

REGISTERED COMPANY NUMBER: 01959978 (England and Wales)
REGISTERED CHARITY NUMBER: 1004043

**Trustees' Report and
Financial Statements for the Year Ended 5th April 2023
for
Elmley Foundation(The)**

Elmley Foundation(The)

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for the Year Ended 5th April 2023**

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Elmley Foundation(The)
Reference and Administrative Details
for the Year Ended 5th April 2023

TRUSTEES	Diana Susan Johnson Sally Katrina Luton Hugh Bampfield Carslake
REGISTERED OFFICE	West Aish Morchard Bishop Credon Devon EX17 6RX
REGISTERED COMPANY NUMBER	01959978 (England and Wales)
REGISTERED CHARITY NUMBER	1004043
INDEPENDENT AUDITORS	Richards Sandy Audit Services Limited (Statutory Auditor) Thorneloe House 25 Barbourne Road Worcester WR1 1RU
CHIEF EXECUTIVE	John de la Cour
PROPERTY MANAGERS	GJS Dillon 7 Roman Way Business Centre Berry Hill Industrial Estate Droitwich Worcestershire WR9 9AJ
INVESTMENT MANAGERS	EFG Harris Allday Church Mews Ombersley Worcestershire WR9 0EW

Elmley Foundation(The)
Trustees' Report
for the Year Ended 5th April 2023

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 5th April 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The main object of the Elmley Foundation is the advancement of education by promoting the appreciation, knowledge and study of the arts and of artistic achievement in all their forms in the counties of Herefordshire and Worcestershire and in particular (but without prejudice) to the foregoing:

- to improve standards of practice, presentation, performance and appreciation of the arts;
- to promote, advance encourage, and assist in the practice, performance, presentation and study of the arts;
- to promote for the public benefit the study and appreciation of Madresfield Court, its contents and its estates as a place of historical and architectural interest and natural beauty;
- to promote the study and history of Madresfield Court, its contents and occupants, the historical, social and economic importance of the Madresfield Estate and the history of the locality in which it is situate and to promote research into such history and the dissemination to the public of the results of such research; and
- in furtherance of the foregoing objects to advance education and to advance, promote and aid such other purposes as are recognised by English Law to be exclusively charitable.

The Foundation pursues this object principally through the making of grants to arts organisations. Thus the list of grants made in the year, which is to be found within this report, is the clearest record of our activities. The Trustees do not set out to achieve specific ends each year. Applications which fit the Foundation's remit and which the Trustees would like to support account for almost all the budget available.

The Foundation runs a Main Grants programme and a Small Grants scheme. In both cases, the grant giving policy is to adopt a predominantly reactive stance. In the Main Programme, the emphasis is on supporting the use of professional artists, and decisions are taken by the Trustees. The Small Grants scheme (which is administered by Community First, the Community Council for Herefordshire and Worcestershire) encourages the use of professionals in community arts activity and also makes grants for the purchase of arts equipment.

The Trustees are keen to encourage the growth of spending on the arts in the two counties generally. Many grants start as match funding offers to organisations who go on to be awarded significant grants by other bodies. The Foundation also offers a considerable amount of non-financial support to organisations and agencies, often in the form of technical assistance and advice provided by the Chief Executive. Another example is the Foundation Conferences, where organisations and individuals are invited to gather for discussion on matters of common interest. A major such event on Arts and Digital is being planned for September 2023.

The Trustees are keenly aware of the tendency among public sector funders to burden applicants with heavy administrative demands and try as far as possible, to operate a simple system. They are also aware that many organisations are weakened by inadequate covering of their core costs, and have made a number of grants in recognition of this.

The Foundation, which has been operating since 1995, is extremely well-known in the two counties which make up its sole area of benefit. Thus it does not need to advertise its existence, though steps are taken to ensure that changing personnel in local authorities are aware of the help on offer. For information on how to apply for a grant, enquirers are directed in the first instance to the Foundation's website.

The Trustees are particularly pleased to be able to support a small number of students undertaking arts courses at the higher levels. They are especially aware of the problems of having to fund studies at postgraduate level, and will always consider requests from students struggling to take up places offered to them.

Public benefit

The Trustees confirm that they have complied with the duty in Section 17(5) of Charities Act 2011 to have due regard to guidance on public benefit published by the Charity Commission when reviewing the Foundation's aims and objectives and in planning and setting the grant making policy for the year.

Elmley Foundation(The)

Trustees' Report for the Year Ended 5th April 2023

ACHIEVEMENT AND PERFORMANCE

During the year 46 (2022 - 43) grants were paid under the Main Programme and 15 (2022 - 14) under the Small Grants scheme, totalling £268,525 (2022 - £278,459). Details are given in Note 9 to the accounts. In addition, as a result of a policy to give greater security to some of its beneficiaries, the Foundation has commitments for the next three years of £371,385 (2022 - £332,800).

Applicants are required to supply reports on their activities, which supplement monitoring undertaken by the Chief Executive. In addition, the Foundation enjoys good relations with many people associated with the arts in the two counties and is able to draw on their impressions as well as those of Trustees attending events.

The Foundation also depends on other funders who support its clients. It is rarely the sole funder of organisations or projects and therefore actively fosters relations with local authorities and other bodies. Many of its grants are used as matching money for Arts Council, Lottery and Local Authority schemes.

Fundraising activities

The Foundation does not carry out any fundraising activities (as defined by section 162A of Charities Act 2011).

FINANCIAL REVIEW

Financial position

The Foundation has no restricted funds. The Foundation is reliant on income from its investments and from those of the Countess Beauchamp Charitable Trust, a charity with related objects and common control, which is managed in tandem.

Grant expenditure is financed by whichever of the two charities is best placed to provide it at the time. Taking the two charities together, the income from investments and rents was £409,214 (2022 - £365,958) - (this charity alone £273,534 (2022 - £241,055)). Grants paid out by the two charities during the year totalled £268,525 (2022 - £278,459) - (this charity alone £268,525 (2022 - £278,549)). The Statement of Financial Activities for both charities show grants approved and paid during the year and commitments to grants made during the year but unpaid at 5 April 2023 totalling £307,110 (2022 - £278,822) - (this charity alone £307,110 (2022 - £278,822)).

The Trustees have authority, granted by Charity Commission Order, to appoint an investment manager for the charity. They may delegate to a duly appointed investment manager the power, at his discretion, to buy and sell investments for the charity on behalf of the Trustees in accordance with the investment policy laid down by the Trustees. In addition, the Trustees may arrange for any investments of the charity or income from these investments to be held by a corporate body, incorporated in England and Wales, as the Trustees' nominee and pay reasonable remuneration to any corporate body acting as such a nominee. Acquisition and disposal of fixed assets, including investments, during the year are shown in the notes to the accounts. Investments acquired by the charity have been bought in accordance with the powers available to the Trustees.

Investment policy and objectives

The Trustees investment policy is to create sufficient income and capital growth to enable the Foundation to carry out its purposes consistently year by year with due and proper consideration to future needs and the maintenance of, and, if possible, enhancement of, the value of the investment funds while they are retained.

EFG Harris Allday act as investment manager to the Trustees regarding the stock exchange investments. They have full discretion to deal on the Foundation's behalf. Valuation reports are scrutinised regularly by the Trustees.

The Foundation retains the services of GJS Dillon as its Commercial Property Consultants and the property portfolio, which produces a major part of the Foundation's income, is managed very actively. GJS Dillon report regularly to the Trustees. In its property dealings the Foundation is registered for VAT.

Reserves policy

All investment income is generated from assets which are unrestricted. At the year end the Foundation holds listed investments totalling £2,233,229 (2022 - £2,465,811) and investment property totalling £3,105,000 (2022 - £2,440,000) for the purpose of generating investment income.

Sufficient assets are held in quickly realisable investments in order to cover any unexpected drop in income or cash requirement. At the year end the Foundation had cash reserves of £110,250 (2022 - £113,004), of which £41,994 (2022 - £41,969) relates to rental deposits held, leaving £68,256 (2021 - £28,414) available for immediate use. Listed investments held can be sold at short notice if needed.

The Trustees take steps to ensure that the level of forward commitments does not exceed the value of quickly realisable assets. The total unrestricted reserve at the year end amounted to £4,326,552 (2022 - £4,603,698).

Elmley Foundation(The)

Trustees' Report for the Year Ended 5th April 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document and charity constitution

The full name of the charity is The Elmley Foundation. It is constituted as a limited company and is governed by the Memorandum and Articles of Association. The company does not have a share capital being limited by guarantee with each member's liability limited to a maximum amount of £1.

Recruitment and appointment of new Trustees

The existing Trustees have sole power to appoint new Trustees. New Trustees are selected based on personal recommendations from contacts the existing Trustees have with Trustees of other charities in the area.

Decision making

The Trustees meet regularly to consider policy, initiate projects and decide on requests for grants. Decisions are made by majority vote.

With Charity Commission approval dated May 2006, the day to day running of the charity is performed by J de la Cour, the spouse of Trustee D S Johnson.

Induction and training of new Trustees

New Trustees receive induction informally on Trustee responsibility and the affairs of the Foundation as necessary.

Connected charities

The company is connected to a second charity, the Countess Beauchamp Charitable Trust. The principal contact address for this charity is West Aish, Morchard Bishop, Crediton, Devon. The charities are connected by virtue of having related objects and some common control with J de la Cour, D S Johnson and S K Luton being Trustees of the Countess Beauchamp Charitable Trust.

Net assets of this charity at 5 April 2023 were £3,083,025 (2022 - £3,397,442). The income and expenditure for the year to 5 April 2023 was £135,680 (2022 - £124,903) and £105,580 (2022 - £166,777) respectively. Net losses on investment assets were £344,517 (2022 - net gains of £48,555) giving net income of £6,681 (2022 - net expenditure of £6,681).

During the year the Foundation received donation of £85,000 (2022 - £155,000) from the Countess Beauchamp Charitable Trust.

Risk management

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Elmley Foundation(The) for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

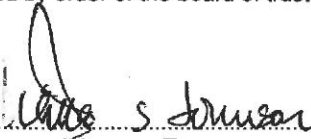
- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

Elmley Foundation(The)

**Trustees' Report
for the Year Ended 5th April 2023**

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 18/12/23 and signed on its behalf by:


.....
Diana Susan Johnson - Trustee

Report of the Independent Auditors to the Members of Elmley Foundation(The)

Opinion

We have audited the financial statements of Elmley Foundation(The) (the 'charitable company') for the year ended 5th April 2023 which comprise the Statement of Financial Activities, the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 5th April 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out in note 22 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the trustees' Report.

Report of the Independent Auditors to the Members of Elmley Foundation(The)

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud.

However, it is the primary responsibility of management, with the oversight of those charged with governance, to ensure that the entity's operations are conducted in accordance with the provisions of laws and regulations and for the prevention and detection of fraud.

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud, we have:

- obtained an understanding of the nature of the industry and sector, including the legal and regulatory framework that the company operates in and how the company is complying with the legal and regulatory framework; and
- inquired of management, and those charged with governance, about their own identification and assessment of the risks of irregularities, including any known actual, suspected or alleged instances of fraud.

As a result of these procedures we consider the most significant laws and regulations that have a direct impact on the financial statements are the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Companies Act 2006 (and related legislation), the Charities Act 2011 (and related legislation), laws and regulation regarding partial VAT exemptions and laws and regulations relating to the employment and payment of staff including, but not limited to, the Employment Rights Act 1996, the National Minimum Wage Act 1998 and the Pensions Act 2008.

We performed audit procedures to detect non-compliances which may have a material impact on the financial statements, which included reviewing the financial statement disclosures, reviewing the calculations of VAT returns (including ensuring that only input VAT on qualifying expenditure has been claimed) and sample testing of monthly payroll records for the calculation of gross wages, payroll taxes and pension costs.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

**Report of the Independent Auditors to the Members of
Elmley Foundation(The)**

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Melissa Jean Godwin ACCA (Senior Statutory Auditor)
for and on behalf of Richards Sandy Audit Services Limited
(Statutory Auditor)
Thorneloe House
25 Barbourne Road
Worcester
WR1 1RU

Date: 20/12/23.....

Elmley Foundation(The)
Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the Year Ended 5th April 2023

	Notes	2023 Unrestricted funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	4	85,000	155,000
Income from Investments	5	<u>273,534</u>	<u>241,098</u>
Total		<u>358,534</u>	<u>396,098</u>
 EXPENDITURE ON			
Raising funds			
Investment management costs	6	<u>33,609</u>	<u>36,291</u>
		33,609	36,291
 Charitable activities			
Grants issued	7	310,249	281,086
Support costs		<u>72,675</u>	<u>72,980</u>
Total		<u>416,533</u>	<u>390,357</u>
 Net gains on investments		 <u>445,853</u>	 <u>122,537</u>
 NET INCOME		 387,854	 128,278
 RECONCILIATION OF FUNDS			
Total funds brought forward		<u>4,603,698</u>	<u>4,475,420</u>
 TOTAL FUNDS CARRIED FORWARD		 <u>4,991,552</u>	 <u>4,603,698</u>

The notes form part of these financial statements

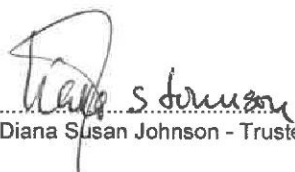
Elmley Foundation(The) (Registered number: 01959978)

Balance Sheet
5th April 2023

	Notes	2023 Unrestricted funds £	2022 Total funds £
FIXED ASSETS			
Tangible assets	14	498	-
Investments			
Investments	15	2,233,229	2,465,811
Investment property	16	3,105,000	2,440,000
		5,338,727	4,905,811
CURRENT ASSETS			
Debtors	17	6,863	10,017
Cash at bank		110,250	113,004
		117,113	123,021
CREDITORS			
Amounts falling due within one year	18	(311,388)	(276,284)
NET CURRENT ASSETS		(194,275)	(153,263)
TOTAL ASSETS LESS CURRENT LIABILITIES		5,144,452	4,752,548
CREDITORS			
Amounts falling due after more than one year	19	(152,900)	(148,850)
NET ASSETS		4,991,552	4,603,698
FUNDS	20		
Unrestricted funds:			
General unrestricted fund		4,991,552	4,603,698
TOTAL FUNDS		4,991,552	4,603,698

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 18/12/23 and were signed on its behalf by:


Diana Susan Johnson - Trustee

Elmley Foundation(The)

Notes to the Financial Statements for the Year Ended 5th April 2023

1. STATUTORY INFORMATION

The charity is a company limited by guarantee. The members of the company are the trustees named in the Trustees' Report. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

The charitable company's registered number and registered office address can be found on page 1.

2. ACCOUNTING POLICIES

BASIS OF PREPARING THE FINANCIAL STATEMENTS

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006.

The financial statements have been prepared under the historical cost convention with the exception of listed investments and investment properties which are included at market value.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £1.

The charity has not included a cash flow statement on the basis that it is not a larger charity.

INCOME

Income, including grants receivable and donations, is recognised in the period in which the charity is entitled to receipt and the amount can be measured with reasonable certainty. Income is deferred only when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Interest income (including interest receivable on fixed interest listed investment bonds) is recognised for all interest-bearing instruments on the effective interest rate basis. Dividends are recognised in the income statement when they are declared.

Rental income from operating leases is recognised on a straight-line basis over the lease term. Any change in rental income arising from temporary rent concessions occurring as a direct consequence of the COVID-19 are recognised on a systematic basis over the periods that the change in lease payments is intended to compensate.

EXPENDITURE

Expenditure is included on an accruals basis. Liabilities are included in the accounts as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Raising funds includes investment management costs.

Charitable activities costs include grant funding, the cost of the development manager and support costs (which include governance costs comprising the costs of running the charity, including strategic planning for its future developments, internal and external audit, any legal advice for the Trustees, and all the costs of complying with constitutional and statutory requirements, such as the costs of Board and Committee meetings and of preparing statutory accounts and satisfying public accountability).

Support costs are all allocated to charitable activities as this is the predominant activity.

Grants payable are charged in the year when the offer is conveyed to the recipient except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

Elmley Foundation(The)

**Notes to the Financial Statements - continued
for the Year Ended 5th April 2023**

2. ACCOUNTING POLICIES - continued

TANGIBLE FIXED ASSETS

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Office equipment - 33.33% straight line

Tangible fixed asset additions are not capitalised if their cost is less than £100.

LISTED INVESTMENTS

Listed investments are stated at market value. Increases/(decreases) on revaluations of listed investments are transferred to/(from) the Statement of Financial Activities.

INVESTMENT PROPERTY

Investment properties are stated at market value. Increases/(decreases) on revaluations of investment properties are transferred to/(from) the Statement of Financial Activities.

TAXATION

The company is a registered charity and is not liable to corporation tax.

FUND ACCOUNTING

Unrestricted general funds are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

CASH AT BANK

Cash at bank includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

FINANCIAL INSTRUMENTS

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised when the charity becomes party to contractual provisions of the instrument.

Financial assets are offset, with the net amounts presented in the accounts where there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic Financial Assets

Basic financial assets, which include trade and other receivables and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest.

Basic Financial Liabilities

Basic financial liabilities, including trade and other payables, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of future receipts, discounted at a market rate of interest. Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade payables are obligations to pay for goods or services that have been acquired in the ordinary course of the operations from suppliers. Accounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade payables are recognised initially at transaction cost.

Elmley Foundation(The)

**Notes to the Financial Statements - continued
for the Year Ended 5th April 2023**

3. CRITICAL ACCOUNTING JUDGEMENTS AND KEY SOURCES OF ESTIMATION UNCERTAINTY

Accounting estimates and judgement are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting judgements

Judgement is used in determining the point in which grants payable are recognised in the financial statements, being the point at which the offer made by the Foundation is conveyed to the recipient, except in cases where the offer is subject to conditions not yet met. The value of grants payable recognised as an expense in the year and of the total of grants approved and offered but not yet paid can be found in note 9 of the financial statements.

Significant sources of estimation uncertainty

Investment properties are revalued to market value. The year end valuation was performed by the Trustees based on an October 2021 valuation undertaken by a professional valuer, which the Trustees have determined is not significantly different from the year end value. The value of investment property is included in note 16 of the financial statements.

4. DONATIONS AND LEGACIES

	2023	2022
	£	£
Donation from Countess Beauchamp Charitable Trust	<u>85,000</u>	<u>155,000</u>

5. INCOME FROM INVESTMENTS

	2023	2022
	£	£
Rents receivable	178,536	149,871
Income from listed investments	94,928	91,217
Bank interest	70	10
	<u>273,534</u>	<u>241,098</u>

6. INVESTMENT MANAGEMENT COSTS

	2023	2022
	£	£
Listed investment management fees	13,942	7,365
Property management costs	9,146	6,926
Property repairs	7,403	13,969
Property rates and water	812	231
Property utilities	-	(266)
Property insurance	806	1,181
Legal and professional fees	1,500	6,885
	<u>33,609</u>	<u>36,291</u>

7. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 8)	Grant funding of activities (see note 9)	Support costs (see note 10)	Totals
	£	£	£	£
Grants issued	3,139	307,110	-	310,249
Support costs	-	-	72,675	72,675
	<u>3,139</u>	<u>307,110</u>	<u>72,675</u>	<u>382,924</u>

8. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2023	2022
	£	£
Forum and conference costs	<u>3,139</u>	<u>2,264</u>

Elmley Foundation(The)

**Notes to the Financial Statements - continued
for the Year Ended 5th April 2023**

9. GRANTS PAYABLE

The grants paid during the year were as follows:

	2023	2022
	£	£
Elmley Small Grants Arts Fund (see note below)	12,625	11,202
Main Programme:		
Combined Arts		
Broadway Arts Festival	2,000	2,500
Bromsgrove & Redditch Network	5,000	-
Churches Conservation Trust	-	5,000
Courtyard Centre For The Arts	-	10,000
Crave Arts	-	1,500
Worcester City Council	-	30,000
Dance		
2Faced Dance Company	10,000	14,500
DanceFest	-	4,000
Film and Media		
Borderlines Film Festival	12,000	10,000
Rural Media Charity	12,000	12,000
Literature		
Ledbury Poetry Festival	15,000	12,000
Music		
Autumn in Malvern Festival	2,300	-
Bromsgrove Concerts	3,000	2,000
Bromsgrove International Young Musicians' Competition	-	3,500
Evesham Abbey Trust	-	3,500
Hagley Parochial Church Council	3,250	-
Hereford Cathedral (Chorister)	8,000	6,500
Jazz In Malvern	-	3,000
The Linarol Consort Of Viols	-	750
Longborough Festival Opera	2,800	2,046
The Black Mountains Chamber Music Trust	1,000	-
The OHMI Trust	-	1,700
Orchestra of The Swan	15,000	-
Pershore Midsummer Brass	1,000	-
Presteigne Festival	15,000	10,000
Sound Affairs	-	1,000
The Midland Sinfonia	2,000	-
The Three Choirs Festival	30,000	26,936
Worcester Cathedral	8,000	21,225
Worcester Concert Club	1,400	-
Wychavon Festival Of Brass	4,000	3,000
Theatre		
Arts Uplift CIC	5,000	-
Coach House Theatre	2,500	2,500
John Masefield High School & Sixth Form Centre	5,000	-
Malvern Youth & Community Trust	5,600	-
Pentabus Arts Limited	4,000	-
Reaction Theatre Makers	2,000	-
Strange Futures	3,000	-
Vamos Theatre	5,000	3,500

Elmley Foundation(The)

**Notes to the Financial Statements - continued
for the Year Ended 5th April 2023**

9. GRANTS PAYABLE - continued

Visual Arts and Crafts		
Carpet Museum Trust	3,000	-
Garage Art Group	-	2,000
Jigsaw Community Foundation	-	4,500
Meadow Arts	5,000	8,500
Museum of Royal Worcester	15,000	15,000
Museums Worcestershire	5,000	-
Paradise Multimedia	3,000	-
Worcester Paint Festival	2,000	2,000
Students		
Hereford College of Arts	2,800	2,800
National Youth Orchestra of Great Britain	10,000	5,000
National Youth Choir of Great Britain	2,600	2,000
Grants to individual students	22,650	32,800
Total grants paid in year	268,525	278,459

Elmley Small Grants Arts Fund

Grants paid under the Small Grants Arts Fund in the current year include grants paid to: Arts Etc., Avonbank Brass Band, Colwall Parochial Church Council, ECHO, Heightington Village Hall, Hereford Chamber Choir, Kemerton Village Hall, Leominster Festival Society, Let's See, Lindridge Parish Hall, Pershore Midsummer Brass, Powick Players, Wolverley Village Players and Worcestershire Early Music.

GRANTS APPROVED AND OFFERED BUT NOT YET PAID

	2023/24	2024/25	2025/26
	£	£	£
2Faced Dance Company	10,000	-	-
Alloy - Hereford Jewellers Group	2,000	-	-
Arts Alive	7,500	7,500	7,500
Autumn in Malvern Festival	2,300	2,300	-
Bewdley Festival	5,000	-	-
Borderlines Film Festival	12,000	12,000	-
Broadway Arts Festival	4,500	-	-
Bromsgrove & Redditch Network	5,000	5,000	-
Churches Conservation Trust	5,000	-	-
Craftspace	3,000	-	-
CUP Ceramics Community CIC	1,785	-	-
Hay Festival	20,000	-	-
Hereford Cathedral	8,000	8,000	-
Ledbury Poetry Festival	15,000	15,000	-
Longborough Festival Opera	3,500	3,200	-
Malvern Theatre	12,500	12,500	12,500
Meadow Arts	5,000	-	-
National Youth Choirs of Great Britain	3,500	-	-
Presteigne Festival Of Music And The Arts	15,000	15,000	-
Rural Media Charity	12,000	-	-
Vamos Theatre	5,000	-	-
Worcester Cathedral	8,000	8,000	-
Worcester Concert Club	1,400	1,400	-
Worcester Mela	15,000	-	-
Worcester Porcelain Museum	20,000	20,000	20,000
Wychavon Festival Of Brass	4,000	-	-
Individual students	12,500	3,000	-
Total	218,485	112,900	40,000

Elmley Foundation(The)

Notes to the Financial Statements - continued
for the Year Ended 5th April 2023

9. GRANTS PAYABLE - continued

	2023	2022
	£	£
Creditors: amounts falling due within one year	218,485	183,950
Creditors: amounts falling due after more than one year	152,900	148,850
	<u>371,385</u>	<u>332,800</u>

Grants issued in the current year not yet paid	199,285	208,800
Grants issued in prior years not yet paid	172,100	124,000
	<u>371,385</u>	<u>332,800</u>

Grants Summary

	2023	2022
	£	£
Grants paid in the year	268,525	278,459
Less grants paid in the year approved in prior years (see note below)	(160,700)	(205,007)
Plus grants approved in the current year not paid before the year end	199,285	208,800
Less grants approved in prior years cancelled in the year	-	(3,430)
	<u>307,110</u>	<u>278,822</u>

Grants paid in the year approved in prior years are as follows:

	2023	2022
	£	£
2022 total grant creditor falling due within 1 year	183,950	234,687
Less grant payments originally due in 2023 deferred until future years	(23,250)	(26,250)
Less grants approved in prior years cancelled in the year	-	(3,430)
	<u>160,700</u>	<u>205,007</u>

10. SUPPORT COSTS

Support costs, included in the above, are as follows:

	2023	2022
	£	£
Wages	54,631	53,257
Social security	293	909
Pensions	147	139
Small grants management fees	4,500	4,500
Event attendance costs	3,382	493
Office costs	3,401	2,816
Travel and subsistence	6,242	4,740
Sundry costs	992	630
Auditors' remuneration - audit fees	4,170	4,710
Auditors' remuneration - other services	36	36
Professional fees	-	750
Adjustment to input VAT in regard to prior year expenditure	(5,365)	-
Depreciation on tangible fixed assets	246	-
	<u>72,675</u>	<u>72,980</u>

Elmley Foundation(The)

**Notes to the Financial Statements - continued
for the Year Ended 5th April 2023**

11. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2023	2022
	£	£
Depreciation - owned assets	246	-
Auditors' remuneration – audit fees	4,170	4,710
Auditors' remuneration – other services	<u>36</u>	<u>36</u>

12. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 5th April 2023 nor for the year ended 5th April 2022.

TRUSTEES' EXPENSES

During the year 3 trustees (2022 - 3 trustees) were reimbursed travelling costs totalling £216 (2022 - £392).

13. STAFF COSTS

	2023	2022
	£	£
Wages and salaries	54,631	53,257
Social security costs	293	909
Other pension costs	<u>147</u>	<u>139</u>
	<u>55,071</u>	<u>54,305</u>

Total remuneration paid to key management personnel (including employers NI) was £43,480 (2022 - £43,006) during the year.

The average monthly number of employees during the year was as follows:

	2023	2022
Chief executive	1	1
Office staff	<u>1</u>	<u>1</u>
	<u>2</u>	<u>2</u>

No employees received emoluments in excess of £60,000.

14. TANGIBLE FIXED ASSETS

	Office equipment £
COST	
At 6th April 2022	3,856
Additions	744
Disposals	<u>(507)</u>
At 5th April 2023	<u>4,093</u>
DEPRECIATION	
At 6th April 2022	3,856
Charge for year	246
Eliminated on disposal	<u>(507)</u>
At 5th April 2023	<u>3,595</u>
NET BOOK VALUE	
At 5th April 2023	<u>498</u>
At 5th April 2022	<u>-</u>

Elmley Foundation(The)

**Notes to the Financial Statements - continued
for the Year Ended 5th April 2023**

15. FIXED ASSET INVESTMENTS

	Listed investments £
MARKET VALUE	
At 6th April 2022	2,465,811
Additions	182,385
Disposals	(195,820)
Revaluations	<u>(219,147)</u>
At 5th April 2023	<u>2,233,229</u>
NET BOOK VALUE	
At 5th April 2023	<u>2,233,229</u>
At 5th April 2022	<u>2,465,811</u>

16. INVESTMENT PROPERTY

	£
FAIR VALUE	
At 6th April 2022	2,440,000
Revaluation	<u>665,000</u>
At 5th April 2023	<u>3,105,000</u>
NET BOOK VALUE	
At 5th April 2023	<u>3,105,000</u>
At 5th April 2022	<u>2,440,000</u>

Investment properties were valued on 7 November 2023 on a market value basis by GJS Dillon, an independent professional qualified valuer with recent experience in the location and class of the investment properties held. These valuations take into account that these investment properties are being leased out to tenants under long term operating leases. The trustees are of the opinion that the valuation of investment properties as at 5 April 2023 is not significantly different from these valuations.

The value of investment property under historical cost accounting is as follows:

	2023 £	2022 £
Cost	2,367,450	2,367,450
Impairment	<u>(614,701)</u>	<u>(649,701)</u>
	<u>1,752,749</u>	<u>1,717,749</u>

17. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Prepayments and accrued income	<u>6,863</u>	<u>10,017</u>

Elmley Foundation(The)

**Notes to the Financial Statements - continued
for the Year Ended 5th April 2023**

18. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
VAT	8,102	6,614
Other creditors	41,994	41,969
Grants payable (note 9)	218,485	183,950
Accruals	5,042	5,673
Deferred income	<u>37,765</u>	<u>38,078</u>
	<u>311,388</u>	<u>276,284</u>

Deferred income represents rent and recharged utility costs received in advance. The amount of £9,350 (2022 - £9,350) brought forward has all been released during the year and a new reserve of £37,765 (2022 - £38,078) has been carried forward.

Other creditors includes £41,994 (2022 - £41,969) relating to rent deposits received.

19. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2023	2022
	£	£
Grants payable (note 9)	<u>152,900</u>	<u>148,850</u>

20. MOVEMENT IN FUNDS

	At 6.4.22 £	Net movement in funds £	At 5.4.23 £
Unrestricted funds			
General unrestricted fund	4,603,698	387,854	4,991,552
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>4,603,698</u>	<u>387,854</u>	<u>4,991,552</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General unrestricted fund	358,534	(416,533)	445,853	387,854
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>358,534</u>	<u>(416,533)</u>	<u>445,853</u>	<u>387,854</u>

Elmley Foundation(The)

**Notes to the Financial Statements - continued
for the Year Ended 5th April 2023**

20. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 6.4.21 £	Net movement in funds £	At 5.4.22 £
Unrestricted funds			
General unrestricted fund	4,475,420	128,278	4,603,698
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>4,475,420</u>	<u>128,278</u>	<u>4,603,698</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General unrestricted fund	396,098	(390,357)	122,537	128,278
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>396,098</u>	<u>(390,357)</u>	<u>122,537</u>	<u>128,278</u>

21. RELATED PARTY DISCLOSURES

The Countess Beauchamp Charitable Trust is a charity connected by virtue of having related objects and some common control with J de la Cour, D S Johnson and S K Luton being trustees of the Countess Beauchamp Charitable Trust. During the year the Foundation received donation of £85,000 (2022 - £155,000) from the Countess Beauchamp Charitable Trust.

22. FRC ETHICAL STANDARD - PROVISIONS AVAILABLE FOR SMALL ENTITIES

In common with many other businesses of our size and nature we use our auditors to assist with the preparation of the financial statements.

23. THE COUNTESS BEAUCHAMP CHARITABLE TRUST

The company is connected to a second charity, the Countess Beauchamp Charitable Trust, a charity connected by virtue of having related objects and some common control with J de la Cour, D S Johnson and S K Luton being trustees of the Countess Beauchamp Charitable Trust.

The principal contact address for this charity is West Aish, Morchard Bishop, Crediton, Devon.

Net assets of this charity at 5 April 2023 were £3,083,025 (2022 - £3,397,442). The income and expenditure for the year to 5 April 2023 was £135,680 (2022 - £124,903) and £105,580 (2022 - £166,777) respectively. Net losses on investment assets were £344,517 (2022 - net gains of £48,555) giving net income of £6,681 (2022 - net expenditure of £6,681).

24. CHARITABLE COMPANY LIMITED BY GUARANTEE

The company is limited by guarantee and therefore has no share capital. Each member's liability is limited to a maximum of £1.

Elmley Foundation(The)

Notes to the Financial Statements - continued
for the Year Ended 5th April 2023

25. LEASING AGREEMENTS

Total future minimum lease income which are receivable under non-cancellable operating leases, in respect of investment properties, are as follows:

	2023 £	2022 £
Not later than one year	164,536	172,953
Later than one and not later than five years	486,089	530,625
Later than five years	<u>650,000</u>	<u>770,000</u>
	<u>1,300,625</u>	<u>1,473,578</u>

Covid-19-related rent concession

During the year the total rental income waived due to Covid-19 was £nil (2022 - £26,000).

Elmley Foundation(The)

**Detailed Statement of Financial Activities
for the Year Ended 5th April 2023**

	2023 £	2022 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donation from Countess Beauchamp Charitable Trust	85,000	155,000
Income from Investments		
Rents receivable	178,536	149,871
Income from listed investments	94,928	91,217
Bank interest	70	10
	<u>273,534</u>	<u>241,098</u>
Total incoming resources	358,534	396,098
EXPENDITURE		
Investment management costs		
Listed investment management fees	13,942	7,365
Property management costs	9,146	6,926
Property repairs	7,403	13,969
Property rates and water	812	231
Property utilities	-	(266)
Property insurance	806	1,181
Legal and professional fees	1,500	6,885
	<u>33,609</u>	<u>36,291</u>
Charitable activities		
Forum and conference costs	3,139	2,264
Grants approved in year	307,110	278,822
	<u>310,249</u>	<u>281,086</u>
Support costs		
Wages	54,631	53,257
Social security	293	909
Pensions	147	139
Small grants management fees	4,500	4,500
Event attendance costs	3,382	493
Office costs	3,401	2,816
Travel and subsistence	6,242	4,740
Sundry costs	992	630
Auditors' remuneration - audit fees	4,170	4,710
Auditors' remuneration - other services	36	36
Professional fees	-	750
Adjustment to input VAT in regard to prior year expenditure	(5,365)	-
Depreciation	246	-
	<u>72,675</u>	<u>72,980</u>
Total resources expended	416,533	390,357
Net (expenditure)/income	<u>(57,999)</u>	<u>5,741</u>

This page does not form part of the statutory financial statements