



Trustees' Annual Report for the period

From **1st September 2021** Period start date To **31st August 2022**
Period end date

Charity name: Our Lady Immaculate Catholic Primary School Parent Teacher Association (OLI PTA)

Charity registration number: 1003622

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The aim of the OLI PTA is to advance the education of the pupils of OLI School. To this end, the PTA will:</p> <ul style="list-style-type: none">● Provide and assist in the provision of facilities or education not normally provided by the local education authority● Foster more extended relationships between staff, parents / carers and others who are interested in the needs and welfare of the school● Engage in activities which support the school and advance the pupils' education.● Raise funds (for specific targets) to enhance the school life of the pupils attending the school - educationally, personally and socially
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>OLI PTA helps to fund material items and experiences that advance the education of the 420 pupils enrolled at OLI School. We select fundraising activities that are accessible to all parts of the OLI community so that they not only raise money but help to build a strong sense of community at OLI School. We work very closely with school staff and the children on the Student Council to select activities that everyone will enjoy.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>All trustees have had regard to the guidance issued by the Charity Commission on public benefit and we can confirm:</p> <ul style="list-style-type: none">● We are aware of the guidance● We have taken it into account when making a decision to which the guidance is relevant <p>We have not decided to depart from the guidance.</p>

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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	N/A
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The PTA funding has enabled the children to have a variety of educational resources and experiences that school funding restrictions mean they would not otherwise have had, including:</p> <ul style="list-style-type: none"> • refurbishment of the Wellbeing Room • provision of a whole new set of study texts in each KS2 classroom; a set of 60 new Chromebooks; a set of new musical instruments; a new listening station and headphones; a new maypole; a new whiteboards for sketching out tactics in PE; and ingredients to allow every child in the school to participate in cookery lessons • experiencing a French theatre show and French breakfast at school; a theatre group who entertained the children as part of their celebration of the Feast of the Our Lady Immaculate; class Christmas parties; a Year 6 trip to the Guildford Spectrum and Leavers' Disco; and a street party style celebration for the Queen's Platinum Jubilee to which members of the local community were invited.

		Moreover, the activities have done a lot to rebuild the school community after the isolation of the COVID-19 pandemic.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	In 2021/22, the Covid restrictions were less onerous and therefore we were able to resume fundraising activities that had to be postponed in the prior period. As a result, we raised a total of £39,066 which comprised of sponsorship receipts, matched funding and fundraising events. The costs of running the fundraising events such as food/alcohol/prizes/materials was £11,051 which meant that the net income raised was £28,015. Of this we were able to donate £23,552 to Our Lady Immaculate Primary school under funding requests and use £1,005 on direct funding such as Christmas parties and Y6 events. As of 31 August 2022, the bank balance stood at £16,556.10.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	It had been the intention of the PTA to use the majority of the remaining funds to support the school through the provision of a stage platform and sails to provide shade in the OLI School playground, but South West Trains offered to build these items as part of their community programme over the summer holiday. Sadly they failed to deliver, so this project will be implemented (with PTA funding) in 2022/23.
Amount of reserves held	Para 1.22	As of 31 August 2022, the bank balance stood at £16,556.10.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The OLIP PTA organises a large number of fundraising activities which are wholeheartedly supported by our school community. In 2021/22 we organised the following activities:</p> <ul style="list-style-type: none"> ● Bag2School collections (24 September 2021, 9 February 2021 and 30 June 2022). ● Christmas card design project (October 2021) ● Greenfield Christmas Card Design Competition (November 2021)
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		<ul style="list-style-type: none"> ● Christmas Bazaar and Christmas Bazaar Grand Draw (27 November 2021) ● 2022 Challenge (January 2022) ● Break the Rules Day (25 February 2022) ● Krispy Kreme doughnut and Ice Lolly sales (Summer Term 2022) ● OLI PTA Quiz Night (22 April 2022) ● OLI Community Summer Celebration and Summer Grand Draw (11 June 2022) ● Summer Party (15 July 2022) ● OLI's 50:50 Draw (Monthly) ● School Uniform Sales ● AmazonSmile and Easyfundraising ● Commission from sales of Stikins label ● Matched giving from parents' employers
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	N/A
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The OLI PTA is committee run with trustees
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are the elected officers of the committee and are all volunteers

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	N/A
The charity's organisational structure and any wider network with which the charity works	Para 1.51	N/A
Relationship with any related parties	Para 1.51	N/A
Other		N/A

Reference and Administrative details

Charity name	Our Lady Immaculate Catholic Primary School Parent Teacher Association
Other name the charity uses	OLI PTA
Registered charity number	1003622
Charity's principal address	399 Ewell Road Tolworth Surrey KT6 7DG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anna Reeves	Co-Chair		OLI PTA Committee
2	Marice Coll	Co-Chair		OLI PTA Committee
3	Kelly Deadman	Vice Chair		OLI PTA Committee
4	Zoe Walsh	Vice Chair		OLI PTA Committee
5	Rhiannon Gaffan	Treasurer		OLI PTA Committee
6	Tanith Eley	Secretary		OLI PTA Committee
7	Ben Martin	Headteacher		OLI PTA Committee
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	15				
	16				
	17				
	18				
	19				
	20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

	Type of adviser	Name	Address
	N/A		
	Name of chief executive or names of senior staff members (Optional information)		

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

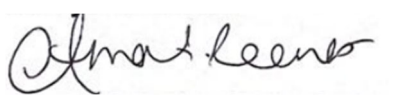
Other optional information

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

	Signature(s)		
	Full name(s)	Anna Reeves	
	Position (eg Secretary, Chair, etc)	Co-Chair	
	Date	30.06.2023	



		No (if any)	
Receipts and payments accounts			
For the period from	Period start date	To	Period end date
	01-Sep-21		31/08/2022

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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Sponsorship	5,300	-	-	5,300	3,000
Matched funding	3,903	-	-	3,903	1,725
Fundraising Events	29,863	-	-	29,863	11,226
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	39,066	-	-	39,066	15,951
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	39,066	-	-	39,066	15,951
A3 Payments					
Donated to School	23,532	-	-	23,532	4,868
Other Funding	1,005	-	-	1,005	1,610
Expenses for running PTA events	11,051	-	-	11,051	4,063
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	35,589	-	-	35,589	10,541
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	35,589	-	-	35,589	10,541
Net of receipts/(payments)	3,478	-	-	3,478	5,410
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	3,478	-	-	3,478	5,410

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	16,556	-	-
		-	-	-

	-	-	-
Total cash funds	16,556	-	-
(agree balances with receipts and payments account(s))	Agreement Error	OK	OK

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
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B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-


B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Rhiannon Gaffan	30/06/2023