

Trustees' Annual Report for Dunkirk Village Hall

For the Year Ended 30 April 2024

Charity Name: Dunkirk Village Hall

Charity Number: 1001575

Trustees:

- Paul Barkaway (Treasurer)
- Mary Gransden
- Pat Warner

Structure, Governance and Management Dunkirk Village Hall is managed by a committee of dedicated trustees and volunteers. Regular monthly meetings are held to ensure the effective governance and management of the hall. The past year saw a transition in key roles following the passing of our long-serving Treasurer, Sheila Spillett. Paul Barkaway has stepped in as Treasurer and Trustee, and Pat Warner has also taken on a Trustee role, ensuring continuity in leadership.

Objectives and Activities The charity's primary objective is to provide and maintain a community facility for the benefit of residents in Dunkirk and surrounding areas. The village hall continues to serve as a hub for social, educational, and recreational activities, supporting local groups and events.

Achievements and Performance

Financial Review The charity remains in a stable financial position, with a slight improvement compared to the previous year. As at the end of the financial year the charity's funds stood at:

- **Cash at Bank and in Hand:** £39,228
- **Debtors & Prepayments:** £1,695

Key financial activities included:

- Successful fundraising events generating £1,238.36.
- Completion of financial audits for Charity Commission compliance.
- Review and proposed increase of hiring fees to ensure long-term financial sustainability.

Maintenance and Improvements The upkeep and improvement of the village hall remain a priority. Significant activities included:

- Replacement of the hall sign.
- Upgrades to fire safety equipment, including alarms and extinguishers.
- Conversion of all fluorescent lighting to LED, supported by a grant from Swale Borough Council.
- Initiation of plans to install solar panels for long-term sustainability, also supported by Swale Borough Council.
- Review and update of hall hiring terms and conditions.

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Community Engagement and Events Dunkirk Village Hall has continued to support and host a variety of community events, including:

- Regular film nights, featuring popular screenings such as *Fisherman's Friend* and *A Man Called Otto*.
- A successful carol evening, which raised £151 for the Air Ambulance and Hospice.
- Community beautification efforts, including the planting of daffodils around the car park.

Challenges and Risk Management During the year, the charity faced several challenges, which were effectively managed:

- Transition of responsibilities following the loss of Treasurer Sheila Spillett.
- Unexpected maintenance issues, such as the failure of the kitchen electricity supply.
- Ongoing review and updates to health and safety protocols to ensure compliance and security for all users.

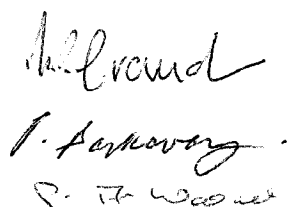
Future Plans The charity aims to continue improving its facilities and expanding community outreach. Future objectives include:

- Completion of the solar panel installation to enhance energy efficiency.
- Strengthening partnerships with local community groups.

Conclusion The past year has been marked by resilience and growth, with the trustees and committee members working diligently to uphold the village hall's role as a central pillar of the community. We extend our sincere thanks to all who contribute their time and resources to ensure the continued success of Dunkirk Village Hall.

Approved by the Trustees on:

Signed on behalf of the Trustees:



The image shows three handwritten signatures in cursive script, stacked vertically. The top signature is the most legible and appears to be 'J. L. ...'. The middle signature is 'P. ...'. The bottom signature is 'R. ...'. The signatures are written in black ink on a white background.

**Dunkirk Village Hall
Management Balance Sheet
As At 30th April 2024**

Page 1

	<u>2024</u>
Current Assets	
Debtors & Prepayments	1,695
Cash at Bank & in Hand	39,228
	<u>40,923</u>
Current Liabilities	
Other Creditors & Accruals	-
	<u>-</u>
Net Current Assets	40,923
Net Assets	<u>£ 40,923</u>
The Funds of the Charity	
Unrestricted Funds	40,923
Charity Funds	<u>£ 40,923</u>

Accountant's Report

I am reporting to the Trustees on the Accounts of the Charity for the year ended 30th April 2024, as set out on Pages 1 & 2.

Respective Responsibilities of the Trustees & the Examiner

As the Charity's Trustees, you are responsible for the preparation of Accounts; you consider that the Audit requirement of Section 43(2) of the Charities Act 1993 does not apply, It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners, under Section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required by an audit, and consequently an audit opinion is not given on these accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements:
 - > to keep Accounting records in accordance with section 41 of the Act; and
 - > to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

9th February 2025.

Andrew Shepherd - F.C.A.

Andrew Shepherd Accountancy Services

18 St. Ann's Road,
Faversham,
Kent. ME13 8RH

**Management Income & Expenditure Account
Year Ended 30th April 2024**

	Restricted Funds	Unrestrict ed Funds	Total Funds 2024
Incoming Resources			
Voluntary Income	-	-	-
Grants received	1,725	-	1,725
Activities for generating funds: Hall Hire	-	25,592	25,592
Fundraising Events	-	2,511	2,511
Interest Received	-	290	290
Total Incoming Resources	<u>1,725</u>	<u>28,393</u>	<u>30,118</u>
Resources Expended			
Costs of Generating Funds: Other Fundraising Costs	-	2,728	2,728
Charitable Activities (Hall): Utilities	-	5,235	5,235
Repairs & Maintenance	1,725	3,190	4,915
Equipment	-	374	374
Cleaning	-	142	142
Wages & Salaries paid	-	4,097	4,097
Insurance	-	1,932	1,932
Charitable Activities (General): Advertising & WebSite Costs	-	663	663
Postage, Stationery & Admin Cost	-	896	896
Subscriptions, Licences & fees	-	524	524
General Costs	-	174	174
Charitable Donations	-	350	350
Total Resources Expended	<u>1,725</u>	<u>17,577</u>	<u>19,302</u>
	1,725	20,305	22,030
Net Movement in Funds	-	8,088	8,088
Reconciliation in Funds			
Total Funds brought forward	-	32,835	32,835
Nett Profit After Taxation	£ -	£ 40,923	£ 40,923

Dunkirk Village Hall
Management Income & Expenditure Account
Year Ended 30th April 2024

	<u>Restricted</u>	<u>Unrestricted</u>	<u>Total Funds</u>
	<u>Funds</u>	<u>Funds</u>	<u>2024</u>
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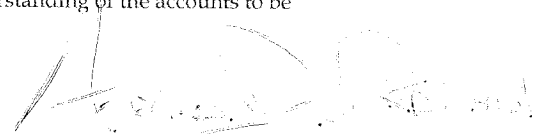
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