



OVER

40

YEARS

OF

SERVICE

Contact

To
Name
ANYONE IN NEED
Address
Anywhere in
DAVENTRY
OR
DISTRICT

Daventry Contact
Annual Report & Accounts
2020 – 2021
www.daventrycontact.org
email: charity@daventrycontact.org
Tel: 01327 310711

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Appendix A – Annual Report & Accounts of Financial Activities &
Balance Sheet 2021 – 2022

TRUSTEES



Dr. Richard Barrett
Chairman



Heather Clarke
Secretary



Chris Whitell
Treasurer



Keith Hiscock
HR & Safeguarding



Pat Manchester



Agnes McFeat

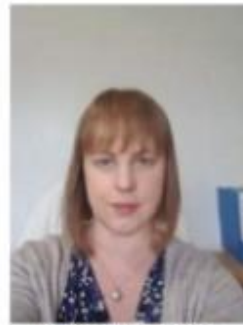


Mike Cashmore

OUR WONDERFUL STAFF



John Trench
Managing Supervisor



Kristen Middleton
Office Administrator



Danny O'Kane



Adam Badger



Jamie Farmer

SOME OF OUR AMAZING VOLUNTEERS



Bill Aldridge – our PAT Tester



John Brown



David Clarke



John, Gary & Laura

Chairman's Report 2020 – 2021

Our operating year has been different & challenging in so many ways compared to previous years due to the impact of the Covid-19 pandemic. When the first lockdown started in March 2020, we were still receiving requests for help from people who had been offered accommodation but with no furniture. Our staff had been furloughed but we were able to deliver goods by calling upon many volunteers who were prepared to respond to their plight. We followed all the guidelines of the Reuse Network and only delivered to empty sanitised properties. Towards the end of the lockdown, our warehouse was becoming short of some items because we were not collecting fresh stock.

At this stage, our contact at Daventry District Council, Alan Burns, made our need for furniture and white goods publicised on the DDC website and with social media we were able to collect furniture and household effects outside of their properties. Alan also made available a small factory unit so that we could store extra goods and optimise space whilst the waste disposal facilities were closed.

The operational figures for Daventry Contact over the past twelve months shown on pages 5 & 6 indicate that our collections were actually higher by 41% whereas our deliveries were only slightly down by 7% compared with 2019 – 20. The number of families helped were almost the same but the number of individuals helped were down 30% compared with 2019 – 20. I want to thank our wonderful staff and all our amazing volunteers who have enabled all of the requests for help to have taken place. Everyone involved at Daventry Contact has a heart to help anyone who is having a stressful time with relocation and suffering from Furniture & Food Poverty.

Daventry Contact was particularly blessed this year with the purchase of a brand new Luton van. The picture below shows the day of delivery in November when the keys were handed over to us with local councillor Alan Hills present. This new van is already making deliveries and collections more cost effective compared with the old dated eleven year old van. I want to thank all the Charitable Trusts & Foundations,



Handover of new Luton van

organisations and businesses who contributed to make this splendid acquisition possible.

I also want to acknowledge all those within our local community who encourage us on many occasions. Danetre Rotary have again donated a gift from their Christmas collection. The teachers and pupils at Faulkner's Hill Infant's School have again donated their Harvest Festival collection so that with Waitrose food parcels & vouchers, Daventry Contact is able to bless others in our community – thank you all.

Although most of our deliveries are big ticket items, our staff are very empathetic to the needs of our clients by providing many small items which make such a difference to the wellbeing of an individual or family moving into an empty house or flat.



Jigsaws



Crockery sets



Toys



Framed Pictures



Cutlery



Bedding Sets



Towels



Curtains & Rods

I am also grateful to those in our local community who have been prepared, over many years, to donate quality furniture, white goods and household effects so that we are able to freely bless others in their times of need.

I want to thank my fellow trustees, some of whom have served for many years, for their faithful commitment and service to this worthy local charity. During the year David Clarke stepped down as treasurer - many thanks for your contribution in overseeing the financial aspects of the charity and your wonderful sense of humour. In his place we welcome Chris Whitell to the team as our new treasurer.

A special mention this year goes to our local councillor Alan Hills. At 88 years of age and after 20 years of service in Daventry, Alan has decided that it is time for him to retire. As with many other local community groups, Alan has tirelessly supported the work of Daventry Contact, having attended nearly all our AGM's. Alan – many thanks for your friendship and support and we send you our best wishes for the future.

Finally I want to thank our Lord, Jesus Christ, who commands us to love our neighbours as ourselves and who continues to bless us with His vision, enabling, encouragement and provision.

Every Blessing to you all

Dick Barrett

Dick Barrett

Chairman



Daventry Contact

Units 1 & 2 South March, Long March Industrial Estate, Daventry, Northants NN11 4PH

Watercolour painted by John Ashwell

DAVENTRY CONTACT CHARITY OPERATIONS 2020 - 2021

Over this last year we have reused a total of 1728 items of furniture and goods donated to us by the public with a weight of 29,889 kg and a value of £113,164-24 inclusive of delivery, therefore avoiding them going to landfill. These items have been used to help more than 128 families and 69 individuals in need.

Total number of 319 items distributed to South Northamptonshire district area (including any referrals from the council or other organisations) weighing 5806 kg with a value of £23,778-23 inclusive of delivery.

Total number of 1409 items distributed to Daventry District and surrounding areas (including any referrals from the council or other organisations) weighing 24,083 kg with a value of £89,386-01 inclusive of delivery.

CHARITY OPERATIONS 2020 – 2021 (Figures in parentheses are for 2019 -20)

COLLECTIONS 429 (304) +41%	DELIVERIES 216 (233) -7%
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FAMILIES HELPED 128 (134) -4%	INDIVIDUALS HELPED 69 (99) -30%
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DELIVERIES AND REFERRALS FROM THE FOLLOWING

South Northants Referrals	DDC/General Public & Others
36 (55)	180 (178)

CHARITY PRODUCTS DELIVERED 2020-2021

Mattresses	Bed Bases	Sofa Beds	Headboards	Bunk Beds	Cots	Bed bales
Single 53	Single 38	2	1	0	1	Single 47
Double 40	Double 32					Double 43
King 4	King 4					King 2

Wardrobes 62 Combi- Wardrobe 2	Chests of Drawers 83	Bedside Cabinets 82	Dressing Tables 4	Sideboards 8 Wall units 0	Towel Bales 55
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3 Piece Suites 10	Three Seater Sofas 28	Two Seater Sofas 29	Armchairs 23	Coffee Tables 38	TV Units 23	Nests of Tables 10
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Carpets 4 Rugs 56	Curtain Rails/Poles 9	Curtains (Pairs) 66	Tables (Kitchen/ Dining & Drop Leaf) 49	Chairs (Dining / Kitchen) 165
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Cutlery Packs 42 Crockery Packs 39	Kitchen Utensil Packs 36	Pots & Pan Sets 42	Vacuum Cleaners 19	Irons (Electric) 12 Ironing Boards 11	Kettles 25 Toasters 16 Lamps 23
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Cookers (Electric) 10 Microwaves 27	Washing machines 26	Tumble Dryers 7 Spin Dryers 0	Fridge- Freezers 33	Fridges 19 Freezers 11	Dishwasher 0	Food Parcels (20kg) 9
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Note: All Electrical Appliances are Electrically Tested by our volunteer qualified PAT Tester Bill Aldridge then cleaned and performance tested by our team before being redistributed. Thank you to Bill and the team for this important aspect of our work.

Bedroom and Lounge furniture is checked for cleanliness and compliance with current Fire Regulations to ensure collection of the same is suitable for redistribution. Any furniture requiring minor repairs and varnishing is prepared by our dedicated team of qualified workers with help from skilled volunteers when required.

Treasurer's Report 2020 – 2021

We are indebted to the following local sponsors who have supported us over many years.

Daventry District Council Community Grant	Northants Community Foundation
South Northants Council Community Grant	NHS Northants – Mental Illness Group

We also wish to thank the following Charitable Trusts & Foundations who have supported us during 2020 – 2021 and contributed towards our operational costs.

Constance Travis Charitable Trust	Barleycorn Trust
The Sobell Foundation	Lowther Charitable Trust
Archer trust	HDH Wills Charitable Trust
Sir Derek Greenaway Foundation	The Eric Stanton Northampton Trust
Sir John Sumner's Trust	Souter Charitable Trust
Elaine Barratt Charitable Trust	Woodroffe Benton Foundation
The 29th May 1961 Charitable Trust	Althorpe Charitable Trust
Maud Elkington Charitable Trust	Alfred Haynes Charitable Trust
Daventry Town Council	Steyn Charitable Trust
Albert Hunt Trust	Grace Trust
Douglas Compton James Charitable Trust	Red Arrows Trust
Daventry Consolidated Charity	Benham Charitable Trust
Margaret Jeannie Hindley Charitable Trust	

Many thanks to the following Charitable Trusts and company who have supported our request to purchase a new Luton van.

Bernard Sunley Charitable Trust	Ford of Britain Trust
The Beatrice Laing Trust	Garfield Weston Charitable Trust

Xanadox Technologies Limited

We are grateful to **Keba Computer Services Limited**, a local company, who provide our IT services FOC.

We also acknowledge kind donations from our local **Rotary group** and **Methodist Church**.

We want to thank our local **Waitrose** store which provides a stock of foodstuffs so that we can deliver food parcels & food vouchers (from Waitrose Community Matters Initiative) to those who are struggling with Food Poverty within our community. Yet again, the teachers and pupils of **Falconer's Hill** Infant's School have blessed us with their Harvest Festival collection – many thanks to you all.

Chris Whitell - Treasurer

DAVENTRY CONTACT
YEAR ENDED 31 MARCH 2021

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DAVENTRY CONTACT
TRUSTEES' ANNUAL REPORT
LEGAL & ADMINISTRATIVE INFORMATION
YEAR ENDED 31 MARCH 2021

Name and Address:	Daventry Contact Units 1 & 2 South March Long March Industrial Estate Daventry NN11 4PH
Charity Registration Number:	1002659
Trustees:	Dr R M Barrett Mrs H J Clarke Mrs P A Manchester D N Clarke Mrs A M McFeat K Hiscock M Cashmore
Bankers:	Lloyds TSB 18 High Street Daventry NN11 4HT
Independent Examiner:	The Ollis Partnership Limited Nelson House 2 Hamilton Terrace Leamington Spa CV32 4LY
Objects:	The relief of poverty by the provision of furniture, other household accessories and services. The relief of persons with mental health problems requiring treatment including persons suffering from emotional distress by the provision of assistance. The advancement of the Christian religion in England and Wales.
Governing Document:	Constitution adopted on 4 April 1991 and subsequently amended on 17 September 1996 and 4 June 2003.
Appointment of Trustees:	Appointed by a majority of the existing Trustees.

DAVENTRY CONTACT
TRUSTEES' ANNUAL REPORT
YEAR ENDED 31 MARCH 2021
(continued)

Reserves Policy

The Trustees aim to keep funds on hand at any one time to cover expenditure for 4 to 6 months ahead.

Commitments

The Charity has no material commitments or planned expenditure for the forthcoming year other than the usual day to day expenses.

Summary of the Main Activities and Achievements

Please refer to the detailed reports accompanying these accounts.

Public Benefit

The Trustees have referred to the guidance contained in the Charity Commission's General Guidance of Public Benefit when reviewing the aims and objectives of the Charity and in planning the Charity's future activities. The detailed reports accompanying these accounts demonstrate the Charity's continued commitment to public benefit.

DAVENTRY CONTACT

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report to the Trustees on my examination of the accounts of Daventry Contact (the Charity) for the year ended 31 March 2021 which are set out on pages 4 to 8.

Responsibilities and Basis of Report

As the Charity Trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the application directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination and I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Trust as required by Section 130 of the Act.
- (2) the accounts do not accord with those records: or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Richard Smith
The Ollis Partnership Limited
Nelson House
2 Hamilton Terrace
Leamington Spa
Warwickshire
CV32 4LY

DAVENTRY CONTACT
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 MARCH 2021

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
INCOME				
Unrestricted donations and grants:				
Local authority and NHS grants	46,185		46,185	29,148
Trust fund grants	31,600		31,600	27,960
Delivery donations	145		145	2,828
Other donations	2,321		2,321	50
Van fund		26,155	26,155	2,000
	<u>80,251</u>	<u>26,155</u>	<u>106,406</u>	<u>61,986</u>
Other Income:				
Surplus items sold	158		158	1,466
Bank interest receivable	138		138	347
Removals	2,754		2,754	5,250
Other	7,850		7,850	1,741
Government Covid Grants	14,657		14,657	0
	<u>105,808</u>	<u>26,155</u>	<u>131,963</u>	<u>70,790</u>
CHARITABLE EXPENDITURE				
Resources expended in furtherance of charitable objects:				
Staff wages and NIC	73,650		73,650	64,894
Light, heat, rates & water	2,731		2,731	1,585
Property & other repairs	1,635		1,635	1,117
Insurance	8,757		8,757	6,879
Postage, stationery, computer & website	1,582		1,582	1,949
Telephone	1,214		1,214	705
Motor & travel expenses	2,946		2,946	5,721
Training	855		855	434
Miscellaneous	2,046		2,046	2,948
Depreciation of vehicles	10,271		10,271	971
Depreciation of fittings and equipment	1,431		1,431	251
Van purchase	-	32,405	32,405	0
Accountancy, examination and consultancy fees	1,464		1,464	890
Loan to subsidiary written off	-		-	(390)
Loss on sale of fixed asset	4,045		4,045	-
	<u>112,627</u>	<u>32,405</u>	<u>145,032</u>	<u>87,954</u>
NET (OUTGOING)INCOMING RESOURCES	(6,819)	(6,250)	(13,069)	(17,164)

DAVENTRY CONTACT

BALANCE SHEET

YEAR ENDED 31 MARCH 2021

	£	2021	£	2020	£
FIXED ASSETS					
Tangible assets (note 3)			300,108		274,766
 CURRENT ASSETS					
Bank deposit account	52,496			57,523	
Bank current account	4,370			4,926	
Cash	24			36	
			<hr style="width: 100%;"/>		
			56,890		62,485
			<hr style="width: 100%;"/>		
CURRENT LIABILITIES					
Accruals	1,128			1,206	
Other creditors	489			-	
			<hr style="width: 100%;"/>		
			1,617		1,206
			<hr style="width: 100%;"/>		
NET CURRENT ASSETS			55,273		61,279
			<hr style="width: 100%;"/>		
TOTAL ASSETS LESS CURRENT LIABILITIES			355,381		336,045
			<hr style="width: 100%;"/>		<hr style="width: 100%;"/>
 REPRESENTED BY					
UNRESTRICTED FUNDS (note 5)			284,681		259,095
RESTRICTED FUND – VAN FUND			-		6,250
REVALUATION RESERVE (note 6)			70,700		70,700
			<hr style="width: 100%;"/>		<hr style="width: 100%;"/>
			355,381		336,045
			<hr style="width: 100%;"/>		<hr style="width: 100%;"/>

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Signed on behalf of the Trustees
Date

DAVENTRY CONTACT
NOTES TO THE ACCOUNTS
YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES

Accounting basis and standards

These financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard application in the UK, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and with the Charities Act 2011.

Depreciation

Depreciation on fixed assets is provided on the reducing balance basis at a rate estimated to write off the cost, less estimated residual value, of each asset over its expected useful life at the following rates per annum.

Motor Vehicles	25%
Fittings & Equipment	25%

Following the revaluation in the year to 31 March 2006, no depreciation has been provided on the freehold property as the Trustees consider that the market value is greater than that valuation.

Grants

Grants are allocated to the accounting period during which the relevant expenditure is incurred. Any grants received for future periods are included in creditors.

Investment Income

Investment income is recorded when received.

Gift Aid

Gift Aid reclaimable on donations to the Charity is recorded when received.

2. STAFF COSTS AND EMOLUMENTS

	2021	2020
	£	£
The staff costs for the year are analysed as follows:		
Salaries	71,915	63,236
Employer's National Insurance	-	1,658
Employer's Pension	1,735	-
	<u>73,650</u>	<u>64,894</u>

DAVENTRY CONTACT
NOTES TO THE ACCOUNTS
YEAR ENDED 31 MARCH 2021
(continued)

3. TANGIBLE ASSETS

	Freehold land & Buildings	Fittings & Equipment	Motor Vehicles	Total
Cost or Valuation				
At 1 April 2020 and at 31 March 2021	265,000	21,330	32,204	318,534
Additions		2,003	41,086	43,089
Disposals		-	(32,204)	(32,204)
	<u>265,000</u>	<u>23,333</u>	<u>41,086</u>	<u>329,419</u>
Depreciation				
At 1 April 2020		17,609	26,159	43,768
Charge for the year		1,431	10,271	11,702
Depreciation on disposals		-	(26,159)	(26,159)
		<u>19,040</u>	<u>10,271</u>	<u>29,311</u>
At 31 March 2021				
Net book value				
31 March 2021	265,000	4,293	30,815	300,108
31 March 2020	265,000	3,721	6,045	274,766

DAVENTRY CONTACT
NOTES TO THE ACCOUNTS
YEAR ENDED 31 MARCH 2021
(continued)

4.	UNRESTRICTED FUNDS	2021	2020
	As previously stated	259,095	278,259
		-----	-----
	At 1 April 2020	259,095	278,259
	(Deficit)/Surplus for the year	(6,819)	(19,164)
	Transfer from van fund	32,405	-
		-----	-----
	At 31 March 2021	284,681	259,095
		-----	-----
5.	RESTRICTED FUNDS		
	As previously stated	6,250	4,250
	Contributions received	26,155	2,000
	Transfer to Main Fund	(32,405)	-
		-----	-----
	At 31 March 2021	-	6,250
		-----	-----
6.	ACCOUNTANCY & INDEPENDENT EXAMINATION FEES		
	Independent examiner's fees for reporting on the accounts	888	890
	Payroll Services	576	-
		-----	-----
		1,464	890
		-----	-----
7.	TRUSTEES EXPENSES & SALARIES		
	No expenses nor salaries were paid to any of the Trustees.		