

Trustees' Annual Report for the period

Period start date

Period end date

From

To

Section A Reference and administration details

Charity name

Arden Parents Teachers Friends Association

Other names charity is known by

Arden PTFA

Registered charity number (if any)

1001699

Charity's principal address

Arden Academy	
Station Road, Knowle	
Solihull	
Postcode	B98 0PT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	J Guy	Chair	08/10/2019-31/08/2020	
2	C Chatwin	Treasurer	08/10/2019-31/08/2020	
3	K Rafnson-Hall		08/10/2019-31/08/2020	
4	J Smith			
5	B Perkins		08/10/2019-31/08/2020	
6	Daisy Timms		01/09/2019 – 08/10/2019	
7	Tracey Anderson		01/09/2019 – 08/10/2019	
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9				
10				
11				
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15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information):

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	Constitution
How the charity is constituted	
Trustee selection methods	Elected at Annual General Meeting by Committee members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the education of pupils, at Arden Academy, by developing effective relationships between staff, parents and others associated with the school. Engaging in activities or providing facilities and equipment which supports the school and advances the education of the pupils.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Fund raising events are held throughout the year: Fireworks Display, Christmas Ball, Sales of refreshments and Sub-Club.

All profits are used to purchase equipment and services for the benefit of the pupils at Arden Academy.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The School Management Team arrange for Department Heads to bid for funds during the year.

Bids are submitted to the PTFA Committee meetings for approval.

All members present can vote on individual bids but guidance is taken from the School Management Team.

Summary of the main achievements of the charity during the year

A quieter year due to the Covid restrictions since March 2020. Although key events of the Fireworks (which was less successful than previous years due to bad weather) and Christmas Ball took place earlier in the year. Income from the Sub Club monthly draw and donations for mini-buses have also raised significant funds for the school.

£1,909 was paid to Arden Academy in response to bids made for funds. Projects and equipment which were also funded included books (Exampro Business, Tutor2U Psychology, Book People), STEM project for 2 school years, new House badges, and games for Learning support clubs.

Section E Financial review

Brief statement of the charity's policy on reserves

The PTFA's policy is to keep financial reserves to a minimum required to operate events. For example, the Fireworks Display requires costs of approximately £8000 to be paid in advance of ticket sales. In normal years the PTFA also retain a small amount to purchase equipment and supplies for other events, such as decorations for the Christmas Ball and refreshments for school events such as Music evenings, Prom and Sports days.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

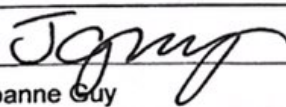
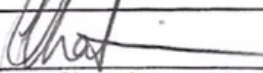
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Joanne Guy	Claire Chatwin
Position (eg Secretary, Chair, etc)	Chair	Treasurer

Date 12/08/2020

THE ARDEN SCHOOL PARENT TEACHER FRIEND ASSOCIATION
 Charity Number: 1001699
 For the years ending 31 August 2019 and 2020
RECEIPTS AND PAYMENTS ACCOUNT
 For the year ended 31 August 2020

	Receipts		Payments		Net Receipts (Payments)	
	2019 £	2020 £	2019 £	2020 £	2019 £	2020 £
Fireworks	18,189	12,427	10,109	8,698	8,080	3,729
Fireworks 2018	430		2,205		-1,775	0
Christmas Ball	11,830	10,806	6,847	6,418	4,984	4,388
Refreshments	2,203	0	804	0	1,399	0
Other PTFA Fundraising	0	1,170	0	586	0	584
Open air cinema	0	550	0	900	1	-350
PTA Overheads	0	0	905	389	-905	-389
Bid Payments	0	0	36,890	1,909	-36,890	-1,909
Minibus	0	3,277	0	0	0	3,277
Birmingham City FC ticket sales	1,040	791	0	0	1,040	791
Interest	7	3	0	0	7	3
Sub club fund transfer	3,884	2,500	0	0	3,884	2,500
Sub-Total	37,583	31,524	57,759	18,900	-20,176	12,624
Sub-Club	3,327	3,589	4,634	2,950	-1,307	639
Sub-Club -Total	3,327	3,589	4,634	2,950	-1,307	639
Petty Cash Movement	0	0	250	0	-250	0
Total	40,910	35,113	62,643	21,850	21,733	13,263

Net Cash Funds at Start of Year 28,668 6,935
 Net Cash Funds at End of Year 6,935 20,197

Arden Bids

	£
Badges	84
Books	707
Games	118
STEM	500
STEM Project 2020	500
	<u>1,909</u>

THE ARDEN SCHOOL PARENT TEACHER FRIEND ASSOCIATION
 Charity Number : 1001699

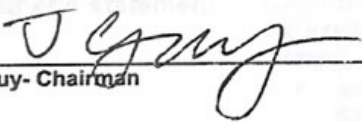
STATEMENT OF ASSETS AND LIABILITIES
 For the years ending 31 August 2019 and 2020

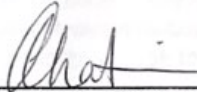
Unrestricted Funds

Cash Funds

	Final 2018/19	2019/20
	£	£
Current Bank Account	4,418	7,662
Business Deposit Account	1,283	10,663
Cash Float	-	-
Sub_Club Bank Account	1,234	1,873
Cash Funds at 31 August	6,935	20,197

Approved on behalf of the Committee


 J Guy - Chairman


 C Chatwin - Treasurer

26 May 2021
 Date

26 May 2021
 Date

Signature: _____ Date: 26/5/2021

Name: J Guy

Address: Arden School, 140-142, ...



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Arden School Parents Teachers Friends Association

**On accounts for the year
ended**

31 August 2020

**Charity no
(if any)**

1001699

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2020.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below *~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

James Carty

Date:

14/5/2021

Name:

JAMES CARTY

**Relevant professional
qualification(s) or body
(if any):**

FCA, FCCA

Address:

THOMAS + YOUNG LIMITED

CARLETON HOUSE, 266-268 STRATFORD ROAD, SHIRLEY,

SOLIHULL, WEST MIDLANDS, B90 3AD

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners):

N/A

Give here brief details of any items that the examiner wishes to disclose.