

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 August 2024
for
Trafalgar School Parent – Teacher Association

Trafalgar School Parent – Teacher Association
Charity Information

Trustees at the yearend 31.08.23

Mrs S. Keefe – Headteachers
Mr J. Allen - Deputy Head of Juniors
Mrs T. Rees – Join Chair
Mrs N Goddard-Moulton – Joint Chair
Mrs J. Behenna- Secretary
Mrs I. Mansbridge – Joint Treasurer
Ms N. Toner – Joint Treasurer
Mrs J. Sparflo – Joint Treasurer
Mrs L. Jenning – Trustee

Independent Examiner

R Dodds ACA

Address:

Elmsleigh Road
Twickenham
TW2 5EG

Trafalgar School Parents-Teacher Association
Treasurers Report – Chair update
For the financial year ending 31 August 2024

Last year, Trafalgar Schools PTA raised almost £41k! After PTA admin expensive this resulted in an amazing total of £39,665.

Contributions to the school

Annually we aim to raise £20k for the school federation, this is allocated equally between Trafalgar Infant and Trafalgar Junior School. These funds benefit children across both schools and last year were used to cover annual subscriptions including Little Wandle and Times Table Rockstars; school reading materials and library books, 'The Week' magazine subscription, a coach to Rose Theatre Music Festival, reception water bottles, junior sports kits, Year 6 leaver's books, living eggs and more...

In addition to the provisioned £20k, the PTA approved funding for extra sports kits, including larger sizes, the purchase of Gaelic footballs for the after school club and approval for a roll-out cricket pitch.

The PTA added an additional £20k donation last year towards the upgrade to interactive white boards in the junior classrooms and it has been great to see these in place for the start of the new school year.

The amazing total raised last year is due to our brilliant team of volunteers.

PTA Committee

First, I wanted to thank our core team, they keep the PTA going day to day and without them none of the fundraising would be possible:

- My Co-Chair Nikki Goddard-Moulton (GM), she dedicates a huge amount of time coordinating with the school and class reps, and runs, volunteers or supports at nearly every PTA activity throughout the year.
- Jo Behanna, our PTA Secretary for organising and minuting all the PTA meetings throughout the year.
- Ieva Mansbridge, Jenny Sparflo and Nikki Toner, our Co-Treasurers, for managing the accounts, Zettle machines and banking.
- Karoline Atkins as events coordinator for organising the events calendar and ensuring that all events have leads.
- Claire Jack for managing communications through the PTA round up newsletters, class reps WhatsApp and creating amazing posters
- Niki Morgan for running our social media accounts

I would also like to thank Mrs Keefe, Mr Allen and Ms Burton for representing the school as trustees of the PTA and the 'ordinary members' of the PTA that complete our committee and regularly attend the PTA meetings.

Fundraising

The PTA hold many events and sales throughout the year and a huge thank you goes to everyone that led an event, or was part of the events teams over the past year, it is greatly appreciated.

Our biggest fundraising totals come from 4 events:

Kathryn Dodds organised another successful sell out fireworks night raising over £4.5k, a great evening for both parents, carers and children.

Ushma Hatton and Jennie Kraus stepped up to lead the Christmas market and it was an amazing event, getting everyone in the Christmas spirit. Lou Bartlett organised the grotto. The event raised an amazing total, over £6.5k

Karoline Atkins and Nikki GM organised a brilliant summer fair raising an impressive amount of over £9k.

Rugby parking, led by Richard Reichwald, continues to generate a great revenue throughout the season. There were a few less matches at Twickenham due to the Rugby World Cup but still raised £4,560

We have a busy events calendar throughout the year.

In addition to fireworks, rugby parking and Christmas market, **Autumn** is a busy term.

Jenna Storey and her team kicked off the year organising the first of many second-hand uniform sales raising over £1.7k throughout the year. These important events help Trafalgar families to buy affordable uniform, shoes, coats, Christmas jumpers and more, and allows families to recycle outgrown items.

Continuing on the theme of re-use and recycle, Lisa Probets organised a new event and we had a car boot sale at Meadway and Gus Samuels organised the first of our Bags2School events for the year.

Over October half term, Lisa Probets organised another fun Halloween trail, enjoyed by Trafalgar families and the local community.

Onto Christmas, as well as the aforementioned Christmas market, the children enjoyed Christmas fun in the school day with Laura Jennings and Nikki GM arranging the Junior Festive Fun Day and Lisa Probets another magical infant bazaar.

Claire Jacks again organise a successful Christmas tree sale and collection; and also arranged refreshment sales at the year 5/6 Christmas panto.

In the **Spring** term rugby parking and uniform sales continued.

Lis Soldal Jeens organised another successful and sell out Quiz night.

Karoline Atkins and Nikki GM arranged a great family show, running two time slots for families to attend.

The Easter egg raffle finishes the term, an event loved by the children and organised by Nikki GM.

The **Summer** term started with Earth Day; an event started the previous year which has gained momentum organised by Karoline Atkins and included uniforms sale, car boot, second-hand books, refreshments and a 'big dig'.

This was followed by another great line-up for the comedy night, organised by Lis Soldal Jeens.

Ushma Hatton and Nikki GM organised the personalised tea towels, which were a lovely keepsake for reception parents to purchase.

The previously mentioned Summer Fair is the big event of the term involving non-uniform days in the lead up.

I coordinated the school discos with great leads from each year group, and Kathryn Dodd buying the refreshments.

We finished off the year with well-deserved PTA thank you drinks, to which all volunteers were invited.

As well of as the event leads mentioned above, we know that a core group of PTA members and volunteers regularly support many of these events, so a special thank you to all of them.

In addition to the events, thank you to Meryl Hopkins for running the PTA wishlist and to Simon Bradley for managing the PTA website, providing regular IT support and continuing to be compere at PTA events.

To finish I would like to say a huge thank you to the head teachers, that work so hard for all of our children, and to the school governors. Thank you to all the members of the PTA, the class reps and every person that has volunteered anytime and knowledge to making this another successful year.

Thank you to Jenny Sparflo who stepped down as co-treasurer, at the end of the academic year, in July. Also thank you to Ieva Mansbridge, for her role as treasurer this past year, she will be stepping down at the end of this calendar year. We are currently in communication with two potential new treasurers.

Nikki and I will be staying on as Co-chairs for our third (and final) year, as our children will enter year 6 next year. We are looking forward to continuing to work with everyone here.

Tara Rees, PTA Co-Chair

Trafalgar School Parents-Teacher Association

Treasurer update

For the financial year ending 31 August 2024

Executive Summary

The dedicated efforts of the PTA committee, parents, teachers, and volunteers resulted in a remarkable fundraising total of £40,999 during the 2023/2024 financial year. This surpasses the previous year's total of £40,788 and demonstrates the commitment and hard work within the community. After accounting for event and administrative expenses (£1,770), a net income of £39,229 was generated, exceeding the previous year's result.

Events

	2023/2024	2022/2023	Variance
Activity packs / badges / keyrings	£20	£34	-£14
Bags for School and Soft Toys	£724	£590	£134
Bears	£119	£258	-£139
Bend the rules		£0	£0
Car Boot Sale	£437	£0	£437
Christmas Bazaar	£509	£687	-£178
Christmas raffle / Fair	£6,653	£982	£5,671
Christmas Trail			£0
Christmas Trees	£951	£1,233	-£282
Class Collections			£0
Classified adds			£0
Comedy night	£227	£463	-£236
Discos	-£31	£328	-£358
Earth day	£256	£373	-£117
Easter Fun	£309	£480	-£171
Easy fundraising		£506	-£506
Estate agent boards			£0
Halloween Fun	£342	£426	-£84
Hero Dress Up			£0
Fireworks	£4,633	£4,512	£122
Food festival			£0
Magic/Circus/Family show	£707	£802	-£95
Quiz & Curry	£1,963	£1,753	£210
Rugby parking	£4,560	£8,325	-£3,765
Santa's Grotto / Panto	£646	£1,408	-£762
Summer fair	£9,705	£10,977	-£1,272
Tea towels	£14	£31	-£16
Uniform sales	£1,758	£3,008	-£1,249
Water bottles / bottle mates	£144	£216	-£72
Wine tasting			£0
Wishlist items	£300		£300
World book day	£128	£107	£21
PayPal transaction fees / iZettle fees	-£1,137	-£811	-£326
Zapier, Inc		-£164	£164
Printing		-£289	£289
Other donations	£8,899	£5,658	£3,241
Less Year 6 leaver books	-£1,838	-£1,104	-£734
	£40,999	£40,788	£211
Admin Expenses	-£1,770	-£2,479	£709
Post expenses	£39,229	£38,309	£920
Approved for the schools	-£39,665	-£29,915	-£9,750
Net income	-£436	£8,394	-£8,830

The Trafalgar School PTA's fundraising events in 2023/2024 generated a substantial income while fostering strong community engagement. A strategic combination of well-organised events, focused on both fundraising and family fun, resulted in significant financial gains.

The Summer Fair, a major contributor, raised £9,705. Other key events, including Rugby Parking £4,560, Fireworks Night £4,633, Second-hand Uniform Sales £1,758, and the Quiz & Curry Night £1,963, collectively provided a substantial boost to the school's resources.

This successful fundraising strategy not only secured vital funds but also strengthened the PTA's connection with the school community, highlighting its value and a sense of shared purpose. The positive financial results are a testament to the PTA's effective planning and the dedication of its volunteers.

Other income

The significant growth in non-event income reflects the strong support from the Trafalgar School community. Donations totalling £8,899 (compared to 2022/2023 £5,658), provided a valuable supplement to funds generated from events. This increase primarily stems from consistent parent contributions £5,250, showcasing their commitment to the school's enrichment. Online donations via PayPal £150, and a variety of smaller donations added to the total.

The PTA also acknowledges a generous £750 contribution from Mathnasium Ltd., demonstrating the positive impact of community partnerships.

Expenses

The PTA's expenses for the year totalled £1,770, a decrease of £709 from 2022/2023 £2,479. This responsible spending covered essential operational costs including memberships, insurance, accounting, and software. The purchase of a gazebo for £570 is considered a strategic investment that will enhance the organization of future events and improve efficiency in the long term.

Contributions to the school

This year, the contributions proposed for the schools were £39,665 (2022/2023: £29,915). This includes an additional investment of £20,000 for new IT equipment to modernise the school's technology infrastructure, plus rugs for Year 1 and Year 2 classes £1,400, Little Wandle subscription £1,245, Bug Club £1,640, maths games £500, also a coach for Music Festival at Rose Theatre £730 and other investment.

Liquidity

At the end of the financial year, the PTA has a cash and PayPal balance of £40,405.

This report concludes the financial overview for the period ending 31 August 2024. The PTA expresses its gratitude to all volunteers for their contributions this year and looks forward to continuing its support of Trafalgar School in the coming year.

Ieva Mansbridge, Nicola Toner (ACMA) and Jenny Sparflo

Treasurers, Trafalgar School PTA

Independent Examiner's Report to the Trustees of
Trafalgar-School – Parent Teachers Association

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 August 2024

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Having satisfied myself that the accounts are not required to be audited under Part 16 of the 2006 Act and me eligible for independent examination

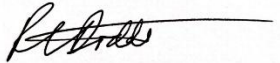
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Signed :



Name: Robert Dodds

Revelated professional qualification(s) or body (if any) Institute for Chartered Accountants in England and Wales (ICAEW)

Address: 115 Meadway, Twickenham, TW2 6PL.....

Date: 20th May 2025

	Unrestricted fund £	Restricted fund £	31.08.24 Total Fund £	31.08.23 Total Fund £
INCOME				
Charitable activities				
Fundraising events	49,986		49,986	52,067
Other activities				
Interest and Donations	6,544		6,544	5,658
	56,530	-	56,530	57,726
EXPENDITURE				
Charitable activities				
Cost of fundraising events	15,582		15,582	16,903
Administration expenses	41,384		41,384	32,429
NET INCOME/EXPENDITURE	- 436	-	- 436	8,394
RECONSILIATION OF FUNDS				
Total funds brought forward	39,526		39,526.11	31,132
TOTAL FUNDS CARRIED FORWARDS	39,091	-	39,091	39,526

Trafalgar School Parent-Teachers Association

Balance Sheet

for the Year Ending 31 August 2024

	Unrestricted fund £	Restricted fund £	31.08.24 Total Fund £	31.08.23 Total Fund £
CURRENT ASSETS				
Debtors and prepayments	3,427		3,427	4,966
Cash at bank	40,405		40,405	58,736
	<hr/>			
	43,856	-	43,832	63,702
CREDITORS				
Amounts falling due within one year	4,741		4,741	24,176
	<hr/>			
NET ASSETS	39,115	-	39,091	39,526
FUNDS				
Unrestricted funds			39,091	39,526
restricted funds			-	-
			<hr/>	<hr/>
TOTAL FUNDS			39,091	39,526

1.Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction.

The accounts have been prepared in accordance:

- with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

Recognition of income

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources;
- and the monetary value can be measured with sufficient reliability

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Support costs

The charity has incurred expenditure on support costs.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Taxation The charity is exempt from tax on its charitable activities

Debtors

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts

Trustees remuneration and benefits

There were no trustees' remuneration or other benefits for the year ended 31 August 2024 nor for the year ended 31 August 2023.

2. Debtors

	31.08.24	31.08.23
	£	£
Debtors and prepayments	3 427	4,986
	<u>3,427</u>	<u>4,986</u>

3. Creditors

	31.08.24	31.08.23
	£	£
Accounts payable	0	0
Accrued expenses	4,741	24,176
	<u>4,741</u>	<u>24,176</u>

4. Movement in Funds

	At 01.09.23	Incoming resources	Resources expended	At 31.08.24
	£	£	£	£
General funds	39,526	56,530	56,966	39,091
	<u>39,526</u>	<u>56,530</u>	<u>56,966</u>	<u>39,091</u>

	At 01.09.22	Incoming resources	Resources expended	At 31.08.23
	£	£	£	£
Comparatives for movement in funds				
General funds	31,132	57,726	49,332	39,526
	<u>31,132</u>	<u>57,726</u>	<u>49,332</u>	<u>39,526</u>