



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	01	April	2023		31	March	2024

## Section A Reference and administration details

**Charity name**

Badger Farm Preschool Playgroup

**Other names charity is known by**

**Registered charity number (if any)**

1002447

**Charity's principal address**

Badger Farm Community Centre  
 Badger Farm Road  
 Winchester  
**SO22 4QB**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Suzie Simmons	Chair		Members of the charity
2	Tasha Kavanagh	Treasurer		Members of the charity
3	Denise Tosdevine			Members of the charity
4	Michelle Dever	Secretary	April 2023 – July 2023	Members of the charity
5	Amy Jackman	Secretary	Sept 2023 (secretary)	Members of the charity
6	Mia Mansbridge			Members of the charity
7	Kimberley Evans			Members of the charity
8	Stephanie Buller		Sept 2023 to date	Members of the charity
9	Laura Healy		Sept 2023 to date	Members of the charity
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution 2011
How the charity is constituted (eg. trust, association, company)	Charitable Trust
Trustee selection methods (eg. appointed by, elected by)	Elected by members at Annual General Meeting

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children

(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;

(c) Instigating and adhering to and furthering the aims and objects of the Early Years Alliance.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

In planning our activities for the year we kept in mind the charity's commissions guidance on public benefit at our trustee meetings.

The focus of our activities remains on-going provision of preschool education for **all children and families**.

Working within the Early Years Alliance framework and Hampshire County Council guidelines, maintaining standards through continuous staff development providing early years education as set out in the Early Years Foundation Stage.

Improving equipment and resources through funding and fundraising.

Maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with regulations made under the charity's act.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

2023-2024 has been a busy year as we continue to deliver the EYFS, the number of funded and non-funded children on register was lower, therefore, budgets and staffing levels were adjusted accordingly. We continue to monitor Childrens' needs and training for staff as required.

The ongoing recording system for tracking children's progress has ensured that all children have made excellent progress within the EYFS. Our hope is that this will continue to improve the outcomes for the children and their families who attend our setting.

Fundraising events were held to aid purchase of equipment and resources.

As expected, we recorded a small profit, in view of the groups' strong financial position, we remain a sound, sustainable setting.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

As per our reserves policy, the level of reserves for this period was increased to £27,265.00 to reflect change to our redundancy obligations. This amount allows for redundancy payments for eligible staff and leaves resources for any additional expenditure occurring as a result of unexpected closure. This fund is to be maintained in a savings account.

The reserves will be reviewed annually ahead of each academic year.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair)		
Date		



Badger Farm Pre-school Playgroup		1002447		<b>CC16a</b>
<b>Receipts and payments accounts</b>				
For the period from	01/04/2023	To	31/03/2024	

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Funding	65,904	-	-	65,904	56,079
WRFU Milk refund	188	-	-	188	189
Donations	-	-	-	-	10
Bank interest	482	-	-	482	228
Fees	13,363	-	-	13,363	17,281
Fundraising	1,499	-	-	1,499	800
Sale of logo'd clothing	227	-	-	227	233
Miscellaneous	366	-	-	366	360
Food voucher grant	-	-	-	-	220
<b>Sub total (Gross income for AR)</b>	<b>82,029</b>	<b>-</b>	<b>-</b>	<b>82,029</b>	<b>75,400</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>82,029</b>	<b>-</b>	<b>-</b>	<b>82,029</b>	<b>75,400</b>
<b>A3 Payments</b>					
Staff wages (including pensions and HMRC payments)	64,645	-	-	64,645	61,172
Staff training	410	-	-	410	-
Rent	9,756	-	-	9,756	8,807
Food & drink	599	-	-	599	639
Supplies	291	-	-	291	333
Printing, post, copying & stationery	202	-	-	202	142
Photos	109	-	-	109	4
Clothing costs (for sale)	187	-	-	187	204
Fundraising costs	504	-	-	504	19
Miscellaneous	4,946	-	-	4,946	3,721
Food voucher grant	-	-	-	-	220
	81,649	-	-	81,649	75,261
<b>A4 Asset and investment purchases, (see table)</b>					
Equipment	364	-	-	364	110
<b>Sub total</b>	<b>364</b>	<b>-</b>	<b>-</b>	<b>364</b>	<b>110</b>
<b>Total payments</b>	<b>82,013</b>	<b>-</b>	<b>-</b>	<b>82,013</b>	<b>75,371</b>
<b>Net of receipts/(payments)</b>	<b>16</b>	<b>-</b>	<b>-</b>	<b>16</b>	<b>29</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>120,202</b>	<b>-</b>	<b>-</b>	<b>120,202</b>	<b>120,173</b>
<b>Cash funds this year end</b>	<b>120,218</b>	<b>-</b>	<b>-</b>	<b>16</b>	<b>120,202</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash in current acct	35,042	-	-
	Cash in building society savings acct	85,174	-	-
	Petty cash	2	-	-
	<b>Total cash funds</b>	<b>120,218</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Toys & equipment	Unrestricted	-	746
	Stock of clothing (for sale)	Unrestricted	-	182
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

Report to the trustees

Charity Name  
Badger Farm Pre-School Playground

On accounts for the year  
ended

31/03/2024

Charity no  
(if any)

1002447

Set out on pages

1 & 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: Amy Kruger

Date: 16/06/2024

Name: Amy Kruger, FCMA

Relevant professional  
qualification(s) or body

Chartered Institute of Management Accountants

(if any):

Address:

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A