



## Trustees' Annual Report for the period

From 1.1.23 Period start date To 31.12.23 Period end date

Charity name: The Dawn Christadelphian Committee for Malawi

Charity registration number: 1002674

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<ol style="list-style-type: none"> <li>1. The advancement of Christianity in Malawi and elsewhere according to the Statement of Faith of the Dawn Christadelphian Fellowship</li> <li>2. The relief of poverty and sickness in Malawi and elsewhere</li> </ol>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The main activities in 2023 in Malawi and Mozambique were:</p> <ul style="list-style-type: none"> <li>• Provision of funds to provide food and shelter following devastating effects of cyclone Freddy that struck Southern Malawi and Mozambique borders in February 2023</li> <li>• Provision of funds throughout the year on a monthly basis to relieve famine conditions caused by the cyclone and poor maize harvest, and world instability</li> <li>• Support of 22 locations, including 8 in Mozambique, where members of the church hold meetings for worship</li> <li>• Supplying funds for welfare and health related issues</li> <li>• Postage of Bibles &amp; Hymn books and teaching material</li> <li>• Supplying by post, church magazines and literature for instruction and preaching.</li> <li>• Supplying funds for pastoral care and visits between church locations</li> <li>• Supporting, funding and advising a sub-committee of members in Malawi who have the day-to-day responsibility of identifying cases of need, distributing welfare and support, and organising activities.</li> <li>• Funds to support a pastoral visit of a volunteer in July 2023 to Northern Malawi</li> </ul>

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have read and paid due regard to the Charity Commission guidance on public benefit in carrying out their activities and are satisfied that the charity confers a public benefit.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	All work is voluntarily carried out by the trustees who receive no remuneration. A volunteer visited Northern Malawi in July.
Other		

### Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity expended just over £75,000 to further its objects, most of which is directly handled by a sub-committee in Malawi who have day to day responsibility for the distribution of funds in accordance with the charity's aims and objectives.</p> <p>Cyclone relief: The biggest challenge met was the initial and urgent response to cyclone Freddy victims and, later in the year, help to rebuild lost and damaged housing. Assistance on a monthly basis was maintained throughout the year</p> <p>Relief of poverty: Arising from unstable world conditions, a poor harvest after the cyclone and chronic economic conditions in Malawi, staple food prices have rocketed causing hunger and hardship. As a consequence from July a monthly food</p>

		<p>subsidy was sent to assist 165 families identified as being in need.</p> <p>Funding for repairs to several church halls in Malawi and Mozambique for congregations to shelter, gather and worship.</p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	All objectives met
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the period all funds held amounted to £82,557 which represents around 2 years' expenditure on a normal year. 2023 was an exceptional year. Overall the financial position is felt to be satisfactory.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	A modest reserve included in the above total is held in a separate deposit account, as this is felt prudent to do so which could be called upon for any emergency not budgeted for.
Amount of reserves held	Para 1.22	£6,465
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Funding comes from voluntary donations from the Dawn Christadelphian community, including their churches, individuals, and other charities with common aims.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	<ol style="list-style-type: none"> <li>1. Reduced donations from the Dawn Christadelphian community</li> <li>2. The impact of natural disasters e.g. famine</li> <li>3. Misappropriation of funds by dishonest recipients.</li> </ol>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	Constitution
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by Trustees

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	The Dawn Christadelphian Committee for Malawi
Other name the charity uses	Malawi and Mozambique fund
Registered charity number	1002674
Charity's principal address	41 Birchwood Avenue, Sidcup Kent DA14 4JZ

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	David Evans	Secretary		Trustees
2	Janet Giles	Treasurer		Trustees
3	Philip Dunn-Birch			Trustees
4	Jessie Evans			Trustees
5	Justin Giles			Trustees
6	Ian Giles			Trustees
7				
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9				
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15				
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17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>	<b>N/A</b>	
<b>None</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
<b>None</b>		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
-		

#### Name of chief executive or names of senior staff members (Optional information)

-

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

## Other optional information

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	Hard copy duly signed by DJE	Hard copy duly signed by JEG
<b>Full name(s)</b>	David John Evans	Janet Evelyn Giles
<b>Position (eg Secretary, Chair, etc)</b>	Secretary	Treasurer
<b>Date</b>	21/04/2024	



**Receipts and payments accounts**

For the period from	Period start date	To	Period end date
	01/01/2023		31/12/2023

**Section A Receipts and payments**

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Donations	68,467	-	-	68,467	29,895
Donations from other Charities	5,770	-	-	5,770	10,000
Gift Aid	2,401	-	-	2,401	-
Legacy	-	-	-	-	-
Interest received	271	-	-	271	60
Other	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
AR)	76,909	-	-	76,909	39,955
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	76,909	-	-	76,909	39,955
<b>A3 Payments</b>					
Welfare	60,708	-	-	60,708	18,488
Pastoral care	10,963	-	-	10,963	16,977
Capital projects	1,614	-	-	1,614	9,447
Admin	1,072	-	-	1,072	1,648
Visits from UK & Malawito Mozambique	746	-	-	746	11,490
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	75,103	-	-	75,103	58,050
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	75,103	-	-	75,103	58,050
<b>Net of receipts/(payments)</b>	1,806	-	-	1,806	18,095
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	80,751	-	-	80,751	-
<b>Cash funds this year end</b>	82,557	-	-	82,557	18,095

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
<b>B1 Cash funds</b>	HSBC current account	76,093	-	-
	COIF deposit account	6,464	-	-
		-	-	-
	<b>Total cash funds</b>	82,557	-	-
CCXX R1 accounts (SS)	(agree balances with receipts and payments account(s))	OK	OK	OK

		Unrestricted funds	Restricted funds	Endowment funds
	Details	to nearest £	to nearest £	to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
	Duly signed by Janet Giles	Janet Evelyn Giles		21/04/2024
	Duly signed by David Evans	David John Evans		21/04/2024



**Independent examiner's report on  
the accounts**

**Section A**

**Independent Examiner's Report**

**Report to the trustees**

The Dawn Christadelphian Committee for Malawi

**On accounts for the year  
ended**

31st December 2023

**Charity no  
(if any)**

1002674

**Set out on pages**

4 and 5

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*Col. Stiffell*

**Date:**

1st April 2024

**Name:** MRS CLARE STAFFELL

**Relevant professional qualification(s) or body (if any):** MBA (University of Warwick)

**Address:** 5 Willets Rise, Shenley Church End, Milton Keynes, MK5 6JW

**Section B**

**Disclosure**

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**Give here brief details of any items that the examiner wishes to disclose.**

There are no matters of concern

**THE DAWN CHRISTADELPHIAN COMMITTEE FOR MALAWI - Independent  
Examiner's Report to the Trustees YE 2023**

PLAN	FINDING	CONCLUSION
<b>Check total income and balance sheet for classification purposes</b>	Total income for the year and the value of assets fall below the levels which would require a full Audit. Accounts are prepared on a current accounting (receipts and payments) basis.	An independent examiner's report is required. An audit is not required.
<b>Check for conflict of interests</b>	The examiner is independent of the Committee, has no involvement in the day-to-day management of same and has no close relationship with any Trustee or Officer of the Committee. The examiner has a relevant qualification and relevant experience as the former Financial Director of a limited company.	The appointed examiner is eligible to carry out the task.
<b>Check the objectives of the Charity</b>	Constitution document supplied	The activities of the Charity are in accordance with the Mission stated in the Constitution
<b>Obtain accounting records, bank statements, budgets and decision records</b>	Quarterly and annual accounts have been supplied and are up to date and complete for the period examined. Minutes of meetings and the budgets supplied clearly record the justification for cash outflows and the decision processes which have been undertaken.	The accounts have been properly prepared and supporting documentation has been supplied.
<b>Examine bank statements and check consistency with accounting records.</b>	PDF bank statements have been examined and a full download of the year's transactions has been used to analyse the transactions and compare with the internal records of the Committee.	The accounts of the Committee accurately reflect the inflow and outflow of funds.
<b>Identify samples of documents to support payments</b>	The main outflow of funds from the Charity occurs in the form of grants made to the Dawn Christadelphian Communities in Malawi and Mozambique, representing during the year under review a total of £73,285 (compared with £47502 for the previous year). Total expenditure during 2023 amounted to £75,103 (compared with 2022 expenditure of £58176), the balance being accounted for by travel and administrative expenses. Aid to the communities in Malawi and Mozambique is channelled through the local Sub-committee which has its own bank account and takes full responsibility for identifying needs for financial support and for providing pastoral care. The Sub-Committee is headed by Winston Manda, who is the sole signatory for the local account. The printed statements from the local bank have been examined to check that outflows from the Charity's bank account have been correctly received in Malawi. Receipts for goods and services have also been examined, together with detailed written descriptions of the application of funds at the local level in the countries concerned.	The receipts into the local bank account at the National Bank of Malawi fully reflect the outflows from the UK and have been converted at exchange rates which were in line with published rates at the dates indicated. Evidence has been provided that the funds have been applied in the manner agreed.

PLAN	FINDING	CONCLUSION
<b>Examine budgets and minutes of meetings to understand the reasons for the award of grants</b>	The local Sub-Committee in Malawi makes detailed assessments of the needs of each of the communities within Malawi and Mozambique and submits proposals to the Trustees of the Committee with costings. The proposals require unanimous agreement of the Trustees before payment is made. Grants for the regular expenses of the community groups are made in quarterly tranches, with additional funds being provided for pressing needs. There were significant additional needs during 2023 as a result of Cyclone Freddy, which occurred during February and March of 2023 and caused extensive damage to housing, particularly in Mozambique, and also exacerbated the need for famine relief in both countries. It is considered that this natural disaster fully justifies the additional funding provided during 2023.	Needs are well-researched and documented and Winston Manda maintains good communication with leaders of local communities in Malawi and Mozambique to understand local needs. A clear picture is received by the Trustees of local conditions and resulting needs. The examiner concludes that all decisions relating to the award of grants are well supported and correctly made.
<b>Examine local records to determine whether grants have been applied as intended</b>	Detailed written records of expenditure are provided by the Malawi sub-committee, along with receipts and records of application by local community groups.	Extensive evidence has been provided of the way in which grants provided have been distributed to local communities according to need and the independent examiner is satisfied that the funds have been applied as intended.
<b>Comment on assets held</b>	Cash assets of £82,557 are held by the Charity, to be compared with £80,751 held at the end of 2022.	Cash assets provide an adequate reserve for the work of the Committee.
<b>Assess whether the Charity is in a position to fulfil its mission for the foreseeable future</b>	The Committee has sufficient funds in hand to enable them to continue to support the Dawn Christadelphian Communities in Malawi and Mozambique during the coming year in accordance with its declared mission. The wider Dawn Christadelphian Community has been responsive in providing funds for the exceptional needs identified in Malawi and Mozambique during 2023 and this has enabled reserves to be maintained at a satisfactory level.	The Committee is able to plan future work with assurance of available funding.
<b>Carry out an analytical review of the accounts including comparison with previous year.</b>	Donation income in 2023 amounted to £76,638, compared with £34,219 in 2022. Outgoings in 2023 amounted to £75,103, compared with £58,176 in 2022. Analysis of the grants made to the communities in Malawi and Mozambique show that there has been a substantially greater need for support as a direct result of Cyclone Freddy and that the Charity has been successful in raising funds to cover this need.	The increased outgoings are considered reasonable and correct application of funds has been made in line with the mission of the Charity. The inflow of donations is adequate for foreseeable requirements.
<b>Comment on internal financial controls</b>	Payments are tightly controlled, being made only with the written agreement of all Trustees. Financial reporting is thorough and appropriate.	Internal financial controls are adequate to the size and scope of the organisation.
<b>Check Annual Report and Accounts as submitted to Charities Commission</b>	The Trustees Annual Report accurately reflects the work of the Charity during the year 2023 and the Accounts as prepared are in line with the findings of the Examiner.	The Examiner is happy to endorse the documents to be submitted.
		Clare Staffell