



Trustees' Annual Report for the period

From 1.1.22 Period start date To 31.12.22 Period end date

Charity name: The Dawn Christadelphian Committee for Malawi

Charity registration number: 1002674

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<ol style="list-style-type: none"> 1. The advancement of Christianity in Malawi and elsewhere according to the Statement of Faith of the Dawn Christadelphian Fellowship 2. The relief of poverty and sickness in Malawi and elsewhere
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The main activities in 2022 in Malawi and Mozambique were:</p> <ul style="list-style-type: none"> • Provision of funds for building and repairing meeting halls • Provision of funds for re-roofing houses of the vulnerable, widows and elderly • Provision of housing for widows and elderly • Provision of funds to relieve famine conditions caused by a failed harvest • Provision of funds to subsidise agricultural activities of subsistence farmers • Support of 22 locations including 6 in Mozambique where members of the church hold meetings for worship • Supplying funds for welfare and health related issues • Provision of Bibles & Hymn books • Supplying church magazines and literature for instruction and preaching. • Supplying funds for pastoral care and visits between church locations • Supporting, funding and advising a sub-committee of members in Malawi who have the day-to-day responsibility of identifying cases of need, distributing welfare and support, and organising activities.

		<ul style="list-style-type: none"> • A pastoral visit by a Trustee to Mozambique 6th-13th September to 5 church locations • A pastoral visit by 2 Trustees and 2 assistants to Malawi visiting 6 church locations.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have read and paid due regard to the Charity Commission guidance on public benefit in carrying out their activities and are satisfied that the charity confers a public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	All work is voluntarily carried out by the trustees who receive no remuneration. Two volunteers from the UK supported a visit to Malawi in September.
Other		

Achievements and Performance

	SORP reference	

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>The charity expended £58,000 (to further its objects, with minimal administrative costs, most of which is directly handled by a sub-committee in Malawi who have day to day responsibility for the distribution of funds in accordance with the charity's aims and objectives.</p> <p>Relief of poverty: those with no means of support, the elderly and widows are given regular financial support.</p> <p>Funding construction of new homes for those whose homes have fallen into grave disrepair or who are homeless.</p> <p>Funding construction of new church halls in Malawi and Mozambique for congregations to gather and worship</p> <p>Famine relief and Agricultural subsidy given in June and November 2022 benefitted many families in both Malawi and Mozambique.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

<p>Achievements against objectives set</p>	<p>Para 1.41</p>	<p>All objectives met</p>
<p>Performance of fundraising activities against objectives set</p>	<p>Para 1.41</p>	
<p>Investment performance against objectives</p>	<p>Para 1.41</p>	
<p>Other</p>		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the period all funds held amounted to £80,750 which represents around 2 years' expenditure. This is felt to be a satisfactory position.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	A modest reserve included in the above total is held in a separate deposit account, as this is felt prudent to do so which could be called upon for any emergency not budgeted for.
Amount of reserves held	Para 1.22	£6,193
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Funding comes from voluntary donations from the Dawn Christadelphian community, including their churches, individuals, and other charities with common aims
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	<ol style="list-style-type: none"> 1. Reduced donations from the Dawn Christadelphian community 2. The impact of natural disasters e.g. famine 3. Misappropriation of funds by dishonest recipients.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by Trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	The Dawn Christadelphian Committee for Malawi
Other name the charity uses	Malawi and Mozambique fund
Registered charity number	1002674
Charity's principal address	41 Birchwood Avenue, Sidcup Kent DA14 4JZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Evans	Secretary		Trustees
2	Janet Giles	Treasurer		Trustees
3	Philip Dunn-Birch			Trustees
4	Jessie Evans			Trustees
5	Justin Giles			Trustees
6	Ian Giles			Trustees
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name	N/A	
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
-		

Name of chief executive or names of senior staff members (Optional information)

-

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Hard copy duly signed by DJE	Hard copy duly signed by JEG
Full name(s)	David John Evans	Janet Evelyn Giles
Position (eg Secretary, Chair, etc)	Secretary	Treasurer
Date	29/04/23	



Charity Name		No (if any)	
The Dawn Christadelphian Committee for Malawi		1002674	
Receipts and payments accounts			
For the period from	Period start date	To	Period end date
	01/01/2022		31/12/2022

CC16a

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	29,895	-	-	29,895	16,067
Donations from other charities	6,000	4,000	-	10,000	650
Gift Aid			-	-	-
Legacy			-	-	-
Interest received	60		-	60	1
Other		-	-	-	-
AR)	35,955	4,000	-	39,955	16,718
A2 Asset and investment sales, (see table).					
Sub total	-	-	-	-	-
Total receipts	35,955	4,000	-	39,955	16,718
A3 Payments					
Welfare	16,488	2,000	-	18,488	14,983
Pastoral care	16,977		-	16,977	13,807
Capital projects	7,447	2,000	-	9,447	14,564
Admin	1,648		-	1,648	1,143
Visits from UK, and from Malawi to	11,490		-	11,490	-
Sub total	54,050	4,000	-	58,050	44,497
A4 Asset and investment purchases. (see table)					
Sub total	-	-	-	-	-
Total payments	54,050	4,000	-	58,050	44,497
Net of receipts/(payments)	- 18,095	-	-	- 18,095	- 27,779
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	102,972			102,972	130,750
Cash funds this year end	80,751	-	-	80,751	102,972

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	HSBC Current Account	74,557	-	-
	COIF Deposit Account	6,194	-	-
		-	-	-

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Section A

Independent Examiner's Report

**Report to the trustees/
members of**

The Dawn Christadelphian Committee for Malawi

**On accounts for the year
ended**

31st December 2022

**Charity no
(if any)**

1002674

Set out on pages

3 and 4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2022.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Clare Staffell

Date:

16/3/23

Name:

MRS CLARE STAFFELL

**Relevant professional
qualification(s) or body
(if any):**

MBA (University of Warwick)

Address: 5 Willets Rise, Shenley Church End, Milton Keynes, MK5 6JW

Section B Disclosure

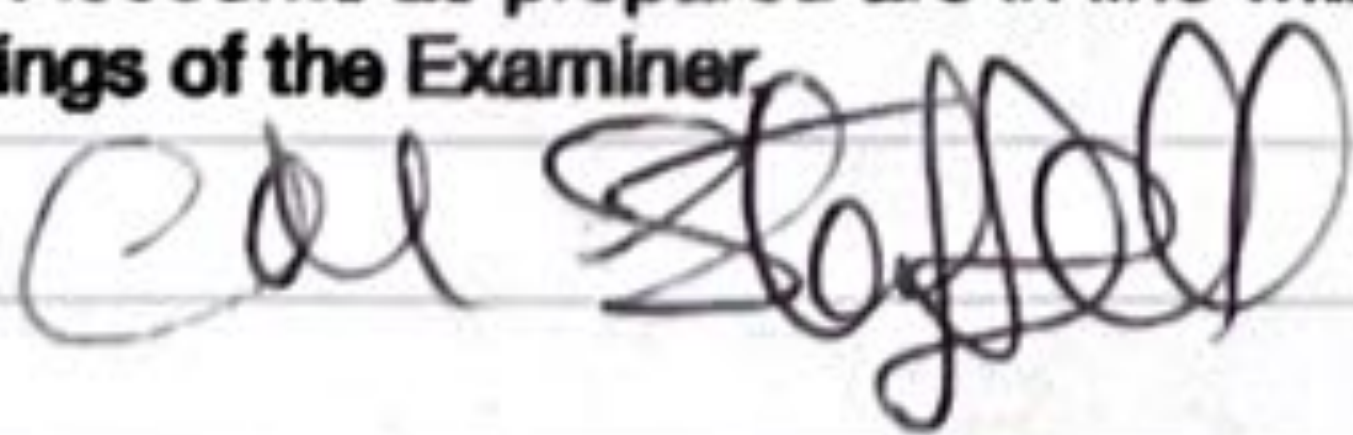
Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

There are no matters of concern

**THE DAWN CHRISTADELPHIAN COMMITTEE FOR MALAWI - Independent
Examiner's Report to the Trustees YE 2022**

PLAN	FINDING	CONCLUSION
Check total income and balance sheet for classification purposes	Total income for the year and the value of assets fall below the levels which would require a full Audit. Accounts are prepared on a current accounting (receipts and payments) basis.	An independent examiner's report is required. An audit is not required.
Check for conflict of interests	The examiner is independent of the Committee, has no involvement in the day-to-day management of same and has no close relationship with any Trustee or Officer of the Committee. The examiner has a relevant qualification.	The appointed examiner is eligible to carry out the task.
Check the objectives of the Charity	Constitution document supplied	The activities of the Charity are in accordance with the Mission stated in the Constitution
Obtain accounting records, bank statements, budgets and decision records	Quarterly and annual accounts have been supplied and are up to date and complete for the period examined. Minutes of meetings and the budgets supplied clearly record the justification for cash outflows and the decision processes which have been undertaken.	The accounts have been properly prepared and supporting documentation has been supplied.
Examine bank statements and check consistency with accounting records.	PDF bank statements have been examined and a full download of the year's transactions has been used to analyse the transactions and compare with the internal records of the Committee.	The accounts of the Committee accurately reflect the inflow and outflow of funds.
Identify samples of documents to support payments	The main outflow of funds from the Charity occurs in the form of grants made to the Dawn Christadelphian Communities in Malawi and Mozambique, representing during the year under review a total of £47502 out of total expenditure of £58176. The balance was used primarily in carrying out much-needed pastoral visits from the UK to the many communities in Malawi and Mozambique. Aid to these communities is channelled through the local Sub-committee which has its own bank account and takes full responsibility for identifying needs for financial support and for providing pastoral care. The Sub-Committee is headed by Winston Manda, who is the sole signatory for the local account. The printed statements from the local bank have been examined to check that outflows from the Charity's bank account have been correctly received in Malawi. Receipts for goods and services have also been examined, together with detailed written descriptions of the application of funds at the local level in the countries concerned.	The receipts into the local bank account at the National Bank of Malawi fully reflect the outflows from the UK and have been converted at exchange rates which were in line with published rates at the dates indicated. Evidence has been provided that the funds have been applied in the manner agreed.

PLAN	FINDING	CONCLUSION
Examine budgets and minutes of meetings to understand the reasons for the award of grants	The local Sub-Committee in Malawi makes detailed assessments of the needs of each of the members of the communities within Malawi and Mozambique and submits proposals to the Trustees of the Committee with costings. The proposals require unanimous agreement of the Trustees before payment is made. Grants were made during 2022, mainly in quarterly tranches, with some top-ups for pressing needs, particularly those relating to medical and welfare needs, house repairs, and famine relief and agricultural support. Total funding during the year amounted to £18625 for pastoral care (£13,807 in 2021), £18,488 for welfare needs, including support for employment and agriculture (£14,983 in 2021) and £9447 for capital projects relating to the repair and improvement of homes and community buildings (£14,564 in 2021). The balance of grants provided represents local travel costs between communities.	Needs are well-researched and documented and Winston Manda maintains good communication with leaders of local communities in Malawi and Mozambique to understand local needs. A clear picture is received by the Trustees of local conditions and resulting needs. The examiner concludes that all decisions relating to the award of grants are well supported and correctly made.
Examine local records to determine whether grants have been applied as intended	Detailed written records of expenditure are provided by Winston Manda against each withdrawal and where possible receipts are also provided, but it is accepted that the local economy is not paper-driven.	The local organisation in Malawi is robust and Winston Manda has proved himself reliable and trustworthy over a period of many years. The evidence provided is satisfactory.
Comment on assets held	Cash assets of £80,751 are held by the Charity	Cash assets provide an adequate reserve for the work of the Committee.
Assess whether the Charity is in a position to fulfil its mission for the foreseeable future	The Committee has sufficient funds in hand to enable them to continue to support the Dawn Christadelphian Communities in Malawi and Mozambique in accordance with its declared mission during the coming year. The wider Dawn Christadelphian Community will be made aware of the need for increased donations in the longer term and appeals may be made for specific needs identified in Malawi and Mozambique. It is pleasing to see the increased level of donations during 2022.	The Committee is able to plan future work with assurance of available funding.
Carry out an analytical review of the accounts including comparison with previous year.	Donation income in 2022 amounted to £34,219, compared with £16,718 received in 2021. Outgoings in 2022 amounted to £58176, compared with £44497 in 2021. Analysis of the grants made to the communities in Malawi and Mozambique show that there has been a greater need for support, particularly in respect of welfare and pastoral care.	The increased outgoings are considered reasonable and correct application of funds in line with the mission of the Charity. The examiner is confident that inflow of donations will be kept under review, knowing that the Christadelphian community is very responsive to cases of need and that present funds are adequate for foreseeable requirements.
Comment on internal financial controls	Payments are tightly controlled, being made only with the written agreement of all Trustees. Financial reporting is thorough and appropriate.	Internal financial controls are adequate to the size and scope of the organisation.
Check Annual Report and Accounts as submitted to Charities Commission	The Trustees Annual Report accurately reflects the work of the Charity during the year 2022 and the Accounts as prepared are in line with the findings of the Examiner.	The Examiner is happy to endorse the documents to be submitted.
		Clare Staffell
		16th March 2023