

REGISTERED COMPANY NUMBER: 01959978 (England and Wales)
REGISTERED CHARITY NUMBER: 1004043

Trustees' Report and
Financial Statements for the Year Ended 5th April 2021
for
Elmley Foundation(The)

Elmley Foundation(The)

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for the Year Ended 5th April 2021**

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Elmley Foundation(The)

**Reference and Administrative Details
for the Year Ended 5th April 2021**

TRUSTEES	Diana Susan Johnson Sally Katrina Luton Hugh Bampfield Carslake
REGISTERED OFFICE	West Aish Morchard Bishop Crediton Devon EX17 6RX
REGISTERED COMPANY NUMBER	01959978 (England and Wales)
REGISTERED CHARITY NUMBER	1004043
INDEPENDENT AUDITORS	Richards Sandy Audit Services Limited (Statutory Auditor) Thorneloe House 25 Barbourne Road Worcester WR1 1RU
CHIEF EXECUTIVE	John de la Cour
PROPERTY MANAGERS	GJS Dillon 7 Roman Way Business Centre Berry Hill Industrial Estate Droitwich Worcestershire WR9 9AJ
INVESTMENT MANAGERS	EFG Harris Allday Church Mews Ombersley Worcestershire WR9 0EW

Elmley Foundation(The)
Trustees' Report
for the Year Ended 5th April 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 5th April 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The main object of the Elmley Foundation is the advancement of education by promoting the appreciation, knowledge and study of the arts and of artistic achievement in all their forms in the counties of Herefordshire and Worcestershire and in particular (but without prejudice) to the foregoing:

- to improve standards of practice, presentation, performance and appreciation of the arts;
- to promote, advance encourage, and assist in the practice, performance, presentation and study of the arts;
- to promote for the public benefit the study and appreciation of Madresfield Court, its contents and its estates as a place of historical and architectural interest and natural beauty;
- to promote the study and history of Madresfield Court, its contents and occupants, the historical, social and economic importance of the Madresfield Estate and the history of the locality in which it is situate and to promote research into such history and the dissemination to the public of the results of such research; and
- in furtherance of the foregoing objects to advance education and to advance, promote and aid such other purposes as are recognised by English Law to be exclusively charitable.

The Foundation pursues this object principally through the making of grants to arts organisations. Thus the list of grants made in the year, which is to be found within this report, is the clearest record of our activities. The Trustees do not set out to achieve specific ends each year. Applications which fit the Foundation's remit and which the Trustees would like to support account for almost all the budget available.

The Foundation runs a Main Grants programme and a Small Grants scheme. In both cases, the grant giving policy is to adopt a predominantly reactive stance. In the Main Programme, the emphasis is on supporting the use of professional artists, and decisions are taken by the Trustees. The Small Grants scheme (which is administered by Community First, the Community Council for Herefordshire and Worcestershire) encourages the use of professionals in community arts activity and also makes grants for the purchase of arts equipment.

The Trustees are keen to encourage the growth of spending on the arts in the two counties generally. Many grants start as match funding offers to organisations who go on to be awarded significant grants by other bodies. The Foundation also offers a considerable amount of non-financial support to organisations and agencies, often in the form of technical assistance and advice provided by the Chief Executive. Another example is the Foundation Conferences, where organisations and individuals are invited to gather for discussion on matters of common interest. A highly successful event of this sort took place in Worcester in November 2019, and further such event in consideration for 2022. Appreciation of the usefulness of these events as the only one of their kind is unanimous.

The Trustees are keenly aware of the tendency among public sector funders to burden applicants with heavy administrative demands and try as far as possible, to operate a simple system. They are also aware that many organisations are weakened by inadequate covering of their core costs, and have made a number of grants in recognition of this.

The Foundation, which has been operating since 1995, is extremely well-known in the two counties which make up its sole area of benefit. Thus it does not need to advertise its existence, though steps are taken to ensure that changing personnel in local authorities are aware of the help on offer. For information on how to apply for a grant, enquirers are directed in the first instance to the Foundation's website.

The Trustees are particularly pleased to be able to support a small number of students undertaking arts courses at the higher levels. They are especially aware of the problems of having to fund studies at postgraduate level, and will always consider requests from students struggling to take up places offered to them.

Public benefit

The Trustees confirm that they have complied with the duty in Section 17(5) of Charities Act 2011 to have due regard to guidance on public benefit published by the Charity Commission when reviewing the Foundation's aims and objectives and in planning and setting the grant making policy for the year.

Elmley Foundation(The)
Trustees' Report
for the Year Ended 5th April 2021

ACHIEVEMENT AND PERFORMANCE

During the year several awards could not be taken up since the activities (such as festivals) did not take place because of the pandemic.

31 (2020 - 68) grants were paid under the Main Programme and 5 (2020 - 17) under the Small Grants scheme, totalling £161,374 (2020 - £266,304). Details are given in Note 8 to the accounts. In addition, as a result of a policy to give greater security to some of its beneficiaries, the Foundation has commitments for the next four years of £332,437 (2020 - £306,736).

Applicants are required to supply reports on their activities, which supplement monitoring undertaken by the Chief Executive. In addition, the Foundation enjoys good relations with many people associated with the arts in the two counties and is able to draw on their impressions as well as those of Trustees attending events.

The Foundation also depends on other funders who support its clients. It is rarely the sole funder of organisations or projects and therefore actively fosters relations with local authorities and other bodies. Many of its grants are used as matching money for Arts Council, Lottery and Local Authority schemes.

Fundraising activities

The Foundation does not carry out any fundraising activities (as defined by section 162A of Charities Act 2011).

FINANCIAL REVIEW

Financial position

The Foundation has no restricted funds. The Foundation is reliant on income from its investments and from those of the Countess Beauchamp Charitable Trust, a charity with related objects and common control, and are managed in tandem.

Grant expenditure is financed by whichever of the two charities is best placed to provide it at the time. Taking the two charities together, the income from investments and rents was £321,239 (2020 - £364,937) - (this charity alone £212,044 (2020 - £245,914)). Grants paid out by the two charities during the year totalled £166,374 (2020 - £266,304) - (this charity alone £161,374 (2020 - £266,304)). The Statement of Financial Activities for both charities show grants approved and paid during the year and commitments to grants made during the year but unpaid at 5 April 2021 totalling £192,075 (2020 - £287,465) - (this charity alone £187,075 (2020 - £287,465)).

The Trustees have authority, granted by Charity Commission Order, to appoint an investment manager for the charity. They may delegate to a duly appointed investment manager the power, at his discretion, to buy and sell investments for the charity on behalf of the Trustees in accordance with the investment policy laid down by the Trustees. In addition, the Trustees may arrange for any investments of the charity or income from these investments to be held by a corporate body, incorporated in England and Wales, as the Trustees' nominee and pay reasonable remuneration to any corporate body acting as such a nominee. Acquisition and disposal of fixed assets, including investments, during the year are shown in the notes to the accounts. Investments acquired by the charity have been bought in accordance with the powers available to the Trustees.

Investment policy and objectives

The Trustees investment policy is to create sufficient income and capital growth to enable the Foundation to carry out its purposes consistently year by year with due and proper consideration to future needs and the maintenance of, and, if possible, enhancement of, the value of the investment funds while they are retained.

EFG Harris Allday act as investment manager to the Trustees regarding the stock exchange investments. They have full discretion to deal on the Foundation's behalf. Valuation reports are scrutinised regularly by the Trustees.

The Foundation retains the services of GJS Dillon as its Commercial Property Consultants and the property portfolio, which produces a major part of the Foundation's income, is managed very actively. GJS Dillon report regularly to the Trustees. In its property dealings the Foundation is registered for VAT.

Reserves policy

All investment income is generated from assets which are unrestricted. At the year end the Foundation holds listed investments totalling £2,348,992 (2020 - £1,908,849) and investment property totalling £2,440,000 (2020 - £2,120,000) for the purpose of generating investment income

Sufficient assets are held in quickly realisable investments in order to cover any unexpected drop in income or cash requirement. At the year end the Foundation had cash reserves of £70,381 (2020 - £63,770), of which £41,967 (2020 - £42,082) relates to rental deposits held, leaving £28,414 (2020 - £21,688) available for immediate use. Listed investments held can be sold at short notice if needed.

The Trustees take steps to ensure that the level of forward commitments does not exceed the value of quickly realisable assets. The total unrestricted reserve at the year end amounted to £4,475,420 (2020 - £3,740,044).

Elmley Foundation(The)

Trustees' Report for the Year Ended 5th April 2021

PLANS FOR FUTURE PERIODS AND THE CORONAVIRUS CRISIS

The Foundation is acutely aware of the very serious situation in which artists and arts organisations find themselves as a result of the pandemic. The Trustees realised that many projects and festivals would have to be postponed or cancelled, but resolved to stand by their commitments and await developments.

As the arts sector adjusts to current circumstances, the Trustees are keen to give what help they can, despite their income levels being under pressure. They are happy to consider grant applications on a case by case basis, and encourage arts organisation and students to get in touch.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document and charity constitution

The full name of the charity is The Elmley Foundation. It is constituted as a limited company and is governed by the Memorandum and Articles of Association. The company does not have a share capital being limited by guarantee with each member's liability limited to a maximum amount of £1.

Recruitment and appointment of new Trustees

The existing Trustees have sole power to appoint new Trustees. New Trustees are selected based on personal recommendations from contacts the existing Trustees have with Trustees of other charities in the area.

Decision making

The Trustees meet regularly to consider policy, initiate projects and decide on requests for grants. Decisions are made by majority vote.

With Charity Commission approval dated May 2006, the day to day running of the charity is performed by J de la Cour, the spouse of Trustee D S Johnson.

Induction and training of new Trustees

New Trustees receive induction informally on Trustee responsibility and the affairs of the Foundation as necessary.

Connected charities

The company is connected to a second charity, the Countess Beauchamp Charitable Trust. The principal contact address for this charity is West Aish, Morchard Bishop, CREDITON, Devon. The charities are connected by virtue of having related objects and some common control with J de la Cour, D S Johnson and S K Luton being Trustees of the Countess Beauchamp Charitable Trust.

Net assets of this charity at 5 April 2021 were £3,390,761 (2020 - £2,775,950). The income and expenditure for the year to 5 April 2021 was £109,195 (2020 - £119,023) and £41,571 (2020 - £161,590) respectively. Net gains on investment assets were £547,187 (2020 - net loss of £415,75) giving net income of £614,8111 (2020 - net expenditure of £458,321).

During the year the Foundation received donation of £35,000 (2020 - £160,000) from the Countess Beauchamp Charitable Trust.

Risk management

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Elmley Foundation(The) for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

Elmley Foundation(The)

Trustees' Report
for the Year Ended 5th April 2021

STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 5/12/21 and signed on its behalf by:


.....
Diana Susan Johnson - Trustee

Report of the Independent Auditors to the Members of Elmley Foundation(The)

Opinion

We have audited the financial statements of Elmley Foundation(The) (the 'charitable company') for the year ended 5th April 2021 which comprise the Statement of Financial Activities, the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 5th April 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out in note 21 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the trustees' Report.

Report of the Independent Auditors to the Members of Elmley Foundation(The)

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud.

However, it is the primary responsibility of management, with the oversight of those charged with governance, to ensure that the entity's operations are conducted in accordance with the provisions of laws and regulations and for the prevention and detection of fraud.

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud, we have:

- obtained an understanding of the nature of the industry and sector, including the legal and regulatory framework that the company operates in and how the company is complying with the legal and regulatory framework; and
- inquired of management, and those charged with governance, about their own identification and assessment of the risks of irregularities, including any known actual, suspected or alleged instances of fraud.

As a result of these procedures we consider the most significant laws and regulations that have a direct impact on the financial statements are the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Companies Act 2006 (and related legislation), the Charities Act 2011 (and related legislation), laws and regulation regarding partial VAT exemptions and laws and regulations relating to the employment and payment of staff including, but not limited to, the Employment Rights Act 1996, the National Minimum Wage Act 1998 and the Pensions Act 2008.

We performed audit procedures to detect non-compliances which may have a material impact on the financial statements, which included reviewing the financial statement disclosures, reviewing the calculations of VAT returns (including ensuring that only input VAT on qualifying expenditure has been claimed) and sample testing of monthly payroll records for the calculation of gross wages, payroll taxes and pension costs.

We identified the areas of the financial statements most susceptible to fraud to be the potential for organisations or individuals giving false representation in their applications for grant funding. Although we have reviewed the paperwork retained by The Elmley Foundation for a sample of grant claims relating to both grants paid in the year and grants payable at the year end, these reviews relate only to The Elmley Foundation's internal procedures for approving grants and we have not undertaken any audit testing on the validity of third party information provided to The Elmley Foundation and there is therefore a risk that if such information includes any irregularities, including fraud, this will not be detected.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

**Report of the Independent Auditors to the Members of
Elmley Foundation(The)**

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Robert Iestyn Richards FCCA (Senior Statutory Auditor)
for and on behalf of Richards Sandy Audit Services Limited
(Statutory Auditor)
Thorneloe House
25 Barbourne Road
Worcester
WR1 1RU

Date: 8/12/2021.....

Elmley Foundation(The)
Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the Year Ended 5th April 2021

	Notes	2021 Unrestricted funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	4	35,000	175,000
Income from Investments	5	212,044	245,914
Total		247,044	420,914
EXPENDITURE ON			
Raising funds			
Investment management costs	6	26,747	28,518
		26,747	28,518
Charitable activities			
Grants issued	7	187,075	287,465
Support costs		59,398	77,565
Total		273,220	393,548
Net gains/(losses) on investments		761,552	(316,121)
NET INCOME/(EXPENDITURE)		735,376	(288,755)
RECONCILIATION OF FUNDS			
Total funds brought forward		3,740,044	4,028,799
TOTAL FUNDS CARRIED FORWARD		4,475,420	3,740,044

The notes form part of these financial statements

Elmley Foundation(The) (Registered number: 01959978)

Balance Sheet
5th April 2021

	Notes	2021 Unrestricted funds £	2020 Total funds £
FIXED ASSETS			
Investments			
Investments	14	2,348,992	1,908,849
Investment property	15	2,440,000	2,120,000
		4,788,992	4,028,849
CURRENT ASSETS			
Debtors	16	10,555	17,177
Cash at bank		70,381	63,770
		80,936	80,947
CREDITORS			
Amounts falling due within one year	17	(296,758)	(180,706)
NET CURRENT ASSETS			
		(215,822)	(99,759)
TOTAL ASSETS LESS CURRENT LIABILITIES			
		4,573,170	3,929,090
CREDITORS			
Amounts falling due after more than one year	18	(97,750)	(189,046)
NET ASSETS			
		4,475,420	3,740,044
FUNDS			
Unrestricted funds:			
General unrestricted fund	19	4,475,420	3,740,044
TOTAL FUNDS			
		4,475,420	3,740,044

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:


Diana Susan Johnson - Trustee

Elmley Foundation(The)

Notes to the Financial Statements for the Year Ended 5th April 2021

1. STATUTORY INFORMATION

The charity is a company limited by guarantee. The members of the company are the trustees named in the Trustees' Report. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

The charitable company's registered number and registered office address can be found on page 1.

2. ACCOUNTING POLICIES

BASIS OF PREPARING THE FINANCIAL STATEMENTS

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006.

The financial statements have been prepared under the historical cost convention with the exception of listed investments and investment properties which are included at market value.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £1.

The charity has not included a cash flow statement on the basis that it is not a larger charity.

INCOME

Income, including grants receivable and donations, is recognised in the period in which the charity is entitled to receipt and the amount can be measured with reasonable certainty. Income is deferred only when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Income from listed investments is recognised when the right to receive payment is established.

Rental income from operating leases is recognised on a straight-line basis over the lease term. Any change in rental income arising from temporary rent concessions occurring as a direct consequence of the COVID-19 are recognised on a systematic basis over the periods that the change in lease payments is intended to compensate.

EXPENDITURE

Expenditure is included on an accruals basis. Liabilities are included in the accounts as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Raising funds includes investment management costs.

Charitable activities costs include grant funding, the cost of the development manager and support costs (which include governance costs comprising the costs of running the charity, including strategic planning for its future developments, internal and external audit, any legal advice for the Trustees, and all the costs of complying with constitutional and statutory requirements, such as the costs of Board and Committee meetings and of preparing statutory accounts and satisfying public accountability).

Support costs are all allocated to charitable activities as this is the predominant activity.

Grants payable are charged in the year when the offer is conveyed to the recipient except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

TANGIBLE FIXED ASSETS

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Office equipment - 33.33% straight line

Elmley Foundation(The)

Notes to the Financial Statements - continued for the Year Ended 5th April 2021

2. ACCOUNTING POLICIES - continued

TANGIBLE FIXED ASSETS

Tangible fixed asset additions are not capitalised if their cost is less than £100.

LISTED INVESTMENTS

Listed investments are stated at market value. Increases/(decreases) on revaluations of listed investments are transferred to/(from) the Statement of Financial Activities.

INVESTMENT PROPERTY

Investment properties are stated at market value. Increases/(decreases) on revaluations of investment properties are transferred to/(from) the Statement of Financial Activities.

TAXATION

The company is a registered charity and is not liable to corporation tax.

FUND ACCOUNTING

Unrestricted general funds are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

CASH AT BANK

Cash at bank includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

FINANCIAL INSTRUMENTS

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised when the charity becomes party to contractual provisions of the instrument.

Financial assets are offset, with the net amounts presented in the accounts where there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic Financial Assets

Basic financial assets, which include trade and other receivables and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest.

Basic Financial Liabilities

Basic financial liabilities, including trade and other payables, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of future receipts, discounted at a market rate of interest. Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade payables are obligations to pay for goods or services that have been acquired in the ordinary course of the operations from suppliers. Accounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade payables are recognised initially at transaction cost.

3. CRITICAL ACCOUNTING JUDGEMENTS AND KEY SOURCES OF ESTIMATION UNCERTAINTY

Accounting estimates and judgement are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting judgements

Judgement is used in determining the point in which grants payable are recognised in the financial statements, being the point at which the offer made by the Foundation is conveyed to the recipient, except in cases where the offer is subject to conditions not yet met. The value of grants payable recognised as an expense in the year and of the total of grants approved and offered but not yet paid can be found in note 8 of the financial statements.

Significant sources of estimation uncertainty

Investment properties are revalued to market value. The year end valuation was performed by the Trustees based on an October 2021 valuation undertaken by a professional valuer, which the Trustees have determined is not significantly different from the year end value. The value of investment property is included in note 15 of the financial statements.

Elmley Foundation(The)

Notes to the Financial Statements - continued
for the Year Ended 5th April 2021

4. DONATIONS AND LEGACIES		2021	2020
		£	£
Donation from Countess Beauchamp Charitable Trust		35,000	160,000
Donations from individuals		-	15,000
		<u>35,000</u>	<u>175,000</u>
5. INCOME FROM INVESTMENTS		2021	2020
		£	£
Rents receivable		121,535	166,557
Income from listed investments		90,490	79,342
Bank interest		19	15
		<u>212,044</u>	<u>245,914</u>
6. INVESTMENT MANAGEMENT COSTS		2021	2020
		£	£
Property management costs		13,944	13,442
Property repairs		4,410	6,886
Property rates and water		3,748	4,911
Property utilities		633	448
Property insurance		2,262	2,331
Property advertising		250	500
Legal and professional fees		1,500	-
		<u>26,747</u>	<u>28,518</u>
7. CHARITABLE ACTIVITIES COSTS			
	Grant funding of activities (see note 8)	Support costs (see note 9)	Totals
	£	£	£
Grants issued	187,075	-	187,075
Support costs	-	59,398	59,398
	<u>187,075</u>	<u>59,398</u>	<u>246,473</u>

Elmley Foundation(The)

Notes to the Financial Statements - continued
for the Year Ended 5th April 2021

8. GRANTS PAYABLE

The aggregate grants paid during the year were as follows:

	2021 £	2020 £
Elmley Small Grants Arts Fund (see note below)	4,800	30,341
Main Programme:		
Combined Arts		
Courtyard Centre For The Arts	10,000	10,000
Forge Mill Needle Museum	-	2,000
New Leaf Sustainability	1,500	-
Severn Arts	-	4,500
Thames Festival Trust	-	3,000
Worcester Arts Workshop	-	8,000
Worcester Live Charitable Trust Limited	3,500	-
Dance		
2Faced Dance Company	4,500	19,000
Everybody Dance	2,000	-
Film and Media		
Borderlines Film Festival	10,000	10,000
Rural Media Charity	-	6,000
Literature		
Ledbury Poetry Festival	15,000	15,000
Music		
Autumn in Malvern Festival	-	2,000
Bromsgrove Concerts	-	2,500
Bromsgrove International Young Musicians' Competition	-	3,500
Hagley PCC	-	2,000
Hereford Cathedral (Chorister)	9,500	6,500
Orchestra of The Swan	10,000	10,000
Pershore Midsummer Brass	-	1,000
Presteigne Festival	10,000	10,000
The Midland Sinfonia	-	2,000
Upton Jazz Association Ltd	-	3,500
Worcester Cathedral	6,184	9,000
Worcester Concert Club	1,750	1,750
Wye Valley Chamber	-	1,000
Theatre		
Fetch Theatre Company	3,500	-
Great Malvern Priory	-	2,000
Herefordshire County Council	-	5,000
Malvern Theatres	-	12,000
Open Sky Productions	3,000	6,000
Shakespeare School	-	1,000
Vamos Theatre	3,500	5,000
Worcester Arts Workshop	-	2,000
Visual Arts and Crafts		
Hereford College Of Music	6,000	-
Institute Of International	-	3,000
Meadow Arts	5,000	-
National Trust	-	5,000
Museum of Royal Worcester	7,500	7,500

Elmley Foundation(The)

Notes to the Financial Statements - continued
for the Year Ended 5th April 2021

8. GRANTS PAYABLE - continued

Students

Alloy - Hereford Jewellers Group	-	500
Hereford College of Arts	-	4,200
National Youth Orchestra of Great Britain	5,000	-
National Youth Choir of Great Britain	3,965	1,400
Grants to individual students	33,500	36,275
Total grants paid in year	161,374	266,304

Elmley Small Grants Arts Fund

Grants paid under the Small Grants Arts Fund in the current year include grants paid to: Heightington Village Hall, PCC Malvern Link, Prince Henry's Evesham Arts Theatre Trust, The Festival Players and The Word Association.

GRANTS APPROVED AND OFFERED BUT NOT YET PAID

	2021/22	2022/23	2023/24
	£	£	£
2Faced Dance Company	4,500	-	-
Arts Alive	7,500	7,500	7,500
Autumn in Malvern	2,000	-	-
Borderlines Film Festival	10,000	-	-
Broadway Arts Festival	2,500	-	-
Bromsgrove District & Redditch Borough Council	5,000	5,000	5,000
Bromsgrove International Young Musicians Competition	3,500	-	-
Churches Conservation Trust	5,000	5,000	-
Coach House Theatre	2,500	-	-
Courtyard Centre for the Arts	10,000	-	-
DanceFest	2,000	-	-
Garage Art Group	2,000	-	-
Hereford Cathedral	6,500	-	-
Ledbury Poetry Festival	12,000	-	-
Longborough Festival Opera	2,046	-	-
Malvern Theatre	6,250	12,500	18,750
National Youth Choirs of Great Britain	2,000	-	-
National Youth Orchestra	5,000	-	-
Presteigne Festival Of Music And The Arts	10,000	-	-
Rural Media Charity	12,000	12,000	12,000
Sound Affairs	1,000	-	-
The Three Choirs Festival	26,936	-	-
Vamos Theatre	3,500	-	-
Worcester Cathedral	22,655	-	-
Worcester City Council	30,000	-	-
Worcester Paint Festival	2,000	-	-
Worcester Porcelain Museum	22,500	7,500	-
Individual students	13,800	5,000	-
Total	234,687	54,500	43,250

	2021	2020
	£	£
Creditors: amounts falling due within one year	234,687	117,690
Creditors: amounts falling due after more than one year	97,750	189,046
	332,437	306,736
Grants issued in the current year not yet paid	140,736	177,486
Grants issued in prior years not yet paid	191,701	129,250
	332,437	306,736

Elmley Foundation(The)

**Notes to the Financial Statements - continued
for the Year Ended 5th April 2021**

8. GRANTS PAYABLE - continued

Grants Summary

	2021 £	2020 £
Grants paid in the year	161,374	266,304
Less grants paid in the year approved in prior years (see note below)	(105,574)	(136,325)
Plus grants approved in the current year not paid before the year end	140,736	177,486
Less grants approved in prior years cancelled in the year (see note below)	(9,461)	(20,000)
	187,075	287,465
Grants per Statement of Financial Activities, being both grants approved and paid during the year and grants approved during the year for future payment	187,075	287,465

Grants paid in the year approved in prior years are as follows:

	2021 £	2020 £
2020 total grant creditor falling due within 1 year	117,690	168,325
Less grant payments originally due in 2021 deferred until future years	(19,155)	(22,000)
Plus early payment of grant creditors previously not due for payment in 2021	12,000	-
Less grants cancelled (element due within one year at the end of last year only)	(4,961)	(10,000)
	105,574	136,325
	105,574	136,325

During the year 3 grants totalling £9,461 (2020 - 5 grants totalling £20,000) which the charity had committed to pay to fund festivals or events that were cancelled due to the coronavirus outbreak were neither paid nor deferred until later years. In a number of other instances committed grant funding has agreed to be deferred, rather than cancelled, until the activities which they are to fund can be undertaken once the current restrictions relating to the coronavirus outbreak have been relaxed.

9. SUPPORT COSTS

	Management £
Support costs	59,398
	59,398

Support costs, included in the above, are as follows:

	2021 Support costs £	2020 Total activities £
Wages	44,865	53,313
Social security	-	1,976
Pensions	93	155
Small grants management fees	4,500	4,500
Event attendance costs	-	570
Office costs	3,005	2,937
Travel and subsistence	-	4,164
Sundry costs	539	378
Auditors' remuneration - audit fees	6,360	6,450
Auditors' remuneration - other services	36	1,908
Professional fees	-	1,200
Depreciation on tangible fixed assets	-	14
	59,398	77,565
	59,398	77,565

Elmley Foundation(The)

**Notes to the Financial Statements - continued
for the Year Ended 5th April 2021**

10. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021	2020
	£	£
Depreciation - owned assets	-	13
Auditors' remuneration – audit fees	6,300	6,450
Auditors' remuneration – other services	19	1,908
	<u><u> </u></u>	<u><u> </u></u>

11. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 5th April 2021 nor for the year ended 5th April 2020.

TRUSTEES' EXPENSES

No trustees were reimbursed expenses in the year (2020 - 2 trustees were reimbursed expenses totalling £188).

12. STAFF COSTS

	2021	2020
	£	£
Wages and salaries	44,865	53,313
Social security costs	-	1,976
Other pension costs	93	155
	<u><u> </u></u>	<u><u> </u></u>
	44,958	55,444

Total remuneration paid to key management personnel was £35,583 (2020 - £42,000) during the year.

The average monthly number of employees during the year was as follows:

	2021	2020
Chief executive	1	1
Office staff	1	1
	<u><u> </u></u>	<u><u> </u></u>
	2	2

No employees received emoluments in excess of £60,000.

13. TANGIBLE FIXED ASSETS

	Office equipment £
COST	
At 6th April 2020 and 5th April 2021	<u><u> </u></u> 3,856
DEPRECIATION	
At 6th April 2020 and 5th April 2021	<u><u> </u></u> 3,856
NET BOOK VALUE	
At 5th April 2021	<u><u> </u></u> -
At 5th April 2020	<u><u> </u></u> -

Elmley Foundation(The)

Notes to the Financial Statements - continued
for the Year Ended 5th April 2021

14. FIXED ASSET INVESTMENTS

	Listed investments £
MARKET VALUE	
At 6th April 2020	1,908,849
Additions	387,972
Disposals	(389,381)
Revaluations	441,552
	<u>2,348,992</u>
At 5th April 2021	2,348,992
NET BOOK VALUE	
At 5th April 2021	<u>2,348,992</u>
At 5th April 2020	<u>1,908,849</u>

15. INVESTMENT PROPERTY

	£
FAIR VALUE	
At 6th April 2020	2,120,000
Revaluation	320,000
	<u>2,440,000</u>
At 5th April 2021	2,440,000
NET BOOK VALUE	
At 5th April 2021	<u>2,440,000</u>
At 5th April 2020	<u>2,120,000</u>

Investment properties were valued on a market value basis in October 2021 by an independent professional qualified valuer with recent experience in the location and class of the investment properties held. The trustees have reviewed this valuation and consider it to be the fair value as at 5 April 2021.

The value of investment property under historical cost accounting is as follows:

	2021 £	2020 £
Cost	2,367,450	2,367,450
Impairment	(649,701)	(674,701)
	<u>1,717,749</u>	<u>1,692,749</u>

16. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Other debtors	-	3,000
Prepayments and accrued income	10,555	14,177
	<u>10,555</u>	<u>17,177</u>

Elmley Foundation(The)

Notes to the Financial Statements - continued
for the Year Ended 5th April 2021

17. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
VAT	1,163	1,554
Other creditors	41,967	42,082
Grants payable (note 8)	234,687	117,690
Accruals	9,591	8,330
Deferred income	9,350	11,050
	<u>296,758</u>	<u>180,706</u>

Deferred income represents rent and recharged utility costs received in advance. The amount of £11,050 (2020 - £40,062) brought forward has all been released during the year and a new reserve of £9,350 (2020 - £11,050) has been carried forward.

Other creditors includes £41,967 (2020 - £42,082) relating to rent deposits received.

18. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2021	2020
	£	£
Grants payable (note 8)	<u>97,750</u>	<u>189,046</u>

19. MOVEMENT IN FUNDS

	At 6.4.20	Net	At
	£	movement	5.4.21
		in funds	£
		£	
Unrestricted funds			
General unrestricted fund	3,740,044	735,376	4,475,420
TOTAL FUNDS	<u>3,740,044</u>	<u>735,376</u>	<u>4,475,420</u>

Net movement in funds, included in the above are as follows:

	Incoming	Resources	Gains and	Movement
	resources	expended	losses	in funds
	£	£	£	£
Unrestricted funds				
General unrestricted fund	247,044	(273,220)	761,552	735,376
TOTAL FUNDS	<u>247,044</u>	<u>(273,220)</u>	<u>761,552</u>	<u>735,376</u>

Comparatives for movement in funds

	At 6.4.19	Net	At
	£	movement	5.4.20
		in funds	£
		£	
Unrestricted funds			
General unrestricted fund	4,028,799	(288,755)	3,740,044
TOTAL FUNDS	<u>4,028,799</u>	<u>(288,755)</u>	<u>3,740,044</u>

Elmley Foundation(The)

Notes to the Financial Statements - continued for the Year Ended 5th April 2021

19. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General unrestricted fund	420,914	(393,548)	(316,121)	(288,755)
TOTAL FUNDS	<u>420,914</u>	<u>(393,548)</u>	<u>(316,121)</u>	<u>(288,755)</u>

20. RELATED PARTY DISCLOSURES

The Countess Beauchamp Charitable Trust is a charity connected by virtue of having related objects and some common control with J de la Cour, D S Johnson and S K Luton being trustees of the Countess Beauchamp Charitable Trust. During the year the Foundation received donation of £35,000 (2020 - £160,000) from the Countess Beauchamp Charitable Trust.

D S Johnson, a trustee of the charity, is also a trustee of 2Faced Dance Company. New grants of £nil (2020 - £10,000) was awarded to 2Faced Dance Company. Grant payments in the year was £4,500 (2020 - £19,000), with a remaining £4,500 (2020 - £18,000) committed to be paid over the next year (2020 - next two years), after a reduction in amounts awarded in previous years of £9,000 (2020 - £nil). In addition 2Faced Dance Company was paid costs of £nil (2020 - £45).

J de la Cour, the chief executive of the charity, is also a trustee of Severn Arts. A grant of £nil (2020 - £4,500) was awarded to Severn Arts.

21. FRC ETHICAL STANDARD - PROVISIONS AVAILABLE FOR SMALL ENTITIES

In common with many other businesses of our size and nature we use our auditors to assist with the preparation of the financial statements.

22. THE COUNTESS BEAUCHAMP CHARITABLE TRUST

The company is connected to a second charity, the Countess Beauchamp Charitable Trust, a charity connected by virtue of having related objects and some common control with J de la Cour, D S Johnson and S K Luton being trustees of the Countess Beauchamp Charitable Trust.

The principal contact address for this charity is West Aish, Morchard Bishop, Crediton, Devon.

Net assets of this charity at 5 April 2021 were £3,390,761 (2020 - £2,775,950). The income and expenditure for the year to 5 April 2021 was £109,195 (2020 - £119,023) and £41,571 (2020 - £161,590) respectively. Net gains on investment assets were £547,187 (2020 - net loss of £415,75) giving net income of £614,811 (2020 - net expenditure of £458,321).

23. CHARITABLE COMPANY LIMITED BY GUARANTEE

The company is limited by guarantee and therefore has no share capital. Each member's liability is limited to a maximum of £1.

Elmley Foundation(The)

**Notes to the Financial Statements - continued
for the Year Ended 5th April 2021**

24. LEASING AGREEMENTS

Total future minimum lease income which are receivable under non-cancellable operating leases, in respect of investment properties, are as follows:

	2021 £	2020 £
Not later than one year	145,000	151,922
Later than one and not later than five years	512,000	531,041
Later than five years	890,000	1,010,000
	<u>1,547,000</u>	<u>1,692,963</u>

Covid-19-related rent concession

During the year the total rental income waived due to Covid-19 was £44,000 (2020 - £nil).

Elmley Foundation(The)
Detailed Statement of Financial Activities
for the Year Ended 5th April 2021

	2021 £	2020 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donation from Countess Beauchamp Charitable Trust	35,000	160,000
Donations from individuals	-	15,000
	<u>35,000</u>	<u>175,000</u>
Income from Investments		
Rents receivable	121,535	166,557
Income from listed investments	90,490	79,342
Bank interest	19	15
	<u>212,044</u>	<u>245,914</u>
Total incoming resources	247,044	420,914
EXPENDITURE		
Investment management costs		
Property management costs	13,944	13,442
Property repairs	4,410	6,886
Property rates and water	3,748	4,911
Property utilities	633	448
Property insurance	2,262	2,331
Property advertising	250	500
Legal and professional fees	1,500	-
	<u>26,747</u>	<u>28,518</u>
Charitable activities		
Grants approved in year	187,075	287,465
Support costs		
Management		
Wages	44,865	53,313
Social security	-	1,976
Pensions	93	155
Small grants management fees	4,500	4,500
Event attendance costs	-	570
Office costs	3,005	2,937
Travel and subsistence	-	4,164
Sundry costs	539	378
Auditors' remuneration - audit fees	6,360	6,450
Auditors' remuneration - other services	36	1,908
Professional fees	-	1,200
Depreciation	-	14
	<u>59,398</u>	<u>77,565</u>
Total resources expended	273,220	393,548
Net (expenditure)/income	<u>(26,176)</u>	<u>27,366</u>