



Trustees' Annual Report for the period

		Period start date			Period end date		
From	Day 01	Month 08	Year 2020	To	Day 31	Month 07	Year 2021

Section A Reference and administration details

Charity name

Theydon Bois County Primary School Parent Teacher Association

Other names charity is known by

"The PTA"

Registered charity number (if any)

1004330

Charity's principal address

Theydon Bois Primary School, Orchard Drive,

Theydon Bois, Essex

Postcode

CM16 7DH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kim Williams			PTA committee
2	Hannah Williams	Treasurer		PTA committee
3	Andries Rall	President		PTA committee
4	Julie Bedwell		01/08/2020 – 31/03/2021	PTA committee

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

N/A

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Association

Trustee selection methods
(eg. appointed by, elected by)

Trustees are proposed and seconded from the pool of volunteer parents and staff members who give up their time for the PTA.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

N/A

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the experience of children attending Theydon Bois Primary School.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In setting our objectives and planning our activities, our Trustees have given careful consideration to the Charity Commission's general guidance on public benefit. The primary aim of the PTA is to fund the purchase of equipment and activities that enhance the lives of children at the school.

One of the school's objectives to ensure that all children can swim unaided by the time that they leave – the activities of the PTA ensure that the school swimming pool is regularly maintained.

As well as maintaining the pool, we have purchased a number of items for the benefit of the children including play equipment.

Normally, we hold a range of activities, which allow children and parents to socialise with their peers – for example, the kids' Halloween and Christmas discos and the quiz night evenings. The wider community normally benefits from our fireworks' night. Unfortunately, a number of these activities could not take place during this period, due to the Covid-19 pandemic.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The school identifies where there are needs that can be met by the PTA. The teacher representatives then bring those proposals to committee meetings and the PTA committee then decide whether to fund the item or event based on the benefit to the pupils and the wider community.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

Our net fundraising for the period (fundraising income minus fundraising expenses) remains reasonable. Unfortunately, the global pandemic put a stop to many of our events so our fundraising income is lower than usual.

As always, we feel a key achievement is the hard work of the teachers, the committee and the supporting volunteers.

Section E Financial review

Brief statement of the charity's policy on reserves

A level of cash reserves is maintained in order to be able to respond to any emergency repairs that may become necessary in relation to the swimming pool.

We are always mindful when making purchases, to leave an amount in the bank account to cover unexpected expenses.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Sources of funds include the following:

- Events (Christmas disco, quiz).
- Ad hoc and regular donations or matched funding.

Spending has included (all of which benefit the pupils):

- Maintenance of the swimming pool.
- Play equipment.
- Coach for school trips.

Section F Other optional information

N/A

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Hannah Williams</i>	<i>Andre Rall</i>
Full name(s)	HANNAH WILLIAMS	ANDRE RALL
Position (eg Secretary, Chair, etc)	TREASURER	PRESIDENT
Date	18/07/22	19/07/22

For the period from	Period start date	To	Period end date
	01.08.2020		31.07.2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Parent-managed funds - Fundraising income	9,276	-	-	9,276	21,469
Interest	1	-	-	1	2
School-managed funds - Income	29,697	-	-	29,697	29,385
	-	-	-	0	-
	-	-	-	0	-
	-	-	-	0	-
	-	-	-	0	-
Sub total (Gross income for AR)	38,973	-	-	38,973	50,855
A2 Asset and investment sales, (see table).					
	-	-	-	0	-
	-	-	-	0	-
Sub total	-	-	-	0	-
Total receipts	38,973	-	-	38,973	50,855
A3 Payments					
Fundraising expenditure	2,119	-	-	2,119	7,237
Swimming pool repairs, maintenance and changing room	-	335	-	335	1,594
Events for the children	1,600	-	-	1,600	-
Shed repairs and replacement	-	-	-	0	1,300
Other expenses (insurance / accountancy)	161	-	-	161	248
IT equipment purchase	-	-	-	0	12,270
Play equipment	378	-	-	378	-
School-managed funds - payments	27,170	-	-	27,170	32,796
Log cabin	-	-	-	0	3,000
Sub total	31,427	335	-	31,762	58,444
A4 Asset and investment purchases, (see table)					
	-	-	-	9	-
	-	-	-	0	-
Sub total	-	-	-	0	-
Total payments	31,427	335	-	31,762	58,444
Net of receipts/(payments)	7,546	- 335	-	7,211	- 7,589
A5 Transfers between funds	-	-	-	0	-
A6 Cash funds last year end	-	-	-	32,954	40,544
Cash funds this year end	34,521	5,645	-	40,166	32,954

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank account balances	34,521	5,645	-
	Petty cash	-	-	-
		-	-	-
	Total cash funds	34,521	5,645	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which	Amount due	When due
B5 Liabilities			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>Hannah Williams</i>	HANNAH WILLIAMS	18/07/22
<i>Andre Raul</i>	ANDRE RAUL	19/7/22



Section A Independent Examiner's Report

Report to the trustees/ members of

THE YIPON BOIS COUNTY PRIMARY SCHOOL PTA

On accounts for the year ended

31/07/21 Charity no (if any) 1004330

Set out on pages

1-2 (remember to include the page numbers of additional sheets)

Give here any items that the examiner wishes to disclose

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/21.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

28/9/22

Name:

FIONA SAGEO

Relevant professional qualification(s) or body

ACCOUNTANT ACA, ICAEW

(if any):

Address: FGS ACCOUNTANCY + TAXATION LTD
39 WOODLAND WAY
THEYDON BOIS, ESSEX CM16 7DY

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

1-2

I report to the trustees on my examination of the accounts of the above charity (the Trust) for the year ended 31/03/2017.

As the charity's trustee, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report to you on my examination of the Trust's accounts carried out in accordance with section 143 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 143(5)(b) of the Act.

The charity's gross income exceeds £250,000 and I have had to undertake the examination by being a qualified member of a body of accountants approved under section 143(5)(b) of the Act.

I have completed my examination. I confirm that I am a qualified member of a body of accountants approved under section 143(5)(b) of the Act which gives me the right to believe that in any material respect:

- the accounting records were kept in accordance with section 143 of the Charities Act or
- the accounts do not accord with the accounting records or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Please delete the words in the brackets if they do not apply

Signature: [Signature] Date: 28/12/17

Name: [Name]

Relevant professional qualification(s) or body: ACCOUNTANT ACPA, ICAEW