



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	April	2020		31	March	2021

Section A Reference and administration details

Charity name

Badger Farm Preschool Playgroup

Other names charity is known by

Registered charity number (if any)

1002447

Charity's principal address

Badger Farm Community Centre	
Badger Farm Road	
Winchester	
Postcode	SO22 4QB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nicola Covey	Chair		Members of the charity
2	Lucy Hogan	Treasurer		Members of the charity
3	Denise Tosdevine			Members of the charity
4	Gemma Martinez			Members of the charity
5	Natalie Foster			Members of the charity
6	Suzie Simmons	Secretary		Members of the charity
7	Kerry Cannings			Members of the charity
8	Tasha Kavanagh			Members of the charity
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution 2011
How the charity is constituted <small>(eg. trust, association, company)</small>	Charitable Trust
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Elected by members at Annual General Meeting

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children

(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;

(c) Instigating and adhering to and furthering the aims and objects of the Early Years Alliance.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In planning our activities for the year we kept in mind the charity's commissions guidance on public benefit at our trustee meetings.

The focus of our activities remains on-going provision of preschool education for **all children and families**.

Working within the Early Years Alliance framework and Hampshire County Council guidelines, maintaining standards through continuous staff development providing early years education as set out in the Early Years Foundation Stage.

Improving equipment and resources through funding and fundraising.

Maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with regulations made under the charity's act.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

2020-2021 has been a busy year as we continue to deliver the EYFS, the number of funded and non-funded children on register has remained much the same. We continue to monitor their needs and training for staff as required.

The ongoing recording system for tracking children's progress has ensured that all children have made excellent progress within the EYFS. Our hope is that this will continue to improve the outcomes for the children and their families who attend our setting.

We were closed for the first half of the summer term due to the national lockdown following the Covid 19 outbreak. We re-opened in the second half of term and remained open for all children, operating within government guidelines. All fundraising events were modified accordingly.

We have had a profitable year which has assured that we are in a healthy financial situation resulting in us being viewed as a sound sustainable setting.

Section E

Financial review

Brief statement of the charity's policy on reserves

As per our reserves policy, the level of reserves for this period is maintained at £24,600.00. This amount allows for redundancy payments for eligible staff and leaves resources for any additional expenditure occurring as a result of unexpected closure. This fund is to be maintained in a savings account.

The reserves will be reviewed annually ahead of each academic year.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Suzie Simmons

Position (eg Secretary, Chair, etc)

Secretary

Date

08/09/2021



Badger Farm Pre-school Playgroup		1002447	CC16a
Receipts and payments accounts			
For the period from	01/04/2020	To	

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Funding	69,549	-	-	69,549	67,953
WRFU Milk refund	92	-	-	92	126
Donations	1	-	-	1	8
Bank interest	444	-	-	444	647
Fees	6,346	-	-	6,346	14,920
Fundraising	1,156	-	-	1,156	2,111
Sale of logo'd clothing	288	-	-	288	468
Miscellaneous	-	-	-	-	64
Food voucher grant	-	483	-	483	-
Sub total (Gross income for AR)	77,876	483	-	78,359	86,297
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	77,876	483	-	78,359	86,297
A3 Payments					
Staff wages (including pensions and HMRC payments)	59,514	-	-	59,514	63,052
Staff training	200	-	-	200	50
Rent	6,583	-	-	6,583	9,750
Food & drink	469	-	-	469	666
Supplies	541	-	-	541	374
Printing, copying & stationery	289	-	-	289	394
Post	20	-	-	20	4
Clothing costs (for sale)	308	-	-	308	318
Fundraising costs	188	-	-	188	356
Miscellaneous	2,942	-	-	2,942	4,099
Food voucher grant	-	483	-	483	-
	71,054	483	-	71,537	79,063
A4 Asset and investment purchases. (see table)					
Equipment	999	-	-	999	731
Sub total	999	-	-	999	731
Total payments	72,053	483	-	72,536	79,794
Net of receipts/(payments)	5,823	-	-	5,823	6,503
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	114,332	-	-	-	107,829
Cash funds this year end	120,155	-	-	5,823	114,332

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash in current acct	31,048	-	-
	Cash in building society savings acct	89,104	-	-
	Petty cash	2	-	-
	Total cash funds	120,155	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Toys & equipment	Unrestricted	-	2,543
	Stock of clothing (for sale)	Unrestricted	-	379
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval