



# Trustees' Annual Report for the period

	Period start date		Period end date
<b>From</b>	1 September 2023	<b>To</b>	31 August 2024

## Section A Reference and administration details

**Charity name**

**Other names charity is known by**

**Registered charity number (if any)**

**Charity's principal address**

Bollin Primary School	
Apsley Grove	
Bowdon, Altrincham	
<b>Postcode</b>	WA14 3AH

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs H Cochrane	Co-Chair	Acted for whole year	Elected by members
2	Mrs S Pickford	Co-Treasurer	Acted for whole year	Elected by members
3	Mr A Pickford	Co-Treasurer	Acted for whole year	Elected by members
4	Mrs K Spark	Executive Head teacher	Acted for whole year	Automatic appointment under the PTA constitution
5	Mrs A Kember	Secretary	Acted for whole year	Elected by members

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Not applicable	

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted on 26 February 1991.
How the charity is constituted (eg. trust, association, company)	Unincorporated association.
Trustee selection methods (eg. appointed by, elected by)	Trustees (otherwise known as committee members), with the exception of the head teacher, are elected by members at the Annual General Meeting (AGM) and serve for two years.  Retiring committee members are not eligible for re-election until the

following year unless the number of vacancies exceeds the number of nominees.

The constitution states that the school's head teacher is a member of the PTA's committee.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Membership of the Bollin Primary School PTA includes all the parents and guardians of pupils of the school and all teachers at the school.

The charity holds regular committee meetings, which all members are given the opportunity to attend, as well as the AGM. Subcommittees may be formed by the committee to work on specific events and will report back to the committee.

The PTA works closely with the school; committee meetings are attended by the head teacher (or their representative), school office manager and at least one member of teaching staff.

The charity is a member of Parentkind.

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

The object of the charity is to advance the education of pupils in the Bollin Primary School. In furtherance of this object the charity may:

- (a) Develop relationships between the staff, parents and others associated with the school
- (b) Engage in activities which support the school and advance the education of the pupils attending it
- (c) Provide and assist in the provision of facilities for education at the school

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The charity has continued to provide valuable support to the school with its successful fundraising activities during the year. The events run by the PTA play a key part in maintaining an active community at the school as well as raising funds for the benefit of the education of its pupils.

The trustees declare that throughout their activities they have had regard to the guidance issued by the Charity Commission on public benefit.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The PTA would like to thank all those who contributed their time, energy and expertise in the year. This includes the Chair and other committee members who served during the year, class representatives, teachers and support staff, staff in the school office, and parents.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

The year ended 31 August 2024 was another successful year for fundraising events, supporting the school community and raising funds to support the school's activities, both of which continue to support the children attending the Bollin Primary School.

Regular activities such as discos, movie night, quiz night, Christmas, Summer and Easter events continue to provide an opportunity for families and local community to come together as well as raising funds. Newer events such as the International Festival and International Women's Day strengthen the events calendar and celebrate our diverse community, and Mothers and Fathers Day gifts to celebrate our families. The year also saw the semi-annual Summer Ball, an amazing event supported by local businesses through sponsorship and auction / raffle donations.

The school and PTA have agreed to focus on maintaining outdoor spaces, including gardening and eco areas as well as sports facilities. As part of these initiatives, a sponsored walking and running event was held.

A material development in the year was the success in securing a National Lottery grant to replace our Preloved uniform shop. This has allowed us to broaden our stock and open the resource up to the local community.

The PTA continues to support the school in enriching our children's school experience, through maintaining our wonderful library, providing additional play, music and sports equipment, as well as the focus on extra-curricular provision such as the gardening and eco focus of the school. We have also contributed to making the school environment safer for our children and local residents through investment in parking signs. A further contribution to our families school experience is support for the Seesaw licence, a platform that allows enhanced communication between teachers, pupils and families.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The charity's policy on reserves, which the trustees consider to be appropriate given the size and nature of the organisation, is limited to maintaining sufficient money in the bank accounts to fund forthcoming floats and expenses for events and any committed donations to the school, as well as maintaining an interest bearing deposit account to generate interest income where surplus funds are held.

**Details of any funds materially in deficit**

Not applicable.

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Details of sources of funds and expenditure can found in Section D above.

Cash at bank and held in cash at 31 August 2024 was £39,393, increased from prior period as there are funds to be spent in relation to ring-fenced income from grants and sponsorship, as well as a focus on building funds towards a more significant investment in the school's outdoor facilities. Notwithstanding this, the charity expects to continue to disburse funds to the school to maintain the broader support for the school and its community as it has done in previous years.

**Section F Other optional information**

Not applicable.

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	Helen Cochrane	Sandra Pickford
<b>Full name(s)</b>	Helen Cochrane	Sandra Pickford
<b>Position (eg Secretary, Chair, etc)</b>	Co-Chair	Treasurer

**Date** 15 May 2025



CHARITY COMMISSION  
FOR ENGLAND AND WALES

The Bollin School Parent-Teacher Association 1003172

**Receipts and payments accounts**

CC16a

For the period from 1 September 2023 to 31 August 2024

**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fundraising events taking place during the year	40,854	-	-	40,854	31,020
National Lottery grant for Preloved shop	-	10,000	-	10,000	-
Sponsored activities	-	3,329	-	3,329	-
Other voluntary donations, grants and sponsorship	1,487	577	-	2,064	1,747
Interest on cash deposits	343	-	-	343	176
Charitable activities - support for Bollin Primary School	3,516	-	-	3,516	3,385
<b>Sub total (Gross income for AR)</b>	<b>46,200</b>	<b>13,906</b>	<b>-</b>	<b>60,106</b>	<b>36,327</b>
<b>A2 Asset and investment sales</b>					
N/a	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>46,200</b>	<b>13,906</b>	<b>-</b>	<b>60,106</b>	<b>36,327</b>
<b>A3 Payments</b>					
Costs of fundraising events taking place during the year	12,559	-	-	12,559	8,610
National Lottery grant for Preloved shop	-	8,535	-	8,535	-
Payments funded by voluntary donations, grants and sponsorship	-	140	-	140	-
Other expenses	2,066	-	-	2,066	1,081
Charitable activities - support for Bollin Primary School	8,599	-	-	8,599	47,256
<b>Sub total</b>	<b>23,224</b>	<b>8,675</b>	<b>-</b>	<b>31,899</b>	<b>56,947</b>
<b>A4 Asset and investment purchases</b>					
N/a	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>23,224</b>	<b>8,675</b>	<b>-</b>	<b>31,899</b>	<b>56,947</b>
<b>Net of receipts/(payments)</b>	<b>22,976</b>	<b>5,231</b>	<b>-</b>	<b>28,207</b>	<b>- 20,619</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>11,185</b>	<b>-</b>	<b>-</b>	<b>11,185</b>	<b>31,804</b>
<b>Cash funds this year end</b>	<b>34,161</b>	<b>5,231</b>	<b>-</b>	<b>39,393</b>	<b>11,185</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at bank - current account	913	-	-
	Cash at bank - deposit account	30,417	5,231	-
	Cash in hand - floats	2,832	-	-
	<b>Total cash funds</b>	<b>34,161</b>	<b>5,231</b>	<b>-</b>
	<small>(agree balances with receipts and payments account(s))</small>	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	<b>Details</b>			
	N/a	-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
	N/a		-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
	N/a		-	-
<b>B5 Liabilities</b>	<b>Details</b>	Fund to which liability relates	Amount due (optional)	When due (optional)
	N/a		-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	S. Pickford	Sandra Pickford	03-Mar-25	



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
The Bollin School Parent Teachers Association

**On accounts for the year  
ended**

31 August 2024      **Charity no  
(if any)**      1003172

**Set out on pages**

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2022.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:** Katie Dixon

**Date:** 25/05/2025

**Name:** Katie Dixon

**Relevant professional  
qualification(s) or body  
(if any):**

CIMA

**Address:**

42 Highfield Avenue, Romiley, Stockport, SK6 3DA

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

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