

6th RICKMANSWORTH SEA SCOUT GROUP

Minutes of the AGM held on Monday 17 June 2024

Present: Des Geoghegan (Chair), Chris Doran, Pauline Wilson, Chas Wilson, Michael Quinn, Jean Edmonds, Steve Jones, David Matthews and Rosy Wassell

1. Introduction and Welcome:

The Chairman, Mr Des Geoghegan, welcomed everyone, thanked them for attending and explained where the emergency exits were situated.

2. Apologies for Absence: None

3. Governance Topics:

- a. Approve the minutes of the Annual General Meeting held on 19/06/2023
The minutes were APPROVED by the members at the meeting.
- b. Adopt the 2023 draft constitution based on Policy, Organisation and Rules (POR)
The committee AGREED to adopt the 2023 draft constitution.
It was noted that a copy of this document is available to view.
- c. Note the Group's financial year
The accounts for the financial year 1 January 2023 – 31 December 2023 had been audited. They had been scrutinised and agreed by committee members at the meeting of 29 April 2024.
The accounts were APPROVED by all those present at the AGM.
- d. Approve appointed community members of the Group Scout Council
The meeting APPROVED the appointed community members.
- e. Agree the number of members that may be appointed to the Trustee Board
The committee recommended a minimum of five members and a maximum of 12; this would include the executive officers and trustees to a maximum of 10.
The meeting AGREED and APPROVED this recommendation.
- f. Agree the quorum for future meetings of the Group Scout Council (excluding this AGM)
The meeting AGREED on a quorum of five persons.

4. Review of the previous year:

- a. The Group Lead Volunteer's review of Scouting in the Group

Group Annual Report – 2023

Fundraising events were planned for the year ahead returning to the pre-Covid years: Jumble Sales were held in the Spring and Autumn along with the evening Book Sales. A Stall at the Rickmansworth Festival, A Stall at the Croxley Green Revels and a Stall at the Parish Advent Fayre here and at St John's Church Christmas Bazaar.

The programme of upgrading the Headquarters continued with work in the entrance lobby, electrics and plastering to provide a cleaner smarter appearance.

The Group provided major support to the Parish in the organisation and running of the Three Parish 'Brass on the Grass' Event in July. Tentage in the form of the Marquee and Shelters were used in hosting the event on the field, as well as the preparation,

cooking and serving of a range of barbequed food. The Group Leaders also provided a presence and support for a Youth Mass in December.

Sections:

Beavers: The provision for Beavers is still in abeyance until volunteers come forward to reopen and run the Section.

Cubs: A regular programme of activities was provided during the Spring, Summer and Autumn Terms. Appropriate activities are provided on a weekly basis to the members. Numbers are still much lower since Covid, with a gradual increase as the year progressed including some girls joining the section, sadly they were only participating for part of the year. A joint Cub and Scout Meeting was held at the end of the Summer Term which should help with retention between sections.

Scouts: A regular programme of activities was provided during the Spring, Summer and Autumn Terms. Appropriate activities are provided on a weekly basis to the members. Numbers are still much lower since Covid, with a gradual increase as the year progressed.

Group: An appeal to encourage Volunteering and Participation was made by me from the pulpit during all the masses in two of the Parishes over a weekend in May. As a Trustee Board/Group Committee we are very thankful for the support shown by our parish Priest Fr Andrew and were delighted when he joined us for a meeting in July. I am extremely grateful to the our amazing Leadership Team who work tirelessly each week in providing activities for our young people and my thanks also to the Trustees/Group Committee for their help, work, support and commitment to the Group and ensuring that the provision of Scouting Activities is ready and able to continue within the Parish and the wider community. Thank you.

b. Receive and consider the Annual Report of the Group Trustee Board, including the annual Statement of the Accounts

It was reported that our finances are in good shape. The Annual Statement of Accounts had been received and approved. The Independent examiner's report was acknowledged.

Thanks were expressed to all those who deal with our accounts and financial details.

5. Making appointments:

a. Appoint the Group Chair, following recommendation from the open selection process initiated by the Group Trustee Board

Des Geoghegan was proposed and appointed as Group Chair.

b. Appoint the Group Treasurer, following recommendations from the open selection process initiated by the Group Trustee Board

Pauline Wilson was appointed as Group Treasurer.

c. Appoint members of the Group Trustee Board, following recommendations from the open selection process initiated by the Group Trustee Board

Rosy Wassell was appointed as Administrator and Jean Edmonds, Steve Jones, Mike Quinn and Chas Wilson were also appointed as nominated members of the Board.

d. Appoint the Independent Examiner

Rob Riddleston was appointed to continue as Independent Examiner as agreed by members of the Group Trustee Board.

Closing Remarks:

- Des thanked everyone for their industry over the previous year and all those who had helped in any way.
- He pointed out that it had been unfortunate that there had been no Rickmansworth Canal Festival in 2024 as this had seriously affected the group's fundraising.

- The number of children attending the sessions is rising although it was acknowledged that it would take a further five or six years to achieve the numbers we had had in the past, following the effects of the Pandemic Lockdowns.
- Des asked all trustees to sign a document to confirm their understanding and eligibility of the role and of completion of the Scout Association Training, which was circulated amongst the trustees.
- Finally, Des thanked David Matthews for attending the AGM; David replied that he had been asked to extend the thanks of all the parents of the cubs and scouts who are regular members to the leaders and volunteers of the Group.

The meeting started at 7.30 p.m.
and finished at 7.50 p.m.

INCOME	Monthly In	2023		2022		EXPENDITURE	Monthly Out	2023		2022	
	Dec-23	2023	2022	2022	2023		Dec-23	2023	2022	2022	2022
Bank Interest						Bank Charges					
Capitation	£0.00	£14.00	£46.00	£0.00	£910.00	Capitation	£0.00	£910.00	£1,368.50		
Equipment				£1,316.00	£2,151.38	Equipment Repairs/Renewals	£1,316.00	£2,151.38	£5,673.15		
Float				£400.00	£400.00	Float	£0.00	£400.00	£400.00		
Fund Raising	£1,012.87	£4,960.28	£0.00	£0.00	£0.00	Fund Raising	£0.00	£0.00	£0.00		
Group Activities				£0.00	£0.00	Group Activities	£0.00	£0.00	£905.02		
H Q Costs	£0.00	£35.07	£0.00	£1,380.84	£2,693.99	H Q Costs	£1,380.84	£2,693.99	£412.53		
Gift Aid	£0.00	£0.00	£0.00			Gift Aid					
Donation/Marquee	£0.00	£135.09	£100.00			Donations/marquee					
Social Events						Social Events					
Sundry	£0.00	£15,000.00	£0.00	£0.00	£15,000.00	Sundry	£0.00	£15,000.00	£0.00		
Transport	£0.00	£6,861.18	£151.25	£2,333.80	£6,228.52	Transport	£2,333.80	£6,228.52	£4,658.60		
Beavers	£0.00	£0.00	£0.00	£0.00	£0.00	Beavers	£0.00	£0.00	£0.00		
Cubs	£300.00	£300.00	£0.00	£248.77	£248.77	Cubs	£248.77	£248.77	£35.40		
Scouts	£300.00	£300.00	£0.00	£140.75	£140.75	Scouts	£140.75	£140.75	£33.46		
Uniforms	£0.00	£0.00	£0.00	£0.00	£0.00	Uniforms	£0.00	£0.00	£0.00		
Three Rivers Rates	£0.00	£0.00	£0.00	£38,068.00		Three River Rates	£0.00	£0.00	£0.00		
Grants	£0.00	£0.00	£837.86			Grants					
Tony Jones Fund	£0.00	£0.00									
TOTALS	£1,612.87	£28,005.62	£39,603.11	£5,420.16	£27,773.41				£13,486.66		

BALANCE (close of previous year) £38,827.77
TOTALS £66,833.39

CURRENT BALANCE £39,059.98
£66,833.39

I am satisfied that this account represents a true copy of Income & Expenditure during the period stated according to the documents supplied.

Treasurer 
Tony Jones Award Fund
 Capital as at 31/12/23 £837.86
 Held within Account since 22/02/2021


 Independent Examiner **RJ RIDDLESTON**

Date 13.5.24

Allocated funding for:-
 H Q Development (Toilets/Kitchen/Entrance) £5,000.00
 Transport/replacement of vehicles £3,000.00
 Equipment £2,000.00

Total £10,000.00

The above report is accurate up until 31/12/23

Independent examiner's report to the trustees of 6th Rickmansworth Sea Scout Group

I report to the trustees on my examination of the accounts of the 6th Rickmansworth Sea Scout Group for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity trustees of the 6th Rickmansworth Sea Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 6th Rickmansworth Sea Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 6th Rickmansworth Sea Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: ROBERT JAMES RIDDLESTON

Relevant professional qualification or membership of professional bodies (if any):

Address: ASSOCIATE CHARTERED INSTITUTE OF BANKERS (ACIB)
8A CEDARS AVENUE, RICKMANSWORTH, HERTS WD3 7AN

Date: 13.5.24