



Trustees' Annual Report for the period

From **1 August 2023** to **31 July 2024**

Charity name: **University of the Third Age - York**

Charity registration number: **1007843**

Objectives and Activities

| | SORP reference | |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | The objects of the u3a are to advance the education and, in particular, the education of older people and those who are retired from full time work by all means, including associated activities conducive to learning and personal development, in York and its surrounding locality. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | We provide a wide range of classes and activities for members, that are led by our members on a self-help basis. The classes, study trips and other activities cover a wide variety of subjects and recreational activities and benefit older people in the York area by giving them the opportunity to advance their learning and general wellbeing. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | In planning our activities for the year, the Trustees have had regard to the Charity Commission guidance on public benefit. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|--|
| Policy on grant making | Para 1.38 | We do not make grants. |
| Policy on social investment including program related investment | Para 1.38 | We do not make any social investment. |
| Contribution made by volunteers | Para 1.38 | We do not have any paid staff. All of our activities are led by volunteers. Their contribution is paramount to the success of our organisation. Our course leaders, office and other helpers, and technical team and Trustees are all volunteer members. |
| Other | | |

| | | |
|--|--|--|
| | | |
|--|--|--|

Achievements and Performance

| | SORP reference | |
|---|----------------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>Our membership numbers have continued to increase from 1675 at 31 July 2023 to 1709 at 31 July 2024.</p> <p>We provide members with both face-to-face activities and hybrid meetings using Zoom. We continue to provide meeting rooms at the Friends Meeting House in York which are fully equipped, including the use of hearing loops. The hall we use for our monthly talks at the Central Methodist Church is similarly equipped.</p> <p>We have continued to develop the activities on offer.</p> <p>Our international and UK travel provide enriching opportunities for travel in congenial company, which is particularly valued by single members.</p> <p>We produce a bi-monthly newsletter distributed to our members using email and follow this up every month with reminders of up-coming events. We have an extensive website.</p> <p>We offer a range of activities that promote health and wellbeing, these include group activities, talks and social events to encourage members to come together to exercise and share knowledge and experiences.</p> <p>We reduce social isolation by providing ways for retired people to meet.</p> |

Financial Review

| | | |
|--|-----------|--|
| Review of the charity's financial position at the end of the period | Para 1.21 | <p>During the year to 31 July 24 we reported a surplus of £20,750 as compared to £3,180 for the year to 31 July 2023. An increase of £17,570.</p> <p>Our receipts for financial year to 31 July 2024 were £150,670 compared to £107,657 received in the financial year ending 31st July 2023. An increase of £43,013 (40.23%).</p> <p>This was mostly due to the increase in membership fees received in July 2024 for the year 2024/25.</p> <p>Our payments for the financial year to 31 July 2024 were £130,220 compared to £104,477 paid in the financial year ended 31 July 2023. An increase of £25,743 (24.64%).</p> <p>This was mostly due to a planned stepped increase in the cost of the rent for the u3a centre. This was catered for by the increase in membership fees.</p> |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | We aim to retain as a general reserve an amount which is the equivalent of no more than one year's planned expenditure, plus 18 months rent for the u3a centre (the rental termination period). |
| Amount of reserves held | Para 1.22 | We held cash just short of £124K at the end of the year. |
| Reasons for holding zero reserves | Para 1.22 | Not applicable. |
| Details of fund materially in deficit | Para 1.24 | No funds in deficit. |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | No uncertainties given cash position and viability of the organisation. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | The principal source of funds is members' subscriptions and contributions to the cost of group activities made by their members. |
| | Para 1.46 | We do not make investments. |

| | | |
|---|-----------|--|
| Investment policy and objectives including any social investment policy adopted | | |
| A description of the principal risks facing the charity | Para 1.46 | <p>Most of our risks are covered by insurance. Our main remaining risk is the potential high cost of any temporary premises we may have to hire to undertake our educational activities, if our current premises were not available for an extended period. We are holding reserves to cover this risk.</p> |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|--|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Constitution. |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | Unincorporated members association. |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Trustees are drawn from our membership and interviewed by an Appointments Sub-committee, and any vacancies are advertised to all members. All Trustees retire at our Annual General Meeting and can stand for re-election provided they have not already exceeded 8 years as a Trustee. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | All new Trustees receive a welcome pack including essential documents and forms to complete. Trustee courses are available. |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | The York u3a is affiliated to the National Third Age Trust, which provides central guidance and support. We also network with other local u3a organisations across the Yorkshire and Humberside Region. |
| Relationship with any related parties | Para 1.51 | We maintain a very good mutually supportive relationship with the Friends Meeting House in York who are our landlords. |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|---|
| Charity name | University of the Third Age - York |
| Other name the charity uses | York u3a |
| Registered charity number | 1007843 |
| Charity's principal address | 15a Clifford street York YO1 9RG |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|---------------------|------------------------|-------------------------------------|---|
| 1 | Karen Sawyer | Chair | Elected 2024/04 | |
| 2 | Karen Sawyer | Secretary | 2023/04 – 2024/04 | |
| 3 | Brian Parkin | Membership Secretary | Retired 2024/09 | |
| 4 | Anthony Masterson | Secretary | Co-opted 2024/07 – 2024/09 | |
| 5 | Andrew Pilot | Treasurer | Co-opted 2024/07 | |
| 6 | Philip Walters | Communications Trustee | Co-opted 2024/10 | |
| 7 | Maureen Sandland | Office Coordinator | Retired 2024/05 | |
| 8 | Quinn Smith | Equipment Manager | | |
| 9 | Elizabeth Swinbank | Talks Secretary | Retired 2024/05 | |
| 10 | Samantha Triggs | Groups Coordinator | Co-opted 2023/10 Elected 2024/04 | |
| 11 | Ren Buss | Treasurer | 2023/04 – 2023/09 | |
| 12 | David Maughan Brown | Chair | 2023/04 – 2024/04 | |
| 13 | Kathryn Surtees | Treasurer | 2023/04 – 2024/02 | |

Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
|---------------|--|--|
| None | | |
| | | |
| | | |
| | | |
| | | |

Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|--------------|-----------------------------------|--|
| None | | |
| | | |
| | | |
| | | |
| | | |

Funds held as custodian trustees on behalf of others

| | |
|---|------|
| Description of the assets held in this capacity | None |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| None | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

None

Exemptions from disclosure

Reason for non-disclosure of key personnel details

None

Other optional information

None

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



K.S. Sawyer

Full name(s)

Andrew Pilot

Karen Sawyer

Position (eg Secretary,
Chair, etc)

Treasurer

Chair

Date

28 / 01 / 2025

Receipts and payments accounts

| | | | |
|---------------------|----------|----|-----------|
| For the period from | 1/8/2023 | To | 31/7/2024 |
|---------------------|----------|----|-----------|

Section A Receipts and payments

| | Central Funds to the nearest £ | Groups to the nearest £ | Other to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ | Change £ (Adverse) / Favourable | % |
|---|-----------------------------------|----------------------------|---------------------------|---------------------------------|-------------------------------|---------------------------------------|-----------------|
| A1 Receipts | | | | | | | |
| Members Subscriptions | 32,524 | - | - | 32,524 | 28,625 | 3,899.00 | 13.62% |
| Gift Aid | 4,164 | - | - | 4,164 | 3,865 | 299.00 | 7.74% |
| Donations | 10,394 | - | - | 10,394 | 1,295 | 9,099.00 | 702.63% |
| Fees for Charitable services (TAM) | 1,395 | - | - | 1,395 | 1,402 | (7.00) | (0.50%) |
| Interest on Deposit Account | 1,006 | - | - | 1,006 | 379 | 627.00 | 165.44% |
| Charitable Activities | 16,397 | 85,090 | - | 101,487 | 72,091 | 29,396.00 | 40.78% |
| | - | - | - | - | - | 0.00 | 0.00% |
| | - | - | - | - | - | 0.00 | 0.00% |
| Sub total(Gross income for AR) | 65,880 | 85,090 | - | 150,970 | 107,657 | 43,313.00 | 40.23% |
| A2 Asset and investment sales, (see table). | | | | | | | |
| | - | - | - | - | - | 0.00 | 0.00% |
| | - | - | - | - | - | 0.00 | 0.00% |
| Sub total | - | - | - | - | - | 0.00 | - |
| Total receipts | 65,880 | 85,090 | - | 150,970 | 107,657 | 43,313.00 | 40.23% |
| A3 Payments | | | | | | | |
| Rent of u3a centre | 20,406 | - | - | 20,406 | 15,792 | (4,614.00) | (29.22%) |
| TAT Membership (incl Insurance) | 6,900 | - | - | 6,900 | 6,700 | (200.00) | (2.99%) |
| Telephone, internet, website, software | 2,460 | - | - | 2,460 | 2,501 | 41.00 | 1.64% |
| Printing, postage, stationery | 2,380 | - | - | 2,380 | 2,783 | 403.00 | 14.48% |
| Charitable Activities | 6,478 | 86,364 | - | 92,842 | 71,422 | (21,420.00) | (29.99%) |
| Cost of Charitable Services (TAM) | 1,303 | - | - | 1,303 | 1,020 | (283.00) | (27.75%) |
| Equipment & Equipment Maintenance | 2,225 | - | - | 2,225 | 1,796 | (429.00) | (23.89%) |
| Promotion | - | - | - | - | 38 | 38.00 | 100.00% |
| Bank Charges | 463 | - | - | 463 | 444 | (19.00) | (4.28%) |
| Audit Fee | 420 | - | - | 420 | 384 | (36.00) | (9.38%) |
| Other Costs | 821 | - | - | 821 | 1,597 | 776.00 | 48.59% |
| Sub total | 43,856 | 86,364 | - | 130,220 | 104,477 | (25,743.00) | (24.64%) |
| A4 Asset and investment purchases, (see table) | | | | | | | |
| | - | - | - | - | - | 0.00 | 0.00% |
| | - | - | - | - | - | 0.00 | 0.00% |
| Sub total | - | - | - | - | - | 0.00 | 0.00% |
| Total payments | 43,856 | 86,364 | - | 130,220 | 104,477 | (25,743.00) | (24.64%) |
| Net of receipts/(payments) | 22,024 | (1,274.00) | - | 20,750 | 3,180 | 17,570.00 | 552.52% |
| A5 Transfers between funds | - | - | - | - | - | - | - |
| A6 Cash funds last year end | 92,417 | 10,456 | - | 102,873 | 99,693 | - | - |
| Cash funds this year end | 114,441 | 9,182 | - | 123,623 | 102,873 | - | - |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Group Funds to nearest £ | Other Funds to nearest £ |
|---------------------------------|--|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Bank & Cash | 114,441 | 9,182 | - |
| | | - | - | - |
| | | - | - | - |
| | Total cash funds | 114,441 | 9,182 | - |
| | (agree balances with receipts and payments account(s)) | OK | OK | OK |
| | | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| B2 Other monetary assets | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B3 Investment assets | | | | |
| | | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |

B4 Assets retained for the charity's own use

| Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---------|-----------------------------|-----------------|--------------------------|
| | | . | . |
| | | . | . |
| | | . | . |
| | | . | . |
| | | . | . |
| | | . | . |
| | | . | . |
| | | . | . |
| | | . | . |
| | | . | . |

B5 Liabilities

| Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------|---------------------------------|-----------------------|---------------------|
| Creditors | | . | |
| | | . | |
| | | . | |
| | | . | |
| | | . | |

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|---|--------------|------------------|
|  | Karen Sawyer | 28/01/25 |
|  | Andrew Pilot | 28/01/25 |

THE UNIVERSITY OF THE THIRD AGE - YORK

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF

THE UNIVERSITY OF THE THIRD AGE - YORK

I report to the trustees on my examination of the accounts of The University of the Third Age - York (the charity) for the year ended 31st July 2024 which are set out on pages 1 to 2.

Responsibilities and basis of report

As the charity trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('The Act').

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the charity Commissioner under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Nigel Everard BA FCA
Hunter Gee Holroyd
Club Chambers
Museum Street
York YO1 7DN

Date...24 January 2025