



Trustees' Annual Report for the period

From January 1, 2020 To December 31, 2020

Charity name: 29th Cardiff Scout Group

Charity registration number: 1002018

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.
Summary of the main activities in relation to those purposes	Para 1.17 and 1.19	<i>Please see the attached Group and Section reports</i>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity	Para 1.20	<i>Please see the attached Group and Section reports</i>

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Please see the accompanying annual Statement of Accounts 2020
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are earmarked for specific contingencies: please see accompanying annual Balance Sheet for 2020
Amount of reserves held	Para 1.22	Please see the accompanying annual Balance Sheet for 2020
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in	Para 1.24	Not applicable

deficit		
Explanation of uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Royal Charter Scout Association
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods	Para 1.25	

Reference and Administrative details

Charity name	29th Cardiff Scout Group
Other name the charity uses	
Registered charity number	1002018
Charity's principal address	Scoutbase, Pontcanna Fields, Cardiff. CF11 9HX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rex Hendricksen	Scout Group Leader		
2	Mrs Nikki Cole	Chair of Executive		
3	Jane O'Toole			
4	Neil Anthony Desmond	Secretary		
5	David Paul Lewis			
6	Alun Jenkins	Treasurer		

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
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Exemptions from disclosure

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>A. L. Jenkins</i>	
Full name(s)	Alun Lewis Jenkins	
Position (eg Secretary, Chair, etc)	Group Treasurer	
Date	October 29th 2021	

29th Cardiff Scout Group and Section Reports 2020 - 21

Last year was a very difficult and challenging one for everyone. There have been many problems, but we have continued to provide a pretty good programme for all sections and this is reflected in our census figures.

The section leaders have been very inventive in trying to get the children involved whilst they are at home. We have had worksheets for activity badges they can do, The Great Indoors & the Great Camp at Home activities were very popular, challenges to try, Scouts Hike to the Moon sponsored walk, and weeks of zoom virtual meetings – which have all worked well. Further details are in section reports.

There were 2 highlights however.

First: In November it was the **Groups 90th anniversary** – we were formed by Stan Scott in November 1930 attached to Cathedral Road Presbyterian church. To mark this event we held a badge design competition and it was won by one of the scouts.

The badge was made and distributed to members who can wear it proudly for 2021

Second: is the award of the **Silver Wolf** (the Associations top award) to Marilyn Hendricksen for over 50 years of dedicated service to Scouting & the 29th. This is a very well deserved award as Marilyn's contribution has been immense. It is in a large part due to her efforts that the Group has been so successful over such a long period. We are very grateful to her for all her hard work.

1. Sections – all sections are flourishing – in fact bursting at the seams due to a very active programme, run by a dedicated and committed leadership team. We recorded 157 members on this year's Scout census, 127 youth members + 30 adults. Not far short of last year, which in the circumstances is quite remarkable..

Our leadership team is generally up to strength, but we always welcome offers of adult assistance.

As usual, we have lost several leaders due to work commitments or to pursue their university careers.

Morgan Fenton, who has been a young leader for several years, is now 18 and has become a section assistant with the Kingfishers cubs. In addition Iestyn Jones has joined the Maple beavers as a section assistant

We are very grateful to every leader, as it is by their voluntary efforts that the Group is such a success.

2. Fund raising – Like every other Scout group we have had reduced income for this period. As the hall is not in use the utilities costs are not as great as usual, but there are some. However rates, insurance, minibus costs etc are all the same. There have been no fundraising activities this year and letting fees were considerably less than usual.

Fortunately, the Group has been able to secure a number of WAG grants which will cover our running costs, leaving us in a sound financial position. This year the Group Executive decided to charge solely the Associations membership fee of £56 as the annual subscription. Some parents gave an additional donation for which we are very grateful.

3. Building & grounds – The main activities this year were:

- A rainwater leak into the small hall resulted in a new down pipe being fitted
- We are currently working on the outside drains to remove the pool that appears after heavy rain. We have unearthed an inspection cover behind the compound, that we found on the plans – it hasn't been looked at for decades!

In the longer term, the hall is now 30 years old so fittings are failing and some more repainting is due.

4. Minibus

We have kept the minibus insured & serviced and run it periodically to keep the battery charged.

Current situation

Scouts Cymru have told us that from the end of March we can now do outdoor meetings. Hopefully after Easter we will operate from Scoutbase in this way. At the end of April there is the possibility that we can also meet indoors.

However it is unlikely that camps & sleepovers will be allowed until the later in the summer

Beavers and Cubs

During this very difficult year, with the hard work of our excellent team of leaders, we have aimed to connect with our young people and to provide an interesting and varied programme. We have needed to think outside the box and help and support each other along the way. Most of us have developed skills which we definitely didn't have previously!

In particular, we are extremely grateful to our technical whizzes, who have enabled us to keep going – Emma, Jayne, Ashley and Lowri. They have spent hours and hours researching, developing and adapting materials to suit our programmes.

We have managed to complete a wide range of Challenge, Activity and Staged badges during this year and have done things that we did not think possible a year ago.

A big thank you goes to our marvellous young people and parents for their interest and support.

In the Spring and Summer term we sent out Activities from Scout Headquarters. We adapted Badge requirements so that they could be undertaken at home. Parents shared what their children had done via email and 'what's app'. It was great to see. Many badges were achieved and the leaders were very encouraged.

Then came the Scout Association Walk to Moon. It was a sponsored event which aimed to help support Health Care services. Several of our young people, leaders and parents took part.

Our Camp at Home came next. So many people took part – inside their houses in dens, outside in many and varied constructions and tents. Dens and tents were beautifully decorated, barbecues sizzled, songs were sung, fires lit. Jayne made great video compilations of each section's camps.

Emma started us off on Zoom! The beaver and cub sections all joined in! What an adventure that has been!

We know Zoom isn't everyone's cup of tea but it has certainly proved to be a great help.

The Care for Care Homes project got us thinking about older people in our community who were struggling. Cards were made and sent to brighten peoples' days.

In the Autumn Some sections were able to meet Face to Face for a short spell outdoors, in smaller groups with thorough risk assessments.

Later in the year the Scout Association organised a Race Around the World. This helped to raise funds for scout groups who were struggling to manage financially. Again several of our young people, parents and leaders supported this campaign.

Birch Beaver Colony Report 2020-21

The beavers have all achieved a wide variety of badges. They have done activities towards the My Skills, My Teamwork and My World Challenges. We've completed, during the last year, lots of Activity Badges including Maker, Book Reader, Gardener, Experiment, Health and Fitness and Communicator. Nights Away was covered by our Great Camp at Home and Hikes Away and Community Impact by our intrepid walkers!

The majority of Beavers moving up to Cubs have achieved their Bronze Chief Scouts Award.

We've had many highlights this year. The older beavers have achieved a first for 29th Cardiff Beavers by gaining the CREST Award for Science and Technology – Thanks to Hannah for organising it. Craft activities have been very memorable, especially making dragons and window flowers for Chinese New Year.

We've had lots of fun - we'll always remember the Bubble Snakes bubbling all over kitchen floors.

We were very proud of our beavers – so many took part in the Walk to the Moon, raising a marvellous amount of money for charity!

Our Great Camp at Home was brilliant. So many took part in spectacular dens and tents. We were very lucky with the weather too!

Many thanks to our great team of leaders for all their efforts.

Maple Beaver Colony Report 2020-21

Maple Beavers have gained a number of badges this year, at home and also via Zoom. Most recently they have gained their Teamwork Challenge, Disability Awareness, Emergency Aid Stage 1 and Gardener badges.

In the autumn when we were briefly able to meet face to face, the Beavers worked on their My World Challenge, Global issues and Safety badges.

We had a lot of fun and learnt many new skills.

We've had a few Beavers gain their Bronze Chief Scout award and are now moving up to Cubs, we have also had new Beavers start with us this year who are already joining in and earning badges.

A lot of our Beavers and our leader took part in the camp at home, making dens, pitching tents, sleeping under the stars and on trampolines!

We can't wait to get back to face to face meetings and seeing everyone, old and new, in person.

Also, thank you to our leadership team, of Neil, Jenni, and Iestyn. Iestyn joined us in the Autumn term, and is a fantastic addition to the team.

Kestrel Cub Pack Report 2020-21

A great variety of badges have been gained by our cubs either at home or via Zoom. These have ranged from Air Activities Stage 2 to Teamwork Challenge to International and to Local Knowledge. Quite a few of our cubs are running out of space on their uniforms!

Some highlights included a visit from a goat, visiting an aircraft museum, making paper aeroplanes, making piñatas and masks, tasting food from different countries.... We have had some fun and learnt a lot.

On the occasions when we could meet face to face we adapted our normal practises and it was lovely to see everyone.

During the last year 9 cubs have completed their Silver Chief Scout Award.

The first camp at home was such fun! One cub made her own bed towards the DIY badge, another slept on a trampoline, decorations were fantastic, and families learnt cub songs.

Our Zoom Cub Camp was a great success. We constructed mini pioneering projects, made cakes in cups and had fun and games. It was nice to have brothers, sisters and parents joining in.

Thank you to our marvellous team of leaders and to the visitors who have helped us.

Kingfisher Cub Pack Report 2020-21

As we all know 'Cubing' has been a little different over the past year! We started our online Zoom meetings in April 2020 and they were a fantastic hit! The Cubs thoroughly enjoyed a return to a regular meeting with friends even if it was online.

We completed many and varied tasks, crafts and badges during the summer term. We also had an online camp as ours was cancelled, where we had 3 sessions through the day and the cubs made a legoman zip wire, a cake in a cup and dens that they then slept in for the night.

In the autumn term we were able to return to face to face meetings outside for a few weeks where we completed the road safety badge, before again having to return to Zoom. Then the alert level changed to Yellow at the end of November and we were allowed back indoors!! Hooray! It was so nice to see everyone back and we set up the zoom on a projection on the wall so that those that couldn't attend in person were still with us online. Baloo made a contraption to carry his phone so those online could also move around the hall. This was a great success, and a lot of fun to do.

After Christmas we were back online only, but we still managed to complete several badges, invest new starters and we created some Kahoot! Quizzes that went down an absolute storm!

I would like to thank all my leaders for all the hard work and support in devising new adapted sessions to keep the cubs excited and enthused.

Troop report 2020-21

Camps. There were no camps held this year due to the public health restrictions in force in 2020.

Chief Scouts Gold award – this year gained by: Harry Lewis, Miles Neiser, Gethin Burke, Morgan Harrington, Oliver Stanton, Sam Goule, Eleanor Hill, Eva Millar, Mari Titterington & Sophia Valenton

Troop meetings

- The summer term consisted of a series of 32 challenges – ranging from camping indoors, building a mini pioneering project, local photo quiz, mapping & first aid challenges, making pizza & microwave cakes, to fitness & sponsored walks
- The autumn term started with outdoor meetings and we ran an incident course and an observation games evening, but were unable to continue face to face meetings after September. So it was zoom meetings for the rest of the term and we covered topics like knots, mapping, first aid, teamwork and recycling.
- The spring term saw a series of zoom meetings on mapping, first aid, & pioneering. Also for the world award disability awareness, & for the creative award paper night & campfire entertainment

The whole troop also did the fire safety badge over 3 weeks – 32 badges were awarded

We got better with zoom technology as time went on, but it has had its interesting (and very frustrating) moments!

Other points & activities of note.

- 47 scouts in the Troop at present – 20 in Y7 but only 4 in Y8 – not a very good balance of ages unfortunately
- We managed to do 2 canoe trips on the No 1 dock at Barry, and a MTB ride on the Taff trail when the regulations were eased
- The expedition award was completed by 2 x 1 day circular walks from Scoutbase – first to Radyr Nature Reserve and then the Bay. Navigation was of the usual standard of not impressive!

Phoenix Explorer Scout Unit Report 2020-21

Phoenix ESU meets every Tuesday at Scoutbase. Explorer Scouts are a District provision and Phoenix ESU therefore takes scouts from a variety of troops in the locality.

Like all sections it's been a difficult period for explorers. Throughout 2020, Phoenix continued to run online sessions and ran six indoor sessions and one hike at the end of the year. Other than this, no camps or weekend activities were undertaken during this period.

The Unit currently has 20 Explorers, with take up of Zoom sessions being around 10 Explorers per week.

The Unit's ESL, Martyn Vale, moved out of the area last summer, so the Unit currently has 3 leaders.

**29th Cardiff Scout Group
Fields Park Road
Pontcanna
Cardiff**

Statement of Accounts

Year ended 31st December 2020

Registered Charity Number 1002018

Version date 17/10/2021

Prepared by Alun Jenkins

Independently examined by



Simon Jones FCA

29th Cardiff Scout Group
Year Ended 31st December 2020

Balance Sheet

	31.12.2020	31.12.19
Fixed Assets		
Scout Base		
Cost	137,449	137,449
Amortisation [1]	(40,544)	(39,096)
	<u>96,905</u>	<u>98,353</u>
Motor Vehicle		
Cost	14,724	14,724
Depreciation [2]	(9,816)	(4,908)
	<u>4,908</u>	<u>9,816</u>
Canoes		
Cost	3,913	3,081
Depreciation [3]	(2,496)	(832)
	<u>1,417</u>	<u>2,249</u>
Fixtures and Fittings		
Cost	19,208	12,988
Depreciation [4]	(15,714)	(4,982)
	<u>3,494</u>	<u>8,006</u>
	<u>106,724</u>	<u>118,424</u>
Current Assets		
Bank and deposit accounts [5]	85,883	84,879
Loan to 2nd Llandaff [6]	1,000	1,000
Prepaid expenses	1,489	1,304
Debtors	2,888	0
Reported Section balances [7]	1,282	1,319
	<u>92,542</u>	<u>88,502</u>
Less		
Current Liabilities		
Accruals [8]	(2,060)	(6,779)
	<u>(2,060)</u>	<u>(6,779)</u>
Net Current Assets	<u>90,482</u>	<u>81,723</u>
Total Assets	<u><u>197,206</u></u>	<u><u>200,146</u></u>
Reserves		
Brought forward	200,146	202,140
(Deficit) for the year	(2,940)	(1,994)
Carried forward	<u><u>197,206</u></u>	<u><u>200,146</u></u>
Analysis of liquid reserves		
Rent reserve set against risk of lost income or lease rises		35,000
Equipment and building reserve for repair and replacement		20,000
Transport reserve for bus replacement and/or transport costs		5,000
	TOTAL	60,000

29th Cardiff Scout Group
Year ended 31st December 2020

Income and Expenditure Account

	Year to 31.12.20	Year to 31.12.19
Income		£
Subscriptions 2020 [9]	8,887	11,068
Gift Aid	2,888	2,524
Letting of Scoutbase	4,618	12,338
Surplus on disposal of fixed asset	0	5,500
Donations and Grants	13,880	390
Bank Interest	349	408
Fundraising		
Fete	0	1,605
Fireworks	0	1,944
Baseball BBQ	0	887
Other Fundraising	110	16
	<u>110</u>	<u>4,452</u>
Section Income [10]	1,238	11,681
Miscellaneous	171	1,077
	<u>1,409</u>	<u>12,758</u>
	<u><u>32,141</u></u>	<u><u>49,438</u></u>

29th Cardiff Scout Group
Year ended 31st December 2020

Income and Expenditure Account

	Year to 31.12.20	Year to 31.12.19
Expenditure		£
Establishment Costs		
Rates	705	905
Ground Rent [11]	350	525
Insurances [12]	3,559	3,110
Water	224	481
Utilities (gas + electricity)	1,435	1,985
Repairs and Maintenance	2,374	2,165
Cleaning	2,571	2,773
	<u>11,218</u>	<u>11,944</u>
Printing, Stationery & Telephone	727	800
Capitation	6,797	6,296
Depreciation [13]	10,532	10,722
Amortisation [14]	1,448	1,448
Fundraising Events	0	2,179
Section Expenses	823	2,262
Motor Expenses [15]	334	1,227
Courses and Training	0	440
Badges	1,382	1,562
Miscellaneous other + equipment	545	511
Sections expenditure [16]	1,275	12,041
	<u>4,359</u>	<u>18,043</u>
Total Expenditure	<u><u>35,081</u></u>	<u><u>51,432</u></u>
Deficit/(surplus) of income over expenditure	(2,940)	(1,994)

29th Cardiff Scout Group
Year Ended 31st December 2020

Summary of Sections' finance reports, rec'd at April 2021

	Accounts Balances 31-12-2019	Reported Income 2020	Reported Spend 2020	Accounts Balances 31-12-2020
Birch Beavers				
General transactions	0.00	0.00	0.00	0.00
Maple Beavers				
General transactions	1.53	0.00	0.00	1.53
Kestrel Cubs				
General transactions	49.82	265.42	152.56	162.68
Kingfisher Cubs				
General transactions	401.12	339.59	308.40	432.31
Scout Troop				
<i>2018 balance b/fwd</i>	714.00	0.00		714.00
Whitsun camp	196.67	0.00		196.67
Summer camp	-183.23	0.00		-183.23
Autumn camp	45.00	0.00		45.00
General camp transactions	0.00	270.00	468.00	-198.00
Troop account (misc.)	57.54	363.13	346.14	74.53
Canoeing	12.19	0.00		12.19
Hoodies purchased	0.00	0.00		0.00
Quad biking	24.00	0.00		24.00
<i>Troop subtotals</i>	866.17	633.13	814.14	685.16
Total for Sections (cols.)	1,318.64	1,238.14	1,275.10	1,281.68

29th Cardiff Scout Group

Year Ended 31st December 2020

Notes to support the Independent Examination

Notes Refer to numbers on the Balance and Income / Expenditure sheets.

- 1 Amortisation: This increments by a fixed amount of £1448 each year.
- 2 Value reduces by one-third of purchase price each year. [See Fixed Assets sheet]
- 3 Value reduces by one fifth of purchase price each year.[See Fixed Assets sheet]
- 4 Value reduces by one fifth of purchase price each year.[See Fixed Assets sheet]
- 5 Equals totals shown in Bank Statements at 31/12 but adjusted by the value of outstanding debts and credits at 31/12: e.g. Un-presented cheques or income awaited at 31/12. See workings shown in the Cash Book > Bank Statements
- 6 10-year recoverable loan, made 2017, to 2nd Llandaff Scout Group.
- 7 The reported outcomes of project cash raised and spent during the year by the semi-independent sub-sections of the Scout Group.
- 8 Sum equals eight-twelfths of the annual membership subscriptions for 2020-2021 collected between Sept 01 and December 31, 2020. Plus £60 overpaid by Twin Club for Hall hiring during 2020. Plus £331 DDs for December paid in January.
- 9 The value of subscriptions for calendar year 2020, spanning Subscription Years 2019-2020 and 2020-2021. Thus: 8/12 of subscriptions collected between Sept 01 and Dec 31 2019; plus full value of subscriptions collected from Jan. 01 to Aug. 31 2020, plus 4/12 of subscriptions collected from Sept 01 to Dec. 31 2020.
- 10 The value of project cash raised independently during the year by the semi-independent sub-sections of the Scout Group, as reported by the sub-sections.
- 11 Spend recorded in the Cash Book, less £175 prepaid for first invoice of 2021, less £175 to offset adding of £175 to 2019's actual costs of £350.
- 12 Ground rent £175 per half year
- 13 Depreciation: calculated according to formulae shown in the Fixed Assets record.
- 14 Amortisation is annually incremented by the fixed sum of £1448.
- 15 Cash sums spent 2020 adjusted for Road Tax prepayments, 2019 & 2021.
- 16 The value of project cash spent independently during the year by the semi-independent sub-sections of the Scout Group, as reported by the sub-sections.



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
29th Cardiff Scout Group

**On accounts for the year
ended**

31 December 2020

**Charity no
(if any)**

1002018

Set out on pages

1 to 3 plus section finance reports and notes

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2020.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

17 October 2021

Name:

Simon Jones

**Relevant professional
qualification(s) or body
(if any):**

FCA, Institute of Chartered Accountants in England and Wales

Address:

59 Llwyn y Grant Road

Penylan

Cardiff CF23 9HL

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

