

# Trustees' Annual Report for Dunkirk Village Hall

For the Year Ended 30 April 2025

**Charity Name:** Dunkirk Village Hall

**Charity Number:** 1001575

## Trustees:

- Paul Barkaway (Treasurer)
- Mary Gransden
- Pat Warner

**Structure, Governance and Management** Dunkirk Village Hall is managed by a committee of dedicated trustees and volunteers. Regular monthly meetings are held to ensure the effective governance and management of the hall.

**Objectives and Activities** The charity's primary objective is to provide and maintain a community facility for the benefit of residents in Dunkirk and surrounding areas. The village hall continues to serve as a hub for social, educational, and recreational activities, supporting local groups and events.

## Achievements and Performance

**Financial Review** The charity remains in a stable financial position, with a slight improvement compared to the previous year. As at the end of the financial year the charity's funds stood at:

- **Cash at Bank and in Hand:** £44,312
- **Debtors & Prepayments:** £3,246

Key financial activities included:

- Completion of financial audits for Charity Commission compliance.
- Review and proposed increase of hiring fees to ensure long-term financial sustainability.

**Maintenance and Improvements** The upkeep and improvement of the village hall remain a priority. Significant activities included:

- Installation of solar panels & batteries supported by a grant from Swale Borough Council.
- Repairs and internal decoration were carried out.
- Regular servicing was undertaken for the burglar and fire alarms. A new fire extinguisher was purchased, and fire safety remained a top priority.
- The decking received maintenance for both safety and appearance.

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**Community Engagement and Events** Dunkirk Village Hall has continued to support and host a variety of community events, including:

- Regular film nights continued with new marketing initiatives to increase attendance.
- A successful carol evening and VE day celebration were organised and hosted.
- New hirers were welcomed including parent & toddler sessions and regular bookings from the Rotary Club.

**Challenges and Risk Management** During the year, the charity faced several challenges, which were effectively managed:

- Coordinating major improvements, such as solar panel installation and grant management.
- Addressing maintenance issues promptly, particularly in relation to heating and safety equipment.
- Streamlining booking systems, including exploring online booking options to improve efficiency.

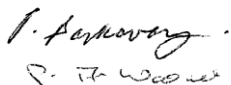
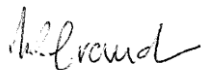
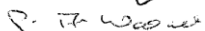
**Future Plans** The charity aims to continue improving its facilities and expanding community outreach. Future objectives include:

- Installation of an Air Source Heat pump to replace the gas boiler for heating & hot water.
- Strengthening partnerships with local community groups.

**Conclusion** The past year has been marked by resilience and growth, with the trustees and committee members working diligently to uphold the village hall's role as a central pillar of the community. We extend our sincere thanks to all who contribute their time and resources to ensure the continued success of Dunkirk Village Hall.

**Approved by the Trustees on:** 17/12/2025

**Signed on behalf of the Trustees:**

**Dunkirk Village Hall  
Management Balance Sheet  
As At 30th April 2025**

Page 1

	<u>2025</u>	<u>2024</u>
<b>Current Assets</b>		
Debtors & Prepayments	3,246	1,695
Cash at Bank & in Hand	44,312	39,228
	<u>47,558</u>	<u>40,923</u>
<b>Current Liabilities</b>		
Other Creditors & Accruals	93	-
	<u>93</u>	<u>-</u>
<b>Net Current Assets</b>	47,465	40,923
<b>Net Assets</b>	<u>£ 47,465</u>	<u>£ 40,923</u>
The Funds of the Charity		
Unrestricted Funds	47,465	40,923
<b>Charity Funds</b>	<u>£ 47,465</u>	<u>£ 40,923</u>

**Notes to the Balance Sheet**

In addition to the assets set out above the Charity owns the Village Hall building itself, together with the fixtures and fittings and various plant and equipment within that building and its curtilage. Expenditure in relation to these items having been reflected through the Receipts and Payments account in the year in which incurred, together with any associated incoming funds.

**Accountant's Report**

I am reporting to the Trustees on the Accounts of the Charity for the year ended 30th April 2025, as set out on Pages 1 & 2.

**Respective Responsibilities of the Trustees & the Examiner**

As the Charity's Trustees, you are responsible for the preparation of Accounts; you consider that the Audit requirement of Section 43(2) of the Charities Act 1993 does not apply, It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners, under Section 43(7)(b) of the Act, whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required by an audit, and consequently an audit opinion is not given on these accounts.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements:
  - > to keep Accounting records in accordance with section 41 of the Act; and
  - > to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

10th July 2025.

**Andrew Dixon**

**Dixon & Co**

8 Hunters Way  
Sheldwich Lees  
Faversham  
Kent  
ME13 0NB

**Dunkirk Village Hall  
Receipts & Payments Account  
Year Ended 30th April 2025**

Page 2

		<u>Restricted</u> <u>Funds</u>	<u>Unrestricted</u> <u>Funds</u>	<u>Total Funds</u> <u>2025</u>	<u>Total Funds</u> <u>2024</u>
<b>Incoming Resources</b>					
Voluntary Income		-	-	-	-
Grants received		10,000	-	10,000	1,725
Activities for generating funds	Hall Hire		29,580	29,580	25,592
	Fundraising Events		1,245	1,245	2,511
Interest Received			323	323	290
Total Incoming Resources		<u>10,000</u>	<u>31,148</u>	<u>41,148</u>	<u>30,118</u>
<b>Resources Expended</b>					
Costs of Generating Funds	Other Fundraising Costs	-	1,820	1,820	2,728
Charitable Activities (Hall)	Utilities	-	4,339	4,339	5,235
	Repairs & Maintenance	-	6,737	6,737	4,915
	Equipment	10,000	3,477	13,477	374
	Cleaning	-	202	202	142
	Wages & Salaries paid	-	3,935	3,935	4,097
	Insurance	-	1,992	1,992	1,932
Charitable Activities (General)	Advertising & Website Costs	-	37	37	663
	Postage, Stationery & Admin Costs	-	1,360	1,360	896
	Subscriptions, Licences & fees	-	-	-	524
	General Costs	-	182	182	174
	Charitable Donations	-	524	524	350
Total Resources Expended		<u>10,000</u>	<u>22,786</u>	<u>32,786</u>	<u>19,302</u>
		10,000	24,606	34,606	22,030
<b>Net Movement in Funds</b>					
		-	6,542	6,542	8,088
<b>Reconciliation in Funds</b>					
Total Funds brought forward		-	40,923	40,923	32,835
<b>Total Funds carried forward</b>		<u>£ -</u>	<u>£ 47,465</u>	<u>£ 47,465</u>	<u>£ 40,923</u>

**Dunkirk Village Hall  
Management Balance Sheet  
As At 30th April 2025**

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