



## Trustees' annual report (including Directors' report) for the period

From: 01.08.2018

To: 31.07.2020

Charity name: Willow Tree Pre-School

Charity registration number: 1003258

Company number: n/a

### Objectives and activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Care, development, and education for 3 to 11 year olds</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Promoting their care and safety Promoting their education and parental involvement Promoting their health and wellbeing Providing services to support them and their families and carers Providing services to individuals holding membership of the CIO, and Furthering the aims of the pre-school learning alliance</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>We confirm the trustees have had regard to the Charity Commission's guidance on public benefit</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
	Para 1.38	

Contribution made by volunteers		
Other		

## Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	
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### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial review

Review of the charity's financial position at the end of the period	Para 1.21	<b>See attached accounts</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Contingency and redundancy funds in case of redundancies, pandemics, etc</b>
Amount of reserves held	Para 1.22	<b>£124,663</b>
Reasons for holding zero reserves	Para 1.22	<b>n/a</b>
Details of fund materially in deficit	Para 1.24	<b>n/a</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>n/a</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, governance and management

Description of charity's trusts:		
Type of governing document: for example, trust deed,	Para 1.25	<b>Charity Commission scheme</b>

## Reference and administrative details

Charity name	<b>Willow Tree Pre-School</b>
Other name the charity uses	<b>Willow Tree Cherry Tree</b>
Registered charity number	<b>1003258</b>
Charity's principal address	<b>126 Rushetts Road, Langley Green, Crawley</b>

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Charlotte Pittock	n/a		
2	James Lashwood	n/a		
3	Maria Singaporewala	n/a		
4				
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## Corporate trustees – names of the directors at the date the report was approved

Director name	

Name of trustees holding title to property belonging to the charity

memorandum and articles of association etc		
How is the charity constituted? for example limited company, unincorporated association, CIO	Para 1.25	<b>CIO</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>AGM where trustees are nominated by parents for election</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Trustee name	Dates acted if not for whole year

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

**Additional information (optional)**

**Names and addresses of advisers (optional information)**

Type of adviser	Name	Address
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**Name of chief executive or names of senior staff members (optional information)**

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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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## Other optional information



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## Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees/directors

Signature(s)		
Full name(s)	MARIA SINGOREWALA	CHRISTINE ANN O'DWYER
Position (for example Secretary, Chair, etc)	CHAIR PERSON	ACTING TREASURER
Date	05/07/2021	

**Unaudited Financial Statements for the Year Ended 31<sup>st</sup> July 2020**

**for**

**Willow Tree Pre-School charity reg. no. 1003258**

**Willow Tree Pre-School**

**Contents of the Financial Statements  
for the Year Ended 31<sup>st</sup> July 2020**

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Willow Tree Pre-School

Year Ended 31st July 2020

Revenue Account

	Unrestricted Funds		Unrestricted Funds	
	2020	2020	2019	2019
	£	£	£	£
Income				
Central Government funding	123298		97669	
Charitable activities	35719		42379	
Donations	1667		6399	
Sundry income	74		103	
	<u>160758</u>		<u>146550</u>	
Total income		160758		146550
Expenditure				
Payroll costs	133772		128466	
Donations	25		0	
Rent and rates	16586		19682	
Fundraising activities	163		1330	
Equipment	2696		557	
Other	13141		11949	
Legal & professional	5418		1139	
Sundry expenses	181		246	
Consultancy	3017		4157	
Total expenses	<u>174999</u>		<u>167526</u>	
Net surplus/(deficit) for the year		-14241		-20976
Transfers between funds		0		0
Retained surplus/(deficit) brought forward		138904		159880
Retained surplus/(deficit) carried forward		<u>124663</u>		<u>138904</u>

Willow Tree Pre-School

Year Ended 31st July 2019

Balance Sheet

	Notes	2019 £	2019 £	2019 £	2019 £
<b>Current Assets</b>					
Debtors		2441		0	
Bank deposit account 1		29751		29703	
Bank current account 1		100572		99365	
Bank current account 2		15322		12323	
Cash in hand		18		0	
		<u>148104</u>		<u>141391</u>	
<b>Current Liabilities</b>					
Creditors and accruals	5	23441		2487	
		<u>23441</u>		<u>2487</u>	
<b>Net Current Assets / (Liabilities)</b>			124883		138904
<b>Total Net Assets</b>			<u>124663</u>		<u>138904</u>
<b>Reserves</b>					
General funds	5	124663		138904	
			<u>124663</u>		<u>138904</u>

## **Willow Tree Pre-School**

### **Unaudited Financial Statements for the Year Ended 31<sup>st</sup> July 2020**

#### **Notes to the financial statements**

##### **1. Status**

The charity was registered with the Charity Commission on 19<sup>th</sup> June 1991, charity registration number 1003258.

##### **2. Accounting Policies**

###### **Accounting Convention**

The financial statements have been prepared under SORP FRS 102.

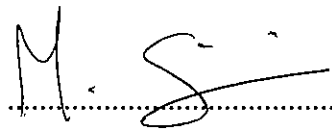
**Willow Tree Pre-School**

**Unaudited Financial Statements for the Year Ended 31<sup>st</sup> July 2020**

**Client approval certificate**

We approve the financial statements and confirm that we have made available all relevant records and information for their preparation.

  
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**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with Section 130 of the 2011 Act; and

- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr S Alderson FMAAT  
S Alderson Accountancy Services  
19b Front Street  
Sacriston  
County Durham  
DH7 6JS

30th June 2021