

REGISTERED CHARITY NUMBER : 1001584

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 August 2020
for
Trafalgar Schools Parent-Teacher Association

Trafalgar Schools Parent-Teachers Association
Charity information

Trustees

Mrs L Thompson - Headteacher

Mrs L Jennings - Joint Chair

Mrs M Kay - Joint Chair

Mrs S DeZoysa - Secretary

Mrs C Hulacki - Joint Treasurer

Mrs M Simms - Joint Treasurer

Independent Examiner

C Jones ACA

Address

Elmsleigh Road

Twickenham

TW2 5EG

Trafalgar Schools Parent-Teachers Association Annual Report

This has been the first year for Maggie Kay and I as Co-Chairs of the Trafalgar Schools PTA. After a busy year supporting numerous events, Maggie made the decision to step down at the end of last term but will continue to be an active and valued member of the PTA committee. This year has been a huge team effort with many members of the committee taking on different elements of the workload to share it more widely. Particular thanks to Julie Philp for handling all the caretaker bookings and event licences, to Claire Madden, Tara Rees and Rachel Pirie for note taking at class rep meetings and to Jo Keir for producing all the PTA newsletters.

So many people have contributed their time, skills, and energy. Thank you to everyone on the committee and all the class representatives who have contributed this year. All the events and fundraising activities we have organised have helped us raise a grand total of £22,109 for both schools.

The money raised is used to fund a variety of different activities and items for each school. Detailed information on the actual amounts raised and where the money has been spent can be found in the financial reports.

Autumn

Our first event of the year was, as always, our Fireworks Evening which saw Flashpoint Fireworks provide us with an amazing display once again. Thank you to Rachel Pirie, Maddy Forsyth and their band of helpers for organising this event. Thank you also to Tom de Nert for organising the BBQ team, Jo Keir for organising the glow items for sale and all the parents who helped cook and serve food, sold glow items and drinks, and acted as stewards for the evening. We sincerely hope that we can bring this event back in 2021.

PTA events are not just for the kids and we always try to have several events for the parents. In October we held our very first Comedy Night and it was a huge success! Many thanks to Lis Soldal-Jeens, Maggie Kay and Sanjima DeZoysa for organising this event. We hope that we will be able to bring this event back when large group gatherings indoors are a possibility.

The second half of the Autumn term is always about Christmas. Thank you to Rachel Pirie and Nikki Moulton for arranging the design your own Christmas Cards and to Tara Rees and Leanne PearmanBarnes for organising the Infant Christmas Bazaar. It is always such a special event for the children. Thank you also to the many parents who helped at the working party for weeks beforehand, sorting out donations, tags and wrapping paper, and those who helped on the day.

Thank you to Sally Hughes for organising our annual sale of Christmas Trees. This year Sally will be showing Amy Dignam the ropes and handing it over. Sally has done this job for many years and we are so grateful for her hard work and enthusiasm.

The Christmas Craft Fair, organised by me and Maggie, was a real success thanks to all the amazing support and hard work from parents and teachers. Thank you to Vicky Baars for securing Hamptons International sponsorship. Thank you to Claire Charlton for securing all the external stalls and raffle prizes. The day would not be as magical and slick without everyone's help! Special recognition to the class reps for organising their PTA fundraising stalls – from mulled wine to sand art to face painting and to last year's 3C for the Santa's Grotto – it's a real team effort to make the Christmas Craft Fair such a fabulous festive day. Thank you also to Sarah Woodward for her management of the Scholastic Book Fair in the run up to Christmas and at the fair itself.

Just in time to make the perfect Christmas present for any self-respecting grandparent, we produced bespoke tea towels featuring the children's self-portraits for Reception, Year 1 and Year 2 classes. Thank you to Claire Charlton and Nikki Moulton for organising them.

Spring

In the Spring term Rugby Parking remains a brilliant fundraiser. Thanks to Graeme King and his team for organising this and all the other parents who have helped. The class reps also did an excellent job selling raffle tickets for the Easter Egg Raffle. Thanks to Ally Hudson and Nikki Moulton for putting this together and bringing it forward at the last minute to ensure the chocolate was distributed before school closed early for lockdown.

Unfortunately, all the other planned events in the Spring and Summer term were cancelled, including the Junior Spring Disco, the Spring Party and the Quiz & Curry Night. Thank you to Lis Soldal Jeens and her team for organising the quiz night and for their expert handling of the late cancellation including selling off all the prepared curry so it did not go to waste. Lis is planning to try this event again as a virtual evening hosted by a professional quiz master from Interrupt the Routine later this term.

Summer

By far the saddest cancellation was the Summer Fair, an event the entire school community get involved in and look forward to each year. In order to try and recoup some of the financial loss this created, and also to find a way to connect the school community when we were all required to be physically apart, we ran the inaugural 1905 Trafalgar Challenge. Acknowledging the founding year of Trafalgar and launched on the 19th day of the 5th month, all Trafalgar families were challenged to use their individual talents and interests to get active and get sponsored. We were overwhelmed by the response from children, parents and staff. Not only did it raise a much needed £7,656, but for 3 weeks in the middle of lockdown it provided a way for us to all work together and support each other. A huge thank you to San King for her inspired graphics and to Niki Morgan for managing the social media.

We were unable to end the year with the usual Year 2 and Year 6 Leavers Discos. Instead for year 6, we were able to top up their cake sale funds and ensure each child received a leaving gift from the Alligator's Mouth bookshop.

A tradition started four years ago is the Year 6 Leavers' yearbook which is paid for by the PTA. A huge thank you to Rachel Pirie for collecting photos and putting the book together and managing to adapt it to reflect a different ending to year 6's time at school in 2020.

Other fundraising

Other fundraising channels that run throughout the year are the Classified Ads, which continues to be popular; thank you to Reza Ram for his continued coordination of this. Thank you to Melony Trott for organising the Second-Hand Uniform sales this year and to Sophie Riley, Rony Bachour and Sarah May for taking it over in the summer term and her new team of parent helpers for already managing to hold 2 sales.

Thank you to Sara Morton who sponsored Trafalgar with her letting agent boards in June.

Thank you to all those class reps who arranged a Cake Sale during the year; the money raised at these goes directly to the individual classes.

We also continue to raise money from Easyfundraising. This year we have also set ourselves up as a charity for AmazonSmile donations. Both these allow us to earn money while people shop at no cost to them. It is a super-easy way to raise funds so please consider signing up.

Our School Wishlist continues to provide a way for parents to donate towards equipment and resources the school really needs. We have made a strong start for 2020/21 and plan to expand the use of this platform this year. A massive thank you to Julie Philp for continuing to manage the Wishlist.

Thank you to all the teachers, governors, parents and carers who continue to support the PTA. We managed to thank Mrs Thompson before her departure in July, and would also like to thank Mr Allen and Mrs Opholt, for their continued support. Mrs Davies and Mrs Burton for giving up their time for the choirs to sing at the Christmas Fair, and to Simon Bradley for supporting us at all the events, for being compere at the Christmas Fair and for managing the PTA website online payments for all our events.

Looking ahead

Whilst we have much to be thankful for and proud of this year, we remain mindful of the ongoing impact COVID19 will inevitably have on our fundraising income going forward. We will not be able to rely on our traditional big events, and we will need to work out new ways of fundraising in the current climate. Thank you to everyone who has supported and helped us this year; please do continue to join in and share your skills and time!

I would like to end by thanking Maggie and Sanjima for all their work this year as Co-Chair and Secretary respectively and for all the events they have supported. And last but certainly not least, a heartfelt thank you to Clare and Marybelle as they end their 2 year term as joint Treasurers - we are incredibly grateful for the work they have both done to support the PTA and the school with our accounts and cash management.

Laura Jennings
PTA Co-Chair

Trafalgar Schools Parent-Teacher Association
Treasurers Report
For the financial year ending 31 August 2020

The ability to fundraise for the school this year has been severely limited by the Covid 19 pandemic. Several events, including the popular Summer fair, had to be cancelled.

The total funds raised by the PTA during the 2019/20 financial year was £22,109 after deduction of costs of the events (2018/19 : £27,377), which is an amazing achievement considering the challenges that this year has brought and shows how lucky we are to have the continued commitment, dedication, support and hard work of the committee members, parents, teachers and volunteers.

The objective of the many PTA events is not solely the fundraising but also for the enjoyment of the children and the promotion of the PTA as a fundrasing body. Although some events raise only a small amount of money they are much enjoyed by children and adults alike and help the sense of community within the school. The comedy night was a new event this year and proved popular as well as a good fund raiser

Events

The main events that were able to run made the following profits.

	2019/20	2018/19	Variance
Book fair	-£5	£50	-£55
Christmas card sales	£234	£184	£50
Christmas fair	£4,708	£3,175	£1,533
Christmas tree sales	£553	£1,211	-£658
Classified adverts	£423	£685	-£262
Comedy night	£1,323	£0	£1,323
Easter egg raffle	£192	£199	-£7
Easy Fundraising & Amazon giving	£333	£399	-£66
Fireworks	£3,205	£3,426	-£221
Infant bazaar	£477	£466	£11
Junior disco	£0	£253	-£253
Quiz and curry night	£72	£1,218	-£1,146
Rugby parking	£1,969	£7,056	-£5,087
Second hand uniform sales	£419	£234	£185
Spring party	£0	£931	-£931
Summer fair	£0	£8,508	-£8,508
Tea towels	£270	£201	£69
Other donations	£9,309	£412	£8,897
Less Year 6 leavers books	-£1,373	-£1,231	-£142
	£22,109	£27,377	-£5,268

Other income

Other donations is made up of donations from parents of £1,300 (2018/19 £412) and the 1905 Challenge which raised £8,009 for the PTA funds.

Expenses

PTA expenses include memberships, insurance, accountancy software costs and events for the children that are funded by the PTA. The total expenses for the year were £743 (2018/19 : £730).

Donations to both schools from the PTA for the financial year 2019/20 were £16,038 (2018/19 £23,434).

At the end of the financial year the PTA has a reconciled cash balance of £19,143, which is held at Barclays Bank and incurs no banking costs. In addition to this there was £8,805 in our Paypal account.

Clare Hulacki and Marybelle Simms
Treasurers, Trafalgar Schools PTA

Independent Examiners's Report to the Trustees of
Trafalgar Schools - Parent Teacher Association

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 August 2020.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of

Having satisfied myself that the accounts are not required to be audited under Part 16 of the 2006 Act and are eligible for

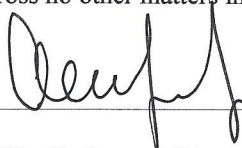
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set

I have no concerns and have come across no other matters in connection with the examination to which attention should

Signed:



Name:

Charlie Jones ACA

Relevant professional qualification(s) or body (if any):

ICAEW

Address:

100 Gould Road
Twickenham
TW2 6RW

Date:

6/11/20

Trafalgar Schools Parent-Teacher Association

Statement of Financial Activities
for the Year Ended 31 August 2020

	Notes	Unrestricted fund £	Restricted fund £	31.8.20 Total fund £	31.8.19 Total fund £
INCOME					
Charitable activities					
Fundraising events		23,474	-	23,474	45,335
Other activities		-	-	-	-
Interest and Donations		9,340	-	9,340	412
		<u>32,814</u>	<u>-</u>	<u>32,814</u>	<u>45,747</u>
EXPENDITURE					
Charitable activities					
Cost of fundraising events		10,705	-	10,705	18,410
Administrative expenses		16,780	-	16,780	24,125
		<u>5,329</u>	<u>-</u>	<u>5,329</u>	<u>3,213</u>
NET INCOME/EXPENDITURE					
RECONCILIATION OF FUNDS					
Total funds brought forward		19,217	-	19,217	16,004
TOTAL FUNDS CARRIED FORWARD		<u><u>24,546</u></u>	<u><u>-</u></u>	<u><u>24,546</u></u>	<u><u>19,217</u></u>

Trafalgar Schools Parent-Teacher Association

Balance Sheet

At 31 August 2020

	Notes	Unrestricted fund £	Restricted fund £	31.8.20 Total fund £	31.8.19 Total fund £
CURRENT ASSETS					
Debtors and prepayments		1025	0	1025	890
Cash at bank		27948	0	27948	21674
		<u>28973</u>	<u>0</u>	<u>28973</u>	<u>22564</u>
CREDITORS					
Amounts falling due within one year		4427	0	4427	3347
NET ASSETS		<u>24546</u>	<u>0</u>	<u>24546</u>	<u>19217</u>
FUNDS					
Unrestricted funds				24546	19217
Restricted funds				0	0
TOTAL FUNDS				<u>24546</u>	<u>19217</u>

Trafalgar Schools Parent-Teacher Association

Notes to the Financial Statements for the Year Ended 31 August 2020

1. Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction
The accounts have been prepared in accordance :

- with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in
- and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

Recognition of income

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the

Support costs

The charity has incurred expenditure on support costs.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Taxation

The charity is exempt from tax on its charitable activities

Debtors

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any

Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts

Trustees remuneration and benefits

There was no trustees' remuneration or other benefits for the year ended 31 August 2020 nor for the year ended 31

2. Debtors	31.8.20	31.8.19
	£	£
Debtors and prepayments	<u>1,025</u>	<u>890</u>
	<u>1,025</u>	<u>890</u>

Trafalgar Schools Parent-Teacher Association

Notes to the Financial Statements
for the Year Ended 31 August 2020

3. Creditors		31.8.20	31.8.19		
		£	£		
Accrued expenses		4,427	3,347		
		<u>4,427</u>	<u>3,347</u>		
4. Movement in funds		At 1.9.19	Incoming resources	Resources expended	At 31.8.20
		£		£	£
General fund		19,217	32,814	27,485	24,546
		<u>19,217</u>	<u>32,814</u>	<u>27,485</u>	<u>24,546</u>
Comparatives for movement in funds		At 1.9.18	Incoming resources	Resources expended	At 31.8.19
		£		£	£
General fund		16,004	45,747	42,534	19,217
		<u>16,004</u>	<u>45,747</u>	<u>42,534</u>	<u>19,217</u>