



Trustees' Annual Report for the period

From 1.1.2023 Period start date To 31.12.20223

Period end date

Charity name: Lowestoft u3a

Charity registration number: 1001662

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide activities conducive to learning and personal development for older people in Lowestoft and the surrounding area.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Physical activities for health benefit, e.g. table tennis, bowls, country dancing. Social and intellectual activities, e.g. bridge, languages, crafts.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We have read the relevant statement and have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity runs social, physical and educational activities, which have served to improve the health and wellbeing of its beneficiaries.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	£22,340.92 in bank accounts and as cash, which we consider sufficient for activities to continue for another year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We follow the national u3a guidelines, which recommend a reserve to cover expenses for 6 months.
Amount of reserves held	Para 1.22	£10,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	We have no fund in deficit.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no current uncertainties.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	By vote, open to all members, at our AGM

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Lowestoft u3a
Other name the charity uses	Lowestoft University of the Third Age
Registered charity number	1001662
Charity's principal address	c/o 34 Corton Road Lowestoft NR32 4PL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ray Willett	Chair		The members
2	Peter Mason	Vice Chair		“ “
3	Muriel Knowles	Secretary		“ “
4	Karen Taylor	Minutes Secretary		“ “
5	Barbara Cliff	Treasurer	1.1.2023 - 16.2.2023	“ “
6	Verity Seago	Treasurer	16.2.2023 – 31.12.2023	“ “
7	Jen Roberts	Membership Secretary		“ “
8	Julie Walker	Groups Co-ordinator and Vice Treasurer		“ “
9	Christine Mills	Social Secretary		“ “
10	Carol Craven	Social Secretary		“ “
11	Angela Sturman	Publicity Officer	1.1.2023 – 25.10.2023	“ “
12	Lynne Bergin	Publicity Officer	25.10.2023 – 31.12.2023	“ “
13	Viv Loney	Newsletter Editor		“ “
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

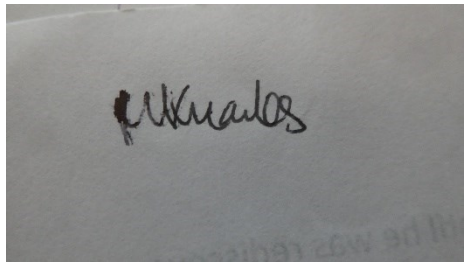
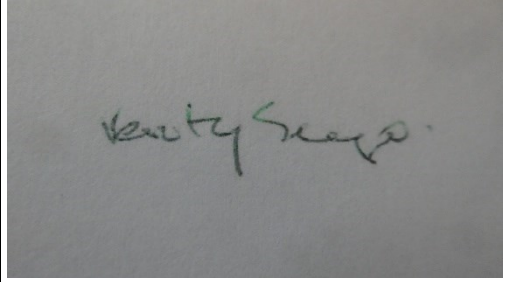
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Muriel Knowles	Verity Ann Seago
Position (eg Secretary, Chair, etc)	Secretary	Treasurer
Date	26.10.2024	

Lowestoft U3A

Statement of Accounts: all accounts

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Income & Expenditure, 1st January - 31st December

Start year Category	2023		2022	
	In	Out	In	Out
-Account Transfers	£77.00	£77.00		
Affiliation	£125.69		£3,000.00	£3,000.00
Committee Expenses		£92.88		£267.00
Donations	£5.25		£43.66	£1,777.62
Equipment	£110.45	£17.49	£55.15	£20.00
Gift Aid	£1,238.93		£100.00	£10.45
Group Attendance Fees	£15,107.92			
Group Expenses	£10.00	£20.00	£9,599.83	
Interest	£117.83			£109.76
Membership	£5,731.55		£11.88	
Membership Sub to TAT	£3.60		£4,337.55	£5.75
Misc		£956.00	£6.70	£948.00
Monthly Meeting	£602.00	£19.74	£30.00	£724.00
Postage		£97.20	£298.25	£260.00
Premises		£119.36		
Printing		£14,120.38		£13,277.18
Social Events	£2,428.00	£550.95		£391.50
Speaker		£2,189.66		
Sundries	£0.25	£430.00	£241.50	£417.00
TAT Magazine / Beacon	£13.65	£227.63	£887.40	£36.00
Trips	£312.00	£334.20	£90.05	£89.21
Sub-totals	£25,884.12	£292.00	£3,162.50	£2,985.50
Brought forward	£16,001.29	£19,544.49	£21,864.47	£24,318.97
			£18,455.79	
Total	£22,340.92		£16,001.29	

Balance Sheet

Cash	£34.70	
Current	£11,046.31	£28.70
PayPal		£4,803.65
Savings	£11,259.91	
Trips on-the-day		£11,168.94
Total	£22,340.92	£16,001.29

M. J. Rivett
MARTIN JOHN RIVETT
Independent Examiner
5-3-24



Section A Independent Examiner's Report

Report to the trustees

Charity Name

LOWESTOFT WJA

On accounts for the year ended

31 DECEMBER 2023

Charity no (if any)

1001662

Set out on pages

1 attached

Remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

M. J. Rivett

Date:

5.3.24

Name:

MANAN JOHN RIVETT

Relevant professional qualification(s) or body

[Empty box for professional qualification(s) or body]