

Contact

OVER

48

YEARS

OF

SERVICE

To
Name
ANYONE IN NEED
Address
Anywhere in
DAVENTRY &
DISTRICT
+
SOUTH
NORTHANTS

Daventry Contact
(Charity No. 1002659)
Annual Report & Accounts
2023-2024
www.daventrycontact.org
email: charity@daventrycontact.org
Tel: 01327 310711

DAVENTRY CONTACT

Units 1 & 2 South March, Long March Industrial Estate

Daventry, Northants NN11 4PH

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DAVENTRY CONTACT MANAGEMENT COMMITTEE

Dr. Richard Barrett – Chairman	Heather Clarke – Secretary	
Chris Whitell – Treasurer	Anne Muir – HR & Safeguarding	
Pat Manchester	Mike Cashmore	Agnes McFeat

EMPLOYEES & SUPPORT STAFF

John Trench – Managing Supervisor	Kristen Middleton – Administrator
Adam Badger – Driving Supervisor	Danny O’Kane – Workshop / Operative
Karl Hyde – Operative	Neil Sumner – Operative



CHAIRMAN'S REPORT

On Wednesday 29th.November 2023, Northampton Community Foundation held their Annual Awards Evening for the charitable sector operating within Northamptonshire. The venue for the occasion was held at the Theatre Royal and the event was well attended. During the evening all the winning charities showed a video clip of their activities and were then presented with their awards by a local dignitary.

The final award was for the “Avon Inspirational Woman of the Year” and ten candidates had been submitted for consideration.

What a joyful moment it was when our own Pat Manchester was announced as the winner. The citation mentioned the 47 years that Pat had been involved with Daventry Contact from its formation in 1976 to present day.

The charity started as one of the projects envisioned by the Daventry Council of Churches as part of many “Good Neighbour Schemes”.

Pat and Diane Forrester controlled the collection and delivery of furniture from their homes by phone, recruiting volunteer drivers, obtaining the provision of free transport from Roger Allen at Carental, and operating a “just in time” collection – delivery service to anyone in need. The charity progressed by obtaining free rental of two council garages which enabled the storage of goods to take place (not ideal with leaky roofs and difficulty with accessing furniture).

We are absolutely thrilled that Pat’s long term commitment to Daventry Contact over so many years has been recognised in our community – well done and many congratulations Pat !



Pat receiving the Avon Inspirational Woman of the Year



Pat amongst the other NCF Award Winning Charity Delegates



Pat with her Avon Inspirational Woman of the Year Award

Another milestone this past year was the formation of a Daventry Men's Shed which operates within one of our workshops. Men's Shed (and also Community Sheds with ladies present) is a national organisation which encourages men to socialise and be creative in their retirement years. Our workshop was completely refurbished with painting done by the employees of our local company Cummins. The floor was re-screeded and sealed with an epoxy protective coating.

The closure of a woodworking facility in Northampton enabled the new workshop to be fully kitted out with a pillar drill, bandsaw, tool cabinets, sawdust extraction equipment/ducting and work benches.

Two of the Shed's members are repairing bicycles collected from the police force and selling them to raise funds. Repaired bikes are also being given away to schools in the local villages where the school bus services have ceased.

It is now possible for extra furniture to be repaired for reuse. It is envisioned that four half day sessions will be active in the near future with a maximum of 15 persons per session.



Our newly refurbished workshop

Now that the kitchen has been totally refurbished, I would like to thank all the companies which have donated goods and services.



Bosch Siemens – new refrigerator

Vaillant – new gas boiler

Howdens – units + work surface

Triton – under sink heater

Mill Flooring – vinyl floor + installation

Elite Woodworking – cutting worktop

Xanadox Technologies Ltd – tiles and painting.

Over the past 48 years so many people have contributed to the successful operation of Daventry Contact. My sincere thanks go to all the staff, volunteers and trustees both past and present.

So many people have been generous in donating quality furniture, white goods and household effects from within our community that many needy people have been blessed with goods which have contributed to making their homes more pleasant to live in.

I also need to thank West Northants Council and all the Charitable Trusts and Foundations (listed on Page 7) who have funded us on a regular basis to enable us to pay the staff wages, maintain the building and run the two vans. Two thirds of our funding comes from these generous trusts and foundations.

All of us involved with Daventry Contact are always uplifted and encouraged when we receive heartfelt thanks from those whom we have helped. Kristen has supplied just one such testimonial which I now share with you.

“A family approached us directly. Since the parents did not speak English, the teenage daughters acted as interpreters during our conversations.

It transpired that the family of 5 were from London. After a house fire took everything they owned, they managed to find temporary accommodation in Daventry. They were very grateful for this housing, but had no family, friends or means of support in the local area.

The young son had found Daventry Contact on line and so they approached us to seek our help.

We heard how the family had been sleeping on their sofas, covered only with their coats, which meant they hadn't been sleeping well at all. We were able to provide the family with a double bed and 3 single beds, as well as pillows, duvets and duvet cover sets, which we delivered that same day.

The mother and two of the children returned the next day to thank us. The mother was unable to express her gratitude directly, because of the language barrier, but her daughter translated her words. She said that the beds had made such a difference to them, and that getting a good night's sleep had helped the family to feel better and more equipped to deal with their difficult experience. She also said that our friendliness and eagerness to help had given them renewed confidence for the future, and that they looked forward to returning to London once they found alternative permanent accommodation.

The young boy, who was missing his home, but pleased to have a few weeks off school, told us that he had been very cold sleeping under his coat, but that his new duvet was "bare cosy".

When the family returned to London 6 weeks later, we collected the beds, which would then go on to help another family. The family opted to keep smaller items, so that they could use them in their new home."

Our motivation comes from the Lord Jesus who instructs His followers "to love our neighbours as ourselves". The apostle Paul also instructed his followers to "never grow tired of doing good."

Bless you all,
In His Service

Dick Barrett

Dr. Richard Barrett MBE
Chairman



Daventry Contact is a member of
the Reuse Network



CHARITY OPERATIONS **2023 – 2024**

Over this last year we have reused a total of 3130 items of furniture and goods donated to us by the public with a weight of 59,202kg and a value of £277,127 inclusive of delivery, therefore avoiding them going to landfill. These items have been used to help more than 1403 people which include 390 Families and 165 Individuals in need.

Total number of 760 items distributed to South Northamptonshire district area (including any referrals from the council or other organisations) weighing 14,341kg with a value of £66,429 inclusive of delivery.

Total number of 2370 items distributed to Daventry District and surrounding areas (including any referrals from the council or other organisations) weighing 44,861kg with a value of £210,698 inclusive of delivery.

COLLECTIONS 689	DELIVERIES 555
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FAMILIES HELPED 390	INDIVIDUALS HELPED 165	PEOPLE HELPED 1403
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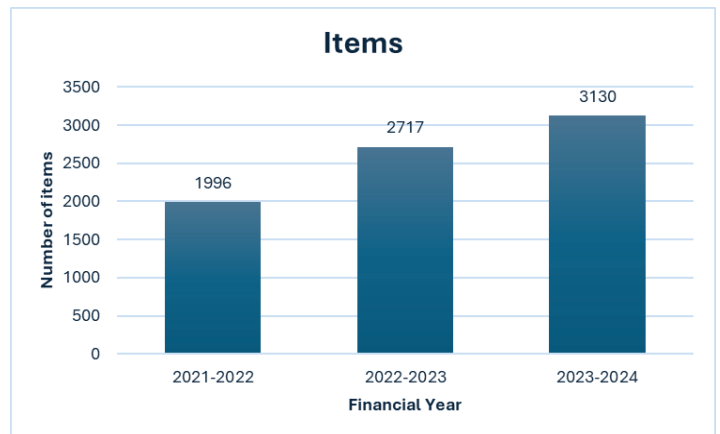
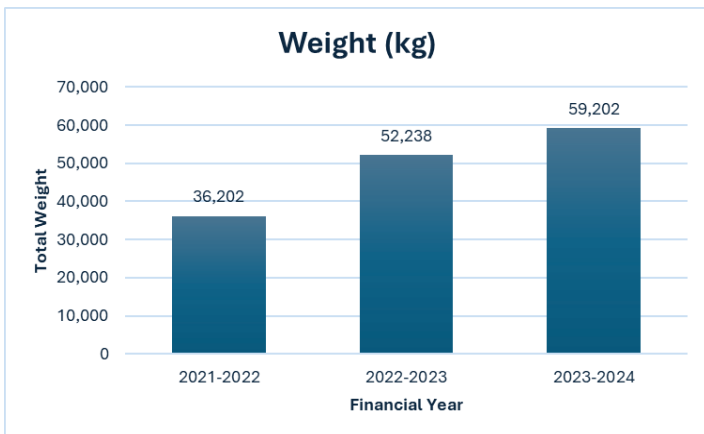
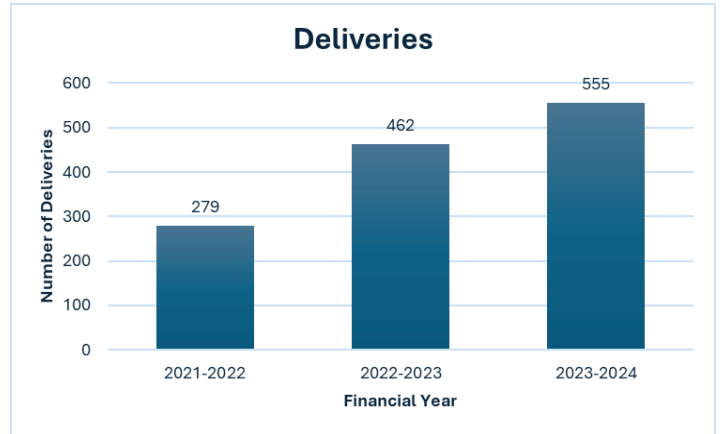
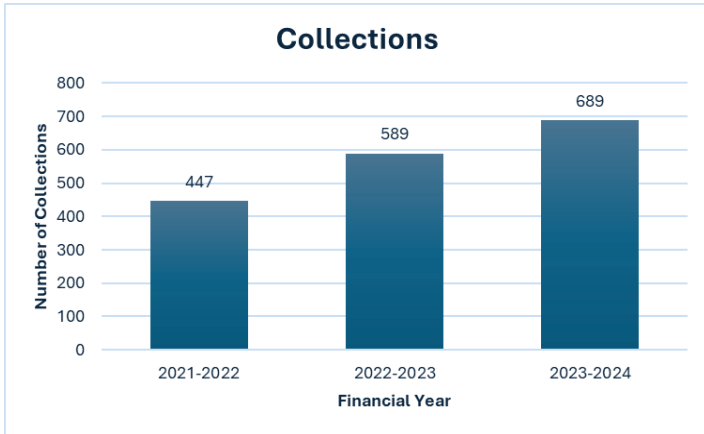
DELIVERIES AND REFERRALS FROM THE FOLLOWING

South Northamptonshire 74	Daventry Area 481
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92% RATE OUR SERVICE AS EXCELLENT

Year Comparison

Year	Collections	Deliveries	Weight (kg)	Items
2023-2024	689	555	59,202	3130
2022-2023	589	462	52,238	2717
2021-2022	447	279	36,202	1996



CHARITY PRODUCTS DELIVERED 2023-2024

Mattresses	Bed Bases	Bed Bales	Pillows	Headboards	Cot Bale
Single	Single	Single	133	20	8
90	89	51	Duvets	Cots	Towel Bale
Double	Double	Double	73	12	46
65	66	61	Blankets	Cot Mattresses	Baby Changing Units
King	King	King	10	9	3
11	8	6			

Sofa Beds 9	Futon 2	Wardrobes 130	Bedside Cabinets 129	Sideboards 34	Coffee Tables 65
Z bed 5	Mirrors 13	Chests of Drawers 146	Dressing Tables 8	Bookcases 24	Nests of Tables 12
Bunk Beds 5					

TV Units 55	3 Piece Suites 8	Three- Seater Sofas 57	Two Seater Sofas 61	Armchairs 53
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Carpets 30	Curtain Rails/Poles 1	Curtains (Pairs) 86	Tables (Kitchen/ Dining & Drop Leaf) 77	Chairs (Dining / Kitchen) 250
Rugs 65	Blinds 6	Nets 19		

Cutlery Packs 66	Kitchen Utensil Packs 48	Pots & Pan Sets 115	Vacuum Cleaners 26	Irons (Electric) 23	Electric Radiator 3
Crockery Packs 108				Ironing Boards 26	

TV 55	Kettles 39	Electric Hob 1	Washing Machines 44	Tumble Dryers 16	Fridge- Freezers 48
DVD player 2	Toasters 46	Slow Cooker 4	Washer Dryer 2	Fridges 37	
Lamps 33	Microwaves 40	Cookers (Electric) 21	Dishwasher 6	Freezers 30	Food Parcels (20kg) 10

Note: All electrical appliances were electrically tested by our volunteer qualified PAT tester Bill Aldridge up to the end of January 2024 who has now retired. All electrical appliances are now electrically tested which includes function testing by Daventry Contact trained staff. After testing, they are then cleaned by our team before being redistributed. Thank you to Bill and the team for this important aspect of our work.

Bedroom and Lounge furniture is checked for cleanliness and compliance with current Fire Regulations to ensure collection of the same is suitable for redistribution. Any furniture requiring minor repairs and varnishing is prepared by our dedicated team of qualified workers with help from skilled volunteers when required.

TREASURER'S REPORT

2023-2024

We are indebted to **West Northamptonshire Council**, who have assisted us over many years, as well as the following Charitable Trusts, Charitable Foundations and groups who supported us this year:

29th May 1961 Charitable Trust
Albert Hunt Trust
Alchemy Foundation
Alfred Haines Charitable Trust
Amazon
Barleycorn Trust
Benham Charitable Settlement
Cummins Engine Company
Danetre Rotary
Daventry Consolidated Charity
Daventry Town Council
Davidge Usher Trust
Douglas Compton James Charitable Trust
Elaine Barratt Charitable Trust
Eric Stanton Northampton Trust
Frederick & Phyllis Cann Trust
Fulmer Charitable Trust
Garfield Weston Foundation

Grace Trust
Janet and Bryan Moore Charitable Trust
Laing Family Trusts/Beatrice Laing Trust
Marsh Charitable Trust
Maud Elkington Charitable Trust
Northants Community Foundation
P & F W Family Charitable Trust
Provincial Grand Charity of Northamptonshire and Huntingdonshire
R.S. Brownless Charitable Trust
Sandra Charitable Trust
Souter Charitable Trust
Steyn Charitable Trust
Sydney Black Charitable Trust
Thomas and Rosemary Greenhalgh Trust

Our thanks are due to **Keba Computer Services Limited**, who provide our IT services free of charge, and to **BSH Home Appliances (Milton Keynes)** for their donations of white goods.

We would also like to thank **Daventry Methodist Church**, for their ongoing provision of food and toiletries, so that we can provide food parcels with our furniture deliveries as needed.

In addition, we are grateful to **B & M Stores**, for donating bedding items, and **Antiques 2 Go** and **Senior Move Partnership**, for telling their customers about us and thus facilitating extra furniture donations.

DAVENTRY CONTACT
(Registered Charity No 1002659)

ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024

DAVENTRY CONTACT
YEAR ENDED 31 MARCH 2024

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DAVENTRY CONTACT
(Registered Charity No 1002659)

TRUSTEES' ANNUAL REPORT

LEGAL & ADMINISTRATIVE INFORMATION

YEAR ENDED 31 MARCH 2024

Name and Address:	Daventry Contact Units 1 & 2 South March Long March Industrial Estate Daventry NN11 4PH
Charity Registration Number:	1002659
Trustees:	Dr R M Barrett H J Clarke P A Manchester C J Whitell A M McFeat M Cashmore A.M. Muir
Bankers:	Lloyds TSB 18 High Street Daventry NN11 4HT
Independent Examiner:	The Ollis Partnership Limited Nelson House 2 Hamilton Terrace Leamington Spa CV32 4LY
Objects:	The relief of poverty by the provision of furniture, other household accessories and services. The relief of persons with mental health problems requiring treatment including persons suffering from emotional distress by the provision of assistance. The advancement of the Christian religion in England and Wales.
Governing Document:	Constitution adopted on 4 April 1991 and subsequently amended on 17 September 1996 and 4 June 2003.
Appointment of Trustees:	Appointed by a majority of the existing Trustees.

DAVENTRY CONTACT
(Registered Charity No 1002659)

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2024
(continued)

Reserves Policy

The Trustees aim to keep funds on hand at any one time to cover expenditure for 4 to 6 months ahead.

Commitments

The Charity has no material commitments or planned expenditure for the forthcoming year other than the usual day to day expenses.

Summary of the Main Activities and Achievements

Please refer to the detailed reports accompanying these accounts.

Public Benefit

The Trustees have referred to the guidance contained in the Charity Commission's General Guidance of Public Benefit when reviewing the aims and objectives of the Charity and in planning the Charity's future activities. The detailed reports accompanying these accounts demonstrate the Charity's continued commitment to public benefit.

DAVENTRY CONTACT
(Registered Charity No 1002659)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report to the Trustees on my examination of the accounts of Daventry Contact (the Charity) for the year ended 31 March 2024 which are set out on pages 4 to 9.

Responsibilities and Basis of Report

As the Charity Trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the application directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination and I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Trust as required by Section 130 of the Act.
- (2) the accounts do not accord with those records: or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Richard Smith
The Ollis Partnership Limited
Nelson House
2 Hamilton Terrace
Leamington Spa
Warwickshire
CV32 4LY

DAVENTRY CONTACT
(Registered Charity No 1002659)

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2024

	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
INCOME				
Donations and grants:				
Local authority and NHS grants	32,000		32,000	38,086
Trust fund grants	72,715		72,715	56,450
Delivery donations	925		925	585
Restricted donations		6,300	6,300	2,908
Other donations	1,963		1,963	1,372
	<hr/> 107,603	6,300	113,903	99,401
Other Income:				
Surplus items sold	263		263	1,146
Bank interest receivable	455		455	145
	<hr/> 108,321	6,300	114,621	100,692
CHARITABLE EXPENDITURE				
Resources expended in furtherance of charitable objects:				
Staff wages and NIC	80,836		80,836	75,122
Pension contributions	2,674		2,674	2,255
Light, heat, rates & water	2,778		2,778	3,396
Property & other repairs	5,474	3,300	8,774	6,179
Insurance	4,813		4,813	3,999
Postage, stationery, computer & website	897		897	662
Telephone	1,148		1,148	1,304
Motor & travel expenses	9,828		9,828	8,866
Training	1,045		1,045	1,123
Miscellaneous	2,241		2,241	2,235
Depreciation of vehicles	4,333		4,333	5,778
Depreciation of fittings and equipment	716		716	955
Accountancy, examination and consultancy fees	1,592		1,592	1,593
Bedding		2,223	2,223	834
	<hr/> 118,375	5,523	123,898	114,301
NET (OUTGOING)INCOMING RESOURCES				
	(10,054)	777	(9,277)	(13,609)

DAVENTRY CONTACT
(Registered Charity No 1002659)

BALANCE SHEET

YEAR ENDED 31 MARCH 2024

		2024		2023	
	£	£	£	£	£
FIXED ASSETS					
Tangible assets (note 3)		280,148			285,197
 CURRENT ASSETS					
Prepayments	3,875		-		
Bank deposit accounts	27,680		34,339		
Bank current account	20,518		21,986		
Cash	72		58		
	-----		-----		
	52,145		56,383		
	=====		=====		
 CURRENT LIABILITIES					
Accruals	975		1,501		
Other creditors	1,039		523		
	-----		-----		
	2,014		2,024		
 NET CURRENT ASSETS		50,131			54,359
		-----			-----
 TOTAL ASSETS LESS CURRENT LIABILITIES		330,279			339,556
		=====			=====
 REPRESENTED BY					
 UNRESTRICTED FUNDS (note 4)		257,136			267,190
RESTRICTED FUNDS (note 5)		2,443			1,666
REVALUATION RESERVE		70,700			70,700
		-----			-----
		330,279			339,556
		-----			-----

.....
Signed on behalf of the Trustees
Date

DAVENTRY CONTACT
(Registered Charity No 1002659)

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2024

1. ACCOUNTING POLICIES

Accounting basis and standards

The nature of the charity's operations and principal activities are shown on pages 4 to 5.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and UK Generally Accepted Practice.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Tangible fixed assets and depreciation

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation on fixed assets is provided on the reducing balance basis at a rate estimated to write off the cost, less estimated residual value, of each asset over its expected useful life at the following rates per annum.

Motor Vehicles	25%
Fittings & Equipment	25%

Following the revaluation in the year to 31 March 2006, no depreciation has been provided on the freehold property as the Trustees consider that the market value is greater than that valuation.

DAVENTRY CONTACT
(Registered Charity No 1002659)

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2024
(continued)

Accounting policies continued:

Recognition of incoming resources

These are included in the Statement of Financial Activities (SoFA) when:

- The charity becomes entitled to the resources
- The trustees are certain they will receive the resources and
- The monetary value may be measured with sufficient reliability

Grants

Grants are allocated to the accounting period during which the relevant expenditure is incurred. Any grants received for future periods are included in creditors.

Investment Income

Investment income is recorded when received.

Expenditure and liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Gift Aid

Gift Aid reclaimable on donations to the Charity is recorded when received.

2. STAFF COSTS AND EMOLUMENTS

	2024	2023
	£	£
The staff costs for the year are analysed as follows:		
Salaries	80,836	75,122
Employer's National Insurance	-	-
Employer's Pension	2,223	2,255
	<u>83,059</u>	<u>77,377</u>

DAVENTRY CONTACT
(Registered Charity No 1002659)

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2024
(continued)

3. TANGIBLE ASSETS

	Freehold land & Buildings	Fittings & Equipment	Motor Vehicles	Total
Cost or Valuation				
At 1 April 2023	265,000	23,932	41,086	330,018
Additions				
Disposals				-
At 31 March 2024	<u>265,000</u>	<u>23,932</u>	<u>41,086</u>	<u>330,018</u>
Depreciation				
At 1 April 2023		21,068	23,753	44,821
Charge for the year		716	4,333	5,049
Depreciation on disposals				-
At 31 March 2024		<u>21,784</u>	<u>28,086</u>	<u>49,870</u>
Net book value				
31 March 2024	265,000	2,148	13,000	280,148
31 March 2023	265,000	2,864	17,333	285,197

The freehold property was revalued during the year ended 31 March 2006 by Blacklee Smith, Chartered Surveyors at £265,000

DAVENTRY CONTACT
(Registered Charity No 1002659)

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2024
(continued)

4. UNRESTRICTED FUNDS

	2024	2023
As previously stated	267,190	282,465
	-----	-----
At 1 April 2023	267,190	282,465
(Deficit)/Surplus for the year	(10,054)	(15,275)
	-----	-----
At 31 March 2024	257,136	267,190
	-----	-----

5. RESTRICTED FUNDS

At 1 April 2023	1,666	-
Contributions received	6,300	2,908
Restricted expenditure	(5,523)	(1,242)
	-----	-----
At 31 March 2024	2,443	1,666
	-----	-----

6. ACCOUNTANCY & INDEPENDENT EXAMINATION FEES

Independent examiner's fees for reporting on the accounts	960	1,017
Payroll Services	632	576
	-----	-----
	1,592	1,593
	-----	-----

7. TRUSTEES EXPENSES & SALARIES

No expenses nor salaries were paid to any of the Trustees.