

REGISTERED COMPANY NUMBER: 02545804 (England and Wales)

REGISTERED CHARITY NUMBER: 1001476

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022
FOR
STAFFORD AND CANNOCK LEAGUE OF HOSPITAL
FRIENDS**

Deans
Chartered accountants
Statutory auditor
Gibson House
Hurricane Court
Hurricane Close
Stafford
ST16 1GZ

**STAFFORD AND CANNOCK LEAGUE OF HOSPITAL
FRIENDS**

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

	Page
Report of the Trustees	1 to 7
Report of the Independent Auditors	8 to 11
Consolidated Statement of Financial Activities	12
Consolidated Balance Sheet	13 to 14
Consolidated Cash Flow Statement	15
Notes to the Financial Statements	16 to 31
Detailed Statement of Financial Activities	32 to 33

**STAFFORD AND CANNOCK LEAGUE OF HOSPITAL
FRIENDS**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2022**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRATEGIC REPORT

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

02545804 (England and Wales)

Registered Charity number

1001476

Registered office

Caxton House
North Walls
Stafford
ST16 3AD

Trustees

Mr H T Bould Construction Manager
Mrs Y A Buckland Semi Retired
Mr J A Day Retired Lecturer
M C F Hill
Mrs C A Holdcroft Retired
Mrs V Jones Retired Director Of Nursing
Mrs M Minns Solicitor (resigned 1.11.22)
Mrs D J Moores Retired Ahp Lead
Mrs W Powell Retired

Company Secretary

Mrs J K Landick

REFERENCE AND ADMINISTRATIVE DETAILS

Auditors

Deans
Chartered accountants
Statutory auditor
Gibson House
Hurricane Court
Hurricane Close
Stafford
ST16 1GZ

The Trustees have pleasure in presenting their annual report together with the consolidated financial statements of the charity and its subsidiary for the year ended 31 December 2022 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

Statutory background

The Charities Act 2011 section 132 requires the Trustees to prepare in respect of each financial year an annual report containing prescribed information and to transmit such report to the Charity Commissioners (having attached to it the financial statement of accounts for such financial year). The Trustees have also taken account of the Charity Commissioners' Statement of Recommended Practice (SORP FRS102) in respect of making this report.

Objectives and activities

A major part of the organisation's role is housing vulnerable people and this is achieved by property rental and a portfolio of owned properties. This allows the organisation to house individuals with needs that meet the objectives of the charity which include mental health, offending history and vulnerability. There is a direct link between the hospitals and a public benefit by the organisation offering supported housing to these individuals.

Aims of the organisation

- 1) Provide housing to vulnerable individuals with mental health and addiction issues.
- 2) Provide support and a service to patients and their families providing healthy choices via our catering outlets at local hospitals in Stafford and Cannock
- 3) Helping individuals to get back into employment by raising their self-esteem.
- 4) Ensuring healthy choices are always available at any catering outlet we support as an organisation, along with support and encouragement.

Strategies

- 1) The charity works with Housing Benefit, Stafford Borough Council, Cannock District Council, South Staffs Council and Walsall Council and offers an Inreach Service to the inpatients on the wards at St George's Hospital, Stafford and Redwoods Hospital, Shrewsbury, on a weekly basis viewing their needs regarding paperwork to claim benefits and moving on to supported Housing.
- 2) Food compliance are in place at all catering outlets and is reported to our Governance Committee.
- 3) Providing voluntary work for individuals to give a service to our local hospitals.
- 4) Providing supported housing to individuals and support them to move onto independent living, clients are given questionnaires to complete to improve the service the charity gives. Provide an Inreach Service to inpatients at Midlands Partnership NHS Foundation Trust to support them to move onto supported housing.

Achievements and performance

In February 2021 the Government confirmed the end of Covid-19 restrictions and a return to "business as usual". In this first year following the Covid pandemic, there continued to be challenges for the Charity around the Catering and Fundraising Arms of the Charity. However, the measures and hard work undertaken in the two previous years by staff, trustees and volunteers served to reduce some of the negative impact and the net result is an overall surplus for the Charity.

By far the biggest impact continues to be on our catering activities due to government restrictions on opening during the Covid-19 period. As reported in year ending 2021 the Board of Trustees agreed to continue operating the Cannock Café at the request of the hospital management to provide a hot meal and shopping essentials for NHS staff. It was acknowledged that this would not be cost effective in the short term although felt to be offset by the benefits of the social good to NHS staff and therefore indirectly to their patients and to the public image and visibility of the Charity. The Board of Trustees continue to monitor the situation and with hospital services slowly recovering it is expected that Cannock Cafe turnover should return to pre-pandemic levels at the start of 2023.

Our volunteer lead catering outlets were all open throughout 2022.

The Fundraising Committee established previously in 2021 has now held a number of fundraising activities and is looking to set an annual target for fundraising whilst encouraging volunteers to return to being active within the Charity. This has been difficult following their length of absence from the Charity due to Covid restrictions, their average older age and individual health issues.

A volunteer Task Group was established to address the recruitment of volunteers, with a strategy to include new roles that will attract younger and more diverse range of volunteers; whilst valuing current volunteers and their contributions. A social media campaign has helped to raise the profile of the Charity, and which will in turn attract volunteers and donations. The level of interest, followers and posts is reported to the Governance Committee and the Board quarterly.

The Chair and Board of Trustees would like to thank everyone for a tremendous effort over the past few years and we are very proud to be part of the team.

The Chair would also like to thank the Board of Trustees, in particular the Vice Chair, for their dedication and for giving their time freely to the organisation.

There is a governance system in place to review all policies and procedures and to develop new ones as required. Our Governance procedures have been reviewed, improved and controls put in place for the benefit of everyone involved with our charity. This has included using the Charity Commission's Governance Code framework to audit the level of compliance and identify gaps.

The Supported Housing Department under the guidance of Martin Thornley, Chief Executive and the Head of Housing Management, Zoe Pyatt, continue to develop the Supported Housing Service in line with demand and were successful in obtaining a contract for the Inreach hospital services to Redwoods Hospital in Shropshire and St George's Hospital in Stafford. The charity has changed its style and type of properties to meet the requirements of single occupancy. Our aim is to increase the number of properties that are in the charity's ownership over future years as our funds allow. We will continue to build on the excellent relationships we have with a number of Registered Social Landlords to increase the number of properties they are able to allocate to our charity.

The charity is committed to working closely with the main funding partners to demonstrate a "value for money" philosophy whilst providing the highest level of support to the residents.

We are keen to develop partnerships with other organisations that will benefit our charity aims and have now entered into a corporate partnership with The Rotary Club of Cannock.

The charity would like to thank family, friends and the local communities who have generously donated to the charity in so many ways this past year

**STAFFORD AND CANNOCK LEAGUE OF HOSPITAL FRIENDS
REPORT OF THE TRUSTEES
YEAR ENDED 31 DECEMBER 2022**

Grants

In the recent past we have applied for and received government business support grants in relation to Covid-19 these are reflected within our accounts.

Training

We have a training schedule for all staff, trustees and volunteers and this is reviewed regularly and forms a part of the Board Report. Training and staff appraisal records for all staff are maintained and reviewed throughout the year with the achievement target reported quarterly to the Board along with other Key Performance Indicators.

Financial Review

The financial statements for the year have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing document, the Charities Act 2011, the Companies Act 2006, and the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP FRS102).

The financial statements consolidate the results of Stafford and Cannock League of Hospital Friends and its trading subsidiary.

Funds in the charity have increased to £1,349,092 from £1,199,550. Rental income has subsequently increased from £954,974 to £1,022,975 in the year.

The trading subsidiary, Cannock Chase Trading Limited, operates coffee bars and cafes in the hospitals. The profit margins have been affected by the Covid-19 pandemic.

During the year the charity achieved income of £1,240,509 (2021 - £1,137,234) with expenditure of £1,090,971 (2021 - £1,006,007). Thus, increased the surplus of the charity to £149,542 (2021 - £131,227).

Reserves Policy

The Trustees' policy is to have unrestricted reserves equal to six months of operating expenditure. This is deemed by the Trustees to be the amount necessary to maintain operations should a shortfall in income arise and to cover risks and contingencies that would require an outlay of expenditure above a normal level. For reserves in excess of the reserves policy, the Trustees will assess the optimal usage of these funds to enable the charity to maximise its benefits.

The charities total reserves of £1,349,092 (2021 - £1,199,550) at the year-end were in excess of six months' worth of operating expenditure.

Grant Making Policy

The charity gives donations to County Hospital, St George's Hospital in Stafford and Cannock Chase Hospital. The hospitals do inform the League of Friends what projects they would like the donation to go towards. If the donation is £500 or less it is approved by the Chief Executive, but if the donation is over £500 then approval is needed from the Chairman and Treasurer. All donations given must be for the benefit of patients.

The League of Friends had arranged a variety of fundraising events throughout the year to boost the organisations surplus.

Investment Powers

The charity has the power to make any investment which the Trustees see fit. In 2022 for the first time the Board of Trustees agreed to use an investment platform managed by Deans Wealth Management Ltd with low-risk opportunities.

Governance and Management Structure

The charity is a company limited by guarantee and is managed by its trustees. The trustees are its Directors for the purposes of company law. The governing document is the Memorandum & Articles of Association reviewed and dated June 2021. It is registered as a charity with the Charity Commission.

The current trustees of the charity are listed in the reference and administrative information on page 1. The Board of Trustees meet regularly and have no beneficial interest in the charity.

The power of appointing new trustees is vested in the Board, composed of existing trustees.

Board Sub Committees have been set up and these Committees report back to the Board of Trustees.

The Board of Trustees, in 2016 took the decision to strengthen the management and operations of the charity and appoint a Chief Executive. The Chief Executive's remit is to manage the day-to-day activities of the organisation and deliver the business plan for the charity in line with the strategy developed by the Board of Trustees.

Key Personnel are the people with the authority and responsibility for planning, directing, and controlling the activities of the charity. The arrangements for setting the pay of key personnel are made by the Board of Trustees.

The Trustees have also complied with the duty in section 4 of the Charities Act 2011 to have due regard to the guidance published by the Charity Commission in relation to the public benefit of the charity.

Induction and Training of Trustees

The Trustees are committed to the provision of a high quality service to all clients. Against this commitment, they see the recruitment, selection and induction of all Trustees as a vital issue. It is acknowledged that we work and live in a diverse society, and, insofar as it is compatible with the policy on equal opportunities, they welcome diversity among its Trustees. The detailed criteria and procedures are available from the charity's Secretary. In 2022 a new policy and plan of action was agreed to reduce our carbon footprint

Risk Management

There is a Governance Assurance Framework and an active Risk Register which is sent to the Governance Committee on a bi-monthly basis highlighting any current / new risks. The charity is continuing with the policy of purchasing single occupancy accommodation due to the potential impact on housing benefits, in the future making the League less reliant on landlords for accommodation. The number of tenants is in line with the Business Plan and is expected to meet the 2024 target through either rented or purchased accommodation.

Future Plans for the Charity

The League has a plan in place for growth over the next 2 years for the Housing Department in line with the Business Plan 2021 – 2024. This will require the purchase of one property per year as the funds allow and in 2022 has resulted in two properties being purchased. Working with Registered Social Landlords and local Landlords to increase the portfolio of the League and meet the demand for supported housing within Stafford and Cannock.

The Board of Trustees have an important role to develop and monitor strategy, direction and future direction of the Charity. The Board set aside a 'Trustees' Away Day Meeting' in October 2022. This was to discuss whether the Charity's agreed strategy and action plan from the previous Strategic Away Day held in September 2021 had been achieved and to discuss future development and investment policy.

Related Parties

Neither the charity, nor any trustees on its behalf, holds any assets for another charity.

Cannock Chase Hospital Trading Limited is a trading subsidiary of the charity. It operates the coffee bars and cafes in the hospitals. Mr H T Bould, Mrs Y A Buckland and Mrs Mary Minns, all of whom are trustees of Stafford and Cannock League of Hospital Friends and are Directors and Shareholders (as nominees) of Cannock Chase Hospital Trading Limited. They have agreed that any profit made by the company will be gift aided to the charity.

From 1 January 2019, the Coffee Bars at County Hospital and St George's Hospital, Stafford have traded through Cannock Chase Hospital Trading Limited.

The results from the trading subsidiary are consolidated into the financial statements of the charity.

Indemnity Insurance

The charity has within its general insurance policy cover to indemnify the trustees against the consequences of any neglect or default on their part. The cost to the charity of this insurance has not been separately identified; however it is included in other expenses (Note 10).

Statement of Trustees' responsibilities

The trustees (who are also the directors of Stafford And Cannock League Of Hospital Friends for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

**STAFFORD AND CANNOCK LEAGUE OF HOSPITAL FRIENDS
REPORT OF THE TRUSTEES
YEAR ENDED 31 DECEMBER 2022**

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Deans, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on and signed on the board's behalf by:

.....
V Jones - Trustee

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
STAFFORD AND CANNOCK LEAGUE OF HOSPITAL
FRIENDS**

Opinion

We have audited the financial statements of Stafford And Cannock League Of Hospital Friends (the 'parent charitable company') and its subsidiaries (the 'group') for the year ended 31 December 2022 which comprise the Consolidated Statement of Financial Activities, the Consolidated and Parent Balance Sheet, the Consolidated and Parent Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Report of the Trustees but does not include the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
STAFFORD AND CANNOCK LEAGUE OF HOSPITAL
FRIENDS**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
STAFFORD AND CANNOCK LEAGUE OF HOSPITAL
FRIENDS**

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 151 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- Inspection of board minutes both during and after the reporting period to identify any discussions of non-compliance;
- Communication with management before, during and after the audit fieldwork to confirm instances of non-compliance;
- Auditing the risk of management override of controls, including through testing journal entries and other adjustments for appropriateness, and evaluation of the business rationale of significant transactions outside the normal course of business;
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
STAFFORD AND CANNOCK LEAGUE OF HOSPITAL
FRIENDS**

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Deans
Chartered accountants
Statutory auditor
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006
Gibson House
Hurricane Court
Hurricane Close
Stafford
ST16 1GZ

Date:

**STAFFORD AND CANNOCK LEAGUE OF HOSPITAL
FRIENDS**

**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING CONSOLIDATED INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 DECEMBER 2022**

	Notes	Unrestricted fund £	Restricted fund £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	3	3,862	36,750	40,612	39,042
Charitable activities					
Charitable activities	6	1,022,975	-	1,022,975	954,974
Other trading activities	4	173,176	-	173,176	141,164
Investment income	5	<u>3,746</u>	<u>-</u>	<u>3,746</u>	<u>2,054</u>
Total		1,203,759	36,750	1,240,509	1,137,234
EXPENDITURE ON					
Charitable activities					
Charitable activities	7	898,466	36,750	935,216	879,322
Fundraising costs		<u>155,751</u>	<u>-</u>	<u>155,751</u>	<u>126,685</u>
Total		1,054,217	36,750	1,090,967	1,006,007
NET INCOME		149,542	-	149,542	131,227
RECONCILIATION OF FUNDS					
Total funds brought forward		1,199,550	-	1,199,550	1,068,323
TOTAL FUNDS CARRIED FORWARD		<u>1,349,092</u>	<u>-</u>	<u>1,349,092</u>	<u>1,199,550</u>

The notes form part of these financial statements

**STAFFORD AND CANNOCK LEAGUE OF HOSPITAL
FRIENDS**

**CONSOLIDATED BALANCE SHEET
31 DECEMBER 2022**

	Notes	Group		Charity	
		2022 £	2021 £	2022 £	2021 £
FIXED ASSETS					
Tangible assets	15	827,134	724,093	825,110	721,174
Investments	16	-	-	-	-
		827,134	724,093	825,110	721,174
CURRENT ASSETS					
Stock		4,289	3,439	-	-
Debtors	17	91,779	49,229	228,157	160,877
Cash at bank and in hand		542,063	485,801	486,109	440,279
		638,131	538,469	714,266	601,156
CREDITORS					
Amounts falling due within one year	18	(116,173)	(63,012)	(90,827)	(49,247)
NET CURRENT ASSETS		<u>521,958</u>	<u>475,457</u>	<u>623,439</u>	<u>551,909</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>1,349,092</u>	<u>1,199,550</u>	<u>1,448,549</u>	<u>1,273,083</u>
NET ASSETS		<u>1,349,092</u>	<u>1,199,550</u>	<u>1,448,549</u>	<u>1,273,083</u>
FUNDS	19				
Unrestricted funds:					
Unrestricted fund		<u>1,349,092</u>	<u>1,199,550</u>	<u>1,448,549</u>	<u>1,273,083</u>
TOTAL FUNDS		<u>1,349,092</u>	<u>1,199,550</u>	<u>1,448,549</u>	<u>1,273,083</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2022.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been audited under the requirements of Section 145 of the Charities Act 2011.

The notes form part of these financial statements

**STAFFORD AND CANNOCK LEAGUE OF HOSPITAL
FRIENDS**

**CONSOLIDATED BALANCE SHEET - continued
31 DECEMBER 2022**

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

.....
V Jones - Trustee

The notes form part of these financial statements

**STAFFORD AND CANNOCK LEAGUE OF HOSPITAL
FRIENDS**

**CONSOLIDATED CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2022**

	Note	Group 2022 £	2021 £	Charity 2022 £	2021 £
Cash flow from operating activities	20	169,947	170,197	158,365	149,596
Net cash flow from operating activities		<u>169,947</u>	<u>170,197</u>	<u>158,365</u>	<u>149,596</u>
Cash flow from investing activities					
Interest		3,746	2,054	3,746	2,054
Shares in group undertakings		-	-	-	-
Purchase of tangible fixed assets		(117,431)	(91,594)	(116,281)	(91,594)
Net cash flow from investing activities		<u>(113,685)</u>	<u>(89,540)</u>	<u>(112,535)</u>	<u>(89,540)</u>
Net increase/ (decrease) in cash and cash equivalents		56,262	80,657	45,830	60,056
Cash and cash equivalents brought forward		485,801	405,144	440,279	380,223
Cash and cash carried forward		<u>542,063</u>	<u>485,801</u>	<u>486,109</u>	<u>440,279</u>
Cash and cash equivalents consists of:					
Cash at bank and in hand		542,063	485,801	486,109	440,279
Cash and cash equivalents at 31.12.2022		<u>542,063</u>	<u>485,801</u>	<u>486,109</u>	<u>440,279</u>

The notes form part of these financial statements

1. STATUTORY INFORMATION

The charity is a company limited by guarantee. The members of the company are the trustees named on page 1. The registered office address is Caxton House, North Walls, Stafford, ST16 3AD.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

Stafford and Cannock League of Hospital Friends is a charitable company limited by guarantee in the United Kingdom. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the charity's operations and principal activities are to provide supported housing for people enduring mental illness and to provide a range of retail services within local hospitals.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (effective 1 January 2019), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably, and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained, then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably, and the charity has control over the item.

No amount is included in the financial statements for volunteer time in line with the SORP. Further detail is given in the Trustees' Annual Report.

Gifts in kind donated for resale are included at fair value, where it is impracticable to fair value the items due to the volume of low value items they are not recognised in the financial statements until they are sold. This income is recognised within 'Income from other trading activities'.

2. ACCOUNTING POLICIES - continued

Income recognition

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received, and the amount can be measured reliably. If entitlement is not met, then these amounts are deferred.

Investment income is earned through holding assets for investment purposes such as shares and property. It includes dividends, interest and rent. Where it is not practicable to identify investment management costs incurred within a scheme with reasonable accuracy the investment income is reported net of these costs. It is included when the amount can be measured reliably. Interest income is recognised using the effective interest method and dividend and rent income is recognised as the charity's right to receive payment is established.

Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required, and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Costs of raising funds include the costs of commercial trading including fundraising expenditure and property rental costs.
- Expenditure on charitable activities includes grants payable in furtherance of the charity's objects, management, administration and governance.
- Other expenditure represents those items not falling into the categories above.

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

Support costs allocation

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs, administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity and include project management carried out at Headquarters. Where support costs cannot be directly attributed to particular headings, they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources. The analysis of these costs is included in note 10.

Tangible fixed assets

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended. Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

2. ACCOUNTING POLICIES - continued

Tangible fixed assets

Freehold property	- not provided
Long Leasehold property	- not provided
Fixtures & fittings	- 10-15% on cost
Motor vehicles	-25% on cost
Computer equipment	- 25% on cost

Investments in subsidiaries

Investments in subsidiary undertakings are recognised at cost.

Taxation

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for specific purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Leases

Rentals payable and receivable under operating leases are charged to the SoFA on a straight-line basis over the period of the lease.

Employee benefits

When employees have rendered service to the charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

The charity operates a defined contribution plan for the benefit of its employees. Contributions are expended as they become payable.

Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2. ACCOUNTING POLICIES - continued

Going concern

The trustees rely on the charity's forecasts, projections and cash management for the next 12 months and have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. With easing of government restrictions during 2022, it is anticipated that fundraising income and other income sources progressively reverts to pre COVID-19 levels.

Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Stock

Stock is included at the lower of cost or net realisable value. Provision is made for damaged, obsolete and slow-moving stock where appropriate.

3. DONATIONS AND LEGACIES

	2022	2021
	£	£
Donations	3,862	4,292
Grants	<u>36,750</u>	<u>34,750</u>
	<u>40,612</u>	<u>39,042</u>

Income from donations, legacies and grants was £40,612 (2021 - £39,042) of which £36,750 (2021 - £25,032) was attributable to restricted funds and £3,862 (2021 - £14,010) was attributed to unrestricted reserves.

£nil (2021 - £9,718) of government grants were received in respect of the Business interruption COVID relief grant. There are no other contingencies and unfulfilled conditions attaching to government grants.

Restricted grants received, included in the above, are as follows:

	2022	2021
	£	£
Housing/Forensic InReach	33,750	21,000
Training	<u>3,000</u>	<u>4,032</u>
	<u>36,750</u>	<u>25,032</u>

**STAFFORD AND CANNOCK LEAGUE OF HOSPITAL
FRIENDS**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022**

4. OTHER TRADING ACTIVITIES

	2022	2021
	£	£
Fundraising events	-	762
Coffee bar income	162,976	125,599
Extra hours support	-	3,720
Other income	<u>10,200</u>	<u>11,083</u>
	<u>173,176</u>	<u>141,164</u>

Income from other trading activities was £173,176 (2021 - £141,164) of which all was attributed to unrestricted reserves.

5. INVESTMENT INCOME

	2022	2021
	£	£
Interest receivable - trading	<u>3,746</u>	<u>2,054</u>

Income from investment income was £3,746 (2021 - £2,054) of which all was attributed to unrestricted reserves.

6. INCOME FROM CHARITABLE ACTIVITIES

	2022	2021
	£	£
Property rental	<u>1,022,975</u>	<u>954,974</u>
Charitable activities		

Income from charitable activities was £1,022,975 (2021 - £954,974) of which all was attributed to unrestricted reserves.

7. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 8)	Grant funding of activities (see note 9)	Support costs (see note 10)	Totals
	£	£	£	£
Charitable activities	445,831	163	489,222	935,216
Fundraising costs	<u>89,739</u>	<u>-</u>	<u>66,012</u>	<u>155,751</u>
	<u>535,570</u>	<u>163</u>	<u>555,234</u>	<u>1,090,967</u>

**STAFFORD AND CANNOCK LEAGUE OF HOSPITAL
FRIENDS**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2021**

8. DIRECT COSTS

	2022	2021
	£	£
CHARITABLE ACTIVITIES		
Other operating leases	304,474	278,820
Rates and water	13,029	14,445
Light and heat	75,011	85,311
Property repairs	12,319	13,696
Furniture, fittings and refurbishment costs	35,300	45,008
TV licence	<u>5,698</u>	<u>9,118</u>
	445,831	446,398
FUNDRAISING COSTS		
Coffee bar direct costs	<u>89,739</u>	<u>68,139</u>
	<u>535,570</u>	<u>514,537</u>

Of the total direct costs, £21,750 (2021 - £9,000) was restricted.

9. GRANTS PAYABLE

	2022	2021
	£	£
Charitable activities	<u>163</u>	<u>1,705</u>

The total grants paid to institutions during the year was as follows:

	2022	2021
	£	£
Cannock Hospital	-	99
Stafford Hospital	-	-
St George's Hospital	<u>163</u>	<u>1,606</u>
	<u>163</u>	<u>1,705</u>

Amounts paid and committed total £163 (2021 - £1,705) and include St Georges Hospital £163 (2021 - £1,606), Cannock Hospital £nil (2021 - £99) and Stafford Hospital £nil (2021 - £nil).

10. SUPPORT COSTS

	Management	Finance	Governance	Other	Totals
	£	£	£	£	£
Charitable activities	404,937	16,367	34,957	32,961	489,222
Fundraising costs	<u>58,233</u>	<u>4,877</u>	<u>1,157</u>	<u>1,745</u>	<u>66,012</u>
	<u>463,170</u>	<u>21,244</u>	<u>36,114</u>	<u>34,706</u>	<u>555,234</u>

10. SUPPORT COSTS - continued

Of the total support costs, £12,000 (2021 - £16,032) was restricted.

GOVERNANCE COSTS	2022	2021
	£	£
Accountancy including auditors remuneration	20,650	12,704
Legal & professional fees	15,464	14,799
	<u>36,114</u>	<u>27,503</u>

Support costs, included in the above, are as follows:

	Charitable activities	Fundraising costs	2022 Total activities	2021 Total activities
	£	£	£	£
Wages	294,437	47,425	341,862	301,142
Social security	24,245	1,938	26,183	20,803
Defined contribution pension costs	21,354	4,795	26,149	24,481
Other operating leases	27,252	-	27,252	27,127
Light and heat	3,524	-	3,524	5,202
Repairs and maintenance	13,548	2,031	15,579	4,799
Depreciation of tangible assets	12,345	2,043	14,388	8,995
Telephone	8,233	-	8,233	6,209
Office expenses	15,972	108	16,080	12,877
Bank charges	393	4,770	5,163	3,939
Hire of equipment	-	1,235	1,235	1,713
Accountancy	19,493	1,157	20,650	12,704
Legal and professional fees	15,464	-	15,464	14,799
Motor expenses	4,428	-	4,428	4,820
Employee travel expenses	6,521	497	7,018	5,988
Insurance	3,273	-	3,273	6,616
Computer software and maintenance	5,955	-	5,955	5,890
Bad debts	5,962	-	5,962	9,160
Other expenses	6,823	13	6,836	12,501
	<u>489,222</u>	<u>66,012</u>	<u>555,234</u>	<u>489,765</u>

STAFFORD AND CANNOCK LEAGUE OF HOSPITAL FRIENDS

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022**

11. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2022	2021
	£	£
Depreciation - owned assets	14,388	8,995
Other operating leases	331,648	305,947
Auditor's fee	10,950	10,500
Accountancy fees	1,100	1,050
Defined contribution pension costs	<u>26,149</u>	<u>24,481</u>

12. TRUSTEES' AND KEY MANAGEMENT PERSONNEL REMUNERATION AND BENEFITS

The trustees neither received nor waived any remuneration during the year (2021 - £nil).

The total amount of employee benefits received by key management personnel is £50,543 (2021 - £48,264).

The trustees consider its key management personnel comprise solely the Chief Executive.

During the year, Sambuck Limited (a business owned by Mrs Y Buckland, a trustee of Stafford and Cannock League of Hospital Friends) invoiced the charity £5,189 (2021 - £5,152) for consultancy work. The balance outstanding at 31 December 2022 was £1,250 (2021 - £1,288).

Mrs M Minns, a trustee of Stafford and Cannock League of Hospital Friends invoiced the charity £nil (2021 - £250) for professional advice.

Trustees' expenses

During the year, travel expenses were reimbursed to 3 (2021 - 2) trustees amounting to £525 (2021 - £344).

13. STAFF COSTS

	2022	2021
	£	£
Wages and salaries	341,862	301,142
Social security	26,183	20,803
Defined contribution pension costs	<u>26,149</u>	<u>24,481</u>
	<u>394,194</u>	<u>346,426</u>

The average monthly number of employees during the year was as follows:

	2022	2021
Raising funds	4	4
Charitable activities	14	11
Governance	<u>1</u>	<u>1</u>
	<u>19</u>	<u>16</u>

No employee received emoluments above £60,000 during the current or preceding year.

**STAFFORD AND CANNOCK LEAGUE OF HOSPITAL
FRIENDS**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022**

13. STAFF COSTS - continued

Total redundancy / termination payments amount to £nil (2021 - £2,400).

14. AUDITOR'S REMUNERATION

	2022	2021
	£	£
Auditor's remuneration is as follows:		
Audit fees	10,950	10,500
All other non-audit services	1,100	1,050
Total fees	<u>12,050</u>	<u>11,550</u>

15. TANGIBLE FIXED ASSETS – GROUP

	Freehold property £	Long leasehold £	Fixtures and fittings £
COST			
At 1 January 2022	157,155	555,480	48,758
Additions	<u>-</u>	<u>78,818</u>	<u>11,567</u>
At 31 December 2022	<u>157,155</u>	<u>634,298</u>	<u>60,325</u>
DEPRECIATION			
At 1 January 2022	-	-	43,231
Charge for year	<u>-</u>	<u>-</u>	<u>6,017</u>
At 31 December 2022	<u>-</u>	<u>-</u>	<u>49,248</u>
NET BOOK VALUE			
At 31 December 2022	<u>157,155</u>	<u>634,298</u>	<u>11,077</u>
At 31 December 2021	<u>157,155</u>	<u>555,480</u>	<u>5,527</u>

**STAFFORD AND CANNOCK LEAGUE OF HOSPITAL
FRIENDS**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022**

	Motor vehicles £	Computer equipment £	Totals £
COST			
At 1 January 2022	-	16,154	777,547
Additions	<u>22,995</u>	<u>4,049</u>	<u>117,429</u>
At 31 December 2022	<u>22,995</u>	<u>20,203</u>	<u>894,976</u>
DEPRECIATION			
At 1 January 2022	-	10,223	53,454
Charge for year	<u>5,749</u>	<u>2,622</u>	<u>14,388</u>
At 31 December 2022	<u>5,749</u>	<u>12,845</u>	<u>67,842</u>
NET BOOK VALUE			
At 31 December 2022	<u>17,246</u>	<u>7,358</u>	<u>827,134</u>
At 31 December 2021	<u>-</u>	<u>5,931</u>	<u>724,093</u>

The above properties are carried at cost of £791,453 (2021 - £712,635) at 31 December 2022.

**STAFFORD AND CANNOCK LEAGUE OF HOSPITAL
FRIENDS**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022**

15. TANGIBLE FIXED ASSETS – CHARITY

	Freehold property £	Long leasehold £	Fixtures and fittings £
COST			
At 1 January 2022	157,155	555,480	8,068
Additions	<u>-</u>	<u>78,818</u>	<u>10,418</u>
At 31 December 2022	<u>157,155</u>	<u>634,298</u>	<u>18,486</u>
DEPRECIATION			
At 1 January 2022	-	-	5,460
Charge for year	<u>-</u>	<u>-</u>	<u>3,975</u>
At 31 December 2022	<u>-</u>	<u>-</u>	<u>9,435</u>
NET BOOK VALUE			
At 31 December 2022	<u>157,155</u>	<u>634,298</u>	<u>9,051</u>
At 31 December 2021	<u>157,155</u>	<u>555,480</u>	<u>2,608</u>
	Motor vehicles £	Computer equipment £	Totals £
COST			
At 1 January 2022	-	16,154	736,857
Additions	<u>22,995</u>	<u>4,050</u>	<u>116,281</u>
At 31 December 2022	<u>22,995</u>	<u>20,204</u>	<u>853,138</u>
DEPRECIATION			
At 1 January 2022	-	10,223	15,683
Charge for year	<u>5,749</u>	<u>2,621</u>	<u>12,345</u>
At 31 December 2022	<u>5,749</u>	<u>12,844</u>	<u>28,028</u>
NET BOOK VALUE			
At 31 December 2022	<u>17,246</u>	<u>7,360</u>	<u>825,110</u>
At 31 December 2021	<u>-</u>	<u>5,931</u>	<u>721,174</u>

The above properties are carried at cost of £791,453 (2021 - £712,635) at 31 December 2022.

16. FIXED ASSET INVESTMENTS

Stafford and Cannock League of Hospital Friends owns the entire issued share capital (£3) of Cannock Chase Hospital Trading Limited via three nominees that are also Trustees of Stafford and Cannock League of Hospital Friends.

Cannock Chase Hospital Trading Limited (company number - 07698767) was incorporated in England and Wales and its principal business is the provision of a coffee bar at Cannock Chase Hospital, which supports the aims of the charity. Its registered office is Caxton House, North Walls, Stafford, England, ST16 3AD. All profits are donated to the charity.

The subsidiary undertaking is included in the consolidated accounts of the charity.

Summary of trading results	2022	2021
	£	£
Turnover	162,976	125,599
Expenditure	<u>(188,904)</u>	<u>(168,776)</u>
Profit / (loss)	<u>(25,928)</u>	<u>(43,177)</u>

The assets and liabilities of Cannock Chase Hospital Trading Limited were:

	2022	2021
	£	£
Assets	64,087	54,508
Liabilities	<u>(163,545)</u>	<u>(128,038)</u>
Net liabilities	<u>(99,458)</u>	<u>(73,530)</u>

17. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Group		Charity	
	2022	2021	2022	2021
	£	£	£	£
Trade debtors	73,438	40,583	72,416	38,754
Other debtors	7,223	3,679	144,623	117,156
Prepayments	11,118	4,967	11,118	4,967
	<u>91,779</u>	<u>49,229</u>	<u>228,157</u>	<u>160,877</u>

18. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Group		Charity	
	2022	2021	2022	2021
	£	£	£	£
Trade creditors	66,670	39,261	48,403	29,980
Other creditors	9,761	-	9,761	-
VAT	5,917	3,724	-	-
Pension creditor	2,322	2,012	2,322	2,012
Accruals	21,253	18,015	20,091	17,255
Deferred income	10,250	-	10,250	-
	<u>116,173</u>	<u>63,012</u>	<u>90,827</u>	<u>49,247</u>

19. MOVEMENT IN FUNDS

	At 1.1.22	Net movement in funds	At 31.12.22
	£	£	£
Unrestricted funds			
Unrestricted fund	1,199,550	149,542	1,349,092
	<u>1,199,550</u>	<u>149,542</u>	<u>1,349,092</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
Unrestricted fund	1,203,759	(1,054,217)	149,542
Restricted funds			
Restricted fund	36,750	(36,750)	-
	<u>1,240,509</u>	<u>(1,090,967)</u>	<u>149,542</u>

Unrestricted funds

Supported housing – The provision of supported housing for clients with suffer from mental illness.
Hospital cafes – Providing a range of retail services within local hospitals within Cannock and Stafford.

Restricted funds

Housing InReach – Support services provided at various local wards to prepare clients for life outside of the hospital ward.
Training grant – Grants received to subsidise staff training in a range of skills.

**STAFFORD AND CANNOCK LEAGUE OF HOSPITAL
FRIENDS**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022**

19. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds:

	Balance at 1.1.21 £	Incoming funds £	Funds used £	Balance at 31.12.21 £
Total funds	1,068,323	1,137,234	(1,006,007)	1,199,550

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Unrestricted fund	1,112,202	(980,975)	131,227
Restricted funds			
Restricted fund	25,032	(25,032)	-
TOTAL FUNDS	<u>1,137,234</u>	<u>(1,006,007)</u>	<u>131,227</u>

20. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	Group		Charity	
	2022	2021	2022	2021
	£	£	£	£
Net movement in funds	149,542	131,227	175,467	174,404
Add back depreciation charge	14,388	8,995	12,345	4,846
Interest	(3,746)	(2,054)	(3,746)	(2,054)
Decrease / (increase) in stocks	(847)	1,011	-	-
Decrease / (increase) in debtors	(42,550)	(2,232)	(67,280)	(51,778)
(Decrease) / increase in creditors	53,160	33,250	41,579	24,178
	<u>169,947</u>	<u>170,197</u>	<u>158,365</u>	<u>149,596</u>
Net cash used in operating activities				

21. OTHER FINANCIAL COMMITMENTS

Contractual commitments for the lease of housing flats, operating premises and vehicle leases contracted for but not provided in the financial statements amounted to £254,195 (2021 - £193,879).

22. RELATED PARTY DISCLOSURES

During the year, Sambuck Limited (a business owned by Mrs Y Buckland, a trustee of Stafford and Cannock League of Hospital Friends) invoiced the charity £5,189 (2021 - £5,152) for consultancy work. The balance at 31 December 2022 was £1,250 (2021 - £1,288).

Mrs M Minns, a trustee of Stafford and Cannock League of Hospital Friends invoiced the charity £nil (2021 - £250) for professional advice.

23. PENSIONS AND OTHER POST-RETIREMENT BENEFITS

The charity operates a defined contribution pension plan for its employees. The amount recognised as an expense in the period was £26,149 (2021 - £24,481).

**STAFFORD AND CANNOCK LEAGUE OF HOSPITAL
FRIENDS**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022**

24. STATEMENT OF FINANCIAL ACTIVITIES – COMPARATIVE BY FUND TYPE

	Unrestricted fund £	Restricted fund £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM				
Donations and legacies	14,010	25,032	39,042	26,077
Charitable activities				
Charitable activities	954,974	-	954,974	832,133
Other trading activities	141,164	-	141,164	156,091
Investment income	<u>2,054</u>	<u>-</u>	<u>2,054</u>	<u>2,417</u>
Total	1,112,202	25,032	1,137,234	1,016,718
EXPENDITURE ON				
Charitable activities				
Charitable activities	854,290	25,032	879,322	793,294
Fundraising costs	<u>126,685</u>	<u>-</u>	<u>126,685</u>	<u>149,762</u>
Total	980,975	25,032	1,006,007	943,056
NET INCOME	131,227	-	131,227	73,662
RECONCILIATION OF FUNDS				
Total funds brought forward	1,068,323	-	1,068,323	994,661
TOTAL FUNDS CARRIED FORWARD	<u>1,199,550</u>	<u>-</u>	<u>1,199,550</u>	<u>1,068,323</u>

**STAFFORD AND CANNOCK LEAGUE OF HOSPITAL
FRIENDS**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2021**

	2022	2021
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	3,862	4,292
Grants	<u>36,750</u>	<u>34,750</u>
	40,612	39,042
Other trading activities		
Fundraising events	-	470
Coffee bar income	162,976	125,891
Extra hours support	-	3,720
Other income	<u>10,200</u>	<u>11,083</u>
	173,176	141,164
Investment income		
Interest receivable - trading	<u>3,746</u>	<u>2,054</u>
	3,746	2,054
Charitable activities		
Property rental	1,022,975	954,974
Total incoming resources	<u>1,240,509</u>	<u>1,137,234</u>
EXPENDITURE		
Charitable activities		
Other operating leases	304,474	278,820
Rates and water	13,029	14,445
Light and heat	75,011	85,311
Property repairs	12,319	13,696
Furniture, fittings and refurbishment costs	35,300	45,008
TV licence	5,698	9,118
Grants to institutions	<u>163</u>	<u>1,705</u>
	445,994	448,103

This page does not form part of the statutory financial statements

**STAFFORD AND CANNOCK LEAGUE OF HOSPITAL
FRIENDS**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2021**

	2022 £	2021 £
Raising funds		
Coffee bar direct costs	<u>89,739</u>	<u>68,139</u>
	89,739	68,139
Support costs		
Management		
Wages	341,862	301,142
Social security	26,183	20,803
Defined contribution pension costs	26,149	24,481
Other operating leases	27,252	27,127
Light and heat	3,524	5,202
Telephone	8,233	6,209
Repairs and maintenance	15,579	4,799
Fixtures & fittings	6,017	4,149
Computer equipment	2,622	4,846
Motor vehicles	<u>5,749</u>	<u>-</u>
	463,170	398,758
Governance		
Accountancy	20,650	12,704
Legal and professional fees	<u>15,464</u>	<u>14,799</u>
	36,114	27,503
Finance		
Office expenses	16,080	12,877
Bank charges	<u>5,163</u>	<u>3,939</u>
	21,243	16,816
Other		
Hire of equipment	1,235	1,713
Motor expenses	4,428	4,820
Employee travel expenses	7,018	5,988
Insurance	3,273	6,616
Computer software and maintenance	5,955	5,890
Bad debts	5,962	9,160
Other expenses	<u>6,836</u>	<u>12,501</u>
	<u>34,707</u>	<u>46,688</u>
Total resources expended	<u>1,090,967</u>	<u>1,006,007</u>
Net income	<u><u>149,542</u></u>	<u><u>131,227</u></u>

This page does not form part of the statutory financial statements