



ARMITAGE with HANDSACRE VILLAGE HALL

Your community events and meetings venue

Chairmans Annual Report 2022 - 2023

I took over the Chairmanship of the Charity on 09 May 2022. The Village Hall (VH) had been through a period of closure during Covid and needed some TLC, marketing, and management to get it back on its feet.

The hall was built in 1994 and still had much the same décor, resources, and processes in place. Somewhat archaic and in need of upgrades and updates to make it a viable business and guarantee its future within the community.

With three months of detailed research, time, and commitment, we set about deconstructing and reconstructing the business.

In this financial year we have achieved the following: _

- Streamlined resources, created new processes, and incorporated new systems.
- Created new monthly 'engaged' Committee Meetings instead of every 2 months, staff are now included in these meetings as part of the 'team'.
- Created a 'brand' AWH Village Hall, new logo, new website and joined Facebook.
- Installed our own independent communications, laptop, phone, FB website.
- 2 additional employees have started. A P/T Relief Caretaker and a Saturday person. A new Charity Administrator was employed, and we employ ad hoc staff for weddings and events, these costs are recharged to the client.
- An official accountancy company was recruited to ensure our Charity accounts and payroll are now fully transparent, correct and delivered on time.
- Building repairs and maintenance prioritised and completed urgent issues, like leaking roof and broken customer equipment replaced.
- Local and national grants are applied for to be able to complete refurbishment projects. To date the overall refurbishment project is 85% completed.
- Grant funding applications constantly researched and applied for.
- Completed 12 months marketing of the venue. The Charity receives free ads in the local magazine. A missed opportunity previously not used. (Ad distribution 7500)
- VH used as a Polling Station, great free PR as captive audiences.
- New more widespread business clients sought – e.g., Jewellery Groups excellent for PR as they produce 1000's of flyers, distributed to local houses promoting our venue.
- New A boards were created for passers-by on VH dog walking /sports field routes.

- We offered free marketing to our group hirers to help build up their profiles and in return we retained their business.
- We have built up good relationships with families, as 1 year in we are now seeing repeat business on family parties.
- We created a Kids book swap club and give out games for 'waiting' siblings/kids.
- We now create our 'own' events such as Craft Fairs and Open Days to build up new business.
- We opened the unused covered patio up for parents leisurely 'waits' with beverages available, and reuse as a BBQ area for events.
- We believe that we have created a more welcoming atmosphere, we are now a go to place, we have 'drop in' Wednesdays, when the admin team is in, now very popular.
- We are now much more than JUST A VILLAGE HALL! We are a community hub.
- We now have a very motivated, great team of 4 staff, and very supportive Committee of Trustees.

We, the team, and trustees, have all put in a lot of effort to get the hall back on its feet and once again stand proud amongst the community and wider community.

Nikki J Hawkins J.P

Charity Chair

awhillagehall@outlook.com

ARMITAGE WITH HANDSACRE VILLAGE HALL
 Financial Statements 2022-23

	Actual 31.03.2023	Actual 31.03.2022
Income		
Hirings	25,818.89	10,363.44
Bar Licenses		120.00
Interest	97.25	2.34
Staffs Police rent/etc	3,000.00	4,450.65
Parish Council Rent	3,000.00	3,000.00
Grants		2,000.00
Security deposit		2,055.00
SCC/S106		-
TOTAL	31,916.14	21,991.43
Payments		
Salaries	11,850.34	10,757.38
Purchases	2,122.17	
IT Software and Consumables	137.97	
Rates	1,173.25	496.58
ICO	35.00	35.00
Eon Gas & Electric	8,024.77	6,484.38
British Gas BoilerCareplan		578.71
Insurance	1,490.77	1,540.65
Audit	354.08	25.00
Cleaning & Repairs	5,628.68	3,101.78
Petty Cash		50.00
Bins		377.00
License Fee	180.00	203.00
SSW		108.16
Repairs		-
CCTV Maintenance	-	6,299.95
Rtnd Deposit	3,527.19	925.00
Refunds		258.41
Laptop Purchase	705.37	
TOTAL	35,229.59	31,241.00
Bank		
Lloyds TSB	12,971.79	16,659.58
COIF	5,581.78	5,484.53
Petty Cash	33.80	33.80
TOTAL	18,587.37	22,177.91

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