

Charity Registration No. 1001560

Company Registration No. 02564153 (England and Wales)

Report of the Trustees and  
Unaudited Financial Statements  
for the Year Ended 31 December 2020  
for  
Brighton Toy and Model Museum

# BRIGHTON TOY AND MODEL MUSEUM

## LEGAL AND ADMINISTRATIVE INFORMATION

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The Directors of the Company who were in office during the year and up to the date of signing the financial statements were:

<b>Directors</b>	Christopher Littledale Victor Michel (chairman) Anthony Capo-Bianco Alan Pett Hugo Marsh Peter Bryant Neil Bennett
<b>Trustees</b>	Christopher Littledale Anthony Capo-Bianco Alan Pett Victor Michel (chairman) Hugo Marsh Peter Bryant Neil Bennett Lord Faulkner of Worcester
<b>Secretary</b>	Neil Bennett
<b>Charity number</b>	1001560
<b>Company number</b>	02564153
<b>Principal address</b>	52-55 Trafalgar Street Brighton East Sussex BN1 4EB
<b>Accountants</b>	John Tuffin & Co 12/13 Ship Street Brighton East Sussex BN1 1AD

# BRIGHTON TOY AND MODEL MUSEUM

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# Trustees' Annual Report for the period

From 01/01/2020 to 31/12/2020

**Charity name: Brighton Toy & Model Museum**

**Charity registration number: 1001560**

## Objectives and Activities

### **Objectives of the Charity**

Brighton Toy and Model Museum exhibits, preserves and cares for important models and toys from the last three centuries. It makes them available for viewing by schools and the public, inspiring and educating people of all ages.

### **Main activities of the Charity in relation to those purposes for the public benefit**

The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

The Museum cares for about 15,000 objects, of which approximately two-thirds are on display. It holds about 6,000 objects owned by or permanently loaned to the Littledale-Brough Trust (Collections Trust) on permanent long-term loan to the Museum. These comprise Railway, aircraft, ships, road vehicles, dolls' houses & furniture, puppets, construction sets, Meccano, lead figures, models, kitchen stoves and accessories. The Museum also displays and cares for collections of significant international importance which are on long-term loan to the Museum. It makes them accessible to the public whilst ensuring their care and preservation in accordance with museum accreditation standards of SPECTRUM.

The Director of the Museum performs specialist conservation and restoration work on the significant models in the collection ensuring their preservation and enhancing their display. In addition, the Museum follows good environmental control monitoring and procedures in accordance with Museum accreditation standards.

The Museum is open to the public for five days a week, including Saturdays, throughout the year. It also opens occasionally on Sundays for public workshops and events and often on Mondays for large school groups and tours. It is accessible for wheelchair users and welcomes people with varying social or physical needs. It offers trails, quizzes and guided tours to help inform and inspire visitors. Quizzes and trails for younger visitors are available in French, Italian, Spanish and German as well as English encouraging foreign visitors to engage more closely with objects on display. A professional guidebook with high quality images is available to buy and provides visitors with a great souvenir of their visit.

The Museum provides a varied school programme to fit in with the School Curriculum and also puppet shows to enhance the experience of younger visitors. The Museum welcomes visits from schools all over Southern England as well as from further afield and also international groups or schools. It participates in outreach to bring knowledge of the museum objects to schools and greater numbers of school children.

Public family workshops and other community events are offered by the Museum to inspire visitors and increase awareness and access of the collections and the Museum.

During 2020 the coronavirus pandemic significantly impacted the Museum's ability to deliver its charitable purposes for a large part of the year. The Museum was closed to the public from the end of March to July 2020 and from 5 November to 1 December 2020 during National lockdowns. Since the date of this annual report, the museum again closed under lockdown from January to March 2021 but reopened in late March 2021, offering the same high level of service to visitors as before. The school programme and public engagement workshops ceased in March 2020 and only resumed in Autumn 2021.

### **Policy on social investment including program related investment**

The Museum involves itself to a high degree with other agencies to improve the streetscape and museum entrance. It forms part of Visit Brighton, run by Brighton City Council to provide tourist information, and encourage the development of a Cultural route from Brighton Railway station to the Royal Pavilion.

### **Contribution made by volunteers**

The Museum relies on volunteers to help run the museum and ensure that it opens 37 hours a week. Volunteers work on a variety of jobs such as the till, marketing, updating the website, assisting with public events and shop sales. In addition, some volunteers work on specific museum projects such as collections management work, object research and display projects. The number of volunteers working in the Museum in 2020 has significantly reduced as a result of Covid-19 due to social distancing requirements and lack of students and European interns but the Museum continues to provide volunteering opportunities wherever possible. This year the museum was very grateful to a core group of 4 volunteers who have supported the museum for a number of years.

The Museum works with several organisations to attract new volunteers which includes the Job Centre and Universities.

### **Sponsors**

The Museum has several sponsors who contribute financially or with services to help the museum.

## **Achievements and Performance**

### **Visitor admissions and public engagement**

Visitor numbers totalled 5,400 during the year compared to 12,500 in 2019 due to the closure of the museum for five months over National Lockdowns. The year started strongly with visitor numbers for January and February exceeding prior year and targets suggesting that the museum continued to attract and engage visitors to a high level.

There were also three folk events held in February and March. At February half-term, the museum was part of Brighton Science Festival, with a sold-out family friendly event called Spaghetti Towers – linked to the Meccano collection, children explored physics and architecture to decide which shapes made strong structures. A tour group of 15 Dutch tourists also visited in March.

In March 2020 a BBC film crew spent the day in the museum filming for Bargain Hunt with the popular auctioneer and tv presenter, Christina Trevanion interviewing Chris Littledale, the Museum Founder. This programme was aired in June 2020.

The National Lockdown which extended from March 23rd to the end of July meant that the Museum had to cancel and lose income from seven folk events, two very lucrative corporate

events, a vintage train running day special event, Brighton fringe venue hire and associated publicity as well as two large bookings comprising 240 international students. The Museum missed peak summer months of June and July where it normally attracts a large number of overseas visitors.

Prior to the Museum reopening in July, the volunteer Social Media Officer started to post across Twitter, Facebook and Instagram to keep people up to date with museum news and developments and start to publicise the reopening date. The Museum was able to reopen promptly on 28<sup>th</sup> July 2020 after the end of the first Covid lockdown. Thanks to the guidelines from the ALVA webinars and a £2K PPE Grant from SEWS, the Museum was fully prepared with a prebooking system to manage visitor numbers, a one-way system to manage visitor flow, directional arrows, and decals for 2m social distancing in front of exhibits.

As a result of this, the museum was able to take advantage of being the only museum open in Brighton throughout the summer and half-term break in October which meant attendances were at the maximum permissible whilst social distancing was in place.

The impact of the pandemic continued to be felt significantly in subsequent months whilst the Museum was open, both on visitor numbers and on visitor demographics. Restrictions on travel reduced the number of foreign visitors to the Museum. It was noticeable that the number of OAP visitors decreased considerably from prior years reflecting the caution and disinclination of older generations to go out in public spaces while covid continued to pose high risk. Over the three months from August to October 2020 OAP visitor numbers were 66% less than 2019, whereas family visitors, children, and adults decreased less dramatically - by 35%, 34% and 29% respectively.

Due to social distancing restrictions, three further folk events were cancelled between September and November, and a vintage train running day, normally a significant fundraising event for the museum, could not take place in the Autumn.

The Museum again shut down during the Second National Lockdown from 5<sup>th</sup> November to 2<sup>nd</sup> December, and also from 26<sup>th</sup> December 2021 to mid-May 2021, as part of the government-mandated COVID response.

### **Education Programme**

The School outreach programme only ran at the beginning of the year before lockdown in March as the social distancing requirements and restrictions in place after lockdown meant that it could not be resumed safely in September 2020 for the new academic year when the museum was open.

During the period January to March 2020 fifteen schools booked an education session with the Museum. In total 729 school children accompanied by 137 support staff visited the museum. The location of Schools making a visit to the Museum/Outreach Venues comprised:

Brighton area – 3  
West Sussex - 8  
East Sussex – 4

## **Community engagement**

In February 2020 there were two guided tours. The Blind Vets enjoyed a tour followed by tea and biscuits and an opportunity to reminisce over items from the handling collection, and Portslade Local History Group brought 10 of their members for a tour.

## **2020 updates and improvements**

January

The blue and silver 1937 nine-car Exley for Bassett-Lowke Coronation Scot streamliner train was rotated back onto the central 1930s gauge 0 model railway layout.

Feb-March

Full speed ahead with work on the new archival storage bays (non-public area)

April-July

The decision was made to furlough staff from 1st April.

A range of display improvements and changes that had been originally planned for April onwards were put on hold.

August onwards

Work resumed on re-sorting the contents of the museum's archival/storage areas.

September

Two new modern-specification computer screens were purchased for the Resource Room, for use by staff and volunteers.

Updated Community Rail Partnership displays in Brighton Station.

## **Acquisitions and Display**

During 2020 The Collections Trust (Littledale Brough Trust) acquired the following objects for display:

An important donation from a lady including Rock and Graner German one eighth scale handmade metal dollhouse furniture, 21 pieces from approx. 1870/80. Walterhausen German, on twelfth scale fine wooden doll house furniture and accessories circa 1898 small scale dressed dolls and glass wear-house collection.

A rare green Hugar Southern Railways EMU lithographed model train set, c1943-1944.

Trix '00' gauge, electric Coronation Train set – track, transformers, 3 coaches, c1939.

Trix 'H0' gauge, DB German electric outline 462 locomotive, c1959.

Silver King Loco – Bassett Lowke A4.

Cam Belgium '0' Gauge special semi streamlined circa 1958 locomotive.

Tri-ang blue Pullman train set, c1960.

Dinky (card) Dolly Varden dollhouse circa 1939 repaired and conserved.

Collection of 1950s/60s small scale dollhouse furniture – assembled and part displayed.

Numerous Budgie, Morestone and Meccano items were acquired and conserved in readiness for incorporating into enhanced displays in 2021 /22. Conservation by Trustee ACB.

### **Maintenance projects**

During the year, work continued on the conversion of the upstairs area of the Museum. This area is intended to provide a resource and research area for volunteers and staff as well as essential storage of 'reserve' collection items not on display. This includes significant Meccano items. In 2019 the Museum had installed electric wiring and created a new raised floor to level up the whole area. In 2020 work continued on the Jack arches to tank, line and fit them out with shelving for future storage.

### **Museum management**

At the start of 2020 the Museum recruited a full-time Assistant Manager bringing the number of salaried staff up to 3 and filling a gap in the museum staffing structure that had existed since early 2019. The new assistant manager was employed to deal with front of house, manage the volunteers as well as assisting the Manager with necessary administrative work. When the museum was closed under National Lockdown the Museum took the decision to place all its staff on furlough from 1 April 2020, taking advantage of the HMRC furlough scheme. Due to the uncertain economic conditions and requirement to cut expenditure, the Museum did not make the Assistant manager's employment permanent once her probation period had come to an end. As at the date of this report, the Museum continues to be staffed by two full-time salaried staff, comprising the General Manager and a Digital Manager with the assistance of freelance staff.

### **Accreditation and Collections work**

The Museum continues to maintain its accredited status and staff work hard to clear backlogs in documentation and ensure cataloguing information is kept up to date. Apart from the periods when staff were furloughed, they have worked tirelessly to respond to public enquiries and to enhance the quality of displays and interpretation. Our online information database continues to grow enhancing the Museum's global reputation, encouraging visitors and enhancing the Museum's educational outreach.

In 2020 the museum was very happy to have the continued support of Tidmas Townsend who provided additional branded paper carrier bags used for gift shop.

## **Financial Review**

### **Review of the Charity's financial position at the end of the period**

The Museum continues to maintain a strong financial position inspite of the coronavirus pandemic and in 2020 it recorded a profit for the year of £14,251. This surplus has been increased to £24,055 by a partial write back of a prior year provision for an outstanding debt which was in negotiation. In 2021 this debt of £14,582 was finally settled and agreed at £5,048 which the museum paid in June 2021. The overprovision of £9,804 has therefore been written back in these accounts.

The pandemic and National Lockdowns had a strong impact on the museum's income streams with admissions income falling 57% from £60.6k in 2019 to £25.8k in 2020. Other museum-related income streams such as education, retail sales and events fell by approximately 87%. However the museum continued to receive generous donations and sponsorships and was also eligible for the Business grant (£10k) and other government grants which helped mitigate the loss in income from closure. The museum's main expenditure normally relates to staffing costs, rent and specific project costs and these were eased considerably in 2020 as the museum benefitted from rent and utility concessions and the HMRC furlough scheme. Other operating costs were well-controlled.

### **The Charity's principal sources of funds**

The Museum's principal sources of funds normally comprise visitor admission fees, retail sales in the museum shop, income from events as well as donations and sponsorship. These were severely impacted by the coronavirus pandemic as the museum was closed under national lockdown for a large part of the year and restrictive measures introduced limited the number of daily visitors and all income from events ceased. The museum benefitted from a number of government grants provided including the Business grant, the Local Restrictions Support Grant (closed) and the Local restrictions Support Grant (open) and additional government grants given in 2021. A major benefactor continued to give his full support to the Museum, its paid staff, and museum projects. The Museum also claims gift aid on gift-aided admissions and donations as appropriate which also brings in important income.

### **The policy for holding reserves**

The Museum maintains a healthy balance in reserves in order to ensure its financial sustainability. In the event of a significant drop in funding, it will become necessary to secure more private and commercial sponsors and make changes to the Museum's activities including extending the museum's public opening hours and further reviewing admission ticket prices and workshop events. The Museum will continue to seek private funding from collectors and supporters the world over.

The Museum holds reserves as at 31/12/2020 of £197,763. The trustees do not consider that the Museum faces any risk as a going concern. The museum has managed to mitigate the financial loss due to closure of the museum during COVID in 2020 and in 2021 by taking advantage of grants as well as rent and utility concessions and the HMRC furlough scheme.

## **Structure, Governance and Management**

Description of charity's trusts:	
Type of governing document	Trust deed, Memorandum and Articles of Association
How is the charity constituted?	Limited company
Trustee selection methods	Trustees are selected through proposal and agreement by the chairman and trustees

### **The charity's organisational structure and any wider network with which the charity works**

The Museum is a full member of the Sussex Museums Group which includes over 45 private and local authority museums in East and West Sussex. The Museum is also a member of AIM, the Association of Independent Museums.

As an accredited museum, the Museum keeps up to date with Accreditation requirements, submitting the Accreditation Return to Arts Council England when required.

The Museum is closely linked to and benefits from the Littledale-Brough Trust which holds about 6,000 objects owned by or permanently loaned to the Littledale-Brough Trust representing approximately 40% of the objects currently available to the Museum. Christopher Littledale who founded the Trust with Derek Brough is also the founder of the Museum and is currently both Director of the Museum and Chairman of the Littledale-Brough Trust. Many of the other trustees of the Museum are also trustees of the Littledale-Brough Trust.

## Reference and Administrative details

Charity name Brighton Toy and Model Museum  
Other name the charity uses  
Registered charity number 1001560  
Charity's principal address 52-55 Trafalgar Street  
Brighton  
East Sussex  
BN1 4EB

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christopher Littledale	Founder/Director		
2	Victor Michel	Chairman		
3	Alan Pett	Trustee		
5	Hugo Marsh	Trustee		
6	Anthony Capo-Bianco	Trustee		
8	Peter Bryant	Trustee		
9	Neil Bennett	Trustee		
10	Lord Faulkner of Worcester	Trustee		

Corporate trustees – names of the directors at the date the report was approved

#### Director name

Christopher Littledale  
Anthony Capo-Bianco  
Victor Michel  
Alan Pett  
Hugo Marsh  
Peter Bryant  
Neil Bennett

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A

Details of arrangements for safe custody and segregation of such assets from the charity's own assets N/A

**Exemptions from disclosure**

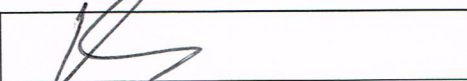
Reason for non-disclosure of key personnel details

**Other optional information**

**Declarations**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	VICTOR ERIC MICHIE	
Position (e.g. Secretary, Chair, etc)	Chair	

Date 15th October 2021



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Brighton Toy and Model Museum

**On accounts for the  
year ended**

31/12/2020

**Charity no (if any)**

1001560

**Set out on pages**

13-20

**Responsibilities and  
basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's  
statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*Martina J. Macauley*

**Date:**

28.10.2021

**Name:**

MARTINA J. MACAULEY

**Relevant professional  
qualification(s) or  
body (if any):**

ICAEW

Address:

8 LLOYD ROAD

HOVE

EAST SUSSEX, BN3 6NL

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

# BRIGHTON TOY AND MODEL MUSEUM

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2020

	Notes	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
<b><u>Incoming resources</u></b>					
<b>Incoming resources from generated funds</b>					
Voluntary income	2	67,700	19,895	87,595	72,829
Activities for generating funds	3	8,373	-	8,373	16,804
<b>Incoming resources from charitable activities</b>					
		44,955	-	44,955	76,987
<b>Total incoming resources</b>		<b>121,028</b>	<b>19,895</b>	<b>140,923</b>	<b>166,620</b>
<b><u>Resources expended</u></b>					
<b>Costs of generating funds</b>					
Costs of generating voluntary income	4	5,860	1,790	7,650	9,693
Fundraising trading: costs of goods sold	3, 4	2,896	435	3,331	11,687
<b>Charitable activities</b>	4	81,872	12,300	94,172	90,859
<b>Governance costs</b>	4	16,149	5,370	21,519	23,292
<b>Total resources expended</b>		<b>106,777</b>	<b>19,895</b>	<b>126,672</b>	<b>135,531</b>
<b>Net incoming resources for the year/</b>		<b>14,251</b>	<b>-</b>	<b>14,251</b>	<b>31,089</b>
<b>Net movement in funds</b>					
<b>Rent – prior year adjustment</b>		<b>9,804</b>	<b>-</b>	<b>9,804</b>	<b>-</b>
		<b>24,055</b>		<b>24,055</b>	<b>31,089</b>
Fund balances at 1 January 2020		173,708	-	173,708	142,619
<b>Fund balances at 31 December 2020</b>		<b>197,763</b>	<b>-</b>	<b>197,763</b>	<b>173,708</b>

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

# BRIGHTON TOY AND MODEL MUSEUM

## BALANCE SHEET

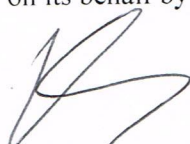
AS AT 31 DECEMBER 2020

	Notes	2020		2019	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	7		<b>22,953</b>		23,911
<b>Current assets</b>					
Stocks		<b>3,038</b>		3,341	
Cash at bank and in hand		<b>164,972</b>		160,669	
Debtors	8	<b>18,658</b>		9,193	
		<b>186,668</b>		173,203	
Creditors: amounts falling due within one year	9	<b>(11,858)</b>		(23,406)	
<b>Net current assets</b>			<b>174,810</b>		149,797
<b>Total assets less current liabilities</b>			<b>197,763</b>		173,708
Creditors: amounts falling due after one year	10		<b>( - )</b>		( - )
<b>Total assets/(liabilities)</b>			<b>197,763</b>		173,708
<b>Income Funds</b>					
Unrestricted funds	12		<b>197,763</b>		173,708
Restricted funds	12		-		-
<b>Total Funds</b>			<b>197,763</b>		173,708

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standards for Smaller Entities (Effective April 2008).

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2020. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The financial statements were approved by the Board of Trustees on 15th October 2021 and were signed on its behalf by:



Victor Michel  
**Chairman**

# BRIGHTON TOY AND MODEL MUSEUM

## NOTES TO THE ACCOUNTS

### FOR THE YEAR ENDED 31 DECEMBER 2020

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#### 1. Accounting policies

##### 1.1 Basis of preparation

The financial statements have been prepared under the historical cost convention.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

##### 1.2 Incoming resources

Donations, grants and other forms of voluntary income are recognised as incoming resources when receivable, except insofar as they are incapable of financial measurement.

Activities for generating funds represent income from sales of goods and are recognised when receivable.

Income from charitable activities is accounted for when earned.

Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

##### 1.3 Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading within the museum's shop.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and strategic requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

##### 1.4 Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life as follows.

Short leasehold	- in accordance with the property
Plant and machinery	- 25% on reducing balance
Fixtures and fittings	- 15% on reducing balance

##### 1.5 Stocks

Stock is valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

**BRIGHTON TOY AND MODEL MUSEUM****NOTES TO THE ACCOUNTS (CONTINUED)****FOR THE YEAR ENDED 31 DECEMBER 2020****2. Voluntary income**

	<b>Unrestricted Funds £</b>	<b>Restricted funds £</b>	<b>Total 2020 £</b>	<b>Total 2019 £</b>
Donations and grants	<u>67,700</u>	<u>19,895</u>	<u>87,595</u>	72,829
<b>Donations and grants</b>				
Unrestricted funds: Donations and grants			<u>67,700</u>	<u>70,211</u>
Restricted funds Donations (<£5,000)			<u>2,845</u>	<u>2,618</u>

**3. Activities for generating funds**

	<b>Unrestricted Funds £</b>	<b>Restricted funds £</b>	<b>Total 2020 £</b>	<b>Total 2019 £</b>
Activities for generating funds	8,373	-	8,373	16,804
Fundraising trading: costs of goods sold	<u>(2,896)</u>	<u>(435)</u>	<u>(3,331)</u>	<u>(11,687)</u>
Net Activities for generating funds	<u>5,477</u>	<u>(435)</u>	<u>5,042</u>	<u>5,117</u>

# BRIGHTON TOY AND MODEL MUSEUM

## NOTES TO THE ACCOUNTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2020

#### 4. Total resources expended

	Staff costs £	Depreciation £	Premises £	Projects £	Other costs £	Total 2020 £	Total 2019 £
<b>Costs of generating funds</b>							
Costs of generating voluntary income	6,182	-	-	-	1,468	<b>7,650</b>	9,693
Fundraising trading: costs of goods sold	618	-	879	-	1,834	<b>3,331</b>	11,687
						<b>10,981</b>	21,380
<b>Charitable activities</b>							
Museum facility	36,473	4,473	24,470	18,785	7,344	<b>91,545</b>	86,558
Education	2,627	-	-	-	-	<b>2,627</b>	4,301
<b>Governance</b>	18,546	-	-	-	2,973	<b>21,519</b>	23,292
	64,446	4,473	25,349	18,785	13,619	<b>126,672</b>	135,531

#### 5. Net Incoming Resources for the Year

This is stated after charging:

	2020 £	2019 £
<b>Depreciation</b>	<b>4,473</b>	3,718
<b>Auditor's remuneration</b>	-	-

# BRIGHTON TOY AND MODEL MUSEUM

## NOTES TO THE ACCOUNTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2020

#### 6. Employees

##### Number of employees

The average monthly number of employees during the year was:

2020 Number	2019 Number
3	3

##### Employment costs

	2020 £	2019 £
Wages and salaries	53,964	55,703
Social security costs	8,739	9,220
Pension costs	1,743	-
	<u>64,446</u>	<u>64,934</u>

Pension contributions are made under a defined contribution scheme.

#### 7. Tangible Fixed Assets

	Leasehold £	Plant and machinery £	Fixtures and fittings £	Total £
<b>COST</b>				
At 1 January 2020	7,953	8,870	41,729	58,552
Additions in the year	2,563	-	952	3,515
And 31 December 2020	<u>10,516</u>	<u>8,870</u>	<u>42,681</u>	<u>62,067</u>
<b>DEPRECIATION</b>				
At 1 January 2020	3,000	8,802	22,839	34,641
Charge for year	<u>1,503</u>	<u>17</u>	<u>2,953</u>	<u>4,473</u>
At 31 December 2019	<u>4,503</u>	<u>8,819</u>	<u>25,792</u>	<u>39,114</u>
<b>NET BOOK VALUE</b>				
At 31 December 2020	<u>6,013</u>	<u>51</u>	<u>16,889</u>	<u>22,953</u>
At 31 December 2019	<u>4,953</u>	<u>68</u>	<u>18,890</u>	<u>23,911</u>

# BRIGHTON TOY AND MODEL MUSEUM

## NOTES TO THE ACCOUNTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2020

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#### 8. Debtors

	2020	2019
	£	£
Other debtors	18,643	9,193
Prepayments	15	
	<u>18,658</u>	<u>9,193</u>

#### 9. Creditors: amounts falling due within one year

	2020	2019
	£	£
Other Creditors and accruals	11,588	23,256
Prepaid income	270	150
	<u>11,858</u>	<u>23,406</u>

#### 10. Transactions with related parties

As at 31 December 2020 an amount of £16,260 was owed to the charity by Littledale Brough Trust (2019: £125).

Small amounts (<£540 each) have been donated to the charity by 4 trustees during the year for the purpose of funding salary costs and to fund conservation works on items in the collection.

During the year a trustee received payments totalling £5,069 for specialised conservation work on exhibits and items in the collection.

# BRIGHTON TOY AND MODEL MUSEUM

## NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

### 11. Movements in Funds

The income funds of the charity include a number of restricted funds, comprising the following balances of donations held for a specific purpose

Restricted funds	Balance at 1 January 2020 £	Incoming resources £	Outgoing resources £	Balance at 31 December 2020 £
Management Fund	-	2,845	(2,845)	-
Ready to Reopen Grant	-	1,997	(1,997)	-
HMRC Furlough	-	15,053	(15,053)	-

#### Purposes of Restricted funds

##### Management Fund

Trustees and other individuals closely associated with the charity donated money to the Management fund, which was set up in 2009 specifically to help pay the salary of the Museum Manager.

##### Ready to Reopen Grant

The Museum received a grant of £1,997 in June 2020 through the South East Museum Development Programme funded by Arts Council England. The grant was specifically for the purchase of social distancing supplies for the reopening of the museum when covid-19 lockdown restrictions were eased.

##### HMRC Furlough

Whilst the museum was closed during Covid the Museum placed staff on furlough and received furlough money from HMRC for the purpose of paying salaries.

### 12. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Tangible fixed assets	22,953	-	22,953
Current assets	186,668	-	186,668
Creditors: amounts falling due within one year	(11,858)	-	(11,858)
Creditors: amounts falling due after one year	-	-	-
	<u>197,763</u>	<u>-</u>	<u>197,763</u>

### 13. Exhibits

The museum is neither owner nor beneficial owner of any of the collections housed in the museum.