



Trustees' Annual Report for the period

From 01/04/22 Period start date To 31/03/23 Period end date

Charity name: Pontnewynydd Community Association

Charity registration number: 1001534

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To promote for the benefit of Pontnewynydd in the County Borough of Torfaen, and the surrounding Vicinity (hereinafter called the "area of benefit") without distinction of sex, sexual orientation, race, age, disability, financial hardship, nationality, or of political, religious opinion by associating together with the said inhabitants, the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interest of social welfare for recreational and leisure time occupation with the objective of improving the condition of life for the said inhabitants.</p> <p>To establish or to secure the establishment of a community facility and to maintain and manage or co- operate with any statutory authority in the maintenance and management of such a hall for the activities promoted by the charity and its constituent bodies in the furtherance of the above objectives.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The focus of activities have centred around meeting the requirements of the needs of the surrounding community through funding streams.</p> <p>There have been several community events held during this period including;</p> <ul style="list-style-type: none">• Family Fun Day – 50 families from the area benefited from the activities provided.• Christmas Craft Fayre – over 100 community residents attended.• Family Christmas Party – 50 beneficiaries

		<p>These have all sought to bring the community together and create a fun, social engagement opportunity for the local community, which was particularly important following the enforced isolation resulting from the Covid Pandemic.</p> <p>The charity has re-established links with:</p> <ul style="list-style-type: none"> • Slimming World who hold two sessions per week and is well attended • Treble Treble Choir (people with learning disabilities) who attend weekly to use the space • Over 50s Lunch Club (Age Connects) • Garn Gleeman Choir • Art & Craft Group who attend weekly • Bingo which is well attended and popular amongst the older residents, helping with social isolation and loneliness • There are also regular groups who attend offering dance, boxing, fitness. All these are aimed at the community to enhance social wellbeing.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We can confirm that the Trustees have had due regard to the guidance issued by the charity commission in relation to public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	n/a
Policy on social investment including program related investment	Para 1.38	n/a
Contribution made by volunteers	Para 1.38	The charity relies heavily on the support of its volunteers. Volunteers Involved – 12, 9 of which are Trustees.
Other		

Achievements and Performance

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>Due to the threatened dissolution of the committee, active members worked in partnership with Torfaen Voluntary Alliance to recruit new trustees and strengthen their governance. This was done in reviewing governing documents and policies.</p> <p>This was a difficult time as the country was exiting from the affects of the Covid Pandemic, which had resulted in poor funding and attendance.</p> <p>The establishment of regular provisions for people in the community to combat social isolation was a main focus for us. Community engagement events have proved to be successful, with events centred around seasonal festivities and proved to be very successful.</p> <p>This has provided an opportunity for the community to come together and enjoy fun activities. This is particularly important for those people who are particularly socio economically deprived as accessing such activities can be difficult without financial means or access to affordable transport.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

<p>Achievements against objectives set</p>	<p>Para 1.41</p>	<p>A big part of the work for this year was building on finances and funding to be able to provide services to the community.</p> <p>Grants included</p> <ul style="list-style-type: none"> • £25 000 from the Communities Facilities Grant in Welsh Government • £10 000 from National Lottery Funding to replace hall flooring. • £2500 grant from Opening Doors to help facilitate Coffee Mornings, Guest speakers, etc, and to engage the local community in using the centre as a hub.
<p>Performance of fundraising activities against objectives set</p>	<p>Para 1.41</p>	<p>The main objective was to make improvements to the hall to enable activities to run. This resulted in residents being able to attend the activities arranged. This was mainly done through external funding being accessed. Going forward, the committee will be looking at sustainable income.</p>

Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity is in a reasonable financial position which has steadily improved throughout the year due to grant funding. The charity is identifying new funding streams to ensure that not only does the charity have a solid platform to build upon but will continue to flourish and grow the support and activities it provides to the community in the future.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity has resolved to hold reserves to sustain the hall for 2 months. The reason for this is to give notice to service users should the hall need to close, and further to this, to provide opportunity and time for new management to take over the charity/hall whilst offering minimum disruption to those who utilise the charity and halls services.
Amount of reserves held	Para 1.22	£2000
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties with regards to the continuation of the charity.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Through this reporting period, the charities main sources of income were generated from: <ul style="list-style-type: none"> • Funding Opportunities • Venue Hire • Fundraising
A description of the principal risks facing the charity	Para 1.46	At present the biggest risk facing the charity is financial, as bills continue to rise. The charity shall therefore seek to improve fundraising activities and identify alternative funding streams to support the charity and its activities in the future.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed within the guidelines of the constitution. There have been difficulties with recruiting and we have worked with Torfaen Voluntary Alliance during this process.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Pontnewynydd Community Association has a board of trustees that operates as a committee to oversee day to running and activities. Also working in partnership with Torfaen County Borough Council and Torfaen Voluntary Alliance for guidance and support.
Relationship with any related parties	Para 1.51	Trustees with personal/business relationships are asked to declare these as part of the induction process and any potential conflict in decision making is discussed with trustees that are not associated
Other		

Reference and Administrative details

Charity name	Pontnewynydd Community Association
Other name the charity uses	
Registered charity number	1001534
Charity's principal address	Zion Hill Community Centre Zion Hill Pontnewynydd Pontypool Gwent NP4 6SA

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	none
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>KL Browne</i>	<i>C Jeffries</i>
Full name(s)	Karen Browne	Cynthia Jeffries
Position (eg Secretary, Chair, etc)	Chairperson	Trustee (Treasurer financial yr 22-23)

Date 22/05/24

Pontnewynydd Community Association

Period: April 2022 - March 2023

Charity Reg:

1001534

Balance Sheet

Opening Balance at Bank on 01st January 2022: Lloyds Bank £ 6,851.70

Income £ 56,842.34

Grants £ 38,500.00

Donations £ 129.00

Generated Income: Room Hire £ 11,811.50

Fundraising Activities £ 6,021.84

Sale of Equipment £ 380.00

Expenditure £ 44,309.87

Building Costs £ 30,277.71

Utilities £ 7,542.48

Event Expenditure £ 389.64

Small Equipment & Repairs £ 943.18

Wages £ 4,320.00

Project Costs: Opening Doors £ 836.86

Closing Balance at Bank on 31st March 2023: Lloyds Bank £ 19,384.17

Prepared By:

Name & Signature: C JEFFRIES *C. Jeffries*

Position: *TREASURER*

Date: *14/4/25*

Verified By:

Name & Signature: Clare Taylor *Clare Taylor*

Position: Governance Development Officer

Organisation: Torfaen Voluntary Alliance

Date: *14/4/2025*