

General Information**Trustees (Management Committee Members) 2024 - 2025**

Mr Stephen Chu
Mrs Erica Delefortrie
Dr Wendy Wensheng Huang
Ms Choon Foong Liao
Mr Tak Chuen Ng
Mrs Estella Packwood
Dr Lei Song
Mrs Yan Ling Anne Tsang
Mr Chun Hei Wong
Mr Shui Hing Yiu (till 7.9.2024)
Mr Man Keung Chou (from 7.9.2024)
Ms Qiong Gao (from 7.9.2024)
Dr Chow-Shing Lam (from 7.9.2024)
Dr Sen Wong (from 7.9.2024)
Dr Amadeus Xu (from 7.9.2024)

Accountants and Independent Examiner:

Meng Yong Teh
M Y Teh & Co Limited
Chartered Certified Accountants
Unit 21, Kingspark Business Centre
152-178 Kingston Road
New Malden, Surrey, KT3 3ST

Advisers:

Sir Hugo Brunner
Ms Erica Davis
Dr Lesheng Kong
Mr John Lay

Legal Adviser:

Mrs Brenda Robinson

Bankers:

Santander
Business Banking Centre
T54, Ground Floor Ops
Bridle Road
Bootle, Merseyside
L30 4GB

Barclays Bank PLC
PO Box 333
54 Commarket Street
Oxford
OX1 3HS

Oxfordshire Chinese Community & Advice Centre

Address: 44B Princes Street Oxford OX4 1DD
Telephone: 01865 204 188
E-mail: admin@occac.org.uk
Website: www.occac.org.uk

財政報告 Financial Accounts for 2024 - 2025**信託委員報告 Report of the Trustees for the Year Ended 31st March 2025**

The Trustees have pleasure in presenting their report with the financial statements of the Oxfordshire Chinese Community and Advice Centre (OCCAC) for the year ended 31st March 2025.

The financial statements comply with the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Charitable Status

The Oxfordshire Chinese Community and Advice Centre is a registered charity and is governed by its Constitution adopted on 16th June 1991. Its registered number is 1006710.

Charitable Objects

OCCAC exists to serve the Chinese community in Oxfordshire by assisting them in gaining access to services and benefits they are entitled to and helping them to integrate into society.

The main objectives are:

- (i) To help the needy by the provision of advice and assistance;
- (ii) To advance education and to improve living and employment skills;
- (iii) To provide recreational & cultural, art & music activities; to combat social isolation and improve quality of life.
- (iv) To promote healthy living and good mental health.

Public Benefits

The Trustees have a duty to report on the public benefits that OCCAC brings to society. Each year the Trustees review OCCAC's objectives and activities to ensure that they continue to reflect its aims. In carrying out this review the Trustees have considered the Charity Commission's general guidance on public benefit. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set.

OCCAC's purposes and aims are set out above in the section entitled 'Charitable Objects'. OCCAC has sought to achieve these objects by undertaking the following activities:

- (i) Opening the Centre for the needy, socially isolated, older, non-English speaking Chinese people to drop in and seek help, enabling them to gain equal access to services through the provision of advice, translation and interpretation services;
- (ii) Organising appropriate educational talks, workshops and classes to enhance clients' career prospects and promote good citizenship;
- (iii) Organising suitable cultural, music and recreational activities for the scattered Chinese community to combat social isolation;
- (iv) Organising health talks and walks, mental health support and carers' support activities as well as day care for the elderly;
- (v) Acting as a bridge between the Chinese community, the wider community and public bodies;
- (vi) Recruiting volunteers to help and serve the Chinese community and the needy people in society.

Achievements and Performance

OCCAC has been serving the local Chinese community, particularly the disadvantaged, vulnerable, non-English-speaking, and older members, for the past 34 years, providing culturally, ethnically, and linguistically appropriate services.

OCCAC's overall performance is limited by the resources available. The demand for services far exceeds what can currently be provided.

Our Management Committee has expanded from 10 to 14 members.

Our activities and achievements from April 2024 to March 2025 are summarised below:

i) Core Services and Activities

OCCAC endeavoured to meet the needs of the local Chinese community by:

- * Providing bilingual advice and assistance to help clients access services
 - * Organising social care and community support services, cultural and recreational activities, and festival celebrations to combat social isolation and promote social inclusion and integration
- Over the past year, more than 2,000 people have benefited from our services and activities.

ii) Cancer Prevention Project (NHS Buckinghamshire, Oxfordshire and Berkshire Integrated Care Board Funding: January - December 2024)

With support from NHS Buckinghamshire, Oxfordshire and Berkshire Integrated Care Board, OCCAC delivered a Cancer Prevention Project aimed at raising awareness, promoting healthier lifestyles, and providing essential support to cancer patients and their families within the Chinese community in Oxfordshire. Activities delivered from April 2024 to March 2025 included:

- 1) Bilingual advice surgeries offering health information, interpretation, advocacy, referrals, and signposting (179 beneficiaries)
- 2) Twelve Zoom and in-person bilingual talks/workshops on cancer prevention (537 beneficiaries)
- 3) Fourteen peer support activities (559 beneficiaries)
- 4) Three walking trips, two visits to Rectory Farm, and three Family Sports Days (314 participants)
- 5) Ongoing support to cancer patients, carers, and their families

iii) TNLCF-Funded Project (April 2024 – September 2025)

With support from The National Lottery Community Fund (TNLCF), OCCAC implemented an 18-month project to support new immigrants and vulnerable members of the local Chinese community.

Activities included:

- 1) Monday Café/Advice Surgery sessions offering advice and support, facilitating access to services and signposting as necessary
- 2) Nine Zoom talks/workshops on topics such as health, the Life in the UK Test, and 'Adapting to UK life'
- 3) Six sessions of the Online UKHK Welcome Course to introduce British customs and culture
- 4) Eleven peer support activities and cookery sessions sharing traditional recipes like rice dumplings to ease homesickness and foster mutual support and social connection
- 5) Four Coffee Afternoons/English Conversation Cafés to help build confidence in spoken English and foster integration with the host community
- 6) Four Table Tennis and Board Games Night and one Family Sports Day
- 7) Festival celebrations, including the Dragon Boat Festival, Mid-Autumn Festival, Christmas, Lunar New Year, and a Lunar New Year Market (attended by over 1,200 participants), encouraging community participation and volunteering
- 8) Visits to vulnerable and socially isolated individuals; support for carers and families, including assistance with welfare benefit applications and housing
- 9) Two Creative Writing Workshops for youth, organised in collaboration with Fusion Arts
- 10) Ongoing support for the "OCCAC Oxfordshire Hongkongers" (牛津郡香港人) network (411 members/families) and seven peer support WhatsApp groups (254 members/families) as of 31 March 2025

iv) Impact

OCCAC's services and activities improved community engagement, reduced social isolation, and enhanced emotional resilience. Many community members lead healthier and more active lifestyles through participation and volunteering.

Conclusion and Recognition

We are grateful to our funders - NHS Buckinghamshire, Oxfordshire and Berkshire Integrated Care Board, The National Lottery Community Fund (TNLCF), Oxford City Council - and all donors for their invaluable support. Without them, OCCAC would not be able to provide its vital services. The above projects have also helped us uncover many hidden needs of the disadvantaged and vulnerable members of the Chinese community.

Over the past four years, Oxfordshire has welcomed more than 4,000 BN(O) friends/families from Hong Kong. OCCAC has tried its best to support their integration and settlement in the local community with our limited resources.

We would also like to extend our heartfelt thanks to local churches and friends, including Orchard Baptist Church in Bicester and St Andrew's Church in Oxford, for their contribution to the English Conversation Café. We are equally thankful to our dedicated volunteers for their support in helping new arrivals and local Chinese residents connect, form friendships, and integrate into society.

Looking Ahead

Our 18-month funding from TNLCF will come to an end in September 2025. We are working hard to secure long and short-term financial support to serve the most vulnerable and non-English-speaking members of the Chinese community in Oxfordshire.

We are grateful to Oxford City Council for awarding us a three-year 'Big Ideas Grant' (2025-28) from the Oxford Community Impact Fund, to help us tackle health and socio-economical inequalities experienced by disadvantaged Chinese community in Oxford.

OCCAC remains steadfast in its mission to improve equal access to services, promote physical, mental, and social well-being, and help individuals to integrate and lead more fulfilling lives among the Chinese community. We also hope to continue to assist the newly arrived individuals and families in navigating and settling into their new environment, and accessing public and community services.

We would be most grateful for donations or suggestions for potential funding sources, to help us meet the complex and growing needs of the marginalised and socially isolated members of the community, especially older adults.

Structure, Governance and Management

The Management Committee (MC) directs the general management and policy of OCCAC. It must meet at least four times a year, and consists of between four and twelve members who are elected at the annual general meeting by the membership of OCCAC. Election is for three years, and one third of the committee retires annually by rotation and shall be eligible for re-election. The membership of the MC includes people from the local Chinese community as well as those with specialist skills.

The pool of specialist skills available to OCCAC is enhanced by the appointment of advisers, who are not necessarily members, but who may be called upon to give specialist advice on an ad hoc basis.

A scheme of delegation is in place and day-to-day responsibility for the provision of the services rests with the Administration Officer. The Administration Officer is responsible for ensuring that the charity delivers the services specified in its aims and objectives.

Going concern

The Trustees have assessed the charity's ability to continue as a going concern and are confident that it remains financially sustainable over the foreseeable future, a period of at least 12 months from the date of approval of these financial statements.

OCCAC's objectives, aims, activities, achievements and performance are set out on page 2, while a 'Financial review' is included below.

The financial position of OCCAC, its liquidity position and reserves are described in the financial statements and notes on pages 7 to 10. In addition, note 2 to the financial statements includes OCCAC's policies for managing its funds. The management of financial and other risks is described below.

OCCAC has sufficient liquid financial resources in its bank deposit accounts totalling around £90,000 of which £54,812 has been set aside as designated contingency fund to safeguard the operations of OCCAC in meeting its charitable objectives taking into due consideration such risks posed to OCCAC, and the possible need for reserves to meet cash flow difficulties, as well as statutory laws and legislation affecting redundancy provisions. In the current economic climate it is difficult to be certain about ongoing funding from local authorities and donations.

OCCAC was awarded a grant of £24,834 from NHS to do Cancer Prevention Project from January to December 2024, and a grant of £20,000 from The National Lottery Community Fund (Awards for All) for an 18-month project from April 2024. With the reduction of staff working time, increased efforts in recruiting volunteers, searching for grants and fundraising, and the award of three-year 'Big Ideas Grant' (2025-28) from Oxford City Council's Community Impact Fund, the Trustees consider that the Centre has adequate resources to continue in operational existence for the foreseeable future. Thus they continue to adopt the going concern basis of accounting in preparing the annual financial statements.

Risk Management

The Trustees are responsible to oversee OCCAC's risk management activities. Detailed considerations of risk are delegated to the Administration Officer. The risks to which OCCAC is exposed are evaluated annually when preparing and updating the Service Strategy and Trustees' Report. The risks, as identified by the Trustees, have been reviewed and systems established to mitigate those risks.

Financial review and results for the year

The Oxfordshire Chinese Community and Advice Centre continues to pursue its objectives as stated above and the moneys which have been given towards these objects and the manner in which these moneys have been expended or set aside for future use are shown in the Accounts on pages 5 to 6.

We continue to set aside funds to safeguard the operations of OCCAC in meeting its charitable objectives taking into due consideration such risks posed to OCCAC, and the possible need for reserves to meet cash flow difficulties, as well as statutory laws and legislation affecting redundancy provisions.

Statement of Trustees' Responsibilities

The Charity Trustees are responsible for preparing Trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity law requires the charity Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable organisation and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS102, have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Community and Advice Centre will continue to operate.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the Community and Advice Centre and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the royal charters and bye-laws. They are also responsible for safeguarding the assets of the Community and Advice Centre and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees of the charity are aware of their duty under section 17 of the Charities Act 2011 to have due regards to public benefit guidance published by the Charity Commission for England and Wales.

Each person who is a Trustee at the date of approval of this report confirms that:

- (a) so far as the Trustee is aware, there is no relevant audit information of which the auditors are unaware, and
- (b) each Trustee has taken all the steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

Independent Examiner

A resolution for the reappointment of M Y Teh & Co Limited as Independent Examiner for OCCAC will be proposed at the forthcoming Annual General Meeting.

On behalf of the Trustees



Date: 27th July 2025

趙初興先生 Mr Stephen Chu (主席 Chairman)

核數師聲明**Report of the Independent Examiner to the trustees of Oxfordshire Chinese Community and Advice Centre**

I report to the charity trustees on my examination of the accounts of Oxfordshire Chinese Community and Advice Centre for the year ended 31st March 2025 set out on pages 5 to 10.

Responsibilities and basis of report

As the charity's trustees of the organisation you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Having satisfied myself that the accounts of the organisation are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5) (b) of the 2011 Act).

Basis of Independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts do not accord with such records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Report) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



鄭明榮 會計師

Meng Yong Teh

M Y Teh & Co Limited
Chartered Certified Accountants
Unit 21 Kingspark Business Centre
152-178 Kingston Road
New Malden, Surrey, KT3 3ST

Date: 27th July 2025

	31/3/2025	31/3/2025	31/3/2025	31/3/2024	
	Unrestricted Funds 常費 £	Restricted Funds 指定經費 £	Total 總數 £	Total 總數 £	
收入 INCOME FROM :					
捐贈和遺產 Donations and legacies	33,840.22	-	33,840.22	35,496.35	Note 3
慈善活動 Charitable activities	19,205.15	31,958.82	51,163.97	59,248.83	Note 4
銀行利息 Investments	576.60	-	576.60	507.11	Note 5
其他收入 Other income	34.82	-	34.82	-	Note 6
總收入 TOTAL INCOME	53,656.79	31,958.82	85,615.61	95,252.29	
支出 EXPENDITURE ON :					
慈善活動 Charitable activities	47,472.21	32,680.82	80,153.03	102,188.09	Note 8
總支出 TOTAL EXPENDITURE	47,472.21	32,680.82	80,153.03	102,188.09	
轉移前淨收入/支出(-) Net Income/(expenditure) for the year	6,184.58	-722.00	5,462.58	-6,935.80	
常費轉移至指定經費 Transfers between funds	-722.00	722.00	-	-	Note 2h
淨資金流動 Net movement in funds for the year	5,462.58	0.00	5,462.58	-6,935.80	
Reconciliation of funds					
去年盈餘 Total funds brought forward	74,680.20	287.12	74,967.32	81,903.12	
現結盈餘 Total funds carried forward	£80,142.78	£287.12	£80,429.90	£74,967.32	Note 15

Further details of our income and expenditure are provided on the following pages, and in the notes on pages 7 to 10, which also form part of these accounts.

資產負債表 (於2024年3月31日) Balance Sheet at 31st March 2025

	31/3/2025	31/3/2024	
	Total	Total	
	總數	總數	
	£	£	
固定資產 Tangible Assets	288.03	849.34	Note 11
固定資產總額 Total Fixed Assets	288.03	849.34	
流動資產 Current Assets			
待收回款項 Debtors	5,477.82	4,550.50	Note 12
銀行存款及現款 Cash at Bank and in Hand	89,724.58	120,940.98	
流動資產總額 Total Current Assets	95,202.40	125,491.48	
流動負債 Current Liabilities			
Creditors: Amounts falling due within one year	15,060.53	51,373.50	Note 13
淨流動資產 Net Current Assets	80,141.87	74,117.98	
淨資產 Net Assets	£80,429.90	£74,967.32	
基金 Funds of the Charity :			
限制收入 Restricted income	287.12	287.12	Note 15
不受限制收入 Unrestricted income	80,142.78	74,680.20	Note 15
Total Funds	80,429.90	74,967.32	

The notes on pages 7 to 10 form part of these accounts.

核准者

Approved by the Management Committee, and signed on its behalf by:



趙初興先生 Mr Stephen Chu (主席 Chairman)



黃景熙先生 Mr Chun Hei Wong (司庫 Treasurer)

Date: 27th July 2025

Notes to the Accounts for the Year Ended 31st March 2025

1. Organisation

Oxfordshire Chinese Community & Advice Centre is a registered Charity. (Registration No. 1006710)

The Community & Advice Centre is governed by its Constitution adopted on 16th June, 1991 and it is constituted as an unincorporated association. The Centre had 10 Trustees in the year 2024-25, about one third of the Trustees are elected annually for a 3 year term by OCCAC members at the annual general meeting. The administrative office is at 44B Princes Street Oxford OX4 1DD.

2. Accounting Policies**a) Basis of Accounting**

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note (s) to these accounts. The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - (Charities SORP (FRS102) effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

OCCAC meets the definition of a public benefit entity under FRS 102.

b) Preparation of accounts on a going concern basis

OCCAC was awarded a grant of £24,834 from NHS to do Cancer Prevention Project from January to December 2024, and a grant of £20,000 from The National Lottery Community Fund Awards for All for an 18-month project from April 2024. With the reduction of staff working time, increased efforts in recruiting volunteers, searching for grants and fundraising, and the recent award of three-year 'Big Ideas Grant' (2025-28) from Oxford City Council with match funding from sponsors, the Trustees consider that the Centre has adequate resources to continue in operational existence for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the financial statements as outlined in the report of Trustees on page 3.

c) Income recognition

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably. If grants and other sources of income relate to a specified period they are time apportioned over the period to which they apply. Grants, which are paid as a reimbursement of specific expenditure incurred, are allocated to the period in which that expenditure takes place.

Restricted income includes amounts received from government and local authorities to fund specific aspects of OCCAC's primary objectives. Where such income is received in advance it is treated as deferred income and released to income as the service is provided over the period of the project.

d) Volunteers

The Charity relies heavily on volunteers who are mainly members of the general public. The volunteers play an important role in organising events, fundraising, food catering and providing administrative and clerical work. The value of services provided by volunteers is not incorporated into these financial statements. In accordance with the Charities SORP (FRS102), the general volunteer time of regular participants and members of the general public is not recognised.

e) Donated services and facilities

Donated services and facilities are recognised as income when received, at the value of the gift to the charity provided the value of the gift can be measured reliably. A corresponding amount is then recognised in expenditure in the period of receipt.

f) Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accrual basis. Expenditure includes any VAT which is reported as part of the expenditure to which it relates. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure heading where appropriate. Governance costs are those associated with constitutional and statutory requirements.

Where possible costs are allocated directly to the activity that they are associated with. Where this is not possible costs are allocated on an estimated time basis or as agreed by the activities funders. Failing that costs are allocated in proportion to the income attributable to an activity.

g) Tangible fixed assets and depreciation

OCCAC capitalises assets whose value are over £500. Depreciation is provided using the straight line method at the following annual rate to reduce the book value of the assets concerned to their estimated residual value over their useful working lives. The life of the project is used if it is shorter than the normal useful working life.

Fixtures, fittings and equipment – 20% on cost (5 years useful working life)

Computer, plant and machinery – 33.33% on cost (Between 3 and 5 years useful working life)

h) Fund accounting

OCCAC's funds consist of Restricted, Unrestricted, Base Funds and Elderly Welfare Fund. The unrestricted funds are usually referred to as General Funds. Restricted Funds are earmarked by the funding local authorities or grant giving bodies for a particular purpose that is more specific than OCCAC's primary objectives. Unrestricted Funds are those given by the funders towards the general objectives of OCCAC without any restrictions being imposed. The Base Fund is a designated contingency fund set aside to safeguard the operations of OCCAC in meeting its charitable objectives taking into due consideration such risks posed to OCCAC, and the possible need for reserves to meet cash flow difficulties, as well as statutory laws and legislation affecting redundancy provisions. A fourth fund - The Elderly Welfare Fund, set up after receiving a £5,000 donation from an anonymous couple in 2007/08, was spent for the benefit of the needy elderly, in relation to trips and lunches, at the discretion of the Management Committee or Administration Officer.

Examples of Restricted Funds are those given for specific health and mental health projects, or training courses, while General Funds are applied to advice and community work.

Since Restricted Funds are normally spent within twelve months of receipt, any interest earned forms part of the General Fund.

OCCAC's policy is to use General Funds to supplement the restricted activities where appropriate or to provide match funding where it is required to secure fundings.

Gift Aid is included gross i.e. including tax recoverable from HM Revenue and Customs.

i) Pensions

OCCAC operates a defined contribution pension scheme for the benefit of its staff. Contributions payable are charged to the Statement of Financial Activities in the period in which they are payable.

		31/3/2025	31/3/2025	31/3/2025	31/3/2024
		Unrestricted Funds	Restricted Funds	Total	Total
		£	£	£	£
8. 中心工作開支	Expenditure On Charitable Activities				
	諮詢中心 Advice Centre	31,761.24	-	31,761.24	58,427.83
	Oxfordshire County Council - BN(O) Project Training / Bridge Fund	-	-	-	7,021.83
牛津郡政府 - BN(O)項目培訓	Festivals, Fund-raising & Trips	12,760.97	-	12,760.97	15,055.34
節日慶祝、籌款、旅行	Oxford City Council	2,950.00	-	2,950.00	4,060.42
牛津市市政府	Oxfordshire Community Foundation	-	-	-	10,782.07
牛津郡社區基金	Oxfordshire Community Foundation - NHS	-	18,665.31	18,665.31	6,840.60
牛津郡社區基金	TNLCF - Awards for all	-	14,015.51	14,015.51	0.00
國家獎券基金 社區及諮詢工作					
	Total	47,472.21	32,680.82	80,153.03	102,188.09
9. 員工及義工費用	Staff costs			2024/2025	2023/2024
	Salaries			41,063.15	49,669.32
	Employer's NI contributions			1,803.74	4,376.40
	Pensions			774.45	1,428.01
				43,641.34	55,473.73
	The average full time equivalent number of employees for the year was 2 (2024: 2.5). No employee has employee benefits in excess of £60,000 (2024: None). No remuneration was paid to the Trustees in 2024/25 or any previous year.				
	The key management personnel of the charity comprise the trustees and Administrator. The total employee benefits of the key management personnel of the charity were £18,000 (2024 : £18,000).				
10. 交通費	Sums reimbursed to Trustees			2024/2025	2023/2024
	Reimbursements to Trustees			0.00	0.00
		31/3/2025	31/3/2025	31/3/2025	31/3/2024
		Unrestricted Funds	Restricted Funds	Total	Total
		£	£	£	£
11. 固定資產	Tangible Fixed Assets				
	- fittings, fixtures and equipment				
	Cost				
	Balance at 1st April 2024	22,033.94	77,405.95	99,439.89	99,439.89
	Additions during the year	-	-	-	-
	Disposals	-	-	-	-
	Balance at 31st March 2025	22,033.94	77,405.95	99,439.89	99,439.89
	Less accumulated depreciation				
	Balance at 1st April 2024	-21,187.60	-77,402.95	-98,590.55	-97,184.59
	Charge for the year	-561.31	0.00	-561.31	-1,405.96
	Disposals	-	-	-	-
	Balance at 31st March 2025	-21,748.91	-77,402.95	-99,151.86	-98,590.55
	Net Book Value carried forward	285.03	3.00	288.03	849.34
12. 待收回款項	Debtors: Due within one year				
	Receivable income			4,844.82	4,107.50
	Other Debtors and Prepayment			633.00	443.00
				5,477.82	4,550.50

13. 尚欠款項	Creditors: Amount falling due within one year				
	Other Creditors and Accruals			8,363.85	8,738.00
	Income received in advance			6,696.68	42,635.50
				15,060.53	51,373.50

	31/3/2025 Unrestricted Funds £	31/3/2025 Restricted Funds £	31/3/2025 Total £	31/3/2024 Total £
14. 預收收入				
Income received in advance				
<u>Balance brought forward</u>	4,010.00	38,625.50	42,635.50	11,250.00
<u>Plus received during the year</u>				
TNLCF - Awards for all	-	-	-	20,000.00
Oxfordshire Community Foundation - NHS Membership	30.00	-	30.00	18,625.50
Donations	-	-	-	10.00
	30.00	0.00	30.00	4,000.00
<u>Less credited to revenue during the year</u>				
TNLCF - Awards for all	-	13,333.32	13,333.32	0.00
Oxfordshire Community Foundation - NHS Membership	10.00	18,625.50	18,625.50	0.00
Donations	4,000.00	-	4,000.00	0.00
	4,010.00	31,968.82	35,968.82	11,250.00
<u>Balance carried forward</u>	30.00	6,666.68	6,696.68	42,635.50

The above incoming resources are not recognised in the current year but deferred until the period in which OCCAC is entitled to expend the resource.

	31/3/2025 Unrestricted Funds £	31/3/2025 Restricted Funds £	31/3/2025 Total £	31/3/2024 Total £
15. 儲備				
Charity Funds				
Balance brought forward				
General Fund	20,443.20	-	20,443.20	27,885.18
Designated Base Fund	54,237.00	-	54,237.00	53,734.23
Elderly Welfare Fund	-	287.12	287.12	283.71
	74,680.20	287.12	74,967.32	81,903.12
Surplus/(Deficit) for the year				
General Fund	4,887.15	-	4,887.15	-7,441.98
Designated Base Fund	575.43	-	575.43	502.77
Elderly Welfare Fund	-	-	0.00	3.41
	5,462.58	0.00	5,462.58	-6,935.80
Transfers between funds				
General Fund	0.00	-	0.00	0.00
Designated Base Fund	0.00	-	0.00	0.00
Elderly Welfare Fund	0.00	-	0.00	0.00
	0.00	0.00	0.00	0.00
Balance carried forward				
General Fund	25,330.35	-	25,330.35	20,443.20
Designated Base Fund	54,812.43	-	54,812.43	54,237.00
Elderly Welfare Fund	-	287.12	287.12	287.12
TOTAL Funds	80,142.78	287.12	80,429.90	74,967.32

Reserve policy

The Base Fund is a designated contingency fund set aside to safeguard the operations of OCCAC in meeting its charitable objectives. The level of reserves is determined by the Management Committee taking into due consideration such risks posed to OCCAC, and the possible need for reserves to meet cash flow difficulties, as well as statutory laws and legislation affecting redundancy provisions.

All reserves are held in OCCAC's savings and current accounts.

The Elderly Welfare Fund, set up after receiving a £5,000 donation from an anonymous couple in 2007/08, was spent for the benefit of the needy elderly, in relation to trips and lunches, at the discretion of the Management Committee or Senior Administration Officer.

16. 關聯交易

Related party transactions

There have been no related party transactions in this reporting period.