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**THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE**  
(A company limited by guarantee)

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**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE**  
**(A company limited by guarantee)**

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**THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE**  
**(A company limited by guarantee)**

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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<b>Trustees</b>	V Cummins, Chair B Chaudhry (resigned 2 December 2020) B Tahir (resigned 20 May 2021) C Rowan H Popat A Garrard J Brindley K White L Nuzi (appointed 2 December 2020) C Alexander (appointed 2 December 2020) S Rauprich (appointed 2 December 2020)
<b>Company registered number</b>	02569614
<b>Charity registered number</b>	1005075
<b>Registered office</b>	103 Cranbrook Road 1st Floor Rear Ilford IG1 4PU
<b>Independent auditors</b>	Haslers Chartered Accountants Statutory Auditor Old Station Road Loughton Essex IG10 4PL

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**THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE**  
**(A company limited by guarantee)**

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**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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The Trustees present their annual report together with the audited financial statements of the Company for the 1 April 2020 to 31 March 2021. The annual report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the Company qualifies as small under section 382 of the Companies Act 2006, the strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

### **Objectives and activities**

#### **a. Policies and objectives**

The principal activity of the charity is the coordination of the work of voluntary organisations within the London Borough of Redbridge, in order to promote, support and develop a strong, effective and independent voluntary and community sector in Redbridge.

The key aims of the charity are as follows:-

- Redbridge voluntary and community sector to be strong and strategic partners when working with local statutory bodies and promoting a positive vision of Redbridge.
- Redbridge voluntary and community sector to maintain its independence and flexibility.
- RedbridgeCVS to be a credible and authoritative representative of the voluntary and community sector.
- RedbridgeCVS to be able to respond to Redbridge voluntary and community sector support and development needs; enabling Redbridge voluntary and community sector to grow to meet local needs.
- RedbridgeCVS to encourage, support and facilitate the development of sustainable communities.
- RedbridgeCVS to provide sound planning for sustainability in order to continue the furtherance of our work with the voluntary and community sector in Redbridge.

There is a set of objectives and outcomes for each of the aims in the "RedbridgeCVS Strategic Plan 2020-2023 " which is available on request

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

#### **b. Volunteers**

The charity has welcomed volunteer helpers in assisting with communications with the membership and the wider voluntary sector and in various administrative tasks.

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**THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**Achievements and performance**

**a. Review of activities**

The Trustees confirm that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regards to the Charity Commission's general guidance on public benefit and that the activities carried out by the charity during the year were all undertaken in order to further the charities aims for the benefit of the charity's beneficiaries. There is a detailed explanation of the activities carried out which has been included in the key activities of the charity.

At the beginning of the year, the UK entered the first national lockdown due to the Covid-19 pandemic. As a result, RedbridgeCVS moved all of its services online, using new and imaginative ways to engage and support our members and communities. Whilst this presented challenges, it was thanks to the flexibility and goodwill of staff and volunteers that the charity was able to continue delivering high quality services, and establish new initiatives in response to emerging need.

The key activities of the charity during the year were:-

- Delivering development work and capacity building support to local small and medium sized voluntary and community groups;
- Facilitating 14 Redbridge Voluntary Sector Network meetings to support information sharing and best practice;
- Producing 51 email bulletins, sent to over 800 local people and voluntary groups;
- Providing 1:1 support for 69 voluntary and community organisations with good governance, policies, procedures and funding applications, raising £414,134 for local projects.
- Refreshing our training programme in response to the pandemic and delivering 34 training sessions to 336 learners - nearly twice as many as in previous years and 180% of our annual target.
- Delivering a Volunteer Centre which placed 243 volunteers in local volunteering opportunities, including 152 volunteers to support the Covid response effort, and delivering a Volunteers Week campaign highlighting the contributions of local volunteers and volunteer-involving organisations;
- Delivering digital and communications support to 16 voluntary groups including IT health checks, website development support and training in the use of digital tools.
- Providing and maintaining a database of all known voluntary and community groups in Redbridge, and establishing a new directory of Covid support services during the first national lockdown;
- Playing the role of 'Compact Champion' to ensure the positive use of the local Compact to enhance the partnership between local voluntary and statutory sector agencies;
- Positively liaising with key statutory partners through membership of the Redbridge Borough Partnership, UNICEF Child Friendly Borough Steering Group, Redbridge Health and Wellbeing Board, Redbridge Community Safety Partnership and the provision of formal support for the elected voluntary sector representatives of the Public and Voluntary Sectors' Partnership and Safer Neighbourhood Board;
- Hosting a Health Partnerships post to enhance and strengthen relationships between local voluntary and community groups and NHS services and commissioners;
- Delivering 32 HIV, TB and Cancer awareness sessions reaching 757 people from at-risk communities.

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**THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**Achievements and performance (continued)**

- Delivering a Social Prescribing service covering all 42 GP practices in Redbridge, and supporting 299 individuals to access non-clinical support in the community;
- Managing the Fit for Fun exercise programme, to deliver fitness activities to 35 local groups with 678 individual participants who would otherwise be unlikely to take part in regular or organised physical activity via their community groups;
- Providing a multi-purpose website including sector news, events, jobs adverts and funding opportunities which was accessed by around 18,000 people per month;
- Providing regular Twitter and Facebook updates, received by over 2000 followers;

**Financial review**

**a. Going concern**

After making appropriate enquiries, the Trustees have a reasonable expectation that the Company has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

**b. Reserves policy**

The charity's funds have been applied wholly in pursuit of charitable objectives. RedbridgeCVS believes that the charity should hold reserves because;

1. it has no endowment funding and is dependent on income from grants and contracts from year to year, which are inevitably subject to fluctuation; and
2. it requires protection against and the ability to continue operating despite catastrophic or lesser but damaging events.

The Trustees believe that the minimum level of reserves should be the equivalent of three months operating costs (calculated and reviewed annually).

**c. Principal funding**

Our principal source of funding are grants, service delivery contracts and payment by results contracts. There is a continuous effort to maintain and diversify funding in partnership with our member organisations.

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**THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**Structure, governance and management**

**a. Constitution**

The Redbridge Council for Voluntary Service is registered as a charitable company limited by guarantee and was set up by a Trust deed

The Redbridge Council for Voluntary Service (RedbridgeCVS) was established as a Registered Charity and Company Limited by Guarantee in 1990. Its governing document is the Memorandum and Articles of Association.

RedbridgeCVS exists to promote and support a strong, effective and independent voluntary and community sector in Redbridge. The organisation actively assists voluntary bodies through the provision of advice and information, the development of new charitable initiatives and joint work with statutory bodies.

Trustees are elected annually at an AGM, with the longest serving one third of members (or higher) being asked to stand down. Trustees are offered individual and group induction and training and have an annual Away Day to review the strategic direction of the Charity. The Trustees meet as the Board at least six times a year. The Board agrees the strategic direction of the Charity, approves its budget and receives reports on progress in achieving organisational objectives from its Chief Officer.

The Charity employs staff which carries out the day to day management of the Company's work. There are line-management structures linking all staff to the Chief Officer, and through them, to the Trustees.

RedbridgeCVS is a member of a number of national bodies, including the National Association for Voluntary and Community Action (NAVCA) and the National Council of Voluntary Organisations (NCVO). These are membership bodies that do not have control over any of the activities of RedbridgeCVS.

RedbridgeCVS employed a total of 33 staff in this year in addition to around 16 community-based sessional workers. The Charity also involves a number of volunteers through the year to support and enhance service delivery.

**b. Methods of appointment or election of Trustees**

The management of the Company is the responsibility of the Trustees who are elected and co-opted under the terms of the Trust deed.

**c. Organisational structure and decision-making policies**

The Board of Trustees operates with two major sub-committees, Finance and People and Pay. The Board meets not less than 6 times per annum and each of the sub-committees also meet at least 6 times per annum in between Board meetings. The Chair of the Board has authority to act on behalf of the Board on urgent items. Day-to-day management of the charity is delegated to the Chief Officer who reports on actions taken and planned to each meeting of the Board.

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**THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**Structure, governance and management (continued)**

**d. Policies adopted for the induction and training of Trustees**

There is a structured induction programme for new Trustees based on the Charity Commission advice and guidance for new Trustees. Trustees are also made aware of, and encouraged to attend, external training courses as appropriate. There is also an induction programme covering the specific and planned activities of the charity.

**e. Pay policy for key management personnel**

Senior staff pay is benchmarked using data from NCVO. The policy is for senior staff pay to be competitive.

**f. Financial risk management**

The Trustees have assessed the major risks to which the Company is exposed, in particular those related to the operations and finances of the Company, and are satisfied that systems and procedures are in place to mitigate exposure to the major risks.

**COVID 19**

The charity was affected by COVID 19 primarily by having to close the office, provide additional support to member groups and to reconfigure services that normally rely on person to person contact. The Board completed a complete IT upgrade and replacement project to facilitate mobile working shortly before lockdown which enabled all staff to work remotely and, where necessary, additional equipment to support home working was provided. All of our funders have understood the impact of COVID and funding has continued. Where necessary services have been redesigned including virtual delivery in consultation with funders.

**Plans for future periods**

Our Strategic Plan outlines our strategic aims and objectives from 2020-23. These include:

- Facilitating an independent and influential voluntary and community sector. We will:
  - o Develop and communicate an accurate narrative of the changing social and economic environment in Redbridge;
  - o Develop the capacity of the sector;
  - o Represent the sector to statutory bodies and funders;
  - o Promote collaboration and innovation.
- Supporting resilient and socially connected communities. We will:
  - o Use technology to inform, engage and connect;
  - o Develop a broad range of volunteering opportunities reflecting the diversity of the community and its needs;
  - o Develop new opportunities for active citizenship.
- Building a sustainable and flexible organisation. We will:
  - o Develop new sources of income;
  - o Work towards becoming more environmentally responsible.

A copy of the 2020-2023 Strategic Plan is available on the charity's website and on request from the RedbridgeCVS office.

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**THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**Disclosure of information to auditors**

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charity's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charity's auditors are aware of that information.

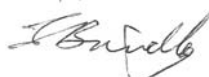
**Auditors**

The auditors, Haslers, have indicated their willingness to continue in office. The designated Trustees will propose a motion reappointing the auditors at a meeting of the Trustees.

Approved by order of the members of the board of Trustees on 11 August 2021 and signed on their behalf by:



**V Cummins**  
Chair of Trustees



**J Brindley**  
Treasurer

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**THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE**  
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**STATEMENT OF TRUSTEES' RESPONSIBILITIES**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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The Trustees (who are also the directors of the Company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial . Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

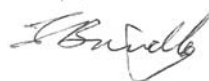
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Company's transactions and disclose with reasonable accuracy at any time the financial position of the Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees on 11 August 2021 and signed on its behalf by:



**V Cummins**  
Chair of Trustees



**J Brindley**  
Treasurer

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**THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE**  
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**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE REDBRIDGE COUNCIL FOR  
VOLUNTARY SERVICE**

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**Opinion**

We have audited the financial statements of The Redbridge Council for Voluntary Service (the 'charitable company') for the year ended 31 March 2021 which comprise the Statement of financial activities, the balance sheet, the statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

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**THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE**  
(A company limited by guarantee)

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**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE REDBRIDGE COUNCIL FOR  
VOLUNTARY SERVICE (CONTINUED)**

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**Other information**

The Trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditors' report thereon. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Trustees' report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

**Responsibilities of trustees**

As explained more fully in the trustees' responsibilities statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

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**THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE**  
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**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE REDBRIDGE COUNCIL FOR  
VOLUNTARY SERVICE (CONTINUED)**

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**Auditors' responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- Scrutinising journals, and other adjustments posted during the year for evidence of unusual entries.
- Carrying out substantive testing to cover authorisation of expenditure in line with the financial processes.
- Carrying out walkthrough testing to ensure internal controls are in place to prevent errors and fraud.
- Assessment of appropriateness of accounting estimates.
- Review of large and unusual bank transactions.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditors' report.

**Use of our report**

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.



**Haslers**  
Chartered Accountants  
Statutory Auditor  
Old Station Road  
Loughton  
Essex  
IG10 4PL

11 August 2021

Haslers are eligible to act as auditors in terms of section 1212 of the Companies Act 2006.

**THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE**  
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**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2021**

	Note	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
<b>Income from:</b>					
Charitable activities	2	10,215	900,573	910,788	1,097,190
Investments	3	254	-	254	1,194
<b>Total income</b>		<b>10,469</b>	<b>900,573</b>	<b>911,042</b>	<b>1,098,384</b>
<b>Expenditure on:</b>					
Charitable activities		3,641	830,638	834,279	1,184,278
<b>Total expenditure</b>		<b>3,641</b>	<b>830,638</b>	<b>834,279</b>	<b>1,184,278</b>
<b>Net movement in funds</b>		<b>6,828</b>	<b>69,935</b>	<b>76,763</b>	<b>(85,894)</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		576,145	313,743	889,888	975,782
Net movement in funds		6,828	69,935	76,763	(85,894)
<b>Total funds carried forward</b>		<b>582,973</b>	<b>383,678</b>	<b>966,651</b>	<b>889,888</b>

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 16 to 32 form part of these financial statements.

**THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE**  
**(A company limited by guarantee)**  
**REGISTERED NUMBER: 02569614**

**BALANCE SHEET**  
**AS AT 31 MARCH 2021**

	Note	2021 £	2020 £
<b>Fixed assets</b>			
Tangible assets	8	<b>2,346</b>	3,150
		<u>2,346</u>	<u>3,150</u>
<b>Current assets</b>			
Debtors	9	<b>26,215</b>	291,415
Cash at bank and in hand		<b>1,023,510</b>	859,280
		<u>1,049,725</u>	<u>1,150,695</u>
Creditors: amounts falling due within one year	10	<b>(85,420)</b>	(263,957)
<b>Net current assets</b>		<b>964,305</b>	886,738
<b>Total assets less current liabilities</b>		<b>966,651</b>	889,888
<b>Total net assets</b>		<b>966,651</b>	889,888
<b>Charity funds</b>			
Restricted funds		<b>383,678</b>	313,743
Unrestricted funds		<b>582,973</b>	576,145
<b>Total funds</b>		<b>966,651</b>	889,888

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**THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE**  
**(A company limited by guarantee)**  
**REGISTERED NUMBER: 02569614**

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**BALANCE SHEET (CONTINUED)**  
**AS AT 31 MARCH 2021**

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The entity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the entity to obtain an audit for the year in question in accordance with section 476 of the Companies Act 2006.

However, an audit is required in accordance with section 144 of the Charities Act 2011.

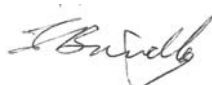
The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on 11 August 2021 and signed on their behalf by:



**V Cummins**  
Chair of Trustees



**J Brindley**  
Treasurer

The notes on pages 16 to 32 form part of these financial statements.

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**THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE**  
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**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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	2021 £	2020 £
<b>Cash flows from operating activities</b>		
Net cash used in operating activities	<b>163,976</b>	<i>(106,509)</i>
	<hr/>	<hr/>
<b>Cash flows from investing activities</b>		
Purchase of tangible fixed assets	-	<i>(2,108)</i>
	<hr/>	<hr/>
<b>Net cash provided by/(used in) investing activities</b>	<b>-</b>	<i>(2,108)</i>
	<hr/>	<hr/>
<b>Cash flows from financing activities</b>		
Interest received	<b>254</b>	<i>1,194</i>
	<hr/>	<hr/>
<b>Net cash provided by financing activities</b>	<b>254</b>	<i>1,194</i>
	<hr/>	<hr/>
<b>Change in cash and cash equivalents in the year</b>	<b>164,230</b>	<i>(107,423)</i>
Cash and cash equivalents at the beginning of the year	<b>859,280</b>	<i>966,703</i>
	<hr/>	<hr/>
<b>Cash and cash equivalents at the end of the year</b>	<b>1,023,510</b>	<i>859,280</i>
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The notes on pages 16 to 32 form part of these financial statements

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**THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**1. Accounting policies**

**1.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Redbridge Council for Voluntary Service meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**1.2 Company status**

The company is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £10 per member of the company.

**1.3 Income**

All income is recognised once the Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

**1.4 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Company's objectives, as well as any associated support costs.

**1.5 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Company; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

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**THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**1. Accounting policies (continued)**

**1.6 Tangible fixed assets and depreciation**

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following bases:

Office equipment	- 8 years straight line
Computer equipment	- 3 years straight line

**1.7 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**1.8 Cash at bank and in hand**

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**1.9 Liabilities and provisions**

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the statement of financial activities as a finance cost.

**1.10 Financial instruments**

The Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

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**NOTES TO THE FINANCIAL STATEMENTS**  
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**1. Accounting policies (continued)**

**1.11 Pensions**

The Company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Company to the fund in respect of the year.

**1.12 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

**2. Income from charitable activities**

	<b>Unrestricted funds 2021 £</b>	<b>Restricted funds 2021 £</b>	<b>Total funds 2021 £</b>	<i>Total funds 2020 £</i>
Grants	10,215	900,573	<b>910,788</b>	<i>1,097,190</i>
<i>Total 2020</i>	<u>225,303</u>	<u>871,887</u>	<u>1,097,190</u>	

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NOTES TO THE FINANCIAL STATEMENTS  
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3. Investment income

	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Investment income	254	<b>254</b>	1,194
<i>Total 2020</i>	<u>1,194</u>	<u>1,194</u>	

4. Analysis of expenditure by activities

	Activities undertaken directly 2021 £	Support costs 2021 £	Total funds 2021 £	Total funds 2020 £
Direct costs	817,949	16,330	<b>834,279</b>	1,184,278
<i>Total 2020</i>	<u>1,051,354</u>	<u>132,924</u>	<u>1,184,278</u>	

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**4. Analysis of expenditure by activities (continued)**

**Analysis of direct costs**

	<b>Total funds 2021 £</b>	<i>Total funds 2020 £</i>
Staff costs	<b>616,306</b>	654,589
Accommodation and venue hire	<b>51,576</b>	-
Rent, rates & service charges	<b>9,410</b>	74,934
Other premises costs	<b>626</b>	1,077
Insurance	<b>2,369</b>	1,488
Sundry expenses	<b>8,568</b>	855
Printing, postage, stationery & telephone	<b>13,830</b>	13,559
Information, publications & subscriptions	<b>8,732</b>	7,553
Delivery of contract	<b>40,640</b>	169,215
External trainers fees	<b>14,409</b>	30,221
Consultancy	<b>10,422</b>	12,963
Depreciation	<b>803</b>	4,147
Travelling & Vounteers expenses	-	1,442
Bad debt written off	<b>7,517</b>	10,800
Training	<b>3,733</b>	1,313
Computer & equipment expenses	<b>29,008</b>	61,286
Meeting and conferences	-	5,912
	<b>817,949</b>	1,051,354

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**NOTES TO THE FINANCIAL STATEMENTS**  
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**4. Analysis of expenditure by activities (continued)**

**Analysis of support costs**

	<b>Total funds 2021 £</b>	<i>Total funds 2020 £</i>
Audit and Accountancy	<b>8,730</b>	11,150
Recruitment costs	<b>1,896</b>	4,419
Legal and professional	<b>3,401</b>	103,162
Other premises costs	<b>1,093</b>	-
Sundry expenses	<b>1,210</b>	980
Loss on disposal of assets	-	13,213
	<b>16,330</b>	132,924

**5. Auditors' remuneration**

	<b>2021 £</b>	<i>2020 £</i>
Fees payable to the Company's auditor for the audit of the Company's annual accounts	<b>7,200</b>	9,450
Fees payable to the Company's auditor in respect of:		
All advisory services not included above	<b>5,417</b>	18,000
All non-audit services not included above	<b>4,328</b>	54,300

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**6. Staff costs**

	<b>2021</b>	<i>2020</i>
	<b>£</b>	<b>£</b>
Wages and salaries	<b>591,370</b>	<i>631,125</i>
Contribution to defined contribution pension schemes	<b>24,936</b>	<i>23,464</i>
	<b>616,306</b>	<i>654,589</i>

The average number of persons employed by the Company during the year was as follows:

	<b>2021</b>	<i>2020</i>
	<b>No.</b>	<b>No.</b>
Employees	<b>42</b>	<i>36</i>

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	<b>2021</b>	<i>2020</i>
	<b>No.</b>	<b>No.</b>
In the band £60,001 - £70,000	<b>1</b>	<i>-</i>

**7. Trustees' remuneration and expenses**

During the year, no Trustees received any remuneration or other benefits (*2020 - £NIL*).

During the year ended 31 March 2021, expenses totalling £45 were reimbursed or paid directly to 1 Trustee (*2020 - £1,530 to 4 Trustees*).

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**NOTES TO THE FINANCIAL STATEMENTS  
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**8. Tangible fixed assets**

	Office equipment £	Computer equipment £	Total £
<b>Cost or valuation</b>			
At 1 April 2020	2,107	6,310	8,417
Disposals	-	(4,691)	(4,691)
At 31 March 2021	<u>2,107</u>	<u>1,619</u>	<u>3,726</u>
<b>Depreciation</b>			
At 1 April 2020	37	5,230	5,267
Charge for the year	263	540	803
On disposals	-	(4,691)	(4,691)
At 31 March 2021	<u>300</u>	<u>1,079</u>	<u>1,379</u>
<b>Net book value</b>			
At 31 March 2021	<u>1,807</u>	<u>540</u>	<u>2,347</u>
At 31 March 2020	<u>2,070</u>	<u>1,080</u>	<u>3,150</u>

**9. Debtors**

	2021 £	2020 £
<b>Due within one year</b>		
Trade debtors	5,949	264,294
Other debtors	-	1,515
Prepayments and accrued income	20,266	25,606
	<u>26,215</u>	<u>291,415</u>

**THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE**  
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**10. Creditors: Amounts falling due within one year**

	2021 £	2020 £
Trade creditors	9,207	77,169
Other taxation and social security	17,067	7,829
Other creditors	4,566	15,685
Accruals and deferred income	54,580	163,274
	85,420	263,957

At the balance sheet date, the charity was holding funds received in advance for the Young Londoner's Fund.

**11. Statement of funds**

Statement of funds - current year

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2021 £
<b>Unrestricted funds</b>					
<b>Designated funds</b>					
Designated Funds - all funds	-	-	(1,995)	100,000	98,005
<b>General funds</b>					
General Funds - all funds	576,145	10,469	(1,646)	(100,000)	484,968
<b>Total Unrestricted funds</b>	576,145	10,469	(3,641)	-	582,973

**THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
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**Restricted funds**

Cancer Champions	22,591	7,000	(26,610)	-	2,981
LBR - Public and Voluntary Sector Partnership	185	8,000	(7,740)	-	445
NHS Redbridge CCG - Health Partnership	-	58,595	(57,118)	-	1,477
LBR - Volunteer Project	122	75,700	(71,159)	-	4,663
Building Better Opportunities - Community Links	33,471	-	-	-	33,471
Building Better Opportunities - Renaisi "RISE"	3,871	-	-	-	3,871
LBR -TB	59,006	35,000	(27,670)	-	66,336
City Bridge Trust	210	49,000	(49,081)	-	129
LBR - Exercise Project	1,316	82,990	(65,659)	-	18,647
Redbridge Institute of Adult Education - Community Learning	30,351	37,165	(38,066)	-	29,450
MOPAC	13,007	28,900	(33,760)	-	8,147
LBR - Expanding Role of Health Buddies	24,202	-	-	-	24,202
DoH - Social Prescribing	37,912	200,000	(204,956)	-	32,956
LBR - Social Prescribing	50,000	-	-	-	50,000
Progress in Work	192	-	(192)	-	-
Latent TB	8,470	-	-	-	8,470
HNPCN	1,625	34,850	(34,167)	-	2,308
LBR - HIV	10,981	30,773	(18,360)	-	23,394
Positive Pathways	14,962	-	-	-	14,962
Young Londoners Fund	1,269	25,200	(26,356)	-	113
Covid Recruitment fund	-	3,000	(2,013)	-	987
YA - Seed Funding	-	10,000	(3,804)	-	6,196
YA - Together	-	5,400	(1,080)	-	4,320
YA - Co Design	-	6,000	(5,111)	-	889
Crest PCN	-	35,000	(23,346)	-	11,654
South PCN	-	70,000	(40,905)	-	29,095
VCS Emergency Partnership	-	3,000	(2,118)	-	882
VCS Infrastructure	-	95,000	(91,368)	-	3,632
	313,743	900,573	(830,639)	-	383,677
<b>Total of funds</b>	889,888	911,042	(834,280)	-	966,650

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**NOTES TO THE FINANCIAL STATEMENTS**  
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The specific purpose for which the funds are to be applied are as follows:

**Organisational Development Fund (Designated Reserves):** Designated reserves to support the future sustainability of the organisation through investment in IT infrastructure, business development capacity and staff training.

**Cancer Champions:** To promote community awareness of cancer screening and support services.

**London Borough of Redbridge - Public and Voluntary Sector Partnership:** Support to the Voluntary and community sector representatives on this committee, including managing the election of vcs representatives.

**NHS Redbridge CCG - Health Partnerships:** Project to enhance partnership working between voluntary and community groups and local NHS bodies.

**London Borough of Redbridge - Volunteer Project:** Volunteer Centre to increase the volunteering levels in Redbridge, by working with organisations across the Borough to source volunteer placements and by helping individuals who want to volunteer into suitable placements.

**Building Better Opportunities - Community Links "Create your future":** BAME women to undertake a range of activities designed to support long-term unemployed or economically inactive BAME women who face multiple barriers to entering work or training.

**Building Better Opportunities - Renaisi "RISE":** To provide targeted support to address the complex barriers faced by working age unemployed and economically inactive refugees in seeking and obtaining employment.

**London Borough of Redbridge - TB:** To raise awareness about TB amongst communities who are high risk of TB, through a team of community leaders who will be called "Health Buddies".

**City Bridge Trust:** To support and enhance RedbridgeCVS's information provision and make a significant improvement in local civil society groups' effective use of IT, including having their own online presences.

**London Borough of Redbridge - Exercise Project:** Encourage people to exercise regularly - Particularly groups at high risk of suffering health inequalities.

**Redbridge Institute of Adult Education - Community Learning:** This was previously described as Adult Safeguarded Learning and Informal Adult Learning but is now known as Community Learning. Community Learning is designed to help people of different ages and backgrounds acquire a new skill, re-connect with learning, pursue an interest, prepare for progression to formal courses and/or learn how to support their children better.

**MOPAC:** To help local people engage with the Police the Council and each other in constructive debate about local policing, crime and community safety.

**London Borough of Redbridge - Expanding role of Health Buddies:** To raise awareness on health and wellbeing issues that are identified as high priority. Cancer awareness has been identified as a priority as the uptake of cancer screening programmes is low in Redbridge. The Health and Wellbeing Buddies will be provided training on Cancer by national charities like Cancer Research UK and local Clinical lead for Cancer.

**Department of Health - Social Prescribing:** Means of enabling a GP, nurse or other healthcare professionals to refer patients for support to find extra services. This is to help improve health and wellbeing and to make positive changes for patients.

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**NOTES TO THE FINANCIAL STATEMENTS**  
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**London Borough of Redbridge - Social Prescribing:** Means of enabling a GP, nurse or other healthcare professionals to refer patients for support to find extra services. This is to help improve health and wellbeing and to make positive changes for patients.

**Progress in Work:** to support Redbridge residents claiming jobcentre benefits and/or tax credits who are in low paid work and/or working under 16 hours per week to increase their hours of work and/or pay

**London Borough of Redbridge - Latent TB:** To raise awareness about Latent TB screening amongst at-risk communities, thereby decreasing and eliminating TB cases resulting from reactivation of latent TB. The Health and Wellbeing Buddies will organise awareness sessions amongst community and voluntary groups and faith places.

**HNPCN:** To employ, train, manage and support a social prescribing Link Worker.

**London Borough of Redbridge - Positive East HIV Awareness:** to use health partnerships and community groups to raise awareness of HIV and HIV support services.

**Dept of Work and Pensions and London Borough of Redbridge - Positive Pathways:** to provide advice and guidance to people seeking employment.

**Young Londoners Fund:** To provide Young Londoners Fund grantees and organisations who are planning to apply to the YLF with access to a network that can provide advice, guidance and support on how to achieve their objectives and outcomes.

**Accelerating the Recruitment of Social Prescribing Link Worker:** Funding to support the recruitment and induction of Social Prescribing Link Workers including advertising, processing applications, shortlisting, interviews, taking up references, DBS checks, notifying candidates, basic induction, and ensuring access to appropriate equipment and supervision.

**Young Advisors Seed Funding (London Borough of Redbridge):** Seed funding to establish a team of local young people aged 15-24 to work with community leaders, helping them to better engage young people in community life, local decision making and improving services

**The Together Project (National Lottery Community Fund, via Young Advisors Company Ltd):** Funding for Redbridge Young Advisors to enable local young people to access support, services and stay connected.

**Social Prescribing Co-design (North East London Health & Care Partnership):** Funding to co-design a youth social prescribing model with local young people through focus groups and peer research.

**Social Prescribing Link Worker (Havering Crest PCN):** Funding for the delivery of a Social Prescribing Link Worker service for Havering Crest Primary Care Network, connecting patients experiencing low-level mental health concerns and long-term health conditions into non-clinical support in the community.

**Social Prescribing Link Worker (South Havering PCN):** Funding for the delivery of a Social Prescribing Link Worker service for South Havering Primary Care Network, connecting patients experiencing low-level mental health concerns and long-term health conditions into non-clinical support in the community.

**Voluntary and Community Sector Emergencies Partnership (National Association for Voluntary and Community Action):** Funding to support the VCS Emergencies Partnership through sharing local insight and intelligence, ensuring any issues or unmet community needs are escalated, and engaging with the design and development of a sustainable platform for future emergency response.

**VCS Infrastructure (London Borough of Redbridge):** Funding for the provision of infrastructure support for the voluntary and community sector, including capacity building and income generation support.

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

Statement of funds - prior year

	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2020 £
<b>Unrestricted funds</b>					
General Funds - all funds	693,469	226,497	(342,568)	(1,253)	576,145
<b>Restricted funds</b>					
Cancer Champions	-	30,000	(7,409)	-	22,591
LBR - Public and Voluntary Sector Partnership	-	8,000	(7,815)	-	185
NHS Redbridge CCG - Health Partnership	-	58,596	(58,596)	-	-
LBR - Volunteer Project	-	75,000	(74,878)	-	122
Building Better Opportunities - Community Links	33,188	49,226	(48,943)	-	33,471
Building Better Opportunities - Renaissi "RISE"	3,871	-	-	-	3,871
LBR -TB	55,485	35,000	(31,479)	-	59,006
City Bridge Trust	-	49,500	(49,290)	-	210
LBR - Exercise Project	6,801	80,990	(86,475)	-	1,316
Redbridge Institute of Adult Education - Community Learning	28,563	39,780	(37,992)	-	30,351
MOPAC	8,063	28,900	(23,956)	-	13,007
LBR - Expanding Role of Health Buddies	24,202	-	-	-	24,202
DoH - Social Prescribing	39,912	200,000	(202,000)	-	37,912
LBR - Social Prescribing	50,000	-	-	-	50,000
Progress in Work	-	65,000	(64,808)	-	192
Latent TB	7,091	15,649	(14,270)	-	8,470
HNPCN	-	9,728	(8,103)	-	1,625
LBR - HIV	7,976	30,888	(27,883)	-	10,981
Positive Pathways	15,196	45,230	(45,464)	-	14,962
Young Londoners Fund	-	29,400	(28,131)	-	1,269
LBR - Food Poverty	1,965	-	(1,965)	-	-
Childrens Network	-	21,000	(22,253)	1,253	-
	282,313	871,887	(841,710)	1,253	313,743
<b>Total of funds</b>	975,782	1,098,384	(1,184,278)	-	889,888

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**NOTES TO THE FINANCIAL STATEMENTS  
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**12. Summary of funds**

**Summary of funds - current year**

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2021 £
Designated funds	-	-	1,995	100,000	101,995
General funds	576,145	10,469	(5,636)	(100,000)	480,978
Restricted funds	313,743	900,573	(830,638)	-	383,678
	<u>889,888</u>	<u>911,042</u>	<u>(834,279)</u>	<u>-</u>	<u>966,651</u>

**Summary of funds - prior year**

	<i>As restated</i> <i>Balance at</i> <i>1 April 2019</i> £	<i>Income</i> £	<i>Expenditure</i> £	<i>Transfers</i> <i>in/out</i> £	<i>Balance at</i> <i>31 March</i> <i>2020</i> £
General funds	693,469	226,497	(342,568)	(1,253)	576,145
Restricted funds	282,313	871,887	(841,710)	1,253	313,743
	<u>975,782</u>	<u>1,098,384</u>	<u>(1,184,278)</u>	<u>-</u>	<u>889,888</u>

**13. Analysis of net assets between funds**

**Analysis of net assets between funds - current year**

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	2,346	-	2,346
Current assets	666,048	383,678	1,049,726
Creditors due within one year	(85,421)	-	(85,421)
<b>Total</b>	<u>582,973</u>	<u>383,678</u>	<u>966,651</u>

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**13. Analysis of net assets between funds (continued)**

**Analysis of net assets between funds - prior year**

	<i>Unrestricted funds 2020 £</i>	<i>Restricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Tangible fixed assets	3,150	-	3,150
Current assets	836,952	313,743	1,150,695
Creditors due within one year	(263,957)	-	(263,957)
<b>Total</b>	<u>576,145</u>	<u>313,743</u>	<u>889,888</u>

**14. Reconciliation of net movement in funds to net cash flow from operating activities**

	<b>2021 £</b>	<b>2020 £</b>
Net income/expenditure for the year (as per Statement of Financial Activities)	<b>76,763</b>	<b>(85,894)</b>
<b>Adjustments for:</b>		
Depreciation charges	<b>803</b>	<b>4,147</b>
Dividends, interests and rents from investments	<b>(254)</b>	<b>(1,194)</b>
Loss on the sale of fixed assets	<b>-</b>	<b>13,212</b>
Decrease/(increase) in debtors	<b>265,200</b>	<b>(125,662)</b>
Increase/(decrease) in creditors	<b>(178,536)</b>	<b>88,882</b>
<b>Net cash provided by/(used in) operating activities</b>	<u><b>163,976</b></u>	<u><b>(106,509)</b></u>

**15. Analysis of cash and cash equivalents**

	<b>2021 £</b>	<b>2020 £</b>
Cash in hand	<b>1,023,510</b>	<b>859,280</b>
<b>Total cash and cash equivalents</b>	<u><b>1,023,510</b></u>	<u><b>859,280</b></u>

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**16. Analysis of changes in net debt**

	At 1 April 2020	Cash flows	At 31 March 2021
	£	£	£
Cash at bank and in hand	859,280	164,230	1,023,510
	859,280	164,230	1,023,510
	859,280	164,230	1,023,510

**17. Contingent liabilities**

As at 31st March 2021, the charity is in dispute over the dilapidation payment for the 3rd floor and 5th floor of Forest House. The estimated financial effect is £20,927 (2020: £20,927) for the 3rd floor and £19,975 (2020: £19,975) for the 5th floor.

**18. Pension commitments**

The company operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £24,936 (2020: £23,464). The balance outstanding at the balance sheet date was £4,566 (2020: £2,685).

**19. Operating lease commitments**

At 31 March 2021 the Company had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2021	2020
	£	£
Not later than 1 year	1,740	1,740
Later than 1 year and not later than 5 years	435	2,175
	2,175	3,915
	2,175	3,915

**20. Members' liability**

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

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**THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE**  
**(A company limited by guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**21. Related party transactions**

During the year, transactions with the following related parties occurred:

Vision Redbridge Culture and Leisure - Catherine Rowan is a trustee.

The charity purchased venue hire services and publicity and promotion from Vision Redbridge Culture and Leisure totalling £Nil (2020: £138). At the balance sheet date, the amounts outstanding were £Nil (2020: £Nil).