

# **Kinsley Craft Workshop**

Charity number 1006711

## **Annual Report and Financial Statements for the year ended 31 March 2021**



West Yorkshire Community Accounting Service

# **Kinsley Craft Workshop**

## **Annual Report and Financial Statements for the year ended 31 March 2021**

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**Prepared by West Yorkshire Community Accounting Service**

# **Kinsley Craft Workshop**

## **Trustees' report for the year ended 31 March 2021**

### **Reference and administrative details of the charity, its trustees and advisors**

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>	<b>Dates</b>
David Hannon	Chair	Resigned 2 July 2021
George Alan Parkin		
Lawrence James Doyle	Secretary/Treasurer	
David Northern		

### **Charity number**

The charity was registered with the Charity Commission for England and Wales, number 1006711, on 5 December 1991.

### **Principal address**

Camargue  
Charlestown  
Ackworth  
WF7 7DU

### **Bankers**

Barclays Bank UK Plc  
1 Churchill Place  
London  
E14 5HP

### **Independent examiner**

Elisabeth Beverley FCCA

### **West Yorkshire Community Accounting Service**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### **Structure, governance and management**

The charity is governed by a constitution adopted on 25 May 1991.

### **Method of recruitment and appointment of trustees**

The trustees of the charity are appointed by the members at the AGM.

# **Kinsley Craft Workshop**

## **Trustees' report (continued) for the year ended 31 March 2021**

### **Objectives and activities**

#### **The charity's objects**

a. The advancement of the education of the public and in particular but not so as to limit the generality of the foregoing.

Promote the education and training of members of the public in woodworking and carpentry and the promotion of high standards of craftsmanship and design

b. The pursuit of any other charitable purposes for the benefit of people in Kinsley and district. The Association shall be non-party in politics and shall not discriminate against anyone on grounds of gender, race, religion, or political persuasion. The Association shall take positive steps to encourage the inclusion of disadvantaged groups within the community and in particular those who are unwaged, unemployed, disabled, elderly or single parents.

#### **The charity's main activities**

Our usual activities are to provide a centre where the community have the opportunity to learn or enhance their skills in woodturning, woodworking and watercolour painting. Also, they have the opportunity to use equipment that they may not have at home.

We also provide a place where people have to opportunity to socialise which helps to address the feeling of loneliness and isolation experienced by some members of the community, in particular the older population. Due to the COVID 19 restrictions we were not able to open or provide the above during the year.

#### **Public benefit statement**

In setting our objectives for the workshop and planning activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular opportunities to enhance or gain new skills. Also to continue to provide somewhere for people to meet socially.

#### **Achievements and performance**

Whilst we were unable to open we were able to carry out refurbishment to one of the areas in readiness for re-siting the lathes.

Individual trustees have, when restrictions allowed, made visits to the building for maintenance purposes.

#### **Financial review**

The net receipts for the year were £27,109, including net receipts of £17,198 on unrestricted funds and net receipts of £9,911 on restricted funds.

#### **Reserves policy**

Whilst we do not have a formal reserves policy, we do have an emergency fund which is held in a separate bank account. To date we have not had cause to call upon this fund.

The charity's free reserves, excluding fixed assets, at the year end were £21,666.

The charity intends to use these reserves to carry out improvements to the building and continue the activities of the charity.

Signed on behalf of the board of trustees on 30/11/2021

Lawrence James Doyle (Trustee)

# **Kinsley Craft Workshop**

## **Independent examiner's report to the trustees of Kinsley Craft Workshop**

I report to the charity trustees on my examination of the accounts of the Trust for the year ended 31 March 2021, which are set out on pages 5 to 8.

### **Responsibilities and basis of report**

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Elisabeth Beverley FCCA

14/12/2021

### **West Yorkshire Community Accounting Service**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

**Kinsley Craft Workshop**  
**Receipts and payments account**  
**for the year ended 31 March 2021**

	Notes	2021	2021	2021	2020
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
<b>Receipts</b>					
Grants and donations	(2)	19,741	9,911	29,652	970
Sales of art & woodwork		-	-	-	2,225
Room hire		-	-	-	275
Bank interest		1	-	1	-
<b>Total receipts</b>		<u>19,742</u>	<u>9,911</u>	<u>29,653</u>	<u>3,470</u>
<b>Payments</b>					
Insurance		840	-	840	900
Gas		55	-	55	678
Electricity		185	-	185	536
Water		137	-	137	186
Premises		1,208	-	1,208	839
Tools		-	-	-	230
Refreshments and miscellaneous costs		119	-	119	371
<b>Total payments</b>		<u>2,544</u>	<u>-</u>	<u>2,544</u>	<u>3,740</u>
<b>Net receipts / (payments)</b>		<u>17,198</u>	<u>9,911</u>	<u>27,109</u>	<u>(270)</u>
<b>Fund balances brought forward</b>		<u>4,468</u>	<u>-</u>	<u>4,468</u>	<u>4,738</u>
<b>Fund balances carried forward</b>	(3)	<u>21,666</u>	<u>9,911</u>	<u>31,577</u>	<u>4,468</u>

**Kinsley Craft Workshop**  
**Statement of assets and liabilities**  
**as at 31 March 2021**

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	£	£	£	£
<b>Cash funds</b>				
Cash at bank- Barclays Current	19,186	9,911	29,097	2,180
Cash at bank- Barclays Premium	2,289	-	2,289	2,288
Cash in hand	191	-	191	-
<b>Total cash funds</b>	<u>21,666</u>	<u>9,911</u>	<u>31,577</u>	<u>4,468</u>

**Assets retained for the charity's own use**

Lathe  
 Bandsaw  
 Pillar Drill  
 Router Table  
 Air Filters  
 Dust Extractor  
 Bobbing Sander  
 Cordless Drills  
 Grinders

**Liabilities**

	£
Independent examination	<u>300</u>
	<u>300</u>

**Approval of the accounts**

The financial statements were approved by the board of trustees on 30/11/2021

Lawrence James Doyle (Trustee)

# **Kinsley Craft Workshop**

## **Notes to the accounts**

### **for the year ended 31 March 2021**

#### **1 Accounting policies**

##### **Basis of accounting**

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

**Kinsley Craft Workshop**  
**Notes to the accounts continued**  
**for the year ended 31 March 2021**

2 Grants and donations	2021	2021	2021	2020
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
WMDC Covid 19 grant	19,431	-	19,431	-
WMDC Capital grant	-	9,911	9,911	-
WMDC Neighbourhood grant	-	-	-	500
Donations	310	-	310	470
	<u>19,741</u>	<u>9,911</u>	<u>29,652</u>	<u>970</u>

3 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
WMDC capital grant	-	9,911	-	-	9,911
	<u>-</u>	<u>9,911</u>	<u>-</u>	<u>-</u>	<u>9,911</u>

Fund name	Purpose of restriction
WMDC capital grant	To purchase extraction equipment

**4 Related party transactions**

**Trustee expenses**

No trustee received any expenses during this year or the previous year.

**Trustee remuneration and benefits**

No trustee received any remuneration or benefit during this or the previous year.

**Other related party transactions**

**Other transactions with trustees or related parties**

Name of trustee or related party	Relationship to charity	Description of transaction	2021	2020
			£	£
David Northern	Trustee	Relative carried out building repairs of the charity.	282	-
			<u>282</u>	<u>-</u>

# **Kinsley Craft Workshop**

Charity number 1006711

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West Yorkshire Community Accounting Service

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**Liabilities**

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Independent examination	<u>300</u>
	<u>300</u>

**Approval of the accounts**

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Lawrence James Doyle (Trustee)

# **Kinsley Craft Workshop**

## **Notes to the accounts**

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#### **1 Accounting policies**

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	<u>-</u>	<u>9,911</u>	<u>-</u>	<u>-</u>	<u>9,911</u>

Fund name	Purpose of restriction
WMDC capital grant	To purchase extraction equipment

**4 Related party transactions**

**Trustee expenses**

No trustee received any expenses during this year or the previous year.

**Trustee remuneration and benefits**

No trustee received any remuneration or benefit during this or the previous year.

**Other related party transactions**

**Other transactions with trustees or related parties**

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## **Independent examiner's report to the trustees of Kinsley Craft Workshop**

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*E J Beverley*

Signed: .....

Name: Elisabeth Beverley FCCA

14/12/2021

### **West Yorkshire Community Accounting Service**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW