



Chairmans Annual Report 2024 - 2025

Since taking over the Chairmanship of the Charity on 09 May 2022 with the Village Hall (VH) The venue has been through many changes and a major refurbishment.

Built in 1994 and still had much the same décor, resources, and processes in place. Somewhat archaic and in need of upgrades and updates to make it a viable business and guarantee its future within the community. With detailed research, time, and commitment, we set about deconstructing and reconstructing the business.

In this financial year we have achieved the following: _

- We continued to streamline resources, created further new processes, and incorporated new updated systems.
- Maintained monthly 'engaged' Committee Meetings, staff and volunteers included in these meetings as part of the 'team'.
- Further enhanced our brand profile AWH Village Hall, refreshed the logo, added a 'what's on' page to the website and created regular announcements Facebook. FB Followers now 1200.(Doubled since last year)
- 2 additional part-time employees have started. Both event staff. This has taken the pressure off the caretakers' role and enhanced our standards within the venue.
- Our Charity Administrator works alongside our appointed accountancy company who were recruited to ensure our Charity accounts and payroll are now fully transparent, correct and delivered on time.
- Building repairs, upgrades, maintenance are prioritised and completed on schedule.
- Local and national grants are annually researched and applied for to be able to complete projects. The overall refurbishment project is now completed.
- Now completed 36 months of marketing the venue. The Charity receives free ads in the local magazine. This has built up a much wider community base. (Dist. 7500)
- VH used annually as a Polling Station, great free PR as captive audiences.
- A boards ads are created regularly. We advertise for our regular 'passing' trade on foot and roadside.
- We enhanced our offer of free marketing to our group hirers to help build up their profiles and in return we retained their business. 25 regular groups now on site.
- We have built up excellent relationships with local families, and we are seeing a lot of repeat business on family events.
- Our Kids book swap club has raised us over £100, which goes towards new games for 'waiting' siblings/kids. All purchases made are from Charity shops.

- We have created our 'own' events such as Craft Fairs, Open Days and a new OAP Festive Tea to build up new business awareness and gain additional revenue.
- We believe that we have created a much more welcoming atmosphere, we are now a 'go to' place. Our 'drop in' Wednesdays are now very popular.
- We are now so much more than JUST A VILLAGE HALL! We are the community hub.
- We have a very motivated, great team, of 6 staff, and very supportive Committee of 5 Trustees.
- We have entered Best Kept Village, and won an award for our Community Spirit and this year Runner Up in the main competition too.

We, the team, and trustees, have all continued to put in a lot of effort to get the hall thriving once again and stand proud amongst the community and wider community.

Nikki J Hawkins J.P

Charity Chair

awhillagehall@outlook.com

ARMITAGE WITH HANDSACRE VILLAGE HALL
Financial Statements 2024-25

Income	Actual 31.03.2025	Actual 31.03.2024
Hirings	38,950.65	30,859.47
Bar Hire	540.00	330.00
Interest	275.05	42.82
Staffs Police rent/etc	5,278.58	6,450.20
Parish Council Rent	4,797.00	5,369.00
Table Cloth Hire	278.00	413.00
Sweet Cart Hire	15.00	60.00
Other Hire	1,136.75	167.00
Other Revenue	2,657.96	1,108.60
Rent	559.50	
Donations		1,090.00
TOTAL	54,488.49	45,890.09
Payments		
Salaries	16,565.88	15,617.14
Purchases	3,384.57	3,009.26
IT Software and Consumables	54.39	462.38
Rates	573.85	560.00
Advertising	277.00	
ICO		35.00
Light, Power, Heating	10,130.72	9,179.36
Insurance	1,603.65	1,553.37
Audit	486.86	531.12
Cleaning & Repairs	9,375.87	5,488.47
Printing & stationery	1,979.72	1,516.86
Telephone & internet	898.25	536.43
License Fee	180.00	180.00
SSW	383.75	299.87
Bank Charges	6.00	
Charity	350.00	
Subscription	35.00	260.00
Legal Fee	44.81	
Entertainment- Christmas Meal	261.00	
Sundry expenses	195.63	203.27
Office Equipment		
Kitchen Equipment		
TOTAL	46,786.95	39,432.53
Bank		
Lloyds TSB	3,682.09	17,433.32
Village Day Account	690.26	0.00
Lloyds Deposit	17,252.64	5,524.60
Petty Cash	-	0.00
TOTAL	21,624.99	22,957.92

Accounting insight ltd

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Rugeley
Staffordshire
WS15 1PU

16.12.2025

Armitage Village Hall Management Committee

c/o Mrs Nikki Hawkins
Shropshire Brook Road
Armitage
WV15 2UZ

Dear Nikki

Annual Audit 2024/25

I thank the Village Hall Management Committee for inviting me to undertake your annual audit
I am confident that the records represent a true and fair picture of the Committee finances for
the year ending March 2025.

Yours sincerely

Gillian Fitzpatrick
01.12.2025