-2-1 sessions to people they were supporting through their recovery
- 1198 people from the recovery community have been supported to access Food Parcels during the COVID 19 Pandemic.

## **Strengthening Communities Volunteering in Lancashire**

During the first quarter, the SCVL project, which ended on the 31<sup>st</sup> March 2020 was externally evaluated by RSM UK Consulting LLP. The project supported

- o 711 participants [164 were aged 50+; 227 were from a BAME background; 368 had a disability or health condition]
- o 123 moved into education or training and 111 got a job or moved into job search
- o 33% achieved positive outcomes
- o For every £1 spend the project achieved £1.89 in social value.

The consultants concluded:

“Collectively, the project’s success in improving the lives of people with mental health, offending behaviours or in recovery from substance misuse, who represented over 60% of the participants, has been significant. As highlighted within the report, the project demonstrates the value of investing in positive asset-based approaches which lead to better positive outcomes for the individuals concerned, but also saves the health and social care system and the criminal justice system money.

There is a need for commissioners within the health and social care and criminal justice systems to make substantial investment in asset-based prevention and early intervention services on ‘invest to save’ principles. As this project has demonstrated, investing in asset-based approaches will save the whole system money and ‘free up resource’ for further investment in prevention and early intervention. Commissioning the need to re-orientate where investment goes to create better outcomes for those populations and for the system

and needs to engage with those populations to co-create the re-orientation of investment” (page 18).

# FUTURE DEVELOPMENTS

During the 2021-2022 period and over the next few years we will focus on:-

**Support:** helping people to access services and improve their quality of life

CVS needs to focus our attention on population groups that have been adversely impacted by COVID 19 and support them to get access to the services they need.

## **Bowel Cancer Screening Programme**

- Engaging GP practices and starting the Call for a Kit Clinics as soon as the NHS gives the 'green light';
- Incorporating any learning from the University College London evaluation once published;
- Adapting to changing needs identified following the impact of COVID 19.

## **Changing Futures**

- Supporting the Changing Futures Programme, which looks to transform provision to support adults experiencing multiple disadvantage (e.g. homelessness, contact with the criminal justice system, alcohol or substance misuse, mental health, domestic abuse) and be a link between the public sector and the VCFSE Sector and community assets.

- Preparing for changes to the Fast 4wd project to integrate with the Changing Futures Programme, but also any changes that are introduced as a result of the retendering exercise.

### **Digital Drop Ins and Digital Inclusion**

- Expanding our digital drop ins in Blackburn to every day of the week and developing our provision in Clitheroe so that people experiencing barriers to accessing public services (created by the digital by default approach) can get the support they need.

### **Equality, Diversity and Inclusion**

The COVID 19 Pandemic has shone a spotlight on the inequalities which exist within our communities and across the nation. CVS needs to

- work alongside equality focused organisations to engage, understand and research what impact COVID 19 has had for different parts of our community and what we need to do to support those sections of our population.
- develop our training provision to upskill staff across the public and VCFSE Sectors in equality, diversity and inclusion so that they are equipped to ensure that everyone has access to their services and can be supported to improve their quality of life.

### **Education, Health and Social Care**

- to develop partnerships and projects so the VCFSE Sector can capitalise on any opportunities that are presented from the transformation and changes that are occurring within the integrated health and social care system
- lobby for change as part of the Health Equity Commission and advocate for and enable marginalised groups within the education, health and social care system to get their voices heard.

## **Action: empowering people and organisations to achieve inclusive, sustainable growth**

The economic consequences of the COVID 19 Pandemic are likely to impact on the lives of many people for a very long time.

### **Enterprise, Employment and Skills**

- to develop our links to support more potential entrepreneurs to become 'enterprise ready',
- to help more businesses to start up, especially those located in deprived neighbourhoods,
- to support the set up and growth of charities and social enterprises
- to deliver the ESF Strengthening Communities Passport to Health and Employment (known as 'Action for Jobs') to help those furthest away from the labour market to move towards and into work

- to strengthen our working relationships with partners across all areas of economic development, welfare to work, and education and training

### **Equality, Diversity and Inclusion**

- to collaborate with equality focused organisations and community anchor organisations within our deprived neighbourhoods to engage with, research and better understanding the economic challenges they face
- to undertake a feasibility study into establishing an equality focused employment agency that will support those furthest away from the labour market to access employment opportunities.
- to collaborate with partners to develop clear pathways for supporting those furthest away from the labour market to progress in terms of economic inclusion and gaining meaningful work. 33% of Blackburn with Darwen's working age population is currently not in work.

### **Community Wealth Building**

- To develop a community wealth building strategy for the VCFSE Sector and the Borough, which will focus on creating and retaining wealth and supporting the inclusive and sustainable growth of our communities.



- To advocate for community wealth building at the Pennine Lancashire and Lancashire levels with the Lancashire Local Economic Partnership and the Lancashire and South Cumbria Integrated Care System
- To work with partners across the public, VCFSE and commercial economies to develop the building blocks to an effective community wealth building strategy, developing partnerships and projects to take forward this important work.

### **Sustainable Development**

- To collaborate with environmental charities, social enterprises and public sector and private sector partners to make progress on the 'green' agenda within Blackburn with Darwen and across Lancashire exploring what we can do together to support food growing, development of open green space and green infrastructure, water conservation, energy conservation, recycling and waste minimization.
- To develop partnerships and projects to take forward this work.

### **Resource: connecting, funding and developing the VCFSE Sector**

COVID 19 is likely to have a lasting impact on the VCFSE Sector. Organisations are already changing and adapting from what they have learnt through COVID. It has reawakened many to their social missions and purpose in life. The role of technology and the challenges posed by technology on how to support those who are digitally excluded are being grappled with. Economically, within the VCFSE Sector there are gaps emerging between those organisations, who are at the forefront of the response and the recovery - who have

accessed commissions, grants, donations, etc. to rightfully make a huge difference to the people they serve and those organisations, who have had to sustain long periods without income or activity because of COVID rules and being responsible organisations for not wanting to support or encourage transmission within the local population. Environmentally, the VCFSE sector is becoming more aware of our responsibilities to take sustainable development seriously and become an advocate for change. Politically, the Government's policy agenda is constantly changing and the VCFSE Sector needs to be well positioned to seize on any opportunities as they arise.

So how does this influence what CVS will do in being the main community infrastructure body who supports the VCFSE Sector locally over the next few years:

### **Connecting Across Multiple Layers**

It is important to emphasis and understand the multi-layered approach that we will need to develop to adapt to the increasingly complex world we operate within. CVS and the VCFSE Sector will need to be able to appropriate at the following levels:

- the grassroots neighbourhood level,
- the Borough level,
- the Pennine Lancashire level,
- the Lancashire or Lancashire and South Cumbria level,
- the North West and North of England level; and and,
- the national levels.

We need to develop strong partnerships both within the VCFSE Sector and across the sectors so we can work with both public and commercial sector partners at those levels.

Internally within the VCFSE Sector we need to create the space for the VCFSE Sector to learn and grow together. We need to engage with, research and build our collective understanding of the VCFSE Sector and its offer. We also need to build our relationships with each other. We are open to suggestions from our membership on how best to do this.

We will explore ways to:

- develop the CVS Network
- pilot setting up a Chief Executive's Network; networks for other
- develop a digital platform that can support and digitally connect the VCSFE Sector
- develop closer collaborations and partnership working

We have always had close relationships with our public sector partners, which we need to retain and develop, but we also need to consider how we build strong partnerships with commercial partners.

### **Funding and Income Generation**

- To improve the quality of business advice available to the VCFSE Sector to better understand the 4 main income sources for charities and social enterprises
  - o Commissioning - securing contracts as a prime or sub contractor
  - o Grant funding - through applying to charitable trusts, lottery distributors, public sector bodies
  - o Traded income - by selling products or services in the open market
  - o Voluntary Income - through donations, fundraising, member subscriptions
- To improving the information and support we can provide to VCFSE Sector for them to be aware of grant funding opportunities

- To explore how we can best support and skill the VCFSE Sector to maximum income opportunities (via funding workshops, funding fayres, facilitating collaborations and partnerships, helping organisations to be ready for commissioning, exploring enterprise or fundraising, etc.)

## Developing and Skilling

- **Community & VCFSE Developments**

Where there are identified needs within the Borough and clear gaps in what the VCFSE Sector offers (and no existing provision), we will work with our public sector colleagues to develop new charities or social enterprises to fill those gaps.

- **Project and Partnership Development**

To support the VCFSE Sector to develop collaborative projects and to submit collaborative solutions for tender opportunities, grant funding opportunities, project ideas to meet needs identified in the joint strategic needs assessment and to support the strategic objectives within the Borough.

- **Training Centre and Workforce Development**

To deliver the Upskilling the Health and Social Care Workforce Across Lancashire as the 1<sup>st</sup> project major project of the Training Centre. Longer term to work with public and VCFSE Sector to create appropriate career pathways for particular vocational areas.

**Our goal is to support the sustainable growth of the VCFSE Sector to complement what is being offered in the public and commercial sectors and provide a resilient plural economy that meets the changing needs of our local population and communities.**

## **Volunteer:** improving volunteer experiences by developing a quality volunteer eco-system.

To re-imagine our Volunteer Centre and what it should focus on to help volunteers and volunteer-involving organisations in Blackburn with Darwen and across Lancashire in a post COVID changing world. The key components of a re-imagined Volunteer Centre will explore what we need to do to

- be an **advocate for Volunteering:** promoting the value of volunteering, undertaking community research to better understand volunteering and developing more strategic approaches and securing investment to create a quality volunteer eco-system across the public, commercial and social sectors to encourage more residents to get involved in community life.
- **create and develop targeted approaches** to provide additional support to help segments of the population who volunteer less than others, experiencing barriers and finding it difficult to volunteer. We will build on our past experiences (Fast 4wd, Inclusive Volunteering, Millennium Volunteers, Volunteering on Prescription, Welcome Project, etc.) but need to understand where there are gaps within our volunteer eco-system where a targeted approach is needed and where additional support may be required to enable people to access volunteering opportunities in an inclusive way. We will explore opportunities within arts and culture, digital, environment, recreation and sport, health and social welfare, community, social and economic development.
- **focus on Community Development:** to support the local authority, NHS and VCFSE partners to develop community led responses whether it is focused on geographical

neighbourhoods or communities of interest where peer support and mutual aid and having a shared lived experience or mutual interest is of vital importance.

- **develop the Community Fund and other grant programmes:** to invest in grassroots community action and developing our community assets where residents and volunteer run community organisations are instrumental in delivering activities and much needed community provision.
- **Community Volunteer Awards:** to work alongside sponsors and key stakeholders to develop and grow the annual Community Volunteer Awards with the aim of recognising, celebrating and raising the profile of volunteering across our communities within Blackburn with Darwen.
- **Digitally Enabled Solutions:** to explore ways of using technology more to enable everyone to find out about volunteering and volunteer involving organisations and for those organisations' to support their volunteers.
- **Skills for Volunteering:** to develop a non-accredited and accredited curriculum that meets the needs of volunteers and volunteer involving organisations and complements what is already available through adult learning, FE Colleges and other training providers.

Our long-term aspiration is to be the go to partner to understand best practice in terms of volunteering. An organization that researches the needs of volunteers and volunteer-involving organisations. Can advise on the best ways to recruit, train and retain volunteers. Can provide training for volunteers and volunteer managers both non-accredited and



accredited. An organisation that invests in communities and community development and can help volunteer run organisations with governance, with funding, with marketing and communications, with managing volunteers. A one stop shop for help and support.

## **A BIG Thank you to everyone who supports us**

We would like to thank our commissioners, grant funders, sponsors, public sector, VCFSE Sector and Private Sector partners, including:-

- Abbey Catering Equipment Hire Ltd
- Affilius Group
- Age UK Blackburn with Darwen
- Al Imdaad Foundation
- BBC Radio Lancashire
- Big Local Trust
- Blackburn and Darwen Junior Brass Band
- Blackburn College
- Blackburn Foodbank
- Blackburn Rovers Community Trust
- Blackburn with Darwen Borough Council
- Blackburn with Darwen Carers Service
- Blackburn with Darwen Hive Network
- Blackburn with Darwen Interfaith Forum
- Blackburn Youth Zone
- Brian Mercer Trust
- Burnley, Pendle and Rossendale CVS
- Care Station Northwest
- CGL Inspire
- Department for Work and Pensions (European Union)
- Eric Wright Charitable Trust

- Good Things Foundation
- Healthwatch Blackburn with Darwen
- Herbert Parkinsons (part of the John Lewis Partnership)
- Hyndburn and Ribble Valley CVS
- Lancashire Association of CVSs
- Lancashire BME Network
- Lancashire Police and Crime Commissioner
- Lancaster District CVS
- McDonalds
- Morrisons PLC
- National Children's Bureau / Council for Disabled Children / Department for Education
- NAVCA and the VCS Emergencies Partnership
- NHS - Blackburn with Darwen NHS Clinical Commissioning Group / East Lancashire NHS CCG
- NHS - Blackpool NHS Teaching Hospitals Trust,
- NHS - East Lancashire NHS Teaching Hospitals Trust
- Nightsafe
- SELNET
- Spring North
- Suez Recycling
- Star Tissue UK
- Tristar Printers, Sign & Display
- Trueman Change
- VOICE

- Voluntary Sector North West
- Volunteer Centre Blackpool, Wyre and Fylde
- West Lancashire CVS
- Winning Pitch
- Wish Centre – Blackburn and Darwen District Without Abuse

Registered number: 2668971  
Charity number: 1008190

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**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
(A company limited by guarantee)

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**UNAUDITED**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2021**

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**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
**(A company limited by guarantee)**

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**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
**(A company limited by guarantee)**

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS  
FOR THE YEAR ENDED 31 MARCH 2021**

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**Trustees**

P Mathauda  
PR Mason  
RV McDonald  
BA Todd  
SC Ledbetter  
T Fazal  
MT Sidat  
RPT Duckworth (appointed 01.07.21)

**Company registered number**

2668971

**Charity registered number**

1008190

**Registered office**

Boulevard Centre  
Cathedral Quarter  
Blackburn  
Lancashire  
BB1 1EZ

**Company secretary**

JG Hodgkinson

**Chief executive officer**

JG Hodgkinson

**Accountants**

CW Accountants Ltd  
30 Brotherston Drive  
Blackburn  
Lancashire  
BB2 4FJ

**Bankers**

Barclays  
8/14 Darwen Street  
Blackburn  
Lancashire  
BB2 2BZ

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**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
**(A company limited by guarantee)**

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**TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**Advisers (continued)**

**Solicitors**

Farleys Solicitors  
Unit C1, Hursthood Court  
Duttons Way  
Shadsworth Business Park  
Blackburn  
Lancashire  
BB1 2PT

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**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
**(A company limited by guarantee)**

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**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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The Trustees present their annual report together with the financial statements of the charity for the 1 April 2020 to 31 March 2021. The Trustees confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) as amended by Update Bulletin 1 (effective 1 January 2015).

Since the charity qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

The charity is also known under the name Community CVS.

**Objectives and Activities**

**a. POLICIES AND OBJECTIVES**

The principal object of the charity is to promote any charitable purpose for the benefit of the community, in the local government districts of Blackburn with Darwen, Lancashire and its environs, and in particular the advancement of education, the protection of health and the relief of poverty, distress and sickness. To build capacity of third sector organisations and provide them with the necessary information, support and services to enable them to pursue or contribute to any charitable purpose within the area of benefit. To promote, organise and facilitate co-operation and partnership working between third sector, statutory and other relevant bodies in the achievement of the above purposes within the area of benefit.

**b. ACTIVITIES FOR ACHIEVING OBJECTIVES**

The trustees will receive a quarterly update on actions derived from the strategic plan and will review progress towards implementing the strategy every year and will review the strategy itself. The content of the plan is discussed at the annual planning days for staff and trustees and the strategic plan will be formally reviewed by the trustees at its first Executive Committee of the financial year each year. The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives through the planning process and looking forward to plan our future activities.

**c. GRANT MAKING POLICIES**

All small grant programmes managed by Community CVS are managed in accordance with guidance and rules set down by our external partners. They are for activities which conform to the objects of our charity and are distributed to eligible voluntary, community and faith sector organisations to undertake charitable activities. During the year – we created two new charities Blackburn Community Foundation and Darwen Community Foundation to accelerate our ability to fundraise and generate additional income to give out as grants for the benefit of our local communities.

**d. MAIN ACTIVITIES UNDERTAKEN TO FURTHER THE CHARITY'S PURPOSES FOR PUBLIC BENEFIT**

Community CVS has a strategic plan, which guides everything we do. The vision document linked to the strategic plan was first adopted in September 2013 following a major strategic review and has been updated on an annual basis. The strategy includes the following, vision, values, mission statement and strategic ambitions.

**Please see the appendix at the end of the financial statements for a more detailed report on the strategic framework of the charity.**

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**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
**(A company limited by guarantee)**

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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**d. MAIN ACTIVITIES UNDERTAKEN TO FURTHER THE CHARITY'S PURPOSES FOR PUBLIC BENEFIT - continued**

The trustees will receive a quarterly update on actions derived from the strategic plan and will review progress towards implementing the strategy every year and will review the strategy itself. The content of the plan is discussed at the annual planning days for staff and trustees and the strategic plan will be formally reviewed by the trustees at its first Executive Committee of the financial year each year. The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives through the planning process and looking forward to plan our future activities

**e. VOLUNTEERS**

Community CVS is managed by a board of up to twelve Trustees, who freely volunteer their time to sit on the Executive Committee and oversee the strategic direction of the organisation. In addition, the committee members frequently liaise with the management team offering advice and support with a variety of tasks including participating in the recruitment process for new members of staff. All trustees are supported by the Chief Executive.

In addition, we use volunteers throughout what we do, helping to run reception, delivering activities, providing 1-2-1 peer support. We have over 300 volunteers registered on our volunteer bank, who volunteer with ourselves and our close partners. Collectively in 2018-2019, they undertook over 50,000 hours of volunteering worth in monetary terms the equivalent of over £500,000 based on the average wage in Blackburn with Darwen.

**Achievements and performance**

**a. REVIEW OF ACTIVITIES**

*The trustees' have reviewed our activities over the past year using our four building blocks of what we are about.*

***These building blocks include the support, action, resource and volunteer and more detail is given in the appendix at the end of these financial statements.***

**b. FUNDRAISING ACTIVITIES/INCOME GENERATION**

Community CVS continues to seek grant funding, contracts and service level agreements from national, regional and local partners to deliver services that are in keeping with our objectives and meet identified needs of the local community within Blackburn with Darwen and Lancashire.

**c. INVESTMENT POLICY AND PERFORMANCE**

The Trustees retain funds in an interest bearing account and take advantage of the interest received albeit at currently low interest rates.

**Financial review**

**a. GOING CONCERN**

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate

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**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
**(A company limited by guarantee)**

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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

**b. RESERVES POLICY**

.Community CVS aims to hold free reserves of between 3 and 6 months of the resources expended on the core costs of the charity excluding funding which is primarily passed directly on in grants and specific service level agreements. This will enable current activities and liabilities to be met in the event of a significant drop in funding. The Executive Committee recognise that our free reserves are at a low level and are embarking on a new business strategy to create surpluses that will allow the organization to build up its reserves once more.

**c. PRINCIPAL FUNDING**

During the period, principal funding was received from Blackburn with Darwen Borough Council and the National Health Service in order to achieve the majority of the objectives and activities mentioned earlier in the Review of Activities. With the impact of austerity, there has been a reduction in contract and grant income with some work being reduced or ended altogether – which has presented financial challenges to the organisation.

As an organization, we are committed to diversifying our income streams so that we are not too dependent on any one source of income and managing the potentially financially volatile environment in a measured and managed way.

Going forward – we intend to create new legal entities that can help both with our own diversification, but also to help grow voluntary and community action and help build community resilience especially within our most deprived communities.

**Structure, governance and management**

**a. CONSTITUTION**

The charity is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association on 6 December 1991, as amended by Special Resolution on 12 February 1998, and on 16 December 2014. The charitable company is a registered charity number 1008190.

**b. METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES**

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

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**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
**(A company limited by guarantee)**

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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**c. POLICIES ADOPTED FOR THE INDUCTION AND TRAINING OF TRUSTEES**

A Trustee handbook, including roles and responsibilities, has been prepared for all new Trustees. All new trustees meet with the Chair and Chief Executive as part of the induction process and go through the Trustee handbook. Resources are available to support Trustees to meet their individual training needs to help them perform their duties as Trustees. Planning days are held with Trustees and staff on an annual basis.

**d. ORGANISATIONAL STRUCTURE AND DECISION MAKING**

During the year, the charity employed on average 30 staff to deliver our activities and projects.

All staff are responsible to the Chief Executive and ultimately, the trustees/directors. The trustees set the strategic framework within which the Chief Executive and management team operate.

The trustees meet as a minimum six times per year as an Executive Committee and more when required. The trustees receive regular reports on all aspects of the organisation, including finance, human resources, marketing & communications, health & safety, service activities, quality & performance, etc.

**e. RELATED PARTY RELATIONSHIPS**

There are no related party relationships.

**f. RISK MANAGEMENT**

The Trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks. These major risks are the impact of short term funding, changes in funding streams, changes to key personnel and changes in local and central government policy.

**Plans for future periods**

**a. FUTURE DEVELOPMENTS**

During the 2021-22 period the charity will continue to develop their building blocks mentioned previously (ie support, action, resource and volunteer).

**Please see the appendix at the end of these financial statements for a more detailed report.**

**MEMBERS' LIABILITY**

The Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up.

**TRUSTEES' RESPONSIBILITIES STATEMENT**

The Trustees (who are also directors of Blackburn with Darwen Council for Voluntary Service for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting

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**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
**(A company limited by guarantee)**

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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

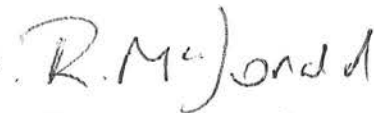
The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees, on 5/10/21 and signed on their behalf by:

Trustee

  
PAUL R. MASON

Trustee

  
BOB McDONALD

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**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
**(A company limited by guarantee)**

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**INDEPENDENT EXAMINER'S REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BLACKBURN WITH DARWEN COUNCIL  
FOR VOLUNTARY SERVICE (the 'charity')**

I report to the charity Trustees on my examination of the accounts of the charity for the year ended 31 March 2021.

This report is made solely to the charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

**RESPONSIBILITIES AND BASIS OF REPORT**

As the Trustees of the charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

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**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
**(A company limited by guarantee)**

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**INDEPENDENT EXAMINER'S REPORT (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**INDEPENDENT EXAMINER'S STATEMENT**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of AAT and an affiliated member of ACIE, which is one of the listed bodies.

I have completed my examination. I can confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Dated: 5/10/21

Gillian Davies AAT qualified and affiliated member of ACIE

CW Accountants Ltd  
30 Brotherston Drive  
Blackburn BB2 4FJ

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**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2021**

	Note	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	<i>Total funds 2020 £</i>
<b>INCOME FROM:</b>					
Donations and legacies	2	-	17,535	17,535	14,508
Charitable activities	3	255,502	493,050	748,552	793,959
Other trading activities	4	-	65,150	65,150	99,453
Investments	5	-	29	29	76
Other income	6	-	122,529	122,529	10,312
<b>TOTAL INCOME</b>		<u>255,502</u>	<u>698,293</u>	<u>953,795</u>	<u>918,308</u>
<b>EXPENDITURE ON:</b>					
Charitable activities	9,8	334,391	544,748	879,139	913,027
<b>TOTAL EXPENDITURE</b>	10	<u>334,391</u>	<u>544,748</u>	<u>879,139</u>	<u>913,027</u>
<b>NET INCOME / (EXPENDITURE) BEFORE OTHER RECOGNISED GAINS AND LOSSES</b>		(78,889)	153,545	74,656	5,281
<b>NET MOVEMENT IN FUNDS</b>		(78,889)	153,545	74,656	5,281
<b>RECONCILIATION OF FUNDS:</b>					
Total funds brought forward		<u>1,516,008</u>	<u>355,764</u>	<u>1,871,772</u>	<u>1,866,491</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>1,437,119</u></u>	<u><u>509,309</u></u>	<u><u>1,946,428</u></u>	<u><u>1,871,772</u></u>

The notes on pages 12 to 27 form part of these financial statements.

**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
**(A company limited by guarantee)**  
**REGISTERED NUMBER: 2668971**

**BALANCE SHEET**  
**AS AT 31 MARCH 2021**

	Note	£	2021 £	£	2020 £
<b>FIXED ASSETS</b>					
Tangible assets	13		1,985,384		2,035,381
<b>CURRENT ASSETS</b>					
Debtors	14	375,667		335,155	
Cash at bank and in hand		170,117		73,254	
		<u>545,784</u>		<u>408,409</u>	
<b>CREDITORS:</b> amounts falling due within one year	15	<u>(53,431)</u>		<u>(33,367)</u>	
<b>NET CURRENT ASSETS</b>			<u>492,353</u>		375,042
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u>2,477,737</u>		2,410,423
<b>CREDITORS:</b> amounts falling due after more than one year	16		<u>(531,309)</u>		<u>(538,651)</u>
<b>NET ASSETS</b>			<u>1,946,428</u>		<u>1,871,772</u>
<b>CHARITY FUNDS</b>					
Restricted funds	17		1,437,119		1,516,008
Unrestricted funds	17		509,309		355,764
<b>TOTAL FUNDS</b>			<u>1,946,428</u>		<u>1,871,772</u>

The charity's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Trustees consider that the charity is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the charity to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees on 5/10/2021 and signed on their behalf by:

Trustee  Paul R. MASON Trustee   
The notes on pages 12 to 27 form part of these financial statements. 

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**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
**(A company limited by guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**1. ACCOUNTING POLICIES**

**1.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Blackburn with Darwen Council for Voluntary Service meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**1.2 Reconciliation with previous Generally Accepted Accounting Practice**

In preparing these accounts, the Trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

No restatements were required.

**1.3 Company status**

The charity is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

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**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**1. ACCOUNTING POLICIES (continued)**

**1.4 Income**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Donated services or facilities are recognised when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time of the Friends is not recognised and refer to the Trustees' report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

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**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**1. ACCOUNTING POLICIES (continued)**

**1.5 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

Charitable activities and Governance costs are costs incurred on the charity's educational operations, including support costs and costs relating to the governance of the charity apportioned to charitable activities.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

**1.6 Tangible fixed assets and depreciation**

All assets costing more than £1,000 are capitalised.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Freehold property	-	2% straight line
Office equipment	-	25% straight line

**1.7 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

**1.8 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**1.9 Cash at Bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**1. ACCOUNTING POLICIES (continued)**

**1.10 Liabilities and provisions**

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

**1.11 Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**1.12 Pensions**

The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the year.

**1.13 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

**2. INCOME FROM DONATIONS AND LEGACIES**

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	<i>Total funds 2020 £</i>
Donations	-	17,535	17,535	14,508
<i>Total 2020</i>	-	14,508	14,508	

**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**3. INCOME FROM CHARITABLE ACTIVITIES**

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	<i>Total funds 2020 £</i>
Grants and service level agreements	255,502	493,050	748,552	793,959
<i>Total 2020</i>	398,973	394,986	793,959	

**GRANTS AND SERVICE LEVEL AGREEMENTS**

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	<i>Total funds 2020 £</i>
BwD Borough Council	-	30,000	30,000	48,209
BwD BC Children's Services	-	28,000	28,000	-
NHS	-	293,992	293,992	209,160
Big Local Trust - Shadsworth with Whitebirk Community Grant Fund	11,025	-	11,025	22,050
Selnet Ltd - BBO AOP/IIY/CF	-	-	-	4,699
Big Lottery - BBO Reach It	-	-	-	7,484
Reaching Communities -- Ways to Wellbeing	-	-	-	101,539
NCB Independent Supporters SENDIASS	-	31,881	31,881	73,250
ESF Strengthening Communities Volunteering in Lancashire	-	-	-	162,201
ESF SCPHE Action for Jobs	172,877	-	172,877	-
ESF Upskilling the Health & Social Care Workforce	8,600	-	8,600	-
Spring North Ltd	-	45,889	45,889	74,367
Winning Pitch - Boost Sub Contract	-	17,828	17,828	-
Home Office - Building Stronger Britain Together	-	-	-	18,500
NAVCA Emergencies Partnership	9,500	-	9,500	-
Blackburn Foodbank	-	45,460	45,460	-
Brian Mercer Charitable Trust	40,000	-	40,000	40,000
Eric Wright Charitable Trust	-	-	-	20,000
Good Things Foundation	13,500	-	13,500	12,500
<b>Total</b>	<b>255,502</b>	<b>493,050</b>	<b>748,552</b>	<b>793,959</b>

**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**4. RENT, ROOM HIRE AND OFFICE SERVICES**

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Rent, room hire and office services	-	65,150	65,150	99,128
Consultancy and training fees	-	-	-	325
	-	65,150	65,150	99,453
<i>Total 2020</i>	-	99,453	99,453	

**5. INVESTMENT INCOME**

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Bank interest receivable	-	29	29	76
<i>Total 2020</i>	-	76	76	

**6. OTHER INCOMING RESOURCES**

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Funding for CJRS/Marketing and design etc	-	122,529	122,529	10,312
<i>Total 2020</i>	-	10,312	10,312	

**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**7. GRANTS PAYABLE**

	Grants to Institutions 2021 £	Total 2021 £	Total 2020 £
Big Local Shadsworth with Whitebirk	403	403	21,300
Grants, Community Fund - Brian Mercer Charitable Trust/SFA	6,445	6,445	42,680
	<u>6,848</u>	<u>6,848</u>	<u>63,980</u>
<i>Total 2020</i>	<u>63,980</u>	<u>63,980</u>	

In 2020, unrestricted expenditure on grants payable was £Nil and restricted expenditure was £63,980

**8. ANALYSIS OF EXPENDITURE ON CHARITABLE ACTIVITIES**

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Central Services (including Boulevard Centre)	-	314,427	314,427	307,790
Commissioned Services	-	228,921	228,921	154,190
Big Local Trust - Shadsworth and Whitebirk				
Community Grant Fund	3,528	-	3,528	21,300
Big Lottery - Volunteer Co-ordinator				
Post/Ways to Wellbeing	47,164	-	47,164	101,539
Community Fund - Brian Mercer CT/Eric Wright CT	6,445	-	6,445	48,805
Good Things Foundation	13,500	-	13,500	12,500
NAVCA Emergencies Partnership	9,500	-	9,500	-
DWP-ESF-SCPHE Action for Jobs	172,877	-	172,877	-
DWP - ESF Upskilling the Health & Social Care Workforce	8,600	-	8,600	-
Capital projects	49,997	-	49,997	49,372
Completed projects	-	-	-	203,172
	<u>311,611</u>	<u>543,348</u>	<u>854,959</u>	<u>898,668</u>
<i>Total 2020</i>	<u>-</u>	<u>898,668</u>	<u>898,668</u>	

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**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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In 2020, unrestricted expenditure on charitable activities was £461,980 with restricted expenditure of £436,688,.

**9. GOVERNANCE COSTS**

	<b>Restricted funds 2021 £</b>	<b>Unrestricted funds 2021 £</b>	<b>Total funds 2021 £</b>	<i>Total funds 2020 £</i>
Independent Examiner's fees	-	1,400	1,400	1,200
Mortgage interest	22,780	-	22,780	13,159
Total	<u>22,780</u>	<u>1,400</u>	<u>24,180</u>	<u>14,359</u>

In 2020, unrestricted expenditure on governance costs was £1,400 with restricted expenditure of £13,159.

**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**10. ANALYSIS OF EXPENDITURE BY EXPENDITURE TYPE**

	Staff costs 2021 £	Depreciation 2021 £	Other costs 2021 £	Total 2021 £	Total 2020 £
Central Services (including Boulevard Centre)	249,834	-	64,593	314,427	307,790
Commissioned Services	190,921	-	38,000	228,921	154,190
Big Local Trust - Shadsworth and Whitebirk Community Grant Fund	3,125	-	403	3,528	21,300
Big Lottery - Volunteer Co-ordinator Post/Ways to Wellbeing	47,164	-	-	47,164	101,539
Community Fund - Brian Mercer CT/Eric Wright CT	-	-	6,445	6,445	48,805
Good Things Foundation	13,500	-	-	13,500	12,500
NAVCA Emergencies Partnership	9,500	-	-	9,500	-
DWP-ESF-SCPHE Action for Jobs	123,484	-	49,393	172,877	-
DWP - ESF Upskilling the Health & Social Care Workforce	8,600	-	-	8,600	-
Capital projects	-	49,997	-	49,997	49,372
Completed projects	-	-	-	-	203,172
<b>Charitable activities</b>	<b>646,128</b>	<b>49,997</b>	<b>158,834</b>	<b>854,959</b>	<b>898,668</b>
<b>Expenditure on governance</b>	<b>-</b>	<b>-</b>	<b>24,180</b>	<b>24,180</b>	<b>14,359</b>
Total 2021	<b>646,128</b>	<b>49,997</b>	<b>183,014</b>	<b>879,139</b>	<b>913,027</b>
Total 2020	654,691	49,997	208,339	913,027	

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**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**11. NET INCOME/(EXPENDITURE)**

This is stated after charging:

	2021 £	2020 £
Depreciation of tangible fixed assets: - owned by the charity	49,997	49,997
Independent Examiner's fees	1,400	1,200
	<u>          </u>	<u>          </u>

During the year, no Trustees received any remuneration (2020 - £NIL).  
During the year, no Trustees received any benefits in kind (2020 - £NIL).  
During the year, no Trustees received any reimbursement of expenses (2020 - £NIL).

**12. STAFF COSTS**

Staff costs were as follows:

	2021 £	2020 £
Wages and salaries	568,518	574,302
Social security costs	42,967	42,279
Other pension costs	34,643	38,110
	<u>          </u>	<u>          </u>
	<u>646,128</u>	<u>654,691</u>

The average number of persons employed by the charity during the year was as follows:

	2021 No.	2020 No.
Charitable activities	30	31

No employee received remuneration amounting to more than £60,000 in either year.

**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**13. TANGIBLE FIXED ASSETS**

	Freehold property £	Office equipment £	Total £
<b>Cost</b>			
At 1 April 2020 and 31 March 2021	2,468,608	195,741	2,664,349
<b>Depreciation</b>			
At 1 April 2020	435,102	193,866	628,968
Charge for the year	49,372	625	49,997
At 31 March 2021	484,474	194,491	678,965
<b>Net book value</b>			
At 31 March 2021	1,984,134	1,250	1,985,384
At 31 March 2020	2,033,506	1,875	2,035,381

**14. DEBTORS**

	2021 £	2020 £
Trade debtors	117,180	188,112
Prepayments	5,323	5,751
Accrued income	253,164	141,292
	<u>375,667</u>	<u>335,155</u>

**15. CREDITORS: Amounts falling due within one year**

	2021 £	2020 £
Bank loans and overdrafts	14,003	20,664
Trade creditors	14,143	985
Other taxation and social security	19,922	8,778
Other creditors	97	-
Accruals and deferred income	5,266	2,940
	<u>53,431</u>	<u>33,367</u>

**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**16. CREDITORS: Amounts falling due after more than one year**

	2021 £	2020 £
Bank loans	<u>531,309</u>	<u>538,651</u>

Creditors include amounts not wholly repayable within 5 years as follows:

	2021 £	2020 £
Repayable by instalments	<u>475,297</u>	<u>455,995</u>

The mortgage is secured against the property at 35-37 and 45 Railway Road, Blackburn

**17. STATEMENT OF FUNDS**

**STATEMENT OF FUNDS - CURRENT YEAR**

	Balance at 1 April 2020 £	Income £	Expenditure £	Balance at 31 March 2021 £
<b>Designated funds</b>				
Match funding projects	66,856	-	-	66,856
Business continuity and redundancy costs	40,000	-	-	40,000
Boulevard Centre costs	10,000	-	-	10,000
	<u>116,856</u>	<u>-</u>	<u>-</u>	<u>116,856</u>
<b>General funds</b>				
General Fund	238,908	698,293	(544,748)	392,453
Total Unrestricted funds	<u>355,764</u>	<u>698,293</u>	<u>(544,748)</u>	<u>509,309</u>

**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**17. STATEMENT OF FUNDS (continued)**

**Restricted funds**

ERDF - Building (from previous years)	74,925	-	(2,025)	72,900
Change Up	46,363	-	(1,287)	45,076
DCSF - Co-Location Fund	711,743	-	(54,953)	656,790
Capacitybuilders - Capital Investment Programme Strand C	383,612	-	(9,512)	374,100
BwD BC Housing Grant	205,000	-	(5,000)	200,000
Big Local Trust - Shadsworth and Whitebirk Community Grant Fund	(5,134)	11,025	(3,528)	2,363
NAVCA Emergencies Partnership	-	9,500	(9,500)	-
National Lottery Community Fund (was Big Lottery) - Ways to Wellbeing	47,164	-	(47,164)	-
ESF - DWP - SCPHE - Action for Jobs	-	172,877	(172,877)	-
ESF - DWP - Upskilling the Health & Social Care Workforce	-	8,600	(8,600)	-
Good Things Foundation - Future Digital Inclusion	-	13,500	(13,500)	-
Community Fund - Brian Mercer Charitable Trust	39,250	40,000	(6,445)	72,805
Community Fund - Eric Wright Charitable Trust	13,085	-	-	13,085
	<u>1,516,008</u>	<u>255,502</u>	<u>(334,391)</u>	<u>1,437,119</u>
Total of funds	<u>1,871,772</u>	<u>953,795</u>	<u>(879,139)</u>	<u>1,946,428</u>

**STATEMENT OF FUNDS - PRIOR YEAR**

	<i>Balance at 1 April 2019 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Balance at 31 March 2020 £</i>
<b>Designated funds</b>				
Match funding projects	66,856	-	-	66,856
Business continuity and redundancy costs	40,000	-	-	40,000
Boulevard Centre costs	10,000	-	-	10,000
	<u>116,856</u>	<u>-</u>	<u>-</u>	<u>116,856</u>
General Fund	<u>182,753</u>	<u>519,335</u>	<u>(463,180)</u>	<u>238,908</u>

**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**17. STATEMENT OF FUNDS (continued)**

**Restricted funds**

ERDF - Building (from previous years)	76,950	-	(2,025)	74,925
Change Up	47,650	-	(1,287)	46,363
DCSF - Co-Location Fund	756,450	-	(44,707)	711,743
Capacitybuilders - Capital Investment Programme Strand C	393,124	-	(9,512)	383,612
BwD BC Housing Grant	210,000	-	(5,000)	205,000
Big Local Trust - Shadsworth and Whitebirk Community Grant Fund	(5,884)	22,050	(21,300)	(5,134)
Henry Smith Charity - Ex Offenders	6,470	-	(6,470)	-
Big Lottery - Selnet Ltd - BBO AOP/IIY/CF	1,622	4,888	(6,510)	-
Big Lottery - WEA - BBO - Reach It	1,904	7,295	(9,199)	-
Home Office - Building a Stronger Britain Together	292	18,500	(18,792)	-
National Lottery Community Fund (was Big Lottery) - Ways to Wellbeing	47,164	101,539	(101,539)	47,164
ESF - Strengthening Communities Volunteering in Lancashire	-	162,201	(162,201)	-
Good Things Foundation - Future Digital Inclusion	-	10,000	(10,000)	-
Good Things Foundation - Make it Click	-	2,500	(2,500)	-
Community Fund - Skills Fund Agency	2,500	10,000	(12,500)	-
Community Fund - Brian Mercer Charitable Trust	20,325	40,000	(21,075)	39,250
Community Fund - Eric Wright Charitable Trust	8,315	20,000	(15,230)	13,085
	<u>1,566,882</u>	<u>398,973</u>	<u>(449,847)</u>	<u>1,516,008</u>
Total of funds	<u>1,866,491</u>	<u>918,308</u>	<u>(913,027)</u>	<u>1,871,772</u>

**SUMMARY OF FUNDS - CURRENT YEAR**

	Balance at 1 April 2020 £	Income £	Expenditure £	Balance at 31 March 2021 £
Designated funds	116,856	-	-	116,856
General funds	238,908	698,293	(544,748)	392,453
	<u>355,764</u>	<u>698,293</u>	<u>(544,748)</u>	<u>509,309</u>
Restricted funds	1,516,008	255,502	(334,391)	1,437,119
	<u>1,871,772</u>	<u>953,795</u>	<u>(879,139)</u>	<u>1,946,428</u>

**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**17. STATEMENT OF FUNDS (continued)**

**SUMMARY OF FUNDS - PRIOR YEAR**

	<i>Balance at 1 April 2019</i>	<i>Income</i>	<i>Expenditure</i>	<i>Balance at 31 March 2020</i>
	£	£	£	£
Designated funds	116,856	-	-	116,856
General funds	182,753	519,335	(463,180)	238,908
	<u>299,609</u>	<u>519,335</u>	<u>(463,180)</u>	<u>355,764</u>
Restricted funds	1,566,882	398,973	(449,847)	1,516,008
	<u>1,866,491</u>	<u>918,308</u>	<u>(913,027)</u>	<u>1,871,772</u>

**18. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

**ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR**

	<b>Restricted funds 2021</b>	<b>Unrestricted funds 2021</b>	<b>Total funds 2021</b>
	£	£	£
Tangible fixed assets	1,422,483	562,901	1,985,384
Current assets	14,636	531,148	545,784
Creditors due within one year	-	(53,431)	(53,431)
Creditors due in more than one year	-	(531,309)	(531,309)
	<u>1,437,119</u>	<u>509,309</u>	<u>1,946,428</u>

**ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR**

	<i>Restricted funds 2020</i>	<i>Unrestricted funds 2020</i>	<i>Total funds 2020</i>
	£	£	£
Tangible fixed assets	1,421,643	613,738	2,035,381
Current assets	118,624	289,785	408,409
Creditors due within one year	(24,259)	(9,108)	(33,367)
Creditors due in more than one year	-	(538,651)	(538,651)
	<u>1,516,008</u>	<u>355,764</u>	<u>1,871,772</u>

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**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**19. PENSION COMMITMENTS**

The charity and the group operates a defined contributions pension scheme through Scottish Equitable. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £34,643 (2020 - £38,110). Contributions totalling £Nil (2020 - £Nil) were payable to the fund at the balance sheet date and are included in creditors.

**20. OPERATING LEASE COMMITMENTS**

**21. RELATED PARTY TRANSACTIONS**

The related parties or community organisations with activities which are complementary to and in furtherance of the objectives of Blackburn with Darwen Council for Voluntary Service. The trustees and officers of Blackburn with Darwen Council for Voluntary Service do not receive remuneration from these organisations and do not hold any beneficial interest.

**22. CONTROLLING PARTY**

The charity is controlled by the Trustees.



Registered number: 2668971  
Charity number: 1008190

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**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
(A company limited by guarantee)

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**UNAUDITED**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2021**

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**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
**(A company limited by guarantee)**

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**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
**(A company limited by guarantee)**

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS  
FOR THE YEAR ENDED 31 MARCH 2021**

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**Trustees**

P Mathauda  
PR Mason  
RV McDonald  
BA Todd  
SC Ledbetter  
T Fazal  
MT Sidat  
RPT Duckworth (appointed 01.07.21)

**Company registered number**

2668971

**Charity registered number**

1008190

**Registered office**

Boulevard Centre  
Cathedral Quarter  
Blackburn  
Lancashire  
BB1 1EZ

**Company secretary**

JG Hodgkinson

**Chief executive officer**

JG Hodgkinson

**Accountants**

CW Accountants Ltd  
30 Brotherston Drive  
Blackburn  
Lancashire  
BB2 4FJ

**Bankers**

Barclays  
8/14 Darwen Street  
Blackburn  
Lancashire  
BB2 2BZ

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**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
**(A company limited by guarantee)**

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**TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**Advisers (continued)**

**Solicitors**

Farleys Solicitors  
Unit C1, Hursthood Court  
Duttons Way  
Shadsworth Business Park  
Blackburn  
Lancashire  
BB1 2PT

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**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
**(A company limited by guarantee)**

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**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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The Trustees present their annual report together with the financial statements of the charity for the 1 April 2020 to 31 March 2021. The Trustees confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) as amended by Update Bulletin 1 (effective 1 January 2015).

Since the charity qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

The charity is also known under the name Community CVS.

**Objectives and Activities**

**a. POLICIES AND OBJECTIVES**

The principal object of the charity is to promote any charitable purpose for the benefit of the community, in the local government districts of Blackburn with Darwen, Lancashire and its environs, and in particular the advancement of education, the protection of health and the relief of poverty, distress and sickness. To build capacity of third sector organisations and provide them with the necessary information, support and services to enable them to pursue or contribute to any charitable purpose within the area of benefit. To promote, organise and facilitate co-operation and partnership working between third sector, statutory and other relevant bodies in the achievement of the above purposes within the area of benefit.

**b. ACTIVITIES FOR ACHIEVING OBJECTIVES**

The trustees will receive a quarterly update on actions derived from the strategic plan and will review progress towards implementing the strategy every year and will review the strategy itself. The content of the plan is discussed at the annual planning days for staff and trustees and the strategic plan will be formally reviewed by the trustees at its first Executive Committee of the financial year each year. The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives through the planning process and looking forward to plan our future activities.

**c. GRANT MAKING POLICIES**

All small grant programmes managed by Community CVS are managed in accordance with guidance and rules set down by our external partners. They are for activities which conform to the objects of our charity and are distributed to eligible voluntary, community and faith sector organisations to undertake charitable activities. During the year – we created two new charities Blackburn Community Foundation and Darwen Community Foundation to accelerate our ability to fundraise and generate additional income to give out as grants for the benefit of our local communities.

**d. MAIN ACTIVITIES UNDERTAKEN TO FURTHER THE CHARITY'S PURPOSES FOR PUBLIC BENEFIT**

Community CVS has a strategic plan, which guides everything we do. The vision document linked to the strategic plan was first adopted in September 2013 following a major strategic review and has been updated on an annual basis. The strategy includes the following, vision, values, mission statement and strategic ambitions.

**Please see the appendix at the end of the financial statements for a more detailed report on the strategic framework of the charity.**

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**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
**(A company limited by guarantee)**

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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**d. MAIN ACTIVITIES UNDERTAKEN TO FURTHER THE CHARITY'S PURPOSES FOR PUBLIC BENEFIT - continued**

The trustees will receive a quarterly update on actions derived from the strategic plan and will review progress towards implementing the strategy every year and will review the strategy itself. The content of the plan is discussed at the annual planning days for staff and trustees and the strategic plan will be formally reviewed by the trustees at its first Executive Committee of the financial year each year. The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives through the planning process and looking forward to plan our future activities

**e. VOLUNTEERS**

Community CVS is managed by a board of up to twelve Trustees, who freely volunteer their time to sit on the Executive Committee and oversee the strategic direction of the organisation. In addition, the committee members frequently liaise with the management team offering advice and support with a variety of tasks including participating in the recruitment process for new members of staff. All trustees are supported by the Chief Executive.

In addition, we use volunteers throughout what we do, helping to run reception, delivering activities, providing 1-2-1 peer support. We have over 300 volunteers registered on our volunteer bank, who volunteer with ourselves and our close partners. Collectively in 2018-2019, they undertook over 50,000 hours of volunteering worth in monetary terms the equivalent of over £500,000 based on the average wage in Blackburn with Darwen.

**Achievements and performance**

**a. REVIEW OF ACTIVITIES**

*The trustees' have reviewed our activities over the past year using our four building blocks of what we are about.*

***These building blocks include the support, action, resource and volunteer and more detail is given in the appendix at the end of these financial statements.***

**b. FUNDRAISING ACTIVITIES/INCOME GENERATION**

Community CVS continues to seek grant funding, contracts and service level agreements from national, regional and local partners to deliver services that are in keeping with our objectives and meet identified needs of the local community within Blackburn with Darwen and Lancashire.

**c. INVESTMENT POLICY AND PERFORMANCE**

The Trustees retain funds in an interest bearing account and take advantage of the interest received albeit at currently low interest rates.

**Financial review**

**a. GOING CONCERN**

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate

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**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
**(A company limited by guarantee)**

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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

**b. RESERVES POLICY**

.Community CVS aims to hold free reserves of between 3 and 6 months of the resources expended on the core costs of the charity excluding funding which is primarily passed directly on in grants and specific service level agreements. This will enable current activities and liabilities to be met in the event of a significant drop in funding. The Executive Committee recognise that our free reserves are at a low level and are embarking on a new business strategy to create surpluses that will allow the organization to build up its reserves once more.

**c. PRINCIPAL FUNDING**

During the period, principal funding was received from Blackburn with Darwen Borough Council and the National Health Service in order to achieve the majority of the objectives and activities mentioned earlier in the Review of Activities. With the impact of austerity, there has been a reduction in contract and grant income with some work being reduced or ended altogether – which has presented financial challenges to the organisation.

As an organization, we are committed to diversifying our income streams so that we are not too dependent on any one source of income and managing the potentially financially volatile environment in a measured and managed way.

Going forward – we intend to create new legal entities that can help both with our own diversification, but also to help grow voluntary and community action and help build community resilience especially within our most deprived communities.

**Structure, governance and management**

**a. CONSTITUTION**

The charity is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association on 6 December 1991, as amended by Special Resolution on 12 February 1998, and on 16 December 2014. The charitable company is a registered charity number 1008190.

**b. METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES**

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

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**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
**(A company limited by guarantee)**

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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**c. POLICIES ADOPTED FOR THE INDUCTION AND TRAINING OF TRUSTEES**

A Trustee handbook, including roles and responsibilities, has been prepared for all new Trustees. All new trustees meet with the Chair and Chief Executive as part of the induction process and go through the Trustee handbook. Resources are available to support Trustees to meet their individual training needs to help them perform their duties as Trustees. Planning days are held with Trustees and staff on an annual basis.

**d. ORGANISATIONAL STRUCTURE AND DECISION MAKING**

During the year, the charity employed on average 30 staff to deliver our activities and projects.

All staff are responsible to the Chief Executive and ultimately, the trustees/directors. The trustees set the strategic framework within which the Chief Executive and management team operate.

The trustees meet as a minimum six times per year as an Executive Committee and more when required. The trustees receive regular reports on all aspects of the organisation, including finance, human resources, marketing & communications, health & safety, service activities, quality & performance, etc.

**e. RELATED PARTY RELATIONSHIPS**

There are no related party relationships.

**f. RISK MANAGEMENT**

The Trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks. These major risks are the impact of short term funding, changes in funding streams, changes to key personnel and changes in local and central government policy.

**Plans for future periods**

**a. FUTURE DEVELOPMENTS**

During the 2021-22 period the charity will continue to develop their building blocks mentioned previously (ie support, action, resource and volunteer).

**Please see the appendix at the end of these financial statements for a more detailed report.**

**MEMBERS' LIABILITY**

The Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up.

**TRUSTEES' RESPONSIBILITIES STATEMENT**

The Trustees (who are also directors of Blackburn with Darwen Council for Voluntary Service for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting

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**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
**(A company limited by guarantee)**

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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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Practice).

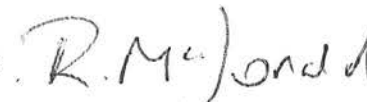
Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees, on 5/10/21 and signed on their behalf by:

Trustee   
PAUL R. MASON

Trustee   
BOB McDONALD

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**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
**(A company limited by guarantee)**

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**INDEPENDENT EXAMINER'S REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BLACKBURN WITH DARWEN COUNCIL  
FOR VOLUNTARY SERVICE (the 'charity')**

I report to the charity Trustees on my examination of the accounts of the charity for the year ended 31 March 2021.

This report is made solely to the charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

**RESPONSIBILITIES AND BASIS OF REPORT**

As the Trustees of the charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

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**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
(A company limited by guarantee)

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**INDEPENDENT EXAMINER'S REPORT (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**INDEPENDENT EXAMINER'S STATEMENT**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of AAT and an affiliated member of ACIE, which is one of the listed bodies.

I have completed my examination. I can confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Dated: 5/10/21

Gillian Davies AAT qualified and affiliated member of ACIE

CW Accountants Ltd  
30 Brotherston Drive  
Blackburn BB2 4FJ

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**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2021**

	Note	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	<i>Total funds 2020 £</i>
<b>INCOME FROM:</b>					
Donations and legacies	2	-	17,535	17,535	14,508
Charitable activities	3	255,502	493,050	748,552	793,959
Other trading activities	4	-	65,150	65,150	99,453
Investments	5	-	29	29	76
Other income	6	-	122,529	122,529	10,312
<b>TOTAL INCOME</b>		<u>255,502</u>	<u>698,293</u>	<u>953,795</u>	<u>918,308</u>
<b>EXPENDITURE ON:</b>					
Charitable activities	9,8	334,391	544,748	879,139	913,027
<b>TOTAL EXPENDITURE</b>	10	<u>334,391</u>	<u>544,748</u>	<u>879,139</u>	<u>913,027</u>
<b>NET INCOME / (EXPENDITURE) BEFORE OTHER RECOGNISED GAINS AND LOSSES</b>		(78,889)	153,545	74,656	5,281
<b>NET MOVEMENT IN FUNDS</b>		(78,889)	153,545	74,656	5,281
<b>RECONCILIATION OF FUNDS:</b>					
Total funds brought forward		<u>1,516,008</u>	<u>355,764</u>	<u>1,871,772</u>	<u>1,866,491</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>1,437,119</u></u>	<u><u>509,309</u></u>	<u><u>1,946,428</u></u>	<u><u>1,871,772</u></u>

The notes on pages 12 to 27 form part of these financial statements.

**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
**(A company limited by guarantee)**  
**REGISTERED NUMBER: 2668971**

**BALANCE SHEET**  
**AS AT 31 MARCH 2021**

	Note	£	2021 £	£	2020 £
<b>FIXED ASSETS</b>					
Tangible assets	13		1,985,384		2,035,381
<b>CURRENT ASSETS</b>					
Debtors	14	375,667		335,155	
Cash at bank and in hand		170,117		73,254	
		<u>545,784</u>		<u>408,409</u>	
<b>CREDITORS:</b> amounts falling due within one year	15	<u>(53,431)</u>		<u>(33,367)</u>	
<b>NET CURRENT ASSETS</b>			<u>492,353</u>		375,042
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u>2,477,737</u>		<u>2,410,423</u>
<b>CREDITORS:</b> amounts falling due after more than one year	16		<u>(531,309)</u>		<u>(538,651)</u>
<b>NET ASSETS</b>			<u>1,946,428</u>		<u>1,871,772</u>
<b>CHARITY FUNDS</b>					
Restricted funds	17		1,437,119		1,516,008
Unrestricted funds	17		509,309		355,764
<b>TOTAL FUNDS</b>			<u>1,946,428</u>		<u>1,871,772</u>

The charity's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Trustees consider that the charity is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the charity to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees on 5/10/2021 and signed on their behalf by:

Trustee  Paul R. MASON Trustee   
The notes on pages 12 to 27 form part of these financial statements. 

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**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**1. ACCOUNTING POLICIES**

**1.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Blackburn with Darwen Council for Voluntary Service meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**1.2 Reconciliation with previous Generally Accepted Accounting Practice**

In preparing these accounts, the Trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

No restatements were required.

**1.3 Company status**

The charity is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

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**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**1. ACCOUNTING POLICIES (continued)**

**1.4 Income**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Donated services or facilities are recognised when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time of the Friends is not recognised and refer to the Trustees' report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

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**BLACKBURN WITH DARWEN COUNCIL FOR VOLUNTARY SERVICE**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**1. ACCOUNTING POLICIES (continued)**

**1.5 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

Charitable activities and Governance costs are costs incurred on the charity's educational operations, including support costs and costs relating to the governance of the charity apportioned to charitable activities.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

**1.6 Tangible fixed assets and depreciation**

All assets costing more than £1,000 are capitalised.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Freehold property	-	2% straight line
Office equipment	-	25% straight line

**1.7 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

**1.8 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**1.9 Cash at Bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

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**1. ACCOUNTING POLICIES (continued)**

**1.10 Liabilities and provisions**

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

**1.11 Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**1.12 Pensions**

The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the year.

**1.13 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

**2. INCOME FROM DONATIONS AND LEGACIES**

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Donations	-	17,535	17,535	14,508
<i>Total 2020</i>	-	14,508	14,508	

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**3. INCOME FROM CHARITABLE ACTIVITIES**

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	<i>Total funds 2020 £</i>
Grants and service level agreements	255,502	493,050	748,552	793,959
<i>Total 2020</i>	398,973	394,986	793,959	

**GRANTS AND SERVICE LEVEL AGREEMENTS**

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	<i>Total funds 2020 £</i>
BwD Borough Council	-	30,000	30,000	48,209
BwD BC Children's Services	-	28,000	28,000	-
NHS	-	293,992	293,992	209,160
Big Local Trust - Shadsworth with Whitebirk Community Grant Fund	11,025	-	11,025	22,050
Selnet Ltd - BBO AOP/IIY/CF	-	-	-	4,699
Big Lottery - BBO Reach It	-	-	-	7,484
Reaching Communities -- Ways to Wellbeing	-	-	-	101,539
NCB Independent Supporters SENDIASS	-	31,881	31,881	73,250
ESF Strengthening Communities Volunteering in Lancashire	-	-	-	162,201
ESF SCPHE Action for Jobs	172,877	-	172,877	-
ESF Upskilling the Health & Social Care Workforce	8,600	-	8,600	-
Spring North Ltd	-	45,889	45,889	74,367
Winning Pitch - Boost Sub Contract	-	17,828	17,828	-
Home Office - Building Stronger Britain Together	-	-	-	18,500
NAVCA Emergencies Partnership	9,500	-	9,500	-
Blackburn Foodbank	-	45,460	45,460	-
Brian Mercer Charitable Trust	40,000	-	40,000	40,000
Eric Wright Charitable Trust	-	-	-	20,000
Good Things Foundation	13,500	-	13,500	12,500
<b>Total</b>	<b>255,502</b>	<b>493,050</b>	<b>748,552</b>	<b>793,959</b>

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**4. RENT, ROOM HIRE AND OFFICE SERVICES**

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Rent, room hire and office services	-	65,150	65,150	99,128
Consultancy and training fees	-	-	-	325
	-	65,150	65,150	99,453
<i>Total 2020</i>	-	99,453	99,453	

**5. INVESTMENT INCOME**

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Bank interest receivable	-	29	29	76
<i>Total 2020</i>	-	76	76	

**6. OTHER INCOMING RESOURCES**

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Funding for CJRS/Marketing and design etc	-	122,529	122,529	10,312
<i>Total 2020</i>	-	10,312	10,312	

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**7. GRANTS PAYABLE**

	Grants to Institutions 2021 £	Total 2021 £	Total 2020 £
Big Local Shadsworth with Whitebirk	403	403	21,300
Grants, Community Fund - Brian Mercer Charitable Trust/SFA	6,445	6,445	42,680
	<u>6,848</u>	<u>6,848</u>	<u>63,980</u>
<i>Total 2020</i>	<u>63,980</u>	<u>63,980</u>	

In 2020, unrestricted expenditure on grants payable was £Nil and restricted expenditure was £63,980

**8. ANALYSIS OF EXPENDITURE ON CHARITABLE ACTIVITIES**

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Central Services (including Boulevard Centre)	-	314,427	314,427	307,790
Commissioned Services	-	228,921	228,921	154,190
Big Local Trust - Shadsworth and Whitebirk				
Community Grant Fund	3,528	-	3,528	21,300
Big Lottery - Volunteer Co-ordinator				
Post/Ways to Wellbeing	47,164	-	47,164	101,539
Community Fund - Brian Mercer CT/Eric Wright CT	6,445	-	6,445	48,805
Good Things Foundation	13,500	-	13,500	12,500
NAVCA Emergencies Partnership	9,500	-	9,500	-
DWP-ESF-SCPHE Action for Jobs	172,877	-	172,877	-
DWP - ESF Upskilling the Health & Social Care Workforce	8,600	-	8,600	-
Capital projects	49,997	-	49,997	49,372
Completed projects	-	-	-	203,172
	<u>311,611</u>	<u>543,348</u>	<u>854,959</u>	<u>898,668</u>
<i>Total 2020</i>	<u>-</u>	<u>898,668</u>	<u>898,668</u>	

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**NOTES TO THE FINANCIAL STATEMENTS**  
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In 2020, unrestricted expenditure on charitable activities was £461,980 with restricted expenditure of £436,688,.

**9. GOVERNANCE COSTS**

	<b>Restricted funds 2021 £</b>	<b>Unrestricted funds 2021 £</b>	<b>Total funds 2021 £</b>	<i>Total funds 2020 £</i>
Independent Examiner's fees	-	1,400	1,400	1,200
Mortgage interest	22,780	-	22,780	13,159
Total	<u>22,780</u>	<u>1,400</u>	<u>24,180</u>	<u>14,359</u>

In 2020, unrestricted expenditure on governance costs was £1,400 with restricted expenditure of £13,159.

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**NOTES TO THE FINANCIAL STATEMENTS**  
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**10. ANALYSIS OF EXPENDITURE BY EXPENDITURE TYPE**

	Staff costs 2021 £	Depreciation 2021 £	Other costs 2021 £	Total 2021 £	<i>Total</i> 2020 £
Central Services (including Boulevard Centre)	249,834	-	64,593	314,427	307,790
Commissioned Services	190,921	-	38,000	228,921	154,190
Big Local Trust - Shadsworth and Whitebirk Community Grant Fund	3,125	-	403	3,528	21,300
Big Lottery - Volunteer Co-ordinator Post/Ways to Wellbeing	47,164	-	-	47,164	101,539
Community Fund - Brian Mercer CT/Eric Wright CT	-	-	6,445	6,445	48,805
Good Things Foundation	13,500	-	-	13,500	12,500
NAVCA Emergencies Partnership	9,500	-	-	9,500	-
DWP-ESF-SCPHE Action for Jobs	123,484	-	49,393	172,877	-
DWP - ESF Upskilling the Health & Social Care Workforce	8,600	-	-	8,600	-
Capital projects	-	49,997	-	49,997	49,372
Completed projects	-	-	-	-	203,172
<b>Charitable activities</b>	<b>646,128</b>	<b>49,997</b>	<b>158,834</b>	<b>854,959</b>	<b>898,668</b>
<b>Expenditure on governance</b>	<b>-</b>	<b>-</b>	<b>24,180</b>	<b>24,180</b>	<b>14,359</b>
Total 2021	<b>646,128</b>	<b>49,997</b>	<b>183,014</b>	<b>879,139</b>	<b>913,027</b>
<i>Total 2020</i>	<i>654,691</i>	<i>49,997</i>	<i>208,339</i>	<i>913,027</i>	

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**11. NET INCOME/(EXPENDITURE)**

This is stated after charging:

	2021 £	2020 £
Depreciation of tangible fixed assets: - owned by the charity	49,997	49,997
Independent Examiner's fees	1,400	1,200
	<u>51,397</u>	<u>51,200</u>

During the year, no Trustees received any remuneration (2020 - £NIL).  
During the year, no Trustees received any benefits in kind (2020 - £NIL).  
During the year, no Trustees received any reimbursement of expenses (2020 - £NIL).

**12. STAFF COSTS**

Staff costs were as follows:

	2021 £	2020 £
Wages and salaries	568,518	574,302
Social security costs	42,967	42,279
Other pension costs	34,643	38,110
	<u>646,128</u>	<u>654,691</u>

The average number of persons employed by the charity during the year was as follows:

	2021 No.	2020 No.
Charitable activities	30	31

No employee received remuneration amounting to more than £60,000 in either year.

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**13. TANGIBLE FIXED ASSETS**

	Freehold property £	Office equipment £	Total £
<b>Cost</b>			
At 1 April 2020 and 31 March 2021	2,468,608	195,741	2,664,349
<b>Depreciation</b>			
At 1 April 2020	435,102	193,866	628,968
Charge for the year	49,372	625	49,997
At 31 March 2021	484,474	194,491	678,965
<b>Net book value</b>			
At 31 March 2021	1,984,134	1,250	1,985,384
At 31 March 2020	2,033,506	1,875	2,035,381

**14. DEBTORS**

	2021 £	2020 £
Trade debtors	117,180	188,112
Prepayments	5,323	5,751
Accrued income	253,164	141,292
	<u>375,667</u>	<u>335,155</u>

**15. CREDITORS: Amounts falling due within one year**

	2021 £	2020 £
Bank loans and overdrafts	14,003	20,664
Trade creditors	14,143	985
Other taxation and social security	19,922	8,778
Other creditors	97	-
Accruals and deferred income	5,266	2,940
	<u>53,431</u>	<u>33,367</u>

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**NOTES TO THE FINANCIAL STATEMENTS  
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**16. CREDITORS: Amounts falling due after more than one year**

	2021 £	2020 £
Bank loans	<u>531,309</u>	<u>538,651</u>

Creditors include amounts not wholly repayable within 5 years as follows:

	2021 £	2020 £
Repayable by instalments	<u>475,297</u>	<u>455,995</u>

The mortgage is secured against the property at 35-37 and 45 Railway Road, Blackburn

**17. STATEMENT OF FUNDS**

**STATEMENT OF FUNDS - CURRENT YEAR**

	Balance at 1 April 2020 £	Income £	Expenditure £	Balance at 31 March 2021 £
<b>Designated funds</b>				
Match funding projects	66,856	-	-	66,856
Business continuity and redundancy costs	40,000	-	-	40,000
Boulevard Centre costs	10,000	-	-	10,000
	<u>116,856</u>	<u>-</u>	<u>-</u>	<u>116,856</u>
<b>General funds</b>				
General Fund	238,908	698,293	(544,748)	392,453
Total Unrestricted funds	<u>355,764</u>	<u>698,293</u>	<u>(544,748)</u>	<u>509,309</u>

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**NOTES TO THE FINANCIAL STATEMENTS**  
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**17. STATEMENT OF FUNDS (continued)**

**Restricted funds**

ERDF - Building (from previous years)	74,925	-	(2,025)	72,900
Change Up	46,363	-	(1,287)	45,076
DCSF - Co-Location Fund	711,743	-	(54,953)	656,790
Capacitybuilders - Capital Investment Programme Strand C	383,612	-	(9,512)	374,100
BwD BC Housing Grant	205,000	-	(5,000)	200,000
Big Local Trust - Shadsworth and Whitebirk Community Grant Fund	(5,134)	11,025	(3,528)	2,363
NAVCA Emergencies Partnership	-	9,500	(9,500)	-
National Lottery Community Fund (was Big Lottery) - Ways to Wellbeing	47,164	-	(47,164)	-
ESF - DWP - SCPHE - Action for Jobs	-	172,877	(172,877)	-
ESF - DWP - Upskilling the Health & Social Care Workforce	-	8,600	(8,600)	-
Good Things Foundation - Future Digital Inclusion	-	13,500	(13,500)	-
Community Fund - Brian Mercer Charitable Trust	39,250	40,000	(6,445)	72,805
Community Fund - Eric Wright Charitable Trust	13,085	-	-	13,085
	<u>1,516,008</u>	<u>255,502</u>	<u>(334,391)</u>	<u>1,437,119</u>
Total of funds	<u>1,871,772</u>	<u>953,795</u>	<u>(879,139)</u>	<u>1,946,428</u>

**STATEMENT OF FUNDS - PRIOR YEAR**

	<i>Balance at 1 April 2019 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Balance at 31 March 2020 £</i>
<b>Designated funds</b>				
Match funding projects	66,856	-	-	66,856
Business continuity and redundancy costs	40,000	-	-	40,000
Boulevard Centre costs	10,000	-	-	10,000
	<u>116,856</u>	<u>-</u>	<u>-</u>	<u>116,856</u>
General Fund	<u>182,753</u>	<u>519,335</u>	<u>(463,180)</u>	<u>238,908</u>

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**NOTES TO THE FINANCIAL STATEMENTS  
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**17. STATEMENT OF FUNDS (continued)**

**Restricted funds**

ERDF - Building (from previous years)	76,950	-	(2,025)	74,925
Change Up	47,650	-	(1,287)	46,363
DCSF - Co-Location Fund	756,450	-	(44,707)	711,743
Capacitybuilders - Capital Investment Programme Strand C	393,124	-	(9,512)	383,612
BwD BC Housing Grant	210,000	-	(5,000)	205,000
Big Local Trust - Shadsworth and Whitebirk Community Grant Fund	(5,884)	22,050	(21,300)	(5,134)
Henry Smith Charity - Ex Offenders	6,470	-	(6,470)	-
Big Lottery - Selnet Ltd - BBO AOP/IIY/CF	1,622	4,888	(6,510)	-
Big Lottery - WEA - BBO - Reach It	1,904	7,295	(9,199)	-
Home Office - Building a Stronger Britain Together	292	18,500	(18,792)	-
National Lottery Community Fund (was Big Lottery) - Ways to Wellbeing	47,164	101,539	(101,539)	47,164
ESF - Strengthening Communities Volunteering in Lancashire	-	162,201	(162,201)	-
Good Things Foundation - Future Digital Inclusion	-	10,000	(10,000)	-
Good Things Foundation - Make it Click	-	2,500	(2,500)	-
Community Fund - Skills Fund Agency	2,500	10,000	(12,500)	-
Community Fund - Brian Mercer Charitable Trust	20,325	40,000	(21,075)	39,250
Community Fund - Eric Wright Charitable Trust	8,315	20,000	(15,230)	13,085
	<u>1,566,882</u>	<u>398,973</u>	<u>(449,847)</u>	<u>1,516,008</u>
Total of funds	<u><u>1,866,491</u></u>	<u><u>918,308</u></u>	<u><u>(913,027)</u></u>	<u><u>1,871,772</u></u>

**SUMMARY OF FUNDS - CURRENT YEAR**

	Balance at 1 April 2020 £	Income £	Expenditure £	Balance at 31 March 2021 £
Designated funds	116,856	-	-	116,856
General funds	238,908	698,293	(544,748)	392,453
	<u>355,764</u>	<u>698,293</u>	<u>(544,748)</u>	<u>509,309</u>
Restricted funds	1,516,008	255,502	(334,391)	1,437,119
	<u><u>1,871,772</u></u>	<u><u>953,795</u></u>	<u><u>(879,139)</u></u>	<u><u>1,946,428</u></u>

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**NOTES TO THE FINANCIAL STATEMENTS  
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**17. STATEMENT OF FUNDS (continued)**

**SUMMARY OF FUNDS - PRIOR YEAR**

	<i>Balance at 1 April 2019</i>	<i>Income</i>	<i>Expenditure</i>	<i>Balance at 31 March 2020</i>
	£	£	£	£
Designated funds	116,856	-	-	116,856
General funds	182,753	519,335	(463,180)	238,908
	<u>299,609</u>	<u>519,335</u>	<u>(463,180)</u>	<u>355,764</u>
Restricted funds	1,566,882	398,973	(449,847)	1,516,008
	<u>1,866,491</u>	<u>918,308</u>	<u>(913,027)</u>	<u>1,871,772</u>

**18. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

**ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR**

	<b>Restricted funds 2021</b>	<b>Unrestricted funds 2021</b>	<b>Total funds 2021</b>
	£	£	£
Tangible fixed assets	1,422,483	562,901	1,985,384
Current assets	14,636	531,148	545,784
Creditors due within one year	-	(53,431)	(53,431)
Creditors due in more than one year	-	(531,309)	(531,309)
	<u>1,437,119</u>	<u>509,309</u>	<u>1,946,428</u>

**ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR**

	<i>Restricted funds 2020</i>	<i>Unrestricted funds 2020</i>	<i>Total funds 2020</i>
	£	£	£
Tangible fixed assets	1,421,643	613,738	2,035,381
Current assets	118,624	289,785	408,409
Creditors due within one year	(24,259)	(9,108)	(33,367)
Creditors due in more than one year	-	(538,651)	(538,651)
	<u>1,516,008</u>	<u>355,764</u>	<u>1,871,772</u>

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**19. PENSION COMMITMENTS**

The charity and the group operates a defined contributions pension scheme through Scottish Equitable. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £34,643 (2020 - £38,110). Contributions totalling £Nil (2020 - £Nil) were payable to the fund at the balance sheet date and are included in creditors.

**20. OPERATING LEASE COMMITMENTS**

**21. RELATED PARTY TRANSACTIONS**

The related parties or community organisations with activities which are complementary to and in furtherance of the objectives of Blackburn with Darwen Council for Voluntary Service. The trustees and officers of Blackburn with Darwen Council for Voluntary Service do not receive remuneration from these organisations and do not hold any beneficial interest.

**22. CONTROLLING PARTY**

The charity is controlled by the Trustees.

