



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 01	Month 08	Year 2022		Day 31	Month 07	Year 2023

## Section A Reference and administration details

**Charity name**

**Other names charity is known by**

**Registered charity number (if any)**

**Charity's principal address**

69 Lower Wortley Road	
Wortley	
Leeds	
<b>Postcode</b>	LS12 4SL

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Carol North	Chairman		
2				
3				
4				
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10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
<i>The Bradford Players are members of NODA</i>	<i>NODA – National Operatic and Dramatic Association</i>	<i>National Operatic and Dramatic Association, 15 The Metro Centre, Peterborough, Cambridgeshire, PE2 7UH Registered Charity no: 1171216. Registered Company no: 241572. Patrons: The Lord Lloyd Webber &amp; Connie Fisher.</i>

## Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

*Constitution adopted 1<sup>st</sup> August 2017*

How the charity is constituted  
(eg. trust, association, company)

*Unincorporated Association*

Trustee selection methods  
(eg. appointed by, elected by)

*Trustees are appointed or reappointed annually at the Annual General Meeting held in September*

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

*Membership of the society is open to people aged above 18 years of age (junior members aged between six and 18 are accepted for certain productions) residing in the locality.*

*The trustees oversee the day to day running of the society and seek the views of members in deciding which musicals, plays, pantomimes and other activities are to be run.*

*There is a child protection policy in place. Criminal Records Bureau checks are carried out in line with statutory requirements.*

*We rent rooms from local churches, organisations and theatres for use as rehearsal space and for putting on our performances.*

*All trustees give their time voluntarily and receive no remuneration or other benefits.*

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

*To perform musicals, plays and pantomimes for the enjoyment of audiences and for the mental and physical welfare of our members and their personal development during the rehearsal and performance periods*

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

*In planning our activities for the year, we keep in mind the Charity Commission's guidance on public benefit at our trustee / committee meetings. We also follow guidance provided by NODA.*

*The main activities are as follows:*

- i) rehearsing for and performing musicals*
- ii) rehearsing for and performing plays*
- iii) rehearsing for and performing pantomimes*

*These activities benefit our members by developing their self-confidence and social skills, their practical skills and life skills and providing opportunities for them to become volunteers / committee members themselves.*

*We welcome all new members regardless of personal background, faith, gender or personal circumstances*

**Additional details of objectives and activities (Optional information)**

*We are grateful for the many hours our volunteers and members have spent working with and encouraging our members throughout the rehearsal and performance periods.*

*Without this valuable contribution of time, energy and expertise we would not have been able to achieve so much.*

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

*August to October: Rehearsals for and the performance of the play 'Abigail's Party'. A successful and funny play enjoyed by our audience, our performers / actors, and our technical and production teams.*

*Unfortunately, this play lost £1,606.07; the loss was caused partly due to cancellation / postponement because of COVID, reduced audiences and poor ticket sales as the public were wary about attending theatres after COVID, an extended rehearsal period and a change in venue due to poor ticket sales. Although this loss may seem high, the costs for putting on the production had been spread over previous years and didn't all come out of this year's accounts.*

*September to December: Rehearsals for and the performance of 'Beauty and the Beast' (pantomime). A successful and funny pantomime enjoyed by our audience, our performers / actors, and our technical and production teams. Many new members joined us for this pantomime and remained with the society for our next production.*

*This pantomime made a profit of £497.69 which helped cover the loss that had been made on our play.*

*January to June: Rehearsals for and the performance of the musical 'Avenue Q'. A successful and funny musical enjoyed by our audience, our performers / actors, and our technical and production teams.*

*Unfortunately, this musical lost £6,300.19; the loss was caused partly due to increased costs for the hire of our set, the rights for putting on the production, and the hire of the puppets and props needed. Although this loss may seem high, the costs for putting on the production had been spread over previous years and didn't all come out of this year's accounts.*

*Fundraising and Bank Interest: show fees, rehearsal teas, sponsors, program sales, donations and various raffles helped to raise additional funds of £1,803.48. Bank interest produced a further income of £397.93.*

*The combined effect of these additional funds and the losses from two of our productions resulted in an overall loss for the society of £918.51 in the financial year 01/08/2022 to 31/07/2023*

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

*Cash at bank at 31/07/2023 was £15,150 in unrestricted funds.*

*The main financial risk to the charity is loss of income due to reduced ticket sales and unexpectedly high costs for hiring set / costumes, and increased costs for rights and licencing.*

*The funds are held to cover 12 months operational costs in the event of a loss of income and to meet any unforeseen expenditure that may occur*

### Details of any funds materially in deficit

*Not applicable*

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

*Our main source of funds this year has been from ticket sales generated for our productions (musical, play and pantomime), donations, and general fund-raising activities.*

*We use general funds to subsidise loss making productions which allows us to put on productions which appeal to different audiences and actors alike., giving an 'all-round' benefit to our members.*

*Most of our income is applied to putting on our productions with the main costs incurred being, theatre hire, royalties and performance fees / costs.*

## Section F

## Other optional information

*Future plans:*

*Where funds allow, we make donations to charities to support causes important to our members; it is our intention (funds permitting) that we continue to support charities.*

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*Richard M Barran*

Full name(s)

*RICHARD M BARRAN*

Position (eg Secretary, Chair, etc)

*TREASURER*

Date 09-08-2024



CHARITY COMMISSION  
FOR ENGLAND AND WALES

The Bradford Players

1003558

**Receipts and payments accounts**

CC16a

For the period  
from

01/08/2022

To

31/07/2023

**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
<b>Production Account:</b>					
The Bradford Players	£ 2,968	£ -	£ -	£ 2,968	£ 5,038
Ticketsource	£ 13,662	£ -	£ -	£ 13,662	£ 12,775
Theatre	£ 1,176	£ -	£ -	£ 1,176	£ 1,146
Show Fee	£ 210	£ -	£ -	£ 210	£ -
Bake Sale	£ -	£ -	£ -	£ -	£ -
Smarties	£ -	£ -	£ -	£ -	£ 102
Rehearsal Teas	£ 55	£ -	£ -	£ 55	£ 619
Adverts	£ -	£ -	£ -	£ -	£ -
Sponsor a Page	£ 90	£ -	£ -	£ 90	£ 40
Stars	£ 36	£ -	£ -	£ 36	£ 26
Programmes	£ 392	£ -	£ -	£ 392	£ 142
Raffle	£ 200	£ -	£ -	£ 200	£ 280
Donations	£ 205	£ -	£ -	£ 205	£ 19
Other	£ 615	£ -	£ -	£ 615	£ 1,725
Paid Into Wrong Account	£ 390	£ -	£ -	£ 390	£ -
<b>General Account:</b>					
Subscriptions	£ 1,010	£ -	£ -	£ 1,010	£ 1,856
Donations	£ 20	£ -	£ -	£ 20	£ 466
Gift Aid	£ -	£ -	£ -	£ -	£ -
NODA Weekend	£ 1,275	£ -	£ -	£ 1,275	£ 825
Bank Interest	£ 398	£ -	£ -	£ 398	£ 27
Other	£ 3,316	£ -	£ -	£ 3,316	£ 25
Event 1	£ -	£ -	£ -	£ -	£ -
Event 2	£ -	£ -	£ -	£ -	£ -
Event 3	£ -	£ -	£ -	£ -	£ -
Event 4	£ 331	£ -	£ -	£ 331	£ -
Event 5	£ -	£ -	£ -	£ -	£ -
Event 6	£ -	£ -	£ -	£ -	£ -
Event 7	£ -	£ -	£ -	£ -	£ -
Event 8	£ -	£ -	£ -	£ -	£ -
Paid Into Wrong Account	£ 1,046	£ -	£ -	£ 1,046	£ -
<b>Sub total(Gross income for AR)</b>	<b>£ 27,395</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 27,395</b>	<b>£ 25,111</b>
<b>A2 Asset and investment sales, (see table).</b>					
	£ -	£ -	£ -	£ -	£ -
	£ -	£ -	£ -	£ -	£ -
<b>Sub total</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>
<b>Total receipts</b>	<b>£ 27,395</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 27,395</b>	<b>£ 25,111</b>

**A3 Payments**

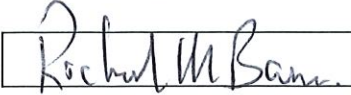
<b>Production Account:</b>					
Theatre Hire	£ 4,925	£ -	£ -	£ 4,925	£ 9,025
Licence To Perform & Royalties	£ 2,145	£ -	£ -	£ 2,145	£ 3,871
PRS & Music	£ 227	£ -	£ -	£ 227	£ 229
Scripts	£ 85	£ -	£ -	£ 85	£ 52
Rehearsal Rooms	£ 1,680	£ -	£ -	£ 1,680	£ 2,070
Director	£ 1,200	£ -	£ -	£ 1,200	£ 459
Choreographer	£ 600	£ -	£ -	£ 600	£ 759
MD	£ 1,450	£ -	£ -	£ 1,450	£ 1,059
Band	£ 1,950	£ -	£ -	£ 1,950	£ 400
Scenery & Props	£ 5,156	£ -	£ -	£ 5,156	£ 3,198
Sound & Lighting	£ 2,380	£ -	£ -	£ 2,380	£ 2,447
Costumes	£ 333	£ -	£ -	£ 333	£ 1,068
Printing & Postage	£ 501	£ -	£ -	£ 501	£ 488
Other	£ 1,157	£ -	£ -	£ 1,157	£ 52
Paid Out Of Wrong Account	£ 397	£ -	£ -	£ 397	£ -
<b>General Account:</b>					



**B5 Liabilities**

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	RICHARD M BARRAN	08/08/26



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name  
The Bradford Players

On accounts for the year ended

31 July 2023

Charity no (if any)

1003558

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2023.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

L.F. Blackburn

Date:

8/8/24

Name:

Louise Frances Blackburn

Relevant professional qualification(s) or body (if any):

Address:

4 Sullivan Avenue

Wakefield

West Yorkshire WF2 9EU

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).