



# Trustees' Annual Report for the period

	Period start date		Period end date
<b>From</b>	1 September 2022	<b>To</b>	31 August 2023

## Section A Reference and administration details

**Charity name**

**Other names charity is known by**

**Registered charity number (if any)**

**Charity's principal address**

Bollin Primary School	
Apsley Grove	
Bowdon, Altrincham	
<b>Postcode</b>	WA14 3AH

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs H Cochrane	Co-Chair	Acted for whole year	Elected by members
2	Mrs S Pickford	Co-Treasurer	Acted for whole year	Elected by members
3	Mr A Pickford	Co-Treasurer	Acted for whole year	Elected by members
4	Mrs K Spark	Executive Head teacher	Acted for whole year	Automatic appointment under the PTA constitution
5	Mrs A Kember	Secretary	Acted for whole year	Elected by members

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Not applicable	

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted on 26 February 1991.
How the charity is constituted (eg. trust, association, company)	Unincorporated association.
Trustee selection methods (eg. appointed by, elected by)	Trustees (otherwise known as committee members), with the exception of the head teacher, are elected by members at the Annual General Meeting (AGM) and serve for two years.  Retiring committee members are not eligible for re-election until the

following year unless the number of vacancies exceeds the number of nominees.

The constitution states that the school's head teacher is a member of the PTA's committee.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Membership of the Bollin Primary School PTA includes all the parents and guardians of pupils of the school and all teachers at the school.

The charity holds regular committee meetings, which all members are given the opportunity to attend, as well as the AGM. Subcommittees may be formed by the committee to work on specific events and will report back to the committee.

The PTA works closely with the school; committee meetings are attended by the head teacher (or their representative), school office manager and at least one member of teaching staff.

The charity is a member of Parentkind.

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

The object of the charity is to advance the education of pupils in the Bollin Primary School. In furtherance of this object the charity may:

- (a) Develop relationships between the staff, parents and others associated with the school
- (b) Engage in activities which support the school and advance the education of the pupils attending it
- (c) Provide and assist in the provision of facilities for education at the school

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The charity has continued to provide valuable support to the school with its successful fundraising activities during the year. The events run by the PTA play a key part in maintaining an active community at the school as well as raising funds for the benefit of the education of its pupils.

The trustees declare that throughout their activities they have had regard to the guidance issued by the Charity Commission on public benefit.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The PTA would like to thank all those who contributed their time, energy and expertise in the year. This includes the Chair and other committee members who served during the year, class representatives, teachers and support staff, staff in the school office, and parents.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

The year ended 31 August 2023 saw a re-establishment of PTA activities post COVID restrictions, supporting the school community and raising funds to support the school's activities, both of which continue to support the children attending the Bollin Primary School.

Net proceeds raised in the year totalled over £21,000. Support for school activities increased in the year, utilising funds carried forward from previous periods as well as fundraising in the year.

The majority of funds raised were through activities held such as discos, movie night, Christmas and Summer fairs. These provide an opportunity for families and local community to come together as well as raising funds. Cake sales were held throughout the year, raising £2,500 to support class activities and materials. The PTA continued to participate in EasyFundraising and AmazonSmile schemes, which contributed £1,700 of receipts in the period.

The PTA's contributions to Bollin Primary School increased in the period, including funding investment in Chromebooks (£7,300) and the school's library (£4,100). A key focus was the replacement of the wooden pirate ship in school grounds (£9,700) which was identified as a priority by the school's pupil council. Further spending covered a broad range of resources such as £2,500 towards class play boxes, £2,100 musical instruments, and £3,900 outside planters to support the schools eco and gardening priorities.

The higher cost environment has impacted the school, and the PTA has supported as appropriate, including funding additional resources the school has previously sought to provide that support the learning experiences of the children, this included licenses for certain resources and non-curriculum activities.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The charity's policy on reserves, which the trustees consider to be appropriate given the size and nature of the organisation, is limited to maintaining sufficient money in the bank accounts to fund forthcoming floats and expenses for events and any committed donations to the school, as well as maintaining an interest bearing deposit account to generate interest income where surplus funds are held.

**Details of any funds materially in deficit**

Not applicable.

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Details of sources of funds and expenditure can found in Section D above.

Cash at bank and held in cash at 31 August 2023 was £11,185, reduced from prior period following investment in school resources as noted in Section D. This level continues to provide an appropriate carry forward position to support the charity's activities and school in the coming 2023/24 year.

**Section F Other optional information**

Not applicable.

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	Helen Cochrane	Sandra Pickford
<b>Full name(s)</b>	Helen Cochrane	Sandra Pickford
<b>Position (eg Secretary, Chair, etc)</b>	Co-Chair	Treasurer

**Date** 25 February 2025



CHARITY COMMISSION  
FOR ENGLAND AND WALES

The Bollin School Parent-Teacher Association	1003172
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## Receipts and payments accounts

For the period from	1 September 2022	to	31 August 2023
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	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fundraising events taking place during the year	31,020	-	-	31,020	38,217
Voluntary donations, grants and sponsorship	1,747	-	-	1,747	9,287
Interest on cash deposits	176	-	-	176	5
Charitable activities - support for Bollin Primary School	3,385	-	-	3,385	2,157
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>36,327</b>	<b>-</b>	<b>-</b>	<b>36,327</b>	<b>49,665</b>
<b>A2 Asset and investment sales</b>					
N/a	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>36,327</b>	<b>-</b>	<b>-</b>	<b>36,327</b>	<b>49,665</b>
<b>A3 Payments</b>					
Costs of fundraising events taking place during the year	8,610	-	-	8,610	14,675
Costs of generating voluntary donations	-	-	-	-	-
Other expenses	1,081	-	-	1,081	218
Charitable activities - support for Bollin Primary School	47,256	-	-	47,256	21,933
Cost of fundraising events cancelled due to COVID	-	-	-	-	8,765
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>56,947</b>	<b>-</b>	<b>-</b>	<b>56,947</b>	<b>45,591</b>
<b>A4 Asset and investment purchases</b>					
N/a	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>56,947</b>	<b>-</b>	<b>-</b>	<b>56,947</b>	<b>45,591</b>
<b>Net of receipts/(payments)</b>	<b>- 20,619</b>	<b>-</b>	<b>-</b>	<b>- 20,619</b>	<b>4,074</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>31,804</b>	<b>-</b>	<b>-</b>	<b>31,804</b>	<b>27,730</b>
<b>Cash funds this year end</b>	<b>11,185</b>	<b>-</b>	<b>-</b>	<b>11,185</b>	<b>31,804</b>

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at bank - current account	604	-	-
	Cash at bank - deposit account	9,892	-	-
	Cash in hand - floats	689	-	-
	<b>Total cash funds</b>	<b>11,185</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

OK OK OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	N/a	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>	N/a		-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	N/a		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	N/a		-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
S. Pickford	Sandra Pickford	25-Feb-25



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
The Bollin School Parent Teachers Association

**On accounts for the year  
ended**

31 August 2023      **Charity no  
(if any)**      1003172

**Set out on pages**

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2022.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:** Katie Dixon

**Date:** 25/02/2025

**Name:** Katie Dixon

**Relevant professional  
qualification(s) or body  
(if any):**

CIMA

**Address:**

42 Highfield Avenue, Romiley, Stockport, SK6 3DA

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

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