



## Receipts and payments accounts

CC16a

For the period  
from

01-Jun-20

To

31-May-21

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Hire of Centre	14,657	-	-	14,657	31,838
Catering Income	-	-	-	-	-
Misc (bank interest)	2	-	-	2	49
Solar Energy income	1,974	-	-	1,974	1,921
SLA, Covid-19 and Furlough grants	37,800	-	-	37,800	30,217
Jobclub grants	-	18,309	-	18,309	14,560
Play Schem' grants, donations, gift aid etc	-	1,615	-	1,615	1,343
WCC Elderly social inc and com Garden	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>54,434</b>	<b>19,923</b>	<b>-</b>	<b>74,358</b>	<b>79,928</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>54,434</b>	<b>19,923</b>	<b>-</b>	<b>74,358</b>	<b>79,928</b>
<b>A3 Payments</b>					
Catering Expenditure	36	-	-	36	127
Publicity Unrestricted	515	-	-	515	140
Repairs & renewals	2,570	-	-	2,570	3,628
PRS & TV licence	922	-	-	922	869
Sundries	45	-	-	45	-
Bank Charges	75	-	-	75	60
Telephone	593	-	-	593	595
Auditing fee	50	-	-	50	50
Stationery	281	-	-	281	537
Cleaning of Centre	-	-	-	-	-
Cleaning Materials	718	-	-	718	1,121
Gas & electricity	4,447	-	-	4,447	4,293
Water Rates	884	-	-	884	917
Council Tax	-	-	-	-	1,547
Insurance	1,714	-	-	1,714	1,706
Rent	300	-	-	300	300
Manager Exp (staff costs)	25,113	-	-	25,113	22,584
Youth Club & Oasis	-	-	-	-	-
JobClub Publicity	-	1,936	-	1,936	914
Play Scheme Publicity	-	-	-	-	63
Jobclub Expenditure	-	16,042	-	16,042	16,337
Grant 1	-	-	-	-	-
Grant 2 (Play Scheme)	-	1,616	-	1,616	1,270
Grant 4 (Community Garden)	-	-	-	-	369
<b>Sub total</b>	<b>38,263</b>	<b>19,594</b>	<b>-</b>	<b>57,857</b>	<b>57,425</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>38,263</b>	<b>19,594</b>	<b>-</b>	<b>57,857</b>	<b>57,425</b>
<b>Net of receipts/(payments)</b>	<b>16,171</b>	<b>329</b>	<b>-</b>	<b>16,501</b>	<b>22,502</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>90,728</b>	<b>-</b>	<b>-</b>	<b>88,679</b>	<b>66,176</b>
<b>Cash funds this year end</b>	<b>106,899</b>	<b>-</b>	<b>-</b>	<b>105,179</b>	<b>88,679</b>

Note these pages show figures rounded to the nearest pound. See page 10 for unrounded figures.

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	General	103,961	-	-
	Building	2,938	-	-
	Jobclub Grants		-	2,360
	Grant 1 WCC Elderly Social Inc			600
	Grant 2 Play Scheme			9
	Grant 4 Community Garden	-		31
	<b>Total cash funds</b>		<b>106,899</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	<b>Details</b>	to nearest £	to nearest £	to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Fixed Asset of Building	2,857	592,421	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	<b>Details</b>	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



## Trustees' Annual Report for the period

From 1<sup>st</sup> June 2020 To 31<sup>st</sup> May 2021

**Charity name: Overslade Community Association**

**Charity registration number: 1001763**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the Association shall be to promote the benefit of the inhabitants of Overslade and the neighbourhood (thereinafter called the area of benefit) without distinction of sex colour or of political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance educate and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The centre is run on a day to day basis by two part-time staff for caretaking and administration with an additional person part time for the Job Club.</p> <p>Activities have been significantly curtailed this year because of Covid-19 but some essential groups have continued to operate throughout and others are beginning to return. The list is :-</p> <ul style="list-style-type: none"> <li>• Rainbows, Brownies, Guides &amp; Senior Section (when allowed)</li> <li>• Elections</li> <li>• Yoga classes (when allowed)</li> <li>• Parent and Toddler groups</li> <li>• NHS health visitors</li> <li>• One off bookings for parties (when allowed)</li> <li>• Children's Holiday Club – Online this year</li> <li>• Take a Break (Respite care children and young people)</li> <li>• Youth Club (7 - 14yrs when allowed)</li> </ul>

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees confirm they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Trust's aims and objectives.
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**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Maintains community centre</p> <p>Facilitates groups listed in "Summary of main activities" above.</p> <p>Runs job club to give assistance with finding employment. A lot of this was online this year.</p> <p>Runs summer children's Holiday Club (Play Scheme) Online this year.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<table> <tr> <td>Opening Balance</td> <td>£88,679</td> </tr> <tr> <td>Total Income</td> <td>£74,358</td> </tr> <tr> <td>Total Expenditure</td> <td>-£57,857</td> </tr> <tr> <td>Final Balance</td> <td>£105,179</td> </tr> <tr> <td>Surplus income over expenditure</td> <td>£16,501</td> </tr> <tr> <td>Restricted funds included above</td> <td>-£1,720</td> </tr> <tr> <td>Building fund included above</td> <td>£2,938</td> </tr> </table>	Opening Balance	£88,679	Total Income	£74,358	Total Expenditure	-£57,857	Final Balance	£105,179	Surplus income over expenditure	£16,501	Restricted funds included above	-£1,720	Building fund included above	£2,938
Opening Balance	£88,679															
Total Income	£74,358															
Total Expenditure	-£57,857															
Final Balance	£105,179															
Surplus income over expenditure	£16,501															
Restricted funds included above	-£1,720															
Building fund included above	£2,938															
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>To be kept in no-risk deposit account with no more than £70k in one bank or related bank.</p> <p>To absorb setbacks and take advantage of change and opportunity.</p>														
Amount of reserves held	Para 1.22	£ 102,241														
Reasons for holding zero reserves	Para 1.22															
Details of fund materially in deficit	Para 1.24	None														
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None														

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by annual general meeting

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		<p>The Overslade Community Association wishes to thank Rugby Borough Council for</p> <ol style="list-style-type: none"> <li>1) a grant received towards provision of services under their service level agreement</li> <li>2) a grant from Retail, Hospitality and Leisure fund (Covid-19)</li> </ol> <p>The Overslade Community Association wishes to thank Groundwork UK for grants for the Open Doors Job club project</p> <p>The Overslade Community Association wishes to thank Bilton Poores' Charity and and other donors for grants towards the Play Scheme</p> <p>The Overslade Community Association wishes to thank HMRC for payments under Gift aid and Furlough</p>

## Reference and Administrative details

Charity name	Overslade Community Association
Other name the charity uses	
Registered charity number	1001763
Charity's principal address	14 Badby Leys Rugby CV22 5RB

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Philip Thomas	Treasurer		
2	Mrs Jennifer Muddiman			
3	Miss Carie-Anne Dumbleton			
4	Mr Cris Palmer	Chair		
5	Mrs Maggie O'Rourke			
6	Barbara Brown	Secretary		
7				
8				
9				
10				
11				
12				
13				
14				

## Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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**Other optional information**

Please see next page
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Period 01/06/2020 to 31/05/2021						Expenditure			
Income		Unrestricted	Restricted						
Hire of Centre	14657.37	14657.37		S02		Catering Expenditure	35.75	S08	
Catering Income	0.00	0.00		S03	0.00	Publicity Unrestricted	515.00	S08	
Stationery Income	0.00	0.00		S02		Repairs & renewals	2,569.84	S08	
Fundraising events	0.00	0.00		S02	14657.37	PRS & TV licence	922.13	S08	4,042.72
Misc Input (bank Interest)	2.46	2.46		S04	2.46	Sundries	45.20	S09	
Solar Energy Income	1974.28	1974.28		S05	1974.28	Bank Charges	75.00	S09	
Donations	0.00	0.00		S01		Telephone	593.10	S09	
Insurance input	0.00					Auditing fee	50.00	S09	
Grants for Building	0.00		0.00			Stationery	281.12	S09	
Grant 3 (SLA and other)	37800.19	37800.19		S01	37800.19	Cleaning of Centre	0.00	S09	
Jobclub Grants	18308.72		18308.72			Cleaning Materials	718.21	S09	
Grant 1 (WCC Elderly social inc)	0.00		0.00			Gas & electricity	4,447.45	S09	
Grant 2 (Play Scheme)	1614.60		1614.60			Water Rates	883.81	S09	
Grant 4 (Community Garden)	0.00		0.00	S01R	19923.32	Council Tax	0.00	S09	
Total Income (sum of above)	<b>£74,357.62</b>					Insurance	1,713.53	S09	
<b>Totals</b>	<b>£74,357.62</b>	<b>£54,434.30</b>	<b>£19,923.32</b>			Rent	300.00	S09	
<b>Restricted and Unrestricted</b>						Manager Exp (staff costs)	25,112.83	S09	
						Youth Club & Oasis	0.00	S09	34,220.25
						<b>Total Unrestricted spend</b>	<b>£38,262.97</b>		
						JobClub Publicity	1,936.34	S08R	
						Play Scheme Publicity	0.00	S08R	1,936.34
						Jobclub Expenditure	16,042.00	S09R	
						Grant 1	0.00	S09R	
						Grant 2 (Play Scheme)	1,615.50	S09R	
						Grant 4 (Community Garden)	0.00	S09R	17,657.50
						<b>Total Restricted spend</b>	<b>19,593.84</b>		
<b>Unrestricted funds</b>						<b>Total Expenditure</b>	<b>£57,856.81</b>		
	Fixed Asset	General	Building						Row Totals
Opening Balance	2856.69	87,789.60	2,938.39						93,584.68
Income	0.00	54434.30	0.00						54,434.30
Expenditure	0.00	-38262.97	0.00						-38,262.97
Closing Balance	2,856.69	103,960.93	2,938.39						109,756.01
	2856.69	87,789.60	2,938.39						
<b>Restricted funds</b>									
	Fixed Asset	Jobclub Open Doors	Grant 1 Elderley Social Inc	Grant 2 PlaySch	Grant 4 Community Garden				Row Totals
Opening Balance	592421.00	-2,690.61	600.00	10.13	31.00				590,371.52
Income	0.00	18308.72	0.00	1614.60	0.00				19,923.32
Expenditure	0.00	-17978.34	0.00	-1615.50	0.00				-19,593.84
Closing Balance	592421.00	-2360.23	600.00	9.23	31.00				590,701.00
	592421.00	-2,690.61	600.00	10.13	31.00				
<b>Bank Accounts</b>	<b>CAF Bank</b>	<b>Natwest Bank</b>	<b>Reserve Acc</b>	<b>Petty Cash</b>					
Opening Balance	19613.36	44368.51	24596.64	100					88678.51
Spend (including transfers)	-56514.99	-11341.82	0.00	-341.17					
Credits (including transfers)	53809.31	30545.85	2.46	341.17					
Final Balance	16907.68	63572.54	24599.10	100.00					105,179.32
		<b>Split of Funds</b>							
<b>Balance Sheet</b>		<b>ignoring fixed asset</b>				<b>Balance Sheet</b>			
Opening Balance	88678.51	General	103,960.93			Final CAF Account Balance			16,907.68
Total Income	74357.62	Building	2,938.39			Final Natwest Current Account Balance			63,572.54
Total Expenditure	-57856.81	Jobclub	-2,360.23			Final Reserve Account Balance			24,599.10
Final Balance	<b>£105,179.32</b>	Grant 1	600.00			Final Cash			100.00
		Grant 2	9.23			Final Balance			<b>£105,179.32</b>
		Grant 4	31.00						
		Total	<b>£105,179.32</b>						
Surplus income over expenditure	<b>£16,500.81</b>								
						Accounts kept by Philip Thomas			
						14 Badby Leys Rugby CV22 5RB			

Charity No 1001763

Overslade Community Centre, Buchanan Road, Rugby, CV22 6AY

Chair: Cris Palmer, Secretary: Barbara Brown, Treasurer: Philip Thomas.

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>P Thomas</i>	<i>P Thomas</i>
Full name(s)	<i>Philip John Thomas</i>	PHILIP JOHN THOMAS
Position (eg Secretary, Chair, etc)	<i>Chair</i>	TREASURER
Date	<i>10/11/21</i>	

# Independent examiner's report on the accounts



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Overslade Community Association

On accounts for the year  
ended

31<sup>st</sup> May 2021

Charity no  
(if any)

1001763

Set out on pages

One only

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

4-11-2021

Name:

Martin Andrew Burbidge

Relevant professional  
qualification(s) or body  
(if any):

CIMA

Address:

116 Tennyson Avenue, Rugby CV22 6JF