
THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE
(A company limited by guarantee)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE
(A company limited by guarantee)

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THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE
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REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2022

Trustees	V Cummins, Chair B Tahir (resigned 20 May 2021) C Rowan H Popat A Garrard J Brindley K White L Nuzi (appointed 2 December 2020) C Alexander (appointed 2 December 2020) S Rauprich (appointed 2 December 2020)
Company registered number	02569614
Charity registered number	1005075
Registered office	103 Cranbrook Road 1st Floor Rear Ilford IG1 4PU
Independent auditors	Haslers Chartered Accountants Statutory Auditor Old Station Road Loughton Essex IG10 4PL

THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE
(A company limited by guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2022

The Trustees present their annual report together with the audited financial statements of the Company for the 1 April 2021 to 31 March 2022. The annual report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the Company qualifies as small under section 382 of the Companies Act 2006, the strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

Objectives and activities

a. Policies and objectives

The principal activity of the charity to promote, support and develop a strong, effective and independent voluntary and community sector in Redbridge.

The key aims of the charity are as follows:-

- To facilitate an independent and influential voluntary and community sector
- To encourage and support resilient and socially connected communities
- To be a sustainable and flexible organisation

There is a set of objectives and outcomes for each of the aims in the "RedbridgeCVS Strategic Plan 2020-2023" which is available on request.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

b. Volunteers

The charity has welcomed volunteers to assist with reception duties and administrative tasks.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

Achievements and performance

a. Review of activities

The Trustees confirm that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regards to the Charity Commission's general guidance on public benefit and that the activities carried out by the charity during the year were all undertaken in order to further the charity's aims for the benefit of the charity's beneficiaries. There is a detailed explanation of the activities carried out which has been included in the key activities of the charity.

The key activities and achievements of the charity during the year included:-

Supporting a thriving voluntary and community sector

The voluntary and community sector continued to play a vital role in supporting residents and communities through the pandemic and RedbridgeCVS responded quickly and flexibly to meet the needs of our members. Income generation was a significant challenge for our network as voluntary and community groups faced increased demand and pressure on services alongside loss of some income streams. During the year we supported 37 voluntary and community groups with 71 funding applications, helping them to raise £616,115. We also provided development support for 37 groups, including information and advice on legal structures, business planning, governance, policies and procedures, IT and communications.

We delivered 39 training courses supporting the learning and development of 378 staff and volunteers from local voluntary and community groups, with 100% of participants reporting that they achieved their learning goals.

Volunteer Centre Redbridge recruited 207 volunteers to support the work of local voluntary and community groups, and provided expert advice and guidance for 67 groups covering a range of topics including volunteer recruitment, management and recognition. We also launched a new digital volunteering platform making it easier for residents to search and apply for volunteering opportunities online. The new platform also enables volunteer-involving organisations to add and edit opportunities and manage enquiries and applications in one place.

Partnerships and collaboration

Working with London Youth and the London Borough of Redbridge, we supported a pilot project funded by the City Bridge Trust. The aim of the pilot was to better understand the barriers faced by small youth organisations in Redbridge in relation to accessing funding, to connect small youth organisations with London-based funders, and to inform the development of appropriate and accessible funding streams. RedbridgeCVS supported the co-design and promotion of a small grants fund for voluntary and community groups working with young people in Redbridge.

As part of NHSE's "Embedding the VCSE in Integrated Care Systems" programme, we worked with local infrastructure partners and other VCSE stakeholders to commission an analysis of existing VCSE networks and structures, their influence and potential, to inform the development of a "VCSE Alliance" in North East London.

Working in partnership with Ilford Salvation Army and the London Borough of Redbridge, we supported the establishment of a donation centre at Ilford Town Hall which received hundreds of donations of essential items to support recently arrived Afghan refugees in North East London.

In April 2021, RedbridgeCVS partnered with the London Borough of Redbridge to host the first of a series of listening events to ensure that women's voices were involved in shaping plans to make the borough a safer place for women and girls. Women from a range of voluntary and community groups participated in the first of a series of community conversations which informed the development of the council's community safety plans.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

Achievements and performance (continued)

Improving health outcomes and tackling health inequalities

RedbridgeCVS's Young Advisors are a team of local young people aged 15 – 24 who work with community leaders to help them better engage young people in community life, decision making and improving services. In 2021-22 the team co-designed a youth social prescribing model for Redbridge and shared their recommendations with local health partners. The team also mapped local youth assets and carried out peer research to better understand young people's views on gaps in provision, where they look for information about services, and barriers to access. Their findings were set out in a report and used to create an interactive digital map of services for local young people which was shared with local youth groups, schools and other public services.

Our Adult Social Prescribing Service continued to experience increased demand for support. In 2021-22 the service helped 347 people to improve their health and wellbeing by connecting them with a range of community services and support. 72% of clients reported sustained improvements to their mental wellbeing six months after using the service.

Our Fit for Fun project worked with 40 local groups to deliver fitness sessions in the community, reaching 713 individual participants who would otherwise be unlikely to take part in regular organised physical activity. During the year 100% of participants reported improvements to their physical health and 69% of participants reported improvements to their mental health. Of the participating groups, 96% reported that they had continued to take part in regular organised physical activity 3 months after the programme ended.

In 2021-22 RedbridgeCVS's Health and Wellbeing Buddies delivered 65 peer outreach and awareness sessions, reaching over 800 people and increasing awareness and understanding of HIV, TB and Covid-19.

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Company has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

b. Reserves policy

The charity's funds have been applied wholly in pursuit of charitable objectives. RedbridgeCVS believes that the charity should hold reserves because;

1. it has no endowment funding and is dependent on income from grants and contracts from year to year, which are inevitably subject to fluctuation; and
2. it requires protection against and the ability to continue operating despite catastrophic or lesser but damaging events.

The Trustees believe that the minimum level of reserves should be the equivalent of three months operating costs (calculated and reviewed annually).

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

c. Principal funding

Our principal sources of funding are grants and service delivery contracts. There is a continuous effort to maintain and diversify funding.

Structure, governance and management

a. Constitution

The Redbridge Council for Voluntary Service is registered as a charitable company limited by guarantee and was set up by a Trust deed.

The Redbridge Council for Voluntary Service (RedbridgeCVS) was established as a Registered Charity and Company Limited by Guarantee in 1990. Its governing document is the Memorandum and Articles of Association.

RedbridgeCVS exists to promote and support a strong, effective and independent voluntary and community sector in Redbridge. The organisation actively assists voluntary bodies through the provision of advice and information, the development of new charitable initiatives and joint work with statutory bodies.

Trustees are elected annually at an AGM, with the longest serving one third of members (or higher) being asked to stand down. Trustees are offered individual and group induction and training and have an annual Away Day to review the strategic direction of the Charity. The Trustees meet as the Board at least six times a year. The Board agrees the strategic direction of the Charity, approves its budget and receives reports on progress in achieving organisational objectives from its Chief Officer.

The Charity employs staff which carries out the day to day management of the Company's work. There are line-management structures linking all staff to the Chief Officer, and through them, to the Trustees.

RedbridgeCVS is a member of a number of national bodies, including the National Association for Voluntary and Community Action (NAVCA) and the National Council of Voluntary Organisations (NCVO). These are membership bodies that do not have control over any of the activities of RedbridgeCVS.

RedbridgeCVS employed a total of 33 staff in this year in addition to around 16 community-based sessional workers. The Charity also involves a number of volunteers through the year to support and enhance service delivery.

b. Methods of appointment or election of Trustees

The management of the Company is the responsibility of the Trustees who are elected and co-opted under the terms of the Trust deed.

c. Organisational structure and decision-making policies

The Board of Trustees operates with two major sub-committees, Finance and People and Pay. The Board meets not less than 4 times per annum and each of the sub-committees also meet at least 4 times per annum in between Board meetings. The Chair of the Board has authority to act on behalf of the Board on urgent items.

Day-to-day management of the charity is delegated to the Chief Officer who reports on actions taken and planned to each meeting of the Board.

THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

Structure, governance and management (continued)

d. Policies adopted for the induction and training of Trustees

There is a structured induction programme for new Trustees based on the Charity Commission advice and guidance for new Trustees. Trustees are also made aware of, and encouraged to attend, external training courses as appropriate. There is also an induction programme covering the specific and planned activities of the charity.

e. Pay policy for key management personnel

Senior staff pay is benchmarked using data from NCVO. The policy is for senior staff pay to be competitive.

f. Financial risk management

The Trustees have assessed the major risks to which the Company is exposed, in particular those related to the operations and finances of the Company, and are satisfied that systems and procedures are in place to mitigate exposure to the major risks.

Covid-19

The charity was affected by Covid-19 primarily by having to close the office, provide additional support to member groups and to reconfigure services that normally rely on person to person contact. The Board completed a complete IT upgrade and replacement project to facilitate mobile working shortly before lockdown which enabled all staff to work remotely and, where necessary, additional equipment to support home working was provided. All of the charity's funders have understood the impact of Covid and funding has continued. Where necessary services have been redesigned including virtual delivery in consultation with funders.

Plans for future periods

Our Strategic Plan outlines our strategic aims and objectives from 2020-23. These include:

- Facilitating an independent and influential voluntary and community sector.
- Supporting resilient and socially connected communities.
- Building a sustainable and flexible organisation.

A copy of the 2020-2023 Strategic Plan is available on the charity's website and on request from the RedbridgeCVS office.

Disclosure of information to auditors

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charity's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charity's auditors are aware of that information.

THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

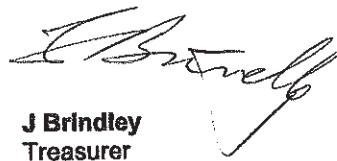
Auditors

The auditors, Haslers, have indicated their willingness to continue in office. The designated Trustees will propose a motion reappointing the auditors at a meeting of the Trustees.

Approved by order of the members of the board of Trustees on 25 October 2022 and signed on their behalf by:



V Cummins
Chair of Trustees



J Brindley
Treasurer

THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE
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STATEMENT OF TRUSTEES' RESPONSIBILITIES
FOR THE YEAR ENDED 31 MARCH 2022

The Trustees (who are also the directors of the Company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial . Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Company's transactions and disclose with reasonable accuracy at any time the financial position of the Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on its behalf by:



V Cummins
Chair of Trustees
Date: 25 October 2022



J Brindley
Treasurer

THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE
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**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE REDBRIDGE COUNCIL FOR
VOLUNTARY SERVICE**

Opinion

We have audited the financial statements of The Redbridge Council for Voluntary Service (the 'charitable company') for the year ended 31 March 2022 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE
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**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE REDBRIDGE COUNCIL FOR
VOLUNTARY SERVICE (CONTINUED)**

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditors' report thereon. The Trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Trustees' report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE
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**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE REDBRIDGE COUNCIL FOR
VOLUNTARY SERVICE (CONTINUED)**

Auditors' responsibilities for the audit of the financial statements

We have been appointed as auditor under section 145 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- Scrutinising journals, and other adjustments posted during the year for evidence of unusual entries.
- Carrying out substantive testing to cover authorisation of expenditure in line with the financial processes.
- Carrying out walkthrough testing to ensure internal controls are in place to prevent errors and fraud.
- Assessment of appropriateness of accounting estimates.
- Review of large and unusual bank transactions.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditors' report.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.

Haslers

Haslers
Chartered Accountants
Statutory Auditor
Old Station Road
Loughton
Essex
IG10 4PL

25 October 2022

Haslers are eligible to act as auditors in terms of section 1212 of the Companies Act 2006.

THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE
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**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2022**

	Note	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Income from:					
Charitable activities	2	9,841	754,822	764,663	910,788
Investments	3	94	-	94	254
Total income		9,935	754,822	764,757	911,042
Expenditure on:					
Charitable activities		65,577	888,203	953,780	834,279
Total expenditure		65,577	888,203	953,780	834,279
Net (expenditure)/income		(55,642)	(133,381)	(189,023)	76,763
Transfers between funds		(2,609)	2,609	-	-
Net movement in funds		(58,251)	(130,772)	(189,023)	76,763
Reconciliation of funds:					
Total funds brought forward		582,973	383,678	966,651	889,888
Net movement in funds		(58,251)	(130,772)	(189,023)	76,763
Total funds carried forward		524,722	252,906	777,628	966,651

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 16 to 33 form part of these financial statements.

THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE
(A company limited by guarantee)
REGISTERED NUMBER: 02569614

BALANCE SHEET
AS AT 31 MARCH 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	8	1,543	2,346
		<u>1,543</u>	<u>2,346</u>
Current assets			
Debtors	9	29,662	26,215
Cash at bank and in hand		941,005	1,023,510
		<u>970,667</u>	<u>1,049,725</u>
Creditors: amounts falling due within one year	10	(194,582)	(85,420)
		<u>776,085</u>	<u>964,305</u>
Net current assets		<u>776,085</u>	<u>964,305</u>
Total assets less current liabilities		<u>777,628</u>	<u>966,651</u>
Total net assets		<u>777,628</u>	<u>966,651</u>
Charity funds			
Restricted funds		252,906	383,678
Unrestricted funds		524,722	582,973
Total funds		<u>777,628</u>	<u>966,651</u>

THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE
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REGISTERED NUMBER: 02569614

BALANCE SHEET (CONTINUED)
AS AT 31 MARCH 2022

The entity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the entity to obtain an audit for the year in question in accordance with section 476 of the Companies Act 2006.

However, an audit is required in accordance with section 145 of the Charities Act 2011.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on 25 October 2022 and signed on their behalf by:



V Cummins
Chair of Trustees



J Brindley
Treasurer

The notes on pages 16 to 33 form part of these financial statements.

THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE
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STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2022

	2022 £	2021 £
Cash flows from operating activities		
Net cash used in operating activities	<u>(82,599)</u>	<u>163,976</u>
Cash flows from investing activities		
Net cash provided by investing activities	<u>-</u>	<u>-</u>
Cash flows from financing activities		
Interest received	<u>94</u>	<u>254</u>
Net cash provided by financing activities	<u>94</u>	<u>254</u>
Change in cash and cash equivalents in the year	(82,505)	164,230
Cash and cash equivalents at the beginning of the year	<u>1,023,511</u>	<u>859,281</u>
Cash and cash equivalents at the end of the year	<u>941,006</u>	<u>1,023,511</u>

The notes on pages 16 to 33 form part of these financial statements

THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Redbridge Council for Voluntary Service meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Company status

The company is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £10 per member of the company.

1.3 Income

All income is recognised once the Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Company's objectives, as well as any associated support costs.

1.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Company; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

1. Accounting policies (continued)

1.6 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following bases:

1.7 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.8 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.9 Liabilities and provisions

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the statement of financial activities as a finance cost.

1.10 Financial instruments

The Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

1. Accounting policies (continued)

1.11 Pensions

The Company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Company to the fund in respect of the year.

1.12 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

2. Income from charitable activities

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Grants	9,841	754,822	764,663	910,788
<i>Total 2021</i>	<u>10,215</u>	<u>900,573</u>	<u>910,788</u>	

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

3. Investment income

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Investment income	94	94	254
<i>Total 2021</i>	<i>254</i>	<i>254</i>	

4. Analysis of expenditure by activities

	Activities undertaken directly 2022 £	Support costs 2022 £	Total funds 2022 £	Total funds 2021 £
Direct costs	935,904	17,876	953,780	834,279
<i>Total 2021</i>	<i>817,949</i>	<i>16,330</i>	<i>834,279</i>	

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

4. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Total funds 2022 £	Total funds 2021 £
Staff costs	669,215	616,306
Accommodation and venue hire	57,023	51,576
Rent, rates & service charges	27,634	9,410
Other premises costs	1,694	626
Insurance	2,632	2,369
Sundry expenses	2,718	8,567
Printing, postage, stationery & telephone	19,442	13,830
Information, publications & subscriptions	6,515	8,732
Delivery of contract	26,883	40,640
External trainers fees	33,617	14,409
Consultancy	33,416	10,422
Depreciation	803	803
Travelling & Vounteers expenses	112	-
Bad debt written off	-	7,517
Training	15,301	3,733
Computer & equipment expenses	38,731	29,008
Meeting and conferences	169	-
	935,904	817,949

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

4. Analysis of expenditure by activities (continued)

Analysis of support costs

	Total funds 2022 £	Total funds 2021 £
Audit and Accountancy	8,640	8,730
Recruitment costs	4,217	1,896
Legal and professional	3,468	3,401
Other premises costs	784	1,093
Sundry expenses	767	1,210
	<u>17,876</u>	<u>16,330</u>

5. Auditors' remuneration

	2022 £	2021 £
Fees payable to the Company's auditor for the audit of the Company's annual accounts	7,560	7,200
Fees payable to the Company's auditor in respect of:		
All advisory services not included above	-	5,417
All non-audit services not included above	-	4,328
	<u>-</u>	<u>4,328</u>

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FOR THE YEAR ENDED 31 MARCH 2022

6. Staff costs

	2022	<i>2021</i>
	£	£
Wages and salaries	642,193	<i>591,370</i>
Contribution to defined contribution pension schemes	27,022	<i>24,936</i>
	669,215	<i>616,306</i>

The average number of persons employed by the Company during the year was as follows:

	2022	<i>2021</i>
	No.	<i>No.</i>
Employees	42	<i>36</i>

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2022	<i>2021</i>
	No.	<i>No.</i>
In the band £60,001 - £70,000	-	<i>1</i>

7. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (*2021 - £NIL*).

During the year ended 31 March 2022, expenses totalling £NIL were reimbursed or paid directly to Trustee (*2021 - £45 to 1 Trustee*).

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

8. Tangible fixed assets

	Office equipment £	Computer equipment £	Total £
Cost or valuation			
At 1 April 2021	2,107	1,619	3,726
At 31 March 2022	<u>2,107</u>	<u>1,619</u>	<u>3,726</u>
Depreciation			
At 1 April 2021	300	1,080	1,380
Charge for the year	264	539	803
At 31 March 2022	<u>564</u>	<u>1,619</u>	<u>2,183</u>
Net book value			
At 31 March 2022	<u>1,543</u>	-	<u>1,543</u>
At 31 March 2021	<u>1,807</u>	<u>539</u>	<u>2,346</u>

9. Debtors

	2022 £	2021 £
Due within one year		
Trade debtors	1,180	5,949
Prepayments and accrued income	28,482	20,266
	<u>29,662</u>	<u>26,215</u>

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

10. Creditors: Amounts falling due within one year

	2022 £	2021 £
Trade creditors	34,089	9,207
Other taxation and social security	9,590	17,068
Other creditors	3,315	4,566
Accruals and deferred income	147,588	54,579
	194,582	85,420

At the balance sheet date, the charity was holding funds received in advance for the Social Prescribing Fund.

11. Statement of funds

Statement of funds - current year

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2021 £
Unrestricted funds					
Designated funds					
Designated Funds - all funds	98,005	-	(17,558)	-	80,447
General funds					
General Funds - all funds	484,968	9,935	(48,019)	(2,609)	444,275
Total Unrestricted funds	582,973	9,935	(65,577)	(2,609)	524,722

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FOR THE YEAR ENDED 31 MARCH 2022**

Restricted funds					
Cancer Champions	2,981	-	(3,021)	40	-
LBR - Public and Voluntary Sector Partnership	445	8,000	(10,037)	1,592	-
NHS Redbridge CCG - Health Partnership	1,477	58,595	(60,071)	-	1
LBR - Volunteer Project	4,663	75,000	(79,953)	290	-
BBO - Community Links	33,471	(33,471)	-	-	-
Building Better Opportunities - Renaisi "RISE"	3,871	-	-	-	3,871
LBR - TB	66,336	35,000	(53,198)	-	48,138
City Bridge Trust	129	49,800	(45,180)	-	4,749
LBR - Exercise Project	18,647	72,160	(76,638)	4,000	18,169
Redbridge Institute of Adult Education - Community Learning	29,450	43,095	(56,655)	-	15,890
MOPAC	8,147	20,230	(19,644)	-	8,733
LBR - Expanding Role of Health Buddies	24,202	-	-	(24,202)	-
Social Prescribing	82,956	170,079	(219,334)	-	33,701
LBR - Community Covid Awareness	-	75,000	(19,749)	20,202	75,453
Fit for Fun Healthy Eating	-	10,971	(1,812)	-	9,159
Latent TB	8,470	-	-	-	8,470
HNPCN	2,308	5,391	(7,703)	4	-
LBR - HIV	23,394	31,613	(41,277)	-	13,730
Positive Pathways	14,962	(14,962)	-	-	-
Young Londoners Fund	113	38,972	(28,443)	-	10,642
Covid Recruitment fund	987	-	(987)	-	-
YA - Seed Funding	6,196	-	(6,123)	-	73
YA - Together	4,320	1,800	(6,056)	-	64
YA - Co Design	889	-	(889)	-	-
Crest PCN	11,654	(2,050)	(9,617)	13	-
South PCN	29,095	(14,900)	(14,221)	26	-
VCS Emergency Partnership	882	1,500	(2,544)	162	-
Embedding the VCSE	-	25,000	(24,935)	-	-
Core	-	3,000	(1,000)	-	-
VCS Infrastructure	3,632	95,000	(99,114)	482	-
Total restricted funds	383,677	754,823	(888,203)	2,609	252,906
Total of funds	966,650	764,758	(953,780)	-	777,628

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The specific purpose for which the funds are to be applied are as follows:

Organisational Development Fund (Designated Reserves): Designated reserves to support the future sustainability of the organisation through investment in IT infrastructure, business development capacity and staff training.

Cancer Champions: To promote community awareness of cancer screening and support services.

London Borough of Redbridge - Public and Voluntary Sector Partnership: Support to the Voluntary and community sector representatives on this committee, including managing the election of vcs representatives.

NHS Redbridge CCG - Health Partnerships: Project to enhance partnership working between voluntary and community groups and local NHS bodies.

London Borough of Redbridge - Volunteer Project: Volunteer Centre to increase the volunteering levels in Redbridge, by working with organisations across the Borough to source volunteer placements and by helping individuals who want to volunteer into suitable placements.

Building Better Opportunities - Community Links "Create your future": BAME women to undertake a range of activities designed to support long-term unemployed or economically inactive BAME women who face multiple barriers to entering work or training.

Building Better Opportunities - Renaisi "RISE": To provide targeted support to address the complex barriers faced by working age unemployed and economically inactive refugees in seeking and obtaining employment.

London Borough of Redbridge - TB: To raise awareness about TB amongst communities who are high risk of TB, through a team of community leaders who will be called "Health Buddies".

City Bridge Trust: To support and enhance RedbridgeCVS's information provision and make a significant improvement in local civil society groups' effective use of IT, including having their own online presences.

London Borough of Redbridge - Exercise Project: Encourage people to exercise regularly - Particularly groups at high risk of suffering health inequalities.

Redbridge Institute of Adult Education - Community Learning: This was previously described as Adult Safeguarded Learning and Informal Adult Learning but is now known as Community Learning. Community Learning is designed to help people of different ages and backgrounds acquire a new skill, re-connect with learning, pursue an interest, prepare for progression to formal courses and/or learn how to support their children better.

MOPAC: To help local people engage with the Police the Council and each other in constructive debate about local policing, crime and community safety.

London Borough of Redbridge - Expanding role of Health Buddies: To raise awareness on health and wellbeing issues that are identified as high priority. Cancer awareness has been identified as a priority as the uptake of cancer screening programmes is low in Redbridge. The Health and Wellbeing Buddies will be provided training on Cancer by national charities like Cancer Research UK and local Clinical lead for Cancer.

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Department of Health - Social Prescribing: Means of enabling a GP, nurse or other healthcare professionals to refer patients for support to find extra services. This is to help improve health and wellbeing and to make positive changes for patients.

Covid Awareness

Funding to raise awareness of Covid-19 including precautions, signs and symptoms, testing and support, as well as to encourage vaccination uptake and tackle misinformation.

London Borough of Redbridge Healthy Eating Project - Fit for Fun Healthy Eating Sessions

Funding to enhance the Fit for Fun project by providing nutritional advice alongside physical activity sessions.

London Borough of Redbridge - Latent TB: To raise awareness about Latent TB screening amongst at-risk communities, thereby decreasing and eliminating TB cases resulting from reactivation of latent TB. The Health and Wellbeing Buddies will organise awareness sessions amongst community and voluntary groups and faith places.

HNPCN: To employ, train, manage and support a social prescribing Link Worker.

London Borough of Redbridge - Positive East HIV Awareness: to use health partnerships and community groups to raise awareness of HIV and HIV support services.

Dept of Work and Pensions and London Borough of Redbridge - Positive Pathways: to provide advice and guidance to people seeking employment.

Young Londoners Fund: To provide Young Londoners Fund grantees and organisations who are planning to apply to the YLF with access to a network that can provide advice, guidance and support on how to achieve their objectives and outcomes.

Covid Recruitment Fund

Funding to support the recruitment and induction of Social Prescribing Link Workers including advertising, processing applications, shortlisting, interviews, taking up references, DBS checks, notifying candidates, basic induction, and ensuring access to appropriate equipment and supervision.

Young Advisors Seed Funding (London Borough of Redbridge): Seed funding to establish a team of local young people aged 15-24 to work with community leaders, helping them to better engage young people in community life, local decision making and improving services

The Together Project (National Lottery Community Fund, via Young Advisors Company Ltd): Funding for Redbridge Young Advisors to enable local young people to access support, services and stay connected.

Social Prescribing Co-design (North East London Health & Care Partnership): Funding to co-design a youth social prescribing model with local young people through focus groups and peer research.

Social Prescribing Link Worker (Havering Crest PCN): Funding for the delivery of a Social Prescribing Link Worker service for Havering Crest Primary Care Network, connecting patients experiencing low-level mental health concerns and long-term health conditions into non-clinical support in the community.

Social Prescribing Link Worker (South Havering PCN): Funding for the delivery of a Social Prescribing Link Worker service for South Havering Primary Care Network, connecting patients experiencing low-level mental health concerns and long-term health conditions into non-clinical support in the community.

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Voluntary and Community Sector Emergencies Partnership (National Association for Voluntary and Community Action): Funding to support the VCS Emergencies Partnership through sharing local insight and intelligence, ensuring any issues or unmet community needs are escalated, and engaging with the design and development of a sustainable platform for future emergency response.

ICS lead – Embedding the VCSE in North East London Integrated Care System

A programme funded via NHS England to support the voluntary and community sector in North East London to develop a system-level VCSE alliance.

VCS Infrastructure (London Borough of Redbridge): Funding for the provision of infrastructure support for the voluntary and community sector, including capacity building and income generation support.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

12. Statement of funds - prior year

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March £
Unrestricted funds					
Designated Funds - all funds	-	-	-	100,000	100,000
General Funds - all funds	576,145	10,469	(3,641)	(100,000)	482,973
Restricted funds					
Cancer Champions	22,591	7,000	(26,610)	-	2,981
LBR - Public and Voluntary Sector Partnership	185	8,000	(7,740)	-	445
NHS Redbridge CCG - Health Partnership	-	58,595	(57,118)	-	1,477
LBR - Volunteer Project	122	75,700	(71,159)	-	4,663
Building Better Opportunities - Community Links	33,471	-	-	-	33,471
Building Better Opportunities - Renaiss "RISE"	3,871	-	-	-	3,871
LBR -TB	59,006	35,000	(27,670)	-	66,336
City Bridge Trust	210	49,000	(49,081)	-	129
LBR - Exercise Project	1,316	82,990	(65,659)	-	18,647
Redbridge Institute of Adult Education - Community Learning	30,351	37,165	(38,066)	-	29,450
MOPAC	13,007	28,900	(33,760)	-	8,147
LBR - Expanding Role of Health Buddies	24,202	-	-	-	24,202
DoH - Social Prescribing	37,912	200,000	(204,956)	-	32,956
LBR - Social Prescribing	50,000	-	-	-	50,000
Progress in Work	192	-	(192)	-	-
Latent TB	8,470	-	-	-	8,470
HNPCN	1,625	34,850	(34,167)	-	2,308
LBR - HIV	10,981	30,773	(18,360)	-	23,394
Positive Pathways	14,962	-	-	-	14,962
Young Londoners Fund	1,269	25,200	(26,356)	-	113
Covid Recruitment Fund	-	3,000	(2,013)	-	987
YA - Seed Funding	-	10,000	(3,804)	-	6,196
YA - Together	-	5,400	(1,080)	-	4,320
YA - Co Design	-	6,000	(5,111)	-	889

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Crest PCN	-	35,000	(23,346)	-	11,654
South PCN	-	70,000	(40,905)	-	29,095
VCS Emergency Partnership	-	3,000	(2,118)	-	882
VCS Infrastructure	-	95,000	(91,367)	-	3,633
	<u>313,743</u>	<u>900,573</u>	<u>(830,638)</u>	<u>-</u>	<u>383,678</u>
Total of funds	<u><u>889,888</u></u>	<u><u>911,042</u></u>	<u><u>(834,279)</u></u>	<u><u>-</u></u>	<u><u>966,651</u></u>

13. Summary of funds

Summary of funds - current year

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2022 £
Designated funds	100,000	-	-	-	100,000
General funds	482,973	9,935	(65,577)	(2,609)	424,722
Restricted funds	383,678	754,822	(888,203)	2,609	252,906
	<u>966,651</u>	<u>764,757</u>	<u>(953,780)</u>	<u>-</u>	<u>777,628</u>

Summary of funds - prior year

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2021 £
Designated funds	-	-	1,995	100,000	101,995
General funds	576,145	10,469	(5,636)	(100,000)	480,978
Restricted funds	313,743	900,573	(830,638)	-	383,678
	<u>889,888</u>	<u>911,042</u>	<u>(834,279)</u>	<u>-</u>	<u>966,651</u>

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14. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2022 £	Restricted funds 2022 £	Endowment funds 2022 £	Total funds 2022 £
Tangible fixed assets	1,543	-	-	1,543
Current assets	717,763	252,906	-	970,669
Creditors due within one year	(194,582)	-	-	(194,582)
Difference	(1)	-	-	1
Total	524,723	252,906	-	777,629

Analysis of net assets between funds - prior year

	<i>Unrestricted funds 2021 £</i>	<i>Restricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Tangible fixed assets	2,346	-	2,346
Current assets	666,048	383,678	1,049,726
Creditors due within one year	(85,420)	-	(85,420)
Other unallocated	(1)	-	(1)
Total	582,973	383,678	966,651

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NOTES TO THE FINANCIAL STATEMENTS
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15. Reconciliation of net movement in funds to net cash flow from operating activities

	2022 £	2021 £
Net income/expenditure for the year (as per Statement of Financial Activities)	<u>(189,023)</u>	<u>76,763</u>
Adjustments for:		
Depreciation charges	803	803
Dividends, interests and rents from investments	(94)	(254)
Decrease/(increase) in debtors	(3,447)	265,200
Increase/(decrease) in creditors	109,162	(178,536)
Net cash provided by/(used in) operating activities	<u><u>(82,599)</u></u>	<u><u>163,976</u></u>

16. Analysis of cash and cash equivalents

	2022 £	2021 £
Cash in hand	941,006	1,023,511
Total cash and cash equivalents	<u><u>941,006</u></u>	<u><u>1,023,511</u></u>

17. Analysis of changes in net debt

	At 1 April 2021 £	Cash flows £	At 31 March 2022 £
Cash at bank and in hand	1,023,510	(82,503)	941,007
	<u><u>1,023,510</u></u>	<u><u>(82,503)</u></u>	<u><u>941,007</u></u>

18. Contingent liabilities

As at 31st March 2021, the charity is in dispute over the dilapidation payment for the 3rd floor and 5th floor of Forest House. The estimated financial effect is £20,927 (2021: £20,927) for the 3rd floor and £19,975 (2021: £19,975) for the 5th floor.

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19. Pension commitments

The company operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £27,022 (2021: £24,936). The balance outstanding at the balance sheet date was £3,316 (2021: £4,566).

20. Operating lease commitments

At 31 March 2022 the Company had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2022 £	2021 £
Not later than 1 year	-	435

21. Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

22. Related party transactions

During the year, no related party transactions occurred.