


PLAYMATES PRE-SCHOOL
REPORT AND ACCOUNTS
YEAR ENDING 31ST JANUARY 2023

PLAYMATES PRE-SCHOOL
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31 JANUARY 2023

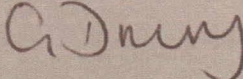
	31-Jan-23	31-Jan-22	Increase/ (Decrease) in Net Worth
Current Account	2,945.77	21,456.95	(18,511.18)
Deposit Account	<u>12,198.54</u>	<u>10,987.38</u>	<u>1,211.16</u>
	<u><u>15,144.31</u></u>	<u><u>32,444.33</u></u>	<u><u>(17,300.02)</u></u>

We approve the receipts and payments account together with the statement of assets and liabilities for

Signed

Gemma Hobana 
 Chairperson

Dated 30/11/2023

Gina Drury 
 Treasurer

Dated 26/11/2023

PLAYMATES PRE-SCHOOL
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 JANUARY 2023

31st January 2022	RECEIPTS	31st January 2023
60,035.04	Fees - Voucher Scheme	58,006.34
4,606.83	Fees - Private	5,032.30
	Fund Raising:-	
0.00	General (Easter, Christmas)	0.00
0.00	Photos	51.17
0.00	Xmas Raffle	0.00
0.00	Summer Outing	0.00
	T Shirts	
	Miscellaneous	
	Collyers	1,000.00
	National Savings	480.00
	Milk Refund	
	Transfer from deposit account	
0.00	Grant	0.00
1.05	Interest	11.16
	Savings Withdrawal	
	Other Income	
64,642.92	TOTAL RECEIPTS	64,580.97
	PAYMENTS	
(54,803.37)	Wages	(61,641.91)
	Training	
(13,225.00)	Rent of Premises	(13,800.00)
(900.28)	Insurance	(917.43)
(271.61)	Telephone	(285.27)
	Fund Raising:-	
(441.59)	Photos	0.00
0.00	Summer Outing	0.00
(5,240.20)	Supplies	(5,236.38)
	Milk	
0.00	Grant Expenditure	0.00
	Toy	
	Toilet	
	Turf	
	Transfer to Deposit Account	
(74,882.05)	TOTAL PAYMENTS	(81,880.99)
(10,239.13)	PROFIT / (LOSS) RECEIPTS /	(17,300.02)

PLAYMATES PRE-SCHOOL

REPORT OF THE MANAGEMENT COMMITTEE

YEAR ENDING 31ST JANUARY 2023

The Management Committee presents their report for the year ending January 2018.

CONSTITUTION AND TERMS OF REFERENCE

The charity was established by a scheme approved and sealed by the charity commissioners on 9th May 1991.

The charity's registration number is 1002811

MANAGEMENT COMMITTEE

The committee who held office during the year was as follows:

Gemma Hobana (Chairperson)
Gina Drury (Treasurer)
Jessica Stacey (Secretary)
Deon Calesky-Turrell (Fundraiser)

OBJECTIVES AND REVIEW OF THE YEAR

The Playmates pre-school was established to provide pre-school learning. Our aim is to develop and motivate all our children.

We are totally committed to equality and will not discriminate against any child on the grounds of - gender, race, colour, ethnic origin, national origin, disability, religious belief, economic or social background.

The aim of this committee is to maintain the pre-school in a sound environment and in accordance with the statutory requirement.

Signed on behalf of the committee: -

Gemma Hobana (Chairperson)

Gina Drury (Treasurer)

**INDEPENDENT EXAMINERS REPORT TO THE COMMITTEE OF
PLAYMATES PRE-SCHOOL**

YEAR ENDING 31ST JANUARY 2023

In accordance with your instructions, I have examined the accounts from the accounting records and the information given to me together with the verbal explanations supplied.

BASIS OF THE INDEPENDENT EXAMINERS REPORT

My examinations were carried out in accordance with the general directions given by the charities commissioners.

The examination includes a review of the accounting records kept by the charity and a comparison of the statutory accounts presented with those records.

The procedures undertaken do not provide all the evidence that would be required in an audit and consequently, I do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINERS STATEMENT

In connection with my examination, there has come to my attention a number of issues which cause me concern.

I am only willing to give a qualified opinion on the accounts as, regrettably, I believe the playgroup is in a precarious financial position and is at risk of not continuing as a going concern. This is based on (and not limited) to the following:

2022/23 has seen the largest deficit in the last 18 years - £17.3k with a loss of £10.2k in the prior year (3rd largest). 2013/14 had the 2nd largest loss of £14.7k for reference.

2022/23 incurred average monthly costs of £6.9k and income of £5.4k, a deficit of £1.5k per month.

At year end 2022/23, the playgroup had assets of £15.1k, down from £42.7k 2 years ago, 58% lower.

The finance policy has a requirement to ring fence reserves for staff redundancy. There are no calculations of these figures evident. Similarly, a requirement to ring fence 1/3 of operating expenditure to finance 1 terms running costs is not calculated or presented.

From the AGM minutes, I don't believe there is sufficient financial information presented to the trustees for them to form a view on the financial efficacy and

viability of the playgroup and there is no evidence of robust financial scrutiny by the trustees, or any responsive actions.

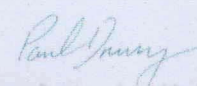
The liability of the trustees is unclear. They are usually liable for any debts if a business folds. They will certainly be liable for any redundancy costs. Insurance will very likely not cover these debts as there has been a breach of the finance policy.

There is no financial reporting. e.g. monthly management accounts are a basic, minimum, and cost effective financial control that management and trustees can utilise to ensure they are fulfilling their financial stewardship responsibilities. I have verbally stated to the Treasurer every year that monthly management accounts should be produced. I would strongly urge trustees and management to implement this control. Trustees and management must meet quarterly to review the accounts and I would recommend a quarterly income & expenditure statement and balance sheet is produced and presented for scrutiny.

From the raw figures, I see no evidence of costs being controlled or reduced in fact the opposite by way of pay increases, or income being actively increased despite it being raised at the AGM of the 6th June 2022, and the finance policy stating effort would be made on fundraising.

I raised my concerns with the Playgroup Manager and Treasurer, requesting a considerable amount of additional financial and governance information. The request was serviced efficiently and in full. I have seen evidence of £18k of WSCC fees due to be received in December and the 2 bank accounts on 25/11/23 totalled 14.4k. This gives me some confidence that the playgroup can continue to the end of the 2023/24 financial year. Also, the Playgroup Manager has assured me she will implement the financial control and rigour of quarterly management accounts. However, the financial horizon for 2024/25 is still unclear and uncertain, which is why I have raised my concerns about the financial viability of the playgroup and only give a qualified opinion of the 2022/23 accounts.

Paul Drury, CPFA, BA (Hons)

Signature: 

Dated: 26/11/2023