



## Trustees' Annual Report for the period

From January 1, 2024 To December 31, 2024

Charity name: **29<sup>th</sup> Cardiff Scout Group**

Charity registration number: 1002018

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.
Summary of the main activities in relation to those purposes	Para 1.17 and 1.19	<b><i>Please see the appended Group and Section reports</i></b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

### Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity	Para 1.20	<b><i>Please see the appended Group and Section reports</i></b>

### Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>Please see the accompanying annual Statement of Accounts 2024</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Reserves are earmarked for specific contingencies: please see accompanying annual Balance Sheet for 2024</b>
Amount of reserves held	Para 1.22	<b>Please see the accompanying annual Balance Sheet for 2024</b>
Reasons for holding zero reserves	Para 1.22	<b>Not applicable</b>

Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Royal Charter Scout Association
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods	Para 1.25	

## Reference and Administrative details

Charity name	<b>29<sup>th</sup> Cardiff Scout Group</b>
Other name the charity uses	
Registered charity number	<b>1002018</b>
Charity's principal address	<b>Scoutbase, Pontcanna Fields, Cardiff. CF11 9HX</b>

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rex Hendricksen	Scout Group Leader		
2	Mrs Nikki Cole	Chair of Executive		
3	Jane O'Toole			
4	Neil Anthony Desmond	Secretary		
5	Alun Jenkins	Treasurer		

## Corporate trustees – names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
---	--

## Exemptions from disclosure

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>A. L. Jenkins</i>	
Full name(s)	Alun Lewis Jenkins	
Position (eg Secretary, Chair, etc)	Group Treasurer	
Date	October 29th 2025	

**29<sup>th</sup> Cardiff Scout Group and Section Report      2024-25**

We have continued to provide a good programme for all sections and this is reflected in our census figures. Whilst, of course, there have been problems but in 2024 we made consistent progress as normal.

1. Sections – all sections are flourishing – in fact bursting at the seams due to a very active programme, run by a dedicated and committed leadership team. We are under considerable pressure from parents wanting their child to join and they are always surprised when we say we are full. We have some names from birth!

We recorded 170 members on this year's Scout census, 140 youth members + 30 adults. With 5 in the Group sections the numbers are pretty consistent from year to year.

## 2. Leaders

Unfortunately, again, we have lost experienced leaders this year, for a variety of reasons.

In particular Dan Ashman , explorer scout leader, has stepped down. Dan has been ESL for 12 years and done a brilliant job in running Phoenix and making it one of the best units in the Area. He will be greatly missed.

Dan is still however remaining as a skills instructor for hill walking.

Marilyn Hendricksen has unfortunately had to relinquish her admin role, with cubs and beavers due to illness

She did most of the admin for these sections and organised the waiting list – a considerable task.

Nikki Cole has taken over the waiting list and she is dealing with all enquires now

On the positive side, Alex Lantzios has returned to help with the troop, and Megan O'Bryne from Dublin, is helping with the Maple beavers whilst studying in Cardiff, and Lana Weston has become a beaver team member.

In addition we have secured the help of several parents as occasional helpers so that the correct adult/child ratio in beavers is maintained

We didn't think we would find a replacement ESL, but fortunately Andrew Davies, a very experienced leader from Celts unit in Cregiau has taken on the role. We are very grateful to him for doing this as I am sure the Unit will continue to flourish under his guidance

We are very grateful to every leader, as it is by their voluntary efforts that the Group is such a success.

With experienced leaders finishing, we welcome any offers of adult assistance.

### 3. Fund raising –

The 2024 fete was very successful raising over £1300 for the Group

In addition, the Bonfire night on 5<sup>th</sup> November, was well supported this year.

The Baseball & BBQ event in July, took place but the weather conditions were poor so it took the form of an indoor cricket game in the hall.

We are very grateful to Julie Kahar as hall bookings secretary and she has been very busy. Since our new website, the bookings have increased considerably, especially children's parties.

The week day bookings have continued and provide a good source of income for us

This year the Group Executive decided to charge £120 as the annual subscription, with a £10 rebate for prompt payment. Though a considerable sum of money, especially for families with several children as members, we are still one of the cheaper scout groups in the area. Some parents gave an additional donation for which we are very grateful.

### 4. Building & grounds – The main activities this year were:

- A survey of our lighting was carried out and in the summer all the main lighting units were replaced with LEDS. Hopefully this will save us a considerable sum on our energy costs
- The trees surrounding the car park after 10 years, have been severely punned as they were getting too large
- The toilets were all repainted in August - they get a lot of wear & tear!
- We are increasingly finding the Council parking a problem for us. With so few parking facilities in Pontcanna it gets jammed packed with cars on weekends causing us continual access problems
- In the longer term, the hall is now 34 years old so fitments are failing and some more repainting is due.

5. Minibus The bus is running well and is getting good use on weekends etc . As the bus is now over 10 years old we discovered that to comply with recent legislation, all the tyres had to be replaced with new ones even though the existing ones were only half worn – an expensive change for us

6. Website The Group website, one of the few in Cardiff continues to attract a lot of interest – from people wishing their children to join, offers of adult help with the sections and hall bookings.

**29th Cardiff Scout Group  
Fields Park Road  
Pontcanna  
Cardiff**

**Statement of Accounts  
(Unaudited )**

**Year ended 31st December 2024**

Registered Charity Number 1002018

Version date 30/10/2025

Prepared by Alun Jenkins

Independently examined by S. Snailham

**29th Cardiff Scout Group**  
**Year Ended 31st December 2024**

**Balance Sheet**

	31.12.2024	31.12.2023
<b>Fixed Assets</b>		
<b>Scout Base</b>		
Cost	137,449	137,449
Amortisation	(46,336)	(44,888)
	91,113	92,561
<b>Motor Vehicle</b>		
Cost	14,724	14,724
Depreciation	(14,724)	(14,724)
	0	0
<b>Canoes</b>		
Cost	3,913	3,913
Depreciation	(3,913)	(3,913)
	0	0
<b>Fixtures and Fittings</b>		
Cost	19,298	19,298
Depreciation	(19,280)	(19,206)
	18	92
	91,131	92,653
<b>Current Assets</b>		
Bank and deposit accounts	120,648	119,953
<i>Barclays Community</i>	7,525	13,393
<i>Barclays Business</i>	113,123	106,560
		0
Loan to 2nd Llandaff	1,000	1,000
Prepaid expenses	1,531	1,568
Debtors		
Reported Sections' balance	3,538	1,594
	126,717	124,116
<b>Less</b>		
<b>Current Liabilities</b>		
Accruals	(7,703)	(7,753)
	0	0
Creditors	(180)	(180)
	(7,883)	(7,933)
<b>Net Current Assets</b>	118,834	116,182
<b>Total Assets</b>	209,965	208,835
<b>Reserves</b>		
Brought forward	208,835	204,178
Surplus for the year	1,130	4,657
Carried forward	209,965	208,835
<b>Analysis of liquid reserves</b>		
Rent reserve set against risk of lost income or lease rises		35,000
Equipment and building reserve for repair and replacement		20,000
Transport reserve for bus replacement and/or transport costs		5,000
	<b>TOTAL</b>	<b>60,000</b>
		<b>TOTAL</b>

# 29th Cardiff Scout Group

## Year ended 31st December 2024

### Income and Expenditure Account

	Year to 31.12.24	Year to 31.12.23
<b>Income</b>		
Subscriptions 2023	14,620	14,449
Gift Aid	3,286	3,703
Letting of Scoutbase	18,181	15,023
Donations and Grants	2,925	590
Bank Interest	1,543	1,678
<b>Fundraising</b>		
Fete	1754.65	2,084
Fireworks	1605.8	1,214
Baseball BBQ	387.5	0
Other Fundraising	194.76	128
	3,943	<u>3,425</u>
Section Income	10,307	8,482
Miscellaneous	550	769
	<u>10,857</u>	<u>9,251</u>
Total Income	<u><b>55,355</b></u>	<u><b>48,118</b></u>

**29th Cardiff Scout Group**  
**Year ended 31st December 2024**

**Income and Expenditure Account**

	Year to 31.12.24	Year to 31.12.23
<b>Expenditure</b>		
<b>Establishment Costs</b>		
Rates	763	749
Ground Rent	350	350
Insurances	4,187	3,886
Water	599	568
Utilities (gas + electricity)	9,034	7,877
Repairs and Maintenance	9,080	2,317
Cleaning & Refuse	4,106	3,486
	<u>28,120</u>	<u>19,234</u>
Printing, Stationery & Telephone	1,013	924
Capitation	7,849	8,006
Depreciation	74	229
Amortisation	1,448	1,448
Fundraising Events	1,271	1,053
Section Expenses	984	160
Motor Expenses	1,691	597
Badges	1,589	1,890
Miscellaneous, other & equipment	1,823	1,670
Sections expenditure	<u>8,363</u>	<u>8,249</u>
	<b>14,450</b>	<b>12,567</b>
Total Expenditure	<u><u>54,225</u></u>	<u><u>43,461</u></u>
<b>Surplus of income over expenditure</b>	<b>1,130</b>	<b>4,657</b>

**29th Cardiff Scout Group  
Year Ended 31st December 2024**

**Summary of Sections' finance reports Mid-April 2025**

	<b>Accounts Balances 31-12-2023</b>	<b>Reported Income 2024</b>	<b>Reported Spend 2024</b>	<b>Accounts Balances 31-12-2024</b>
<b>Birch Beavers</b>	92.21	50.00	29.39	112.82
<b>Maple Beavers</b>	64.08	0.00	0.00	64.08
<b>Kestrel Cubs</b>				
Camp transactions	289.44	0.00	0.00	289.44
General transactions	265.82	314.11	256.65	323.28
<b>Kingfisher Cubs</b>				
General transactions	376.23	2677.30	1161.85	1891.68
<b>Scout Troop</b>				
<i>2018 balance b/fwd</i>	714.00			714.00
Whitsun camp	260.67	420.00	412.15	268.52
Summer camp	-134.25	6019.52	5754.60	130.67
Autumn camp	45.00	50.00	50.00	45.00
General transactions	-198.00	0.00	0.00	-198.00
Troop account (misc.)	111.30	775.93	698.24	188.99
Canoeing	95.19	0.00	0.00	95.19
Hoodies	-411.60	0.00	0.00	-411.60
Quad biking	24.00	0.00	0.00	24.00
<i>Troop subtotals</i>	506.31	7265.45	6914.99	856.77
<b>Total for Sections (cols.)</b>	<b>1,594.09</b>	<b>10,306.86</b>	<b>8,362.88</b>	<b>3,538.07</b>



Section A Independent Examiner's Report

Report to the trustees/ members of	29 <sup>th</sup> Cardiff Scout Group		
On accounts for the year ended	December 2024	Charity no (if any)	1002018
Set out on pages			

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023 .

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: [Signature] Date: 26 Oct. 2025

Name: STEPHEN SNAILHAM

Relevant professional qualification(s) or body (if any):

Address: 19 CHARLOTTE AVENUE

CHICHESTER  
P019 6DU

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Empty box for disclosure details]