

B R I D G E B U I L D E R
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**Report of the Trustees
and Financial Statements
for the year ended 30th June 2021**

(Charity Registration No. 1008157)



Milton Keynes Bridgebuilder Trust
Report of the Trustees and Financial Statements
for the year ended 30th June 2021

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The Trustees are pleased to present their report, with the independently examined financial statements of the charity, for the year ended 30th June 2021.

Section 1 Reference and Administrative Details of the Charity, its Trustees and Advisors

1.1 Registered Name

Milton Keynes Bridgebuilder Trust registered as a Charity on 13th February 1992.
(Charity Registration No 1008157.)

1.2 Registered Office

Bridge House
1 Second Avenue
Denbigh West
Bletchley
Milton Keynes
MK1 1ED

1.3 Trustees

Trustees serving during the year and since the year ending 30th June 2021 were as follows:

Trevor Crowter		Treasurer, Acting Chair to 1 September 2020
Rachel Foster	from 2 July 2020	
Andrew Gibbins	from 4 th October 2021	
Charlotte Hampson	from 4 th October 2021	
Alexandra Richardson	to 14 December 2020	Secretary whilst a trustee
Dale Small	from 8 March 2021	
Andrew Ware		Secretary from 14 December 2020
Richard Wightman		Chair from 1 September 2020
Magdalena Williams	from 8 March 2021	



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1.4 Relevant Organisations

a: Independent Examiner:

Stephen Dunham
37 Watercress Way
Broughton
Milton Keynes
MK10 7AJ

b: Bankers:

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

c: Insurers:

Ecclesiastical Insurance Group plc,
Montpellier House, Montpellier,
Gloucester,
GL1 1LF.



Section 2 Structure, Governance and Management

2.1 Governing Document

The Bridgebuilder Trust is governed by its Trust Deed dated 22nd August 1991.

2.2 Recruitment and Appointment of Trustees

The Governing Document provides that Trustees may invite new Trustees to fill vacancies. They will be subject to approval by the existing members of the Board of Trustees. There are a minimum of three and a maximum of ten trustees, and none may be remunerated.

2.3 Policies and Procedures for Trustee Induction and Training

New Trustees undergo an induction process and are encouraged to attend appropriate external training courses to facilitate the undertaking of their role. The Trustees normally hold four full meetings a year.

The charity is an associate member of Scripture Union.

Section 3 Objectives and Activities

We are a Christian charity which has been working in the primary and secondary schools of Milton Keynes since 1993. Our vision is: Engaging young people to explore faith and positive life choices.

Our mission is to build bridges between schools and the Christian community to enable young people to explore, be empowered, and engaged on Christian beliefs and values. These are amplified as follows:

Explore

We enable children and young people to explore the Christian faith and values from a personal perspective in accessible and memorable ways.

We communicate in a manner appropriate to pupils of all faiths or no faith, encouraging them to explore their own values and beliefs.

Empower

We seek to empower all children and young people regardless of faith or belief to think responsibly, reach their potential and make a positive impact on their surroundings.



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We help all children and young people to explore and talk about their Personal, Social, Health and Emotional well-being.

We empower young Christians to be confident in their faith and to be a positive influence.

Engage

We provide children and young people of all backgrounds with positive role models and support projects in schools by building bridges between schools and the Christian community.

We connect young people with the Christian community and broaden their horizons by developing opportunities to learn outside the classroom and to visit local churches.

Programmes

The programmes that we operate to achieve these aims are as follows:

M.O.U.S.E.

Year 6 road show led by young people to help children transition from primary school to secondary school.

Lifepath

An RE day out for years 4, 5 and 6 learning about a famous local Christian.

Prayer Spaces/Reflective Spaces

An opportunity to take time out to explore faith, values and spirituality.

Christmas and Easter Cracked

A Bridgebuilder resource for churches, so they can host Year 5 or 6 pupils in their church to learn about the meaning of Christmas and Easter.

Assemblies

Interactive and memorable presentations dealing with ethical and moral values.

Lessons

Interactive lessons that help children come to grips with the moral, ethical and spiritual issues that they face.

Emerge

An emotional literacy package, based on Christian faith and values, involving interactive sessions addressing issues such as conflict, anger management and self esteem that work well with small groups of students who find school life difficult. This can be used in the PSHE area of the curriculum.

Retreats

Full or half day retreats for students and/or staff.



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Implementation of our programmes in the year under review

Due to the Covid 19 virus, this year our ability to carry out much of this agenda in person was much reduced.

However, we developed a substantially enhanced on-line service through our digital platform including the construction of a studio. Our in-person access to the schools is now improving but it is likely to continue to be much reduced from its pre Covid 19 levels for the next few months. We plan to offer in-person services in the future, where possible, and to supplement this with on-line material. We see our digital services as an important part of our overall offering for the future.

We have also developed a new six-part Emerge program, which we believe will be eagerly welcomed by schools in the aftermath of the Covid 19 lockdowns and the impact that had on schooling and the emotional health of school students.

Public benefit

The Trustees have taken account of the Charity Commission's guidance on Public Benefit. Milton Keynes Bridgebuilder Trust provides a public benefit through supporting the Spiritual, Moral, Social and Cultural development of children and young people in Milton Keynes. We encourage students to think through issues such as fear, honesty, peer pressure, generosity, kindness and self esteem so they are able to build good character, reach their potential and positively impact the world.

Section 4 Financial Review

4.1 Overview of Milton Keynes Bridgebuilder Trust's Financial Position at 30 June 2021

The accounts have been prepared on a receipts and payments basis. The main source of income is from donations from individuals and churches, with 59% of total voluntary income coming from individual donors. Fundraising activities are also conducted by volunteers and by staff.

The main expenditure of the charity relates to the salary costs for the staff, who are involved in the schools ministry, and the administration of the charity. Volunteers and the trustees are also involved in these activities.

4.2 Funds

Money given for a specific purpose is allocated to restricted funds.

The charity has a restricted fund for Hope MK, an event held annually for young people from 2013 to 2019. This restricted fund contained £7,102 on 30 June 2021. This fund is being held for use for Hope programmes in the future, or for events with similar aims. The charity also had a further restricted fund for the development of our



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Emerge programme. This contained £6,128 on 30 June 2020, which was fully used during the year in developing the more extensive EmERGE program that we will now be offering to schools.

4.3 Reserves Policy

The Trustees aim to maintain free reserves in unrestricted funds of at least £30,000, to ensure that there are always sufficient funds to cover wind up costs.

4.5 Commentary

This year the donations we received from individuals and churches held up very well at a difficult time, for which we are very grateful. However, other income was sharply down, despite including some furlough payments and the availability of a generous grant for the EmERGE program, which has now been used. We will need to rebuild our income quickly, or our ability to provide all our services will be constrained.

Section 5 Plans for the Future

The Trustees intend the Trust to carry on working in local schools among the young people of Milton Keynes, working in close conjunction with local churches. We plan to continue to offer services both in person and on-line.

We are also focussing on developing material on well-being and on subjects such as hope that help students connect the future and hope that can be found in Jesus with the pressures they are experiencing in daily life.

Due to the financial pressures and uncertainties of Covid we reduced our staffing levels slightly whilst we rebuilt the financial base of the charity. Following the year end, we have recruited an administrator to support Carol, our schools work team leader, which will free her for more work directly with schools, and have also recently recruited a part-time fund-raiser to increase the financial base and support of churches and individuals.



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Section 6 Statement of Trustees' Responsibilities

The Trustees are required to prepare financial statements for each year which give a proper view of the affairs of the Charity as at the end of the financial year and of its results for that period. In preparing those statements the Trustees are required to:

- select appropriate accounting policies and apply them consistently;
- make judgements that are reasonable and prudent;
- state whether suitable accounting policies have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and enable them to ascertain that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The trustees are responsible for the maintenance and integrity of the charity and for financial information included on the charity's website.

Section 7 Independent Examiner

Stephen Dunham was appointed as the independent examiner for the 2020/21 financial period.

Signed on behalf of the Trustees.

T E Crowter

Trevor Crowter

Treasurer

Date:



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Statement of Financial Activities for the Year Ended 30th June 2021

Incoming Resources	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Incoming Resources from Generated Funds:				
Church Gifts	32,174	0	32,174	34,013
Individual Gifts	44,530	240	44,770	43,413
Schools Donations	2,360	0	2,360	1,521
Other Gifts	0	0	0	0
Income Tax Recovered	10,223	0	10,223	7,470
Furlough claims	6,682	0	6,682	12,632
Activities for Generating Funds:				
Office Income	98	0	98	84
Other Fundraising Activities	1,353	0	1,353	19,914
Investment Income:				
Interest	16	0	16	241
Incoming Resources from Charitable Activities:				
Schools and Youth Activities	0	0	0	5,799
Grants	1 4,500	0	4,500	13,550
Total Incoming Resources	101,936	240	102,176	138,637
Resources Expended				
Costs of Generating Funds:				
Fundraising costs	0	0	0	0
Total Costs of Activities	0	0	0	0
Charitable Activities				
Schools Ministry Outreach	2 101,984	6,127	108,111	130,297
Governance Costs	992	0	992	992
Total Resources Expended	102,976	6,127	109,103	131,289
Net Incoming/(Outgoing) Resources	(1,040)	(5,887)	(6,927)	7,348
Balance Brought Forward	61,590	12,990	74,580	67,232
Balance Carried Forward	60,550	7,103	67,653	74,580



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Balance Sheet as at 30th June 2021

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
	£	£	£	£
Fixed Assets				
Office Equipment	3	0	0	0
Total Fixed Assets		0	0	0
Current Assets				
Current Accounts	20,406	7,103	27,509	34,473
Business Reserve Account	40,000	0	40,000	40,000
Cash	144	0	144	107
Total Current Assets	60,550	7,103	67,653	74,580
Total Liabilities	0	0	0	0
Net Assets	60,550	7,103	67,653	74,580

Approved by Trustees on: 4th October 2021

Signed:

21st October 2021

Trevor Crowter,
Treasurer

Date



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Accounting policies

In preparing the accounts the following accounting policies have been complied with:

- A) The accounts have been prepared on the historic cost convention under the Charities Act 2011 in accordance with applicable accounting standards and comply with the Charities (Accounts and Reports) Regulations 2008.
- B) All incoming resources are recognised on receipt. Resources expended are recognised on payment. Incoming and outgoing resources are shown gross.

1. Grants

	2021	2020
	£	£
General Grants	<u>4,500</u>	<u>13,550</u>

2. Schools Ministry Outreach

	2021	2020
	£	£
Employee Costs - Note 4	82,928	96,769
Staff Travel	17	2,424
Conferences & Training	60	100
Ministry Resources	2,848	1,539
Volunteer Expenses	0	88
Youth Events	0	9,922
Rent, Insurance & Office Costs	16,410	18,054
Subscriptions and Donations	1,075	1,401
Digital Platform	4,773	0
	<u>108,111</u>	<u>130,297</u>

3. Office Equipment

Recently the office equipment purchased has been for modest amounts and has been charged at cost in the year of purchase. There are no longer any assets shown on the balance sheet for these items. The charity has no other fixed assets.



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4. Analysis of employee costs:

	2021	2020
	£	£
Gross Salaries	74,449	83,996
National Insurance – Employers	1,610	3,583
Pensions	6,869	9,190
	<u>82,928</u>	<u>96,769</u>

No employee earned more than £60,000 and the average number of employees during the year 2021 was 3.4 (2020, 4.3).

A number of volunteers have supported the charity through the year in respect of schools ministry, fundraising and administration and no financial value has been included in these Accounts for their work. Without their valuable commitment and support the charity would not be able to work at the current level of operation.

Trustee Expenses

During this year the charity did not pay any mileage expenses to the Trustees, nor any other expenses, except for reimbursements of the costs of certain small purchases on behalf of the trust.



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Independent examiner's report to the trustees of Milton Keynes Bridgebuilder Trust

I report on the accounts of the Milton Keynes Bridgebuilder Trust (charity number 1008157) for the year ended 30 June 2021, which are set out on pages 1 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for the year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to :

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material aspect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting records of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

Date: 21st October 2021

Name: Stephen Dunham

Relevant professional qualification or body: CIMA

Address: 37 Watercress Way, Broughton, Milton Keynes MK10 7AJ

Date: