

Daventry Contact
(Charity No. 1002659)

Annual Report & Accounts

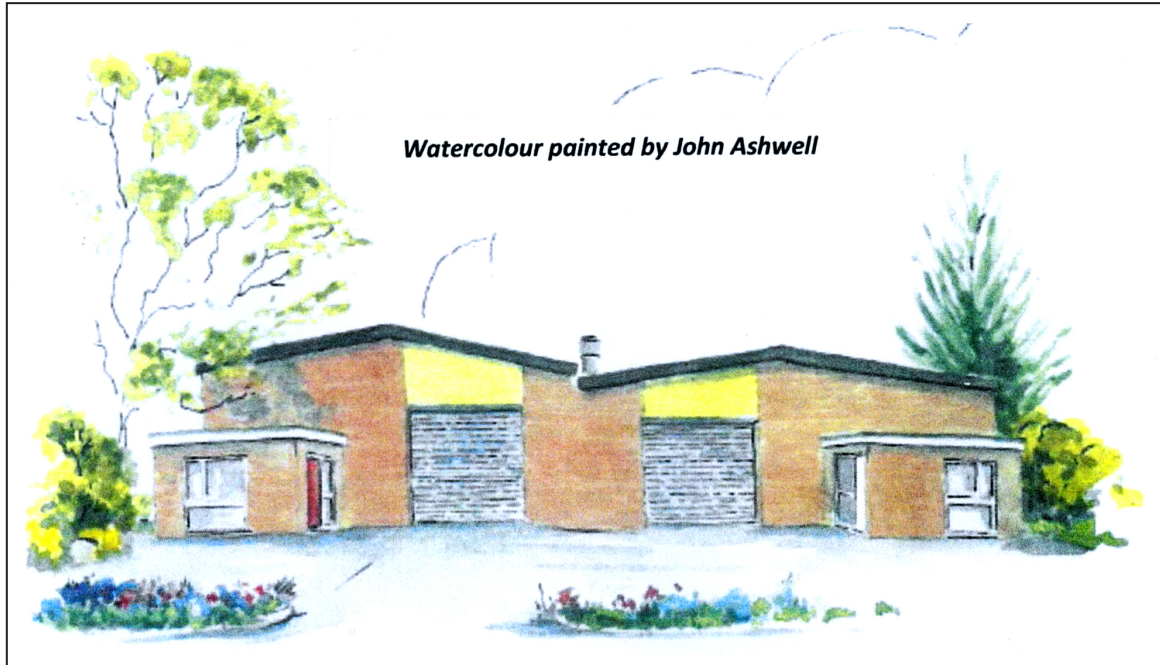
2021 – 2022

www.daventrycontact.org
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DAVENTRY CONTACT

Units 1 & 2 South March, South March, Long Marsh Industrial Estate
Daventry, Northants NN11 4PH



DAVENTRY CONTACT MANAGEMENT COMMITTEE

Dr. Richard Barrett – Chairman
Chris Whitell – Treasurer
Pat Manchester
Mike Cashmore

Heather Clarke – Secretary
Keith Hiscock – HR & Safeguarding
Agnes McFeat
Anne Muir

EMPLOYEES & SUPPORT STAFF

John Trench – Managing Supervisor
Adam Badger – Driving Supervisor
Jamie Farmer – Operative

Kristen Middleton – Administrator
Danny O’Kane – Workshop / Operative
Neil Sumner - Operative

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CHAIRMAN'S REPORT

I recently enjoyed a visit to the Silverstone Museum located only a few miles from Daventry. On display were the Formula 1 cars from yesteryear and all the technology that goes into the Formula 1 cars of today. It is amazing that Formula 1 is an industry that not only hosts all the F1 teams in the U.K. but also encompasses the activities of approx. 3500 support companies. Formula 1 is obviously a very successful business providing many jobs and contributing to many technical advancements in engineering.

During the tour I pondered one of the sayings of Colin Chapman, the founder of Lotus Racing Cars, displayed on one of the information boards.

*“There are only four parameters which control a racing car.
One is the power from the engine.
The second is the aerodynamic download it can produce.
The third is the amount of grip which can be obtained by the tyres
And the fourth is the weight.”*

So as I was preparing to write my Chairman's Report this year, I reflected on the four parameters which have made Daventry Contact a successful charity for over forty years.

Firstly we have always been blessed with dedicated staff who strive to help those in need within our local community. This starts with a phone call from a member of the public who advises us that good quality furniture, white goods and household effects can be collected for possible reuse. The collection could involve just one item which is being replaced with new or it could involve a complete house clearance because a relative has passed away. Another phone call will be from a desperate person or family who have had to relocate due to unforeseen circumstances to accommodation with no furniture within.

Our staff will always go the extra mile to provide what is needed to make the transition as stress free as possible – perhaps providing a food parcel or just some TLC (tender loving care).

Secondly in my role as Chairman I want to recognise the work and commitment of my fellow trustees who attend regular meetings and visits to ensure the smooth running of the administrative, compliance, HR and regulatory requirements and responsibilities of the charity.

Thirdly I want to thank all the volunteers who contribute in many different ways to the smooth running of the charity in whatever capacity.

Fourthly we could not function without the generosity of the many Charitable Trusts and Foundations who support us financially, and the general public who contribute quality items for reuse.

So how do I know that Daventry Contact makes a difference to people's lives and wellbeing ? Here are three recent case histories of need within our local community which I would like to highlight.



Collection of white goods and furniture



Deliveries with the help from our many volunteers

(1). A recent recipient of furniture items, a young working man, said that he had felt embarrassed about his living situation. He had not wanted friends to visit his flat because he did not want them to know that he was sleeping on an old sofa and did not have a fridge or other basic items. After receiving the delivery, he phoned to thank the charity and to express that he was looking forward to having friends round once the covid restrictions were lifted. He said that he now felt “normal”. Having furniture and a fridge had improved his confidence and self image and he now feels confident for the future.

(2). Another recipient, an elderly man in a small flat, sent a postcard to express his thanks. He had phoned to ask if we could help with blankets because it was cold at night. In chatting to him about the blankets, it became apparent that he had been sleeping on the floor, with blankets under him and over him. We were able to deliver him a bed with duvet, bedding and blankets. We were also able to provide some pots and pans so that he could cook more easily. These simple items made a real difference to his life.

(3). A women who had fled domestic violence with her young daughter and had now been housed left a voice message on the day that she received a large delivery. She said, “Thank you so much for your help. I don’t know how to repay you. Thank you sooo much. Everything looks great.”

I would also like to share the contents of two thank-you cards received recently.

(4). “Just to say a very big thank you to both yourself and the team at Daventry Contact. Your kindness and patience, I can only say it’s made all the difference to me, in the darkest of times.”

(5). “Thank you for all the help you have given my family. We are extremely grateful for all the things you have given us to make this place feel more like a home. I’m also massively grateful to you for listening to all my worries and problems. It has meant so much because I have nobody in my life to talk to; you have been a life saver. Never forget how much you change people’s lives.”



**John with a
satisfied client -
94% rate our
service as
excellent**

As I departed from the Silverstone Museum, I suddenly reflected that Colin Chapman had missed out one vitally important parameter from his memorable quote. Surely the skills and motivation of the driver behind the wheel of the racing car should be recognised to be of paramount importance.

And so it is with Daventry Contact as well. The motivation behind all who are associated with Daventry Contact is our Lord and Saviour Jesus Christ. Jesus answered one of the teachers of the Law who had asked Him “*Which is the greatest commandment ?*”. Jesus replied “*Love the Lord your God with all your heart and with all your soul and with all your mind. This is the first and greatest commandment. And the second is like it. Love your neighbour as yourself.*” (Matthew 22 v 36 – 40).

May we always be ready to do likewise.

May the Lord bless you all

Dick Barrett

Dick Barrett
Chairman

CHARITY OPERATIONS 2021 – 2022

Over this last year we have delivered / reused a total of 1996 items of furniture and goods donated to us by the public with a weight of 36,202 kg and a value of £162,106 inclusive of delivery, (valuation as per Reuse Network estimate) therefore avoiding them going to landfill. These items have been used to help more than 156 families and 111 individuals in need.

A total number of 512 items have been distributed to what was previously known as the South Northamptonshire District Council (including any referrals from the council or other organisations) weighing 9,794 kg with a value of £40,798 inclusive of delivery.

A total number of 1484 items have been distributed to what was previously known as the area of Daventry District Council and the surrounding areas (including any referrals from the council or other organisations) weighing 26,408 kg with a value of £121,308 inclusive of delivery.

When deliveries have been completed, we ask the people we help to rate our service. 94% of the people whom we have helped rated our service as excellent.

COLLECTIONS 447	DELIVERIES 279
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FAMILIES HELPED 156	INDIVIDUALS HELPED 111
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DELIVERIES AND REFERRALS FROM THE FOLLOWING

WNC - South Northamptonshire area / General Public & Others 54	WNC – Daventry area / General Public & Others 225
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94% RATE OUR SERVICE AS EXCELLENT

Year Comparison

Year	Collections	Deliveries	Weight (Kg)
2021-2022	447	279	36,202
2020-2021	304	233	29,889

CHARITY PRODUCTS DELIVERED 2021-2022

Mattresses	Bed Bases	Bed bales	Pillows	Cots	Sofa Beds
Single 49	Single 41	Single 48	28	5	5
Double 45	Double 30	Double 48	Duvets 21	Cot Mattress 5	Z beds 2
King 9	King 5	King 3	Blankets 5	Cot bales 6	Baby changing Units
Queen 1	Queen 1		Headboards 6	Towel Bales 98	3

Wardrobes	Bedside Cabinets	Sideboards	Three-Seater Sofas	Armchairs	TV Units
59	87	17	29	25	25
Chests of Drawers	Dressing Tables	3 Piece Suites	Two-Seater Sofas	Coffee Tables	Nests of Tables
95	5	8	44	50	7

Bookcases	Tables (Kitchen/ Dining & Drop Leaf)	Chairs (Dining / Kitchen)	Carpets	Curtain Rails/Poles	Curtains (Pairs)
14	48	157	29	11	72
Stool/Pouffe			Rugs	Blinds	Nets
2			45	3	12

Cutlery Packs	Kitchen Utensil Packs	Mirrors	Vacuum Cleaners	Irons (Electric)	Kettles
65	55	6	27	13	31
Crockery Packs	Pots & Pan Sets	Hair dryer	Lamps (All Type)	Ironing Boards	Toasters
59	61	1	18	18	36
		Fan Heater			Radio
		2			2

TV 28	Washing machines 38	Tumble Dryers 10	Baby Belling 1	Fridge-Freezers 32	Freezers 23
Set top box 1	Spin Dryers 0	Microwaves 38	Slow cooker 2		
DVD player 3	Dishwasher 1	Electric Hob 3	Cookers (Electric) 12	Fridges 28	Food Parcels (20kg) 30

Note: All Electrical Appliances are Electrically Tested by our volunteer qualified PAT Tester Bill Aldridge then cleaned and performance tested by our team before being redistributed. Thank you to Bill and the team for this important aspect of our work.

Bedroom and Lounge furniture is checked for cleanliness and compliance with current Fire Regulations to ensure collection of the same is suitable for redistribution. Any furniture requiring minor repairs and varnishing is prepared by our dedicated team of qualified workers with help from skilled volunteers when required.



Bill Aldridge – our volunteer PAT tester

TREASURER'S REPORT

2021 – 2022

We are indebted to the following local sponsors who have assisted us over many years:

West Northamptonshire Council Community Grant

NHS Northants – Mental Illness Group

Further, we are very grateful to the following Charitable Trusts & groups who supported us this year:

The Albert Hunt Trust

Alfred Haines Charitable Trust

Allchurches Trust Limited

The Archer Trust

Badby United Reformed Church

The Beatrice Laing Trust

Constance Travis Charitable Trust

Constance Travis Endowment Fund

Daventry Consolidated Charity

Danetre Rotary Club

Daventry Town Council

The Elaine Barratt Charitable Trust

The Eric Stanton Northampton Trust

Ford Britain Trust

The Frederick & Phyllis Cann Trust

Garfield Weston Foundation

The Gordon Trust

Marsh Christian Trust

Maud Elkington Charitable Trust

The Constance Travis Charitable Trust

Pettit Charitable Trust

R.S. Brownless Charitable Trust

Sabina Sutherland Charitable Trust

Seedfield Trust

Sir John Sumner's Trust

Souter Charitable Trust

Steyn Charitable Trust

The Thomas and Rosemary Greenhalgh Trust

Unite The Union at Cummins Daventry

West Northants Council STAR fund

Our thanks are due to **Keba Computer Services Limited**, who provide our IT services free of charge.

We would also like to thank our local **Waitrose** store for supplying us with food and the teachers and pupils of **Falconer's Hill Infant's School** for kindly donated food from their Harvest Festival collection. These donations enable us to include food parcels in our deliveries, bringing much needed relief to people experiencing poverty.

Chris Whitell

Treasurer

DAVENTRY CONTACT
(Registered Charity No.1002659)

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2022

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**DAVENTRY CONTACT
(Registered Charity No 1002659)**

TRUSTEES' ANNUAL REPORT

LEGAL & ADMINISTRATIVE INFORMATION

YEAR ENDED 31 MARCH 2022

Name and Address:	Daventry Contact Units 1 & 2 South March Long March Industrial Estate Daventry NN11 4PH
Charity Registration Number:	1002659
Trustees:	Dr R M Barrett H J Clarke P A Manchester C J Whitell A M McFeat K Hiscock M Cashmore A.M. Muir
Bankers:	Lloyds TSB 18 High Street Daventry NN11 4HT
Independent Examiner:	The Ollis Partnership Limited Nelson House 2 Hamilton Terrace Leamington Spa CV32 4LY
Objects:	The relief of poverty by the provision of furniture, other household accessories and services. The relief of persons with mental health problems requiring treatment including persons suffering from emotional distress by the provision of assistance. The advancement of the Christian religion in England and Wales.
Governing Document:	Constitution adopted on 4 April 1991 and subsequently amended on 17 September 1996 and 4 June 2003.
Appointment of Trustees:	Appointed by a majority of the existing Trustees.

DAVENTRY CONTACT
(Registered Charity No 1002659)

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2022
(continued)

Reserves Policy

The Trustees aim to keep funds on hand at any one time to cover expenditure for 4 to 6 months ahead.

Commitments

The Charity has no material commitments or planned expenditure for the forthcoming year other than the usual day to day expenses.

Summary of the Main Activities and Achievements

Please refer to the detailed reports accompanying these accounts.

Public Benefit

The Trustees have referred to the guidance contained in the Charity Commission's General Guidance of Public Benefit when reviewing the aims and objectives of the Charity and in planning the Charity's future activities. The detailed reports accompanying these accounts demonstrate the Charity's continued commitment to public benefit.

DAVENTRY CONTACT
(Registered Charity No 1002659)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report to the Trustees on my examination of the accounts of Daventry Contact (the Charity) for the year ended 31 March 2022 which are set out on pages 4 to 9.

Responsibilities and Basis of Report

As the Charity Trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the application directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination and I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Trust as required by Section 130 of the Act.
- (2) the accounts do not accord with those records: or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Richard Smith
The Ollis Partnership Limited
Nelson House
2 Hamilton Terrace
Leamington Spa
Warwickshire
CV32 4LY

DAVENTRY CONTACT
(Registered Charity No 1002659)

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2022


	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
INCOME				
Unrestricted donations and grants:				
Local authority and NHS grants	33,688		33,688	46,185
Trust fund grants	67,100		67,100	31,600
Delivery donations	700		700	145
Gift aid donations	-		-	2,321
Van fund	-		-	26,155
	101,488		101,488	106,406
Other Income:				
Surplus items sold	452		452	158
Bank interest receivable	63		63	138
Removals	-		-	2754
Other	2,695		2,695	7,851
Government Covid Grants	-		-	14,657
	104,698		104,698	131,963
CHARITABLE EXPENDITURE				
Resources expended in furtherance of charitable objects:				
Staff wages and NIC	69,635		69,635	71,915
Pension contributions	2,070		2,070	1,735
Light, heat, rates & water	2,485		2,485	2,731
Property & other repairs	6,223		6,223	1,635
Insurance	7,792		7,792	8,757
Postage, stationery, computer & website	1,068		1,068	1,582
Telephone	844		844	1,214
Motor & travel expenses	4,204		4,204	2,946
Training	-7		-7	855
Miscellaneous	2,647		2,647	2,046
Depreciation of vehicles	7,704		7,704	10,271
Depreciation of fittings and equipment	1,073		1,073	1,431
Van purchase	-		-	32,405
Accountancy, examination and consultancy fees	1,176		1,176	1,464
Loan to subsidiary written off	-		-	-
Loss on sale of fixed asset	-		-	4,045
	106,914		106,914	145,032
NET (OUTGOING)INCOMING RESOURCES				
	(2,216)		(2,216)	(13,069)

DAVENTRY CONTACT
(Registered Charity No 1002659)

BALANCE SHEET

YEAR ENDED 31 MARCH 2022

		2022		2021	
	£	£	£	£	£
FIXED ASSETS					
Tangible assets (note 3)		291,331			300,108
 CURRENT ASSETS					
Prepayments	2,946		-		
Bank deposit account	39,170		52,496		
Bank current accounts	21,302		4,370		
Cash	86		24		
	<hr/>		<hr/>		
	63,504		56,890		
	<hr/> <hr/>		<hr/> <hr/>		
 CURRENT LIABILITIES					
Accruals	1,176		1,128		
Other creditors	494		489		
	<hr/>		<hr/>		
	1,670		1,617		
 NET CURRENT ASSETS		<hr/>	<hr/>		<hr/>
		61,834			55,273
 TOTAL ASSETS LESS CURRENT LIABILITIES		<hr/>	<hr/>		<hr/>
		353,165			355,381
		<hr/> <hr/>			<hr/> <hr/>
 REPRESENTED BY					
UNRESTRICTED FUNDS (note 5)		282,465		284,681	
REVALUATION RESERVE		70,700		70,700	
		<hr/>		<hr/>	
		353,165		355,381	
		<hr/>		<hr/>	


.....
Signed on behalf of the Trustees
Date

DAVENTRY CONTACT
(Registered Charity No 1002659)

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES

Accounting basis and standards

The nature of the charity's operations and principal activities are shown on pages 4 to 5.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and UK Generally Accepted Practice.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Tangible fixed assets and depreciation

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation on fixed assets is provided on the reducing balance basis at a rate estimated to write off the cost, less estimated residual value, of each asset over its expected useful life at the following rates per annum.

Motor Vehicles	25%
Fittings & Equipment	25%

Following the revaluation in the year to 31 March 2006, no depreciation has been provided on the freehold property as the Trustees consider that the market value is greater than that valuation.

DAVENTRY CONTACT
(Registered Charity No 1002659)

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2022
(continued)

Accounting policies continued:

Recognition of incoming resources

These are included in the Statement of Financial Activities (SoFA) when:

- The charity becomes entitled to the resources
- The trustees are certain they will receive the resources and
- The monetary value may be measured with sufficient reliability

Grants

Grants are allocated to the accounting period during which the relevant expenditure is incurred. Any grants received for future periods are included in creditors.

Investment Income

Investment income is recorded when received.

Expenditure and liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Gift Aid

Gift Aid reclaimable on donations to the Charity is recorded when received.

2. STAFF COSTS AND EMOLUMENTS

	2022	2021
	£	£
The staff costs for the year are analysed as follows:		
Salaries	69,635	71,915
Employer's National Insurance	-	-
Employer's Pension	2,069	1,735
	<u>71,704</u>	<u>73,650</u>

DAVENTRY CONTACT
(Registered Charity No 1002659)

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2022
(continued)

3. TANGIBLE ASSETS

	Freehold land & Buildings	Fittings & Equipment	Motor Vehicles	Total
Cost or Valuation				
At 1 April 2021	265,000	23,333	41,086	329,419
Additions				
Disposals		-		
At 31 March 2022	<u>265,000</u>	<u>23,333</u>	<u>41,086</u>	<u>329,419</u>
Depreciation				
At 1 April 2021		19,040	10,271	29,311
Charge for the year				
Depreciation on disposals		1,073	7,704	8,777
At 31 March 2022		<u>20,113</u>	<u>17,975</u>	<u>38,088</u>
Net book value				
31 March 2022	265,000	3,219	23,111	291,331
31 March 2021	265,000	4,293	30,815	300,108

The freehold property was revalued during the year ended 31 March 2006 by Blacklee Smith, Chartered Surveyors at £265,000

DAVENTRY CONTACT
(Registered Charity No 1002659)

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2022
(continued)

4. UNRESTRICTED FUNDS

	2022	2021
As previously stated	284,681	259,095
	<hr/>	<hr/>
At 1 April 2021	284,681	259,095
(Deficit)/Surplus for the year	(2,216)	(6,819)
Transfer from van fund	-	32,405
	<hr/>	<hr/>
At 31 March 2022	282,465	284,681
	<hr/>	<hr/>

5. RESTRICTED FUNDS

As previously stated	-	6,250
Contributions received	-	26,155
Transfer to Main Fund	-	(32,405)
	<hr/>	<hr/>
At 31 March 2022	-	-
	<hr/>	<hr/>

6. ACCOUNTANCY & INDEPENDENT EXAMINATION FEES

Independent examiner's fees for reporting on the accounts	888	888
Payroll Services	288	576
	<hr/>	<hr/>
	1,176	1,464
	<hr/>	<hr/>

7. TRUSTEES EXPENSES & SALARIES

No expenses nor salaries were paid to any of the Trustees.