



Trustees' Annual Report for the period

		Period start date			Period end date		
From	Day	Month	Year	To	Day	Month	Year
	01	08	2019		31	07	2020

Section A Reference and administration details

Charity name

Theydon Bois County Primary School Parent Teacher Association

Other names charity is known by

"The PTA"

Registered charity number (if any)

1004330

Charity's principal address

Theydon Bois Primary School, Orchard Drive,

Theydon Bois, Essex

Postcode

CM16 7DH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kim Williams			PTA committee
2	Hannah Williams	Treasurer		PTA committee
3	Andries Rall	President		PTA committee
4	Julie Bedwell			PTA committee

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

N/A

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Trustees are proposed and seconded from the pool of volunteer parents and staff members who give up their time for the PTA.

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. 	N/A
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document	To enhance the experience of children attending Theydon Bois Primary School.
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Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In setting our objectives and planning our activities, our Trustees have given careful consideration to the Charity Commission's general guidance on public benefit. The primary aim of the PTA is to fund the purchase of equipment and activities that enhance the lives of children at the school.

One of the school's objectives to ensure that all children can swim unaided by the time that they leave – the activities of the PTA ensure that the school swimming pool is regularly maintained.

As well as maintaining the pool, we have purchased a number of items for the benefit of the children including interactive whiteboards in the classrooms and a log cabin to assist with one-to-one teaching and interventions. We also provided funds to refurbish a London bus, which can now be used as a library, freeing up space inside the school where the existing library is located.

We have also held a range of activities, which allow children and parents to socialise with their peers – for example, the kids' Halloween and Christmas discos and the quiz night evenings. The wider community has benefited from our fireworks' night.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The school identifies where there are needs that can be met by the PTA. The teacher representatives then bring those proposals to committee meetings and the PTA committee then decide whether to fund the item or event based on the benefit to the pupils and the wider community.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

Our net fundraising for the period (fundraising income minus fundraising expenses) remains reasonable. Unfortunately, the global pandemic put a stop to our events from March onwards so our fundraising income is lower than usual.

As always, we feel a key achievement is the hard work of the teachers, the committee and the supporting volunteers.

We ran a new event this year – the Halloween disco and also amended the Christmas fair to a disco and craft event – both were popular and considered successes.

Section E Financial review



Charity Name Theydon Bois County Primary School PTA	No (if any) 1004330
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CC16a

Receipts and payments accounts

For the period from	Period start date 01.08.2019	To	Period end date 31.07.2020
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Parent-managed funds - Fundraising income	20,345	1,124	-	21,469	35,609
Interest	2	-	-	2	2
School-managed funds - Income	29,385	-	-	29,385	39,684
			-	0	-
			-	0	-
			-	0	-
			-	0	-
Sub total (Gross income for AR)	49,732	1,124	-	50,855	75,296
A2 Asset and investment sales, (see table).					
	-	-	-	0	-
	-	-	-	0	-
Sub total	-	-	-	0	-
Total receipts	49,732	1,124	-	50,855	75,296
A3 Payments					
Fundraising expenditure	7,237	-	-	7,237	9,283
Swimming pool repairs, maintenance and changing room	-	1,594	-	1,594	916
Events for the children	-	-	-	0	1,344
Shed repairs and replacement	1,300	-	-	1,300	4,580
Other expenses (insurance / accountancy)	248	-	-	248	275
IT equipment purchase	12,270	-	-	12,270	705
Trim trail	-	-	-	0	18,570
School-managed funds - payments	32,796	-	-	32,796	20,693
Log cabin	3,000	-	-	3,000	-
Sub total	56,851	1,594	-	58,445	56,366
A4 Asset and investment purchases, (see table)					
	-	-	-	0	-
	-	-	-	0	-
Sub total	-	-	-	0	-
Total payments	56,851	1,594	-	58,445	56,366
Net of receipts/(payments)	- 7,119	- 470	-	-7,589	18,930
A5 Transfers between funds	-	-	-	0	-
A6 Cash funds last year end	34,093	6,451	-	40,544	21,614
Cash funds this year end	26,974	5,980	-	32,954	40,544

Section B Statement of assets and liabilities at the end of the period



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Theydon Bois County Primary School PTA

**On accounts for the year
ended**

31/07/20

**Charity no
(if any)**

1004330

Set out on pages

1-2

1-2(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Fiona Sagoo

Date:

10/6/21

Name:

Fiona Sagoo

**Relevant professional
qualification(s) or body
(if any):**

ACA

Address:

FGS Accountancy & Taxation Ltd

39 Woodland Way

Theydon Bois Essex. CM16 7DY

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

<p>Report to the trustees members of</p>	
<p>On accounts for the year ended</p>	<p>31/12/20</p>
<p>Set out on pages</p>	<p>1-2</p>
<p>Responsibilities and basis of report</p>	
<p>As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").</p> <p>I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/20.</p> <p>I report in respect of my examination of the Trust's accounts carried out under section 148 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 148(5)(b) of the Act.</p> <p>I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below) in connection with the examination which gives the cause to believe that (if any material) accounting records were not kept in accordance with section 130 of the Act or the accounts do not accord with the accounting records.</p> <p>I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to ensure a proper understanding of the accounts to be reached.</p> <p>Please delete the words in the brackets if they do not apply.</p>	
<p>Independent examiner's statement</p>	
<p>Signed:</p>	<p>[Signature]</p>
<p>Name:</p>	<p>Fiona Sagon</p>
<p>Relevant professional qualification(s) or body (if any):</p>	<p>ACA</p>
<p>Address:</p>	<p>FGS Accountancy & Taxation Ltd 88 Woodland Way Treydon Bois Essex CM18 7DY</p>