

1st ROBOROUGH SCOUT GROUP

Annual Report

FOR THE YEAR ENDED 31 MARCH 2024

Registered Number: 1002877

1st Roborough Scout Group
Annual report
Year ended 31 March 2024

GROUP TRUSTEES BOARD

Ex-officio Members	Steve Ridge Beth Evans David Blagdon Eric Drabble	Chair Secretary Treasurer Group Scout Leader
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Elected Members	Peter Bishop Robert Loader Tanya Martin Duncan Lown	Trustee Trustee Trustee Trustee
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Co-opted Trustees	None
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BANKERS	Lloyds Bank
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PRINCIPAL ADDRESS	14 Honeysuckle Close Woolwell Plymouth PL6 7TE
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1st Roborough Scout Group
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Year ended 31 March 2024

TRUSTEES' ANNUAL REPORT

The trustees submit their annual report under the Charities Act 1993 (as amended by the Charities Act 2006) and the financial statement for the year ending 31 March 2024. The financial statements have been prepared in accordance with current statutory requirements, the charity's governing documents and the Statement of Recommended Practice (SORP) 2005.

REFERENCE AND ADMINISTRATION INFORMATION

1st Roborough Scout Group is registered with the Charity Commission under charity number 1002877. The appointed trustees, principal address and details of the charity's advisors are given on page 1.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The Charity is governed by the Royal Charter dated 4th January 1912.

Recruitment and Training of Trustees

The members shall carry out the election of officers and committee members at the Annual General Meeting. Each nomination must be proposed and seconded by a voting member of the Group with the consent of the nominee.

New Trustees are inducted into the workings of the charity during meetings held on a bi-monthly basis.

Organisational Management

Overall responsibility for the management of the Charity is vested in the Trustees. The management of the Group shall be vested in Group Trustee Board.

The Charity is an unincorporated association which holds at least three committee meetings during the year. These meetings are organised by the trustees to continue with the work necessary to maintain the objects of the Group.

Risk Review

The trustees are responsible for the management of the risks faced by the charity. The Trustees continue to examine the major internal and external risks that the charity faces. Systems are in existence to monitor and control these risks to mitigate any impact that they may have on the charity in the future.

The key controls used by the Group include:

- Formal agendas for all committee meetings
- Comprehensive strategic planning, budgeting and management accounting
- Established organisational structures and lines of reporting
- Clear authorisation and approval levels

The trustees recognise that systems can only provide reasonable but not absolute assurance that major risks have been adequately managed.

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TRUSTEES' ANNUAL REPORT (continued)

OBJECTS, AIMS AND ACTIVITIES

1st Roborough Scout Group operates and complies with the Scout Association – Policy, Organisation and Rules.

Charitable Objects

To contribute to the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of the local, national and international communities.

Objectives for the year

The objectives for the year were to continue to provide the weekly activities for the Scout, Cub and Beaver sections.

Strategies to achieve the year's objectives

Maintain a programme of scouting activities and to continue with fundraising activities so that financial stability is maintained.

FINANCIAL POLICY

Reserves Policy

It is the policy of the charity to try to maintain a level of free reserves; these are unrestricted funds which are not invested in fixed assets, designated for specific purposes or otherwise committed. The pandemic highlighted the risks of short-term reductions in membership and losing income due to cancellation of lettings. The Trustees determined that the appropriate target for free reserves for the scout group should be based on two year's expenditure.

Investment Policy

The Committee has reviewed the most appropriate policy for investing funds and has found that investing funds in a short-term cash deposit account best meets their requirements. This will continue to be under review.

PLANS FOR FUTURE PERIODS

To continue to maintain and develop a programme of activities and to develop the centre as a focus for the local community.

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TRUSTEES' ANNUAL REPORT (continued)

Chairman's Report

Throughout this year the group has continued with all three sections remaining full. The trustee board has been able to ensure that the volunteers & sections have the support & resources needed to enable the group to provide an exciting, successful & active programme.

The trustee board looks after the hall and provides the financial support and management for all activities within the group, this is to support the GSL and leaders to run Scouting for our members. If anyone feels they can offer their time to assist us then please speak to any of us about joining the committee

We are in a good financial position and ensure that we keep up with the maintenance of our building. We continue to repair and replaced our camping equipment and have what is needed to support the sections in their activities. We have this year updated the lighting and had other electrical items replaced and the building checked. We will also be looking to refit the kitchen in the near future.

A major part of our income is from regular hall hirings, thanks to Ali who manages this seamlessly with little help needed from the rest of us.

Thanks to Dave Blagdon we have had another year of accurate and up to date accounts, with the books independently checked and prepared for the AGM. This role includes our insurance and getting the best deal on our services and running costs. I know that Dave & Jill also do a lot of cleaning and tidying behind the scenes.

I would like to thank Beth for continuing with the role of secretary. We may not be the best group of people to organise but she does keep us on track.

Thanks to all our trustee board members for their help & input, this gives a wider view of what we do & the direction we should take.

As you will see from the GSL's report our sections are full and with good retention. I would like to thank the GSL and Leaders for their time and success in making this possible.

Steve Ridge
Group Chair

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TRUSTEES' ANNUAL REPORT (continued)

GROUP SCOUT LEADER'S REPORT

We have had another very active and successful year. I will report on all our activities to date, not just for the financial year! Since our last AGM, we attended ScoutEx23 a County wide camp during August 2023, held our regular camps, visited the international scout centre in Switzerland, and attended the very successful Scoutmoor jamboree held by Devon Scout County end of August 2024.

All our sections are full, with waiting lists. It is testament to the dedication, enthusiasm and creative session planning of our leaders; I cannot thank them enough for all they do for our young people. In turn, I have repeatedly heard from independent observers that our young people demonstrate excellent behavior when out with us; thank you and well done to all our members.

Thank you to all our executive, Steve, chair, Dave, treasurer, Beth secretary, and Tanya, Rob and Pete, our trustee members (and leader in Pete's case) for their support and efforts for us.

Some leaders are leaving for their own good reasons, Lily and Jenny, we will miss them but are grateful for the sterling efforts they, and James, Ali, Pete, Graham, Sarah, Sarah, Jill, Emma, Claire, Anne-Marie, Simon and Duncan have given over the past year. We look forward to the return of Ellie after her year away! We welcome Andrew as a new leader Thank you to those parents who have helped at camps and at section meetings, your efforts have added to the quality of those sessions.

This forthcoming year does present challenges that we shall meet. The structure of the scout association is being updated, and our titles, and executive roles and remits will change. We are undergoing a digital transformation, but our day to day practice of delivering a programme of activities and camps for young people remains the same. The role of trustees, chair and treasurer will amend to align with charity commission descriptions, and we will discuss this in more detail at the AGM. The application of scout association regulations will become more stringent, following a review of a tragic accident 6 years ago, but we already do so as a scout group; there will be more observation and recording of our preparations for activities, and leader training.

I look forward to an equally successful year!

Eric Drabble
Group Scout Leader

1st Roborough Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from		1st April 2023	To	31st March 2024
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Receipts and payments

	2023/24	2022/23
	Unrestricted funds	Unrestricted funds
	£	£
Receipts		
Donations, legacies and similar income		
Membership subscriptions	8,022.50	7,403.50
Less: Membership subscriptions paid on (National/County/Area/District)	3,080.00	3,450.00
Plus: Prompt payment rebate	34.50	0.00
Net membership subscriptions retained	£4,977.00	£3,953.50
Activities	5,549.50	5,320.00
Sale of Uniform	120.50	118.00
Gift Aid	1,263.13	827.14
Donations	32.00	10.75
Kandersteg Camp 2024 (See separate Account)	14,385.00	3,100.00
Misc Income	0.00	0.00
Sub total	£26,327.13	£13,329.39
Grants and Donations		
General Grants	0.00	0.00
Grants Kandersteg	2,350.00	0.00
Sub total	£2,350.00	£0.00
Fundraising (gross)		
Scout Hut Hire	5,627.40	3,329.95
General fundraising activities	0.00	0.00
Sub total	£5,627.40	£3,329.95
Investment income		
Bank interest	211.81	0.00
The Scout Association Short Term Investment Service		
Sub total	£211.81	£0.00
Total Gross Income	£34,516.34	£16,659.34
Asset and investment sales, etc.		
Total receipts	£34,516.34	£16,659.34

1st Roborough Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from		1st April 2023	To	31st March 2024
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Receipts and payments

	2023/24 Unrestricted funds £	2022/23 Unrestricted funds £
Payments		
Charitable Payments		
Youth programme and activities	5,777.63	6,686.58
Plymouth Scout Shop (Badges etc)	491.62	1,012.73
Business rate (Incl discretionary charitable relief SHDC)	0.00	0.00
Ground Rent	400.00	375.00
Water and Sewerage	180.00	120.50
Electricity	1,095.32	1,593.17
Insurance	814.33	686.13
Music licence	325.42	177.97
Adult Leader Training	30.00	257.00
Cleaning Materials and Equipment	72.95	149.01
Group Administration	54.14	77.50
Uniforms incl Badges, Scarves etc - Ex Scout Shop	112.20	36.99
Repairs and maintenance of Headquarters	1,838.33	8,637.41
Materials and equipment (Tents etc)	17.47	421.95
Misc Payment	23.44	100.18
Kandersteg Camp 2024	5,289.24	168.68
Sub total	£16,522.09	£20,500.80
Fundraising expenses		
General Fundraising expenses	0.00	0.00
Spare		
Sub total	£0.00	£0.00
Total Gross Expenditure	£16,522.09	£20,500.80
Asset and investment purchases, etc.		
Total payments	£16,522.09	£20,500.80
Net of receipts/(payments)	£17,994.25	-£3,841.46
Cash funds last year end	39,576.41	43,417.87
Cash funds this year end	£57,570.66	£39,576.41

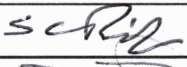
1st Roborough Scout Group Assets and Liabilities


Statement of assets and liabilities at the end of the year

	31st Mar 2024	31st Mar 2023
	Unrestricted funds	Unrestricted funds
	£	£
Cash funds		
Lloyds Current Account	22,339.31	14,482.24
Building Fund (Designated Fund) - Lloyds Current Account	358.08	1,966.08
Kanderstag Camp 2024	14,377.08	2,931.32
Cash/Floats	284.38	196.77
Lloyds Savings Account	20,211.81	20,000.00
Total cash funds	£57,570.66	£39,576.41
Other monetary assets		
Gift Aid Claim	0.00	0.00
Debts due from the County/Area/District/Group	0.00	34.50
Insurance claim	0.00	0.00
Sub total	£0.00	£0.00
Investment assets		
Other investments - detail	0.00	0.00
Sub total	£0.00	£0.00
Non monetary assets for charity's own use		
Badge stock	716.31	500.00
Land and buildings	37,226.49	37,680.66
Scouting equipment, furniture etc	249.99	499.99
Other	0.00	0.00
Sub total	£38,192.79	£38,680.65
Liabilities		
Kandersteg Fees Paid by participants but not yet spent	14,377.08	2,931.32
HQ Subscriptions not yet paid	3,622.50	3,080.00
Electricity Invoiced but not yet paid	768.15	0.00
Scoutmoor24 Fees Due to DCSC	922.00	0.00
Sub total	£19,689.73	£6,011.32

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 17th July 2024 and signed on their behalf by:

Signature





Print Name

Stephen Ridge (Chair)

Dave Blagdon (Treasurer)

**Independent Examiners Report to the Trustees of
The 1st Roborough Scout Group**

I report on the accounts of the 1st Roborough Scout Group for the period ended 31st March 2024 that are set out on the attached pages.

Respective responsibilities of the trustees and examiner

As the trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of Section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of the procedures specified in the general directions given by the Charity Commissioners under section 43(7)(b) of the act, whether particular matters have come to my attention.

Basis of examiners report

My examination was carried out in accordance with the Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiners statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements
 - To keep accounting records in accordance with Section 41 of the act and
 - To prepare accounts which accord with the accounting records and
 - To comply with the accounting requirements of the Act

Have not been met, or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached, or
3. Which gives me reasonable cause to believe that in any material respect the accounting rules of the Act have not been met.

Name

STUART SHAWCROSS

Qualification

Address

116, SKYMARK RISE, PLYMOUTH PL6 7SN

Date

9th JULY 2024