



Trustees' Annual Report for the period

		Period start date			Period end date		
From	01	09	2022	To	31	08	2023

Section A Reference and administration details

Charity name

Arden Parents Teachers Friends Association

Other names charity is known by

Arden PTFA

Registered charity number (if any)

1001699

Charity's principal address

Arden Academy
Station Road, Knowle
Solihull
Postcode B98 0PT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	J Sutton	Chair		
2	C Kealey	Treasurer		
3				
4				
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12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Trustee selection methods
(eg. appointed by, elected by)

Elected at Annual General Meeting by Committee members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the education of pupils, at Arden Academy, by developing effective relationships between staff, parents and others associated with the school. Engaging in activities or providing facilities and equipment which supports the school and advances the education of the pupils.

Fund raising events are held throughout the year: Fireworks Display, Christmas Ball, Sales of refreshments and Sub-Club.

All profits are used to purchase equipment and services for the benefit of the pupils at Arden Academy.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

The School Management Team arrange for Department Heads to bid for funds during the year.

Bids are submitted to the PTFA Committee meetings for approval.

All members present can vote on individual bids but guidance is taken from the School Management Team.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

A successful year with the key event being the Fireworks festival, raising circa £14,000. The Christmas Ball, bar/refreshments at various school events, the selling of second-hand uniform, plus income from the Sub Club monthly draw, have also raised significant funds for the school.

£15,933 was paid to Arden Academy in response to bids made for funds, including the lease of a minibus. The PTFA also funded text books for Maths and Economics, music stands, camera equipment, a language software licence and other smaller items.

Section E Financial review

Brief statement of the charity's policy on reserves

The PTFA's policy is to keep financial reserves to a minimum required to operate events. For example, the Fireworks Display requires costs of approximately £8000 to be paid in advance of ticket sales. In normal years the PTFA also retain a small amount to purchase equipment and supplies for other events, such as decorations for the Christmas Ball and refreshments for school events such as Music evenings, Prom and Sports days.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

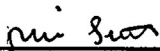
Signature(s)	<i>Julie Sutton</i>	<i>Clare Kealey</i>
Full name(s)	Julie Sutton	Clare Kealey
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	5/2/24	

THE ARDEN SCHOOL PARENT TEACHER FRIEND ASSOCIATION
Charity Number : 1001699

STATEMENT OF ASSETS AND LIABILITIES
For the years ending 31 August 2022 and 2023

	Final 2021/22	Draft 2022/23
	£	£
Unrestricted Funds		
Cash Funds		
Current Bank Account	5,335	5,465
Business Deposit Account	17,978	23,591
Cash Float	150	236
Sub_Club Bank Account	2,760	3,797
Cash Funds at 31 August	26,223	33,088

Approved on behalf of the Committee



J Sutton - Chair



C Kealey - Treasurer

5/2/2024

Date

10/2/2024

Date

THE ARDEN SCHOOL PARENT TEACHER FRIEND ASSOCIATION
Charity Number : 1001699

RECEIPTS AND PAYMENTS ACCOUNT

For the years ending 31 August 2022 and 2023

	Receipts		Payments		Net Receipts (Payments)	
	2022 £	2023 £	2022 £	2023 £	2022 £	2023 £
Fireworks	22,410	22,519	8,686	8,142	13,724	14,377
Events	1,646	10,059	1,200	6,424	446	3,635
Other PTFA Fundraising	4,588	2,648	2,955		1,633	2,648
PTA Overheads			728	140	-728	-140
Bid Payments			2,222	10,954	-2,222	-10,954
Parentpay - minibus & tickets	2,114				2,114	0
Minibus		724	6,624	5,703	-6,624	-4,979
Interest		113			0	113
Bank account Transfers	14,649	4,500	23,636	10,000	-8,987	-5,500
Sub club fund transfer					0	0
Tickets sold for future events		1,194		152	0	1,043
Cash float	150	119		34	150	85
Sub-Total	45,557	41,876	46,051	41,548	-494	328
Sub-Club	2,763	2,087	2,175	1,050	588	1,037
Sub-Club -Total	2,763	2,087	2,175	1,050	588	1,037
Deposit (Business Account)	23,638	10,000	12,924	4,500	10,714	5,500
Total	71,958	53,963	61,150	47,098	10,808	6,865

Net Cash Funds at Start of Year

15,415 26,223

Net Cash Funds at End of Year

26,223 33,088

0



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Arden School Parents Teachers Friends Association

**On accounts for the year
ended**

31 August 2023

**Charity no
(if any)**

1001699

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: *James Carty*

Date: 20 January 2024

Name: JAMES CARTY

**Relevant professional
qualification(s) or body
(if any):**

FAC, FCCA

Address:

THOMAS & YOUNG LIMITED, CARLETON HOUSE, 266-268 STRATFORD ROAD, SHIRLEY, SOLIHULL, B90 3AD

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE