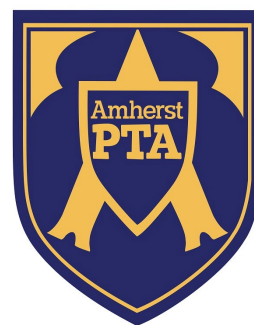


Amherst School PTA
Annual report for the financial year ending 31st August 2023
Registered charity number 1002301



Trustees Annual Report

Amherst School PTA
Witches Lane,
Riverhead,
Sevenoaks
TN13 2AX

Chair: Hayley Hansford

Vice Chair: Nicole Miles
Beth Harrison

Secretary: Angharad Salmon

Treasurer: William Penry

Trustees: Andrew Reid
Emma Baker
Tom Kennedy
Helen Buttivant
Anna Patten

Structure, Governance and Management

Amherst School Parent Teacher Association (PTA) is governed by the Constitution adopted in 1990 and reviewed in 2003 and 2008. Membership consists of all parents and/or guardians of pupils attending Amherst School and all teachers on the staff of the school. Management of the PTA is vested in a Committee consisting of a Chair, Vice-Chair, Honorary Secretary and Honorary Treasurer, together with a minimum of six other members who serve until the commencement of the next AGM. Temporary vacancies are filled by co-opting existing Committee members to the offices which have been vacated.

Objectives and Activities

The object of the Association is to advance the education of the pupils in the school. In furtherance of the object the Association may:

- a) Develop more extended relationships between the staff, parents and others associated with the school
- b) Engage in activities which support the school and advance the education of the pupils attending it
- c) Provide and assist in the provision of facilities for education at the school (not normally provided by the Local Education Authority)
- d) Engage in fund raising activities

Achievements and Performance

Thanks to the continued work of the Committee, the unwavering support of our parents and support from local businesses, the PTA raised net cash and receivable* funds of £36,951 during the year.

The PTA were able to revert back to their traditional events after a couple of years with a variety of COVID restrictions. Net funds raised from some key fundraising events were:

Christmas Bazaar	£11,178
Summer BBQ	£7,045
Coronation Ball	£6,462*
Quiz Nights	£1,903
Cake and Uniform Sales	£1,700
Team Amherst Merchandise	£822

*During the year we held our Coronation Ball, which was the first ball held jointly with Riverhead Infant School PTA since 2019, raising a fantastic £6,462 for the school. The transfer of cash for Amherst's share from this event was received at the beginning of the next financial year, but is included in the headline figures above.

After two years of targeted fundraising for The Grand Design Project between 2019-21 the PTA continued its aims from last year of raising funds to be available to the school when needed. As such, the PTA made three donations totalling £14,292 to meet the school's requests for new iPads, new class TV screens and to cover the travel costs for the annual school panto trip.

The match funding scheme raised a total of £4,855 which was lower than last year and represents quite a drop from 2-3 years ago. I would suggest that the families joining the school through the more restrictive "Covid years" of 2020-22 were less informed than previous years about match funding due to this normally being via an in person event that was not possible during this time. This observation will be passed to the next PTA lead team with the recommendation that they hold some sort of Match Funding specific event to try to reignite the enthusiasm for this important method of fundraising.

Unrestricted cash funds of £53,691 and other monetary assets of £6,462 were available at the financial year end to be used for future projects and activities.

Approved by the Trustees on 5th July 2024 and signed on their behalf by:



Tom Kennedy
Trustee



Receipts and payments accounts

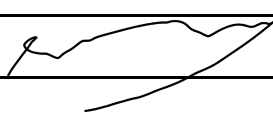
For the period from	01-Sep-22	To	31-Aug-23
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Christmas Bazaar	14,674	-	-	14,674	8,976
Summer BBQ	12,959	-	-	12,959	14,815
Leavers Photos/Disco	736	-	-	736	340
Christmas Secrets Room	1,288	-	-	1,288	1,662
Cake/Uniform Sales	1,794	-	-	1,794	1,589
Artwork4Schools	-	-	-	-	2,327
Advent Calendar	436	-	-	436	611
Quiz Nights	1,968	-	-	1,968	800
Valentines Raffle	161	-	-	161	383
Team Amherst Merchandise	1,858	-	-	1,858	3,070
Mothers Day	-	-	-	-	420
Easter Eggs	-	-	-	-	357
Riverhead Carnival	-	-	-	-	344
Wildlife Calendar	280	-	-	280	-
Movie Night	-	-	-	-	788
Fireworks	147	-	-	147	-
School Disco	2,415	-	-	2,415	1,265
Office Staff Collection	-	-	-	-	366
Deposit Account Interest	210	-	-	210	3
Total Matchfunding	4,855	-	-	4,855	6,797
Other Fundraising	1,378	-	-	1,378	2,191
	-	-	-	-	-
Sub total (Gross income for AR)	45,159	-	-	45,159	47,105
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	45,159	-	-	45,159	47,105
A3 Payments					
Christmas Bazaar	3,496	-	-	3,496	1,779
Summer BBQ	5,914	-	-	5,914	7,488
Cake/Uniform Sales	94	-	-	94	303
Advent Calendar	10	-	-	10	-
Valentines Raffle	-	-	-	-	68
Christmas Secrets Room	857	-	-	857	679
School Disco	461	-	-	461	395
Team Amherst Merchandise	1,036	-	-	1,036	2,087
Artwork4Schools	-	-	-	-	1,879
Mothers Day	-	-	-	-	378
Quiz Nights	65	-	-	65	-
Movie Night	-	-	-	-	129
Wildlife Calendar	120	-	-	120	-
Leavers Photos/Disco	395	-	-	395	530
Riverhead Carnival	-	-	-	-	25
Jubilee Gifts	-	-	-	-	743
Charities Commission Refund	-	-	-	-	630
Staff Gifts	517	-	-	517	366
Misc Expenses	1,705	-	-	1,705	292
Donations to Amherst School	14,292	-	-	14,292	150,000
	-	-	-	-	-
Sub total	28,962	-	-	28,962	167,771
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-

Total payments	28,962	-	-	28,962	167,771
Net of receipts/(payments)	16,197	-	-	16,197	(120,666)
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	37,494	-	-	37,494	158,160
Cash funds this year end	53,691	-	-	53,691	37,494

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current A/C	30,696	-	-
	Deposit A/C	22,313	-	-
	PayPal	682	-	-
	Total cash funds	53,691	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Money owed by Riverhead Infant School PTA for share of Spring Ball net funds raised	6,462	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Tom Kennedy	4 July 2024	



Section A Independent Examiner's Report

Report to the trustees

Charity Name
Amherst School PTA

On accounts for the year ended

31 August 2023	Charity no (if any)	1002301
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Set out on pages

Receipts and Payments Accounts

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2023.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

H. Diddams

Date: 1 July 2024

Name:

Hannah Diddams

Relevant professional qualification(s) or body (if any):

The Institute of Chartered Accountants in England and Wales

Address:

17 High Street
Brasted
Kent. TN16 1JA