

REGISTERED COMPANY NUMBER: 02545804 (England and Wales)

REGISTERED CHARITY NUMBER: 1001476

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020
FOR
STAFFORD AND CANNOCK LEAGUE OF HOSPITAL
FRIENDS**

Deans
Chartered accountants
Statutory auditor
Gibson House
Hurricane Court
Hurricane Close
Stafford
ST16 1GZ

**STAFFORD AND CANNOCK LEAGUE OF HOSPITAL
FRIENDS**

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FOR THE YEAR ENDED 31 DECEMBER 2020**

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**STAFFORD AND CANNOCK LEAGUE OF HOSPITAL
FRIENDS**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRATEGIC REPORT

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

02545804 (England and Wales)

Registered Charity number

1001476

Registered office

Caxton House
North Walls
Stafford
ST16 3AD

Trustees

Mr H T Bould Construction Manager

Mrs Y A Buckland Semi Retired

Mr J A Day Retired Lecturer

M C F Hill (appointed 25.2.2021)

Mrs C A Holdcroft Retired

Mrs V Jones Retired Director Of Nursing

Mrs M Minns Solicitor (appointed 28.4.2020)

Mrs D J Moores Retired Ahp Lead

Mrs W Powell Retired

Mrs H J Perren (resigned 10.12.2020)

J M V Ogbourne (resigned 30.10.2020)

Mrs P Pearsall (resigned 1.5.2020)

J R Andrew (resigned 27.2.2020)

**STAFFORD AND CANNOCK LEAGUE OF HOSPITAL
FRIENDS**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020**

REFERENCE AND ADMINISTRATIVE DETAILS

Auditors

Deans

Chartered accountants

Statutory auditor

Gibson House

Hurricane Court

Hurricane Close

Stafford

ST16 1GZ

The Trustees have pleasure in presenting their annual report together with the consolidated financial statements of the charity and its subsidiary for the year ended 31 December 2020 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

Statutory background

The Charities Act 2011 section 132 requires the Trustees to prepare in respect of each financial year an annual report containing prescribed information and to transmit such report to the Charity Commissioners (having attached to it the financial statement of accounts for such financial year). The Trustees have also taken account of the Charity Commissioners' Statement of Recommended Practice (SORP FRS102) in respect of making this report.

Objectives and activities

A major part of the organisations role is housing vulnerable people and this is achieved by property rental and a portfolio of owned properties. This allows the organisation to house individuals with needs that meet the objectives of the charity which include mental health, offending history and vulnerability. There is a direct link between the hospitals and a public benefit by the organisation offering supported housing to these individuals.

Aims of the organisation

- 1) Provide housing to vulnerable individuals with mental health and addiction issues.
- 2) Provide support and a service to patients and their families providing healthy choices via our catering outlets at local hospitals in Stafford and Cannock
- 3) Helping individuals to get back into employment by raising their self -esteem.
- 4) Ensuring healthy choices are always available at any catering outlet we support as an organisation, along with support and encouragement.

Strategies

- 1) The charity works with Housing Benefit, Stafford Borough Council and offers an Inreach Service to the inpatients on the wards at St George's Hospital, Stafford, on a weekly basis viewing their needs regarding paperwork to claim benefits and moving on to supported Housing.
- 2) Food compliance with CQUIN, measures are in place at all catering outlets and is reported to our Governance Committee.
- 3) Providing voluntary work for individuals to give a service to our local hospitals.
- 4) Providing supported housing to individuals and support them to move onto independent living, clients are given questionnaires to complete to improve the service the charity gives. Provide an Inreach Service to inpatients at Midlands Partnership NHS Foundation Trust to support them to move onto supported housing.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
STAFFORD AND CANNOCK LEAGUE OF HOSPITAL
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Achievements and performance

This past year has proved to be very challenging mainly due to the impact of the Covid-19 pandemic. Our charity has not been immune to the effects of COVID, however due to the measure put in place and the hard work and dedication of our whole team we have managed our way through these difficult times

This year's accounts detail how our charity has been affected and reflects the measures taken to minimise the impact. It was essential to our residents in our supported housing properties that we maintained the highest level of support to minimise the impact of the lockdown measures had on their mental health. A change in work practice mainly around face-to-face meeting was introduced with daily telephone consultations were scheduled with vulnerable residents to ensure that the support levels required was maintained. Working from home was introduced for certain staff.

By far the biggest impact has been on our catering activities due to government restrictions on opening. At the request of the senior management team at Cannock Chase Hospital our Board of Trustees agreed to continue operating the Cannock café as a takeaway service and essentials shop to support the NHS staff working at the hospital. This was done in the knowledge that it was unlikely to be cost effective, however the trustees considered that in these unprecedented times it was important that our charity supports our frontline NHS staff.

Our volunteer lead catering outlets were closed throughout the year, with the exception of the trolley service at St George's Hospital were a very small team maintained the essential service to certain key wards.

All our operations and work practices were full review and amended to comply fully with all COVID regulations and requirements, these requirements were checked and reviewed to ensure the highest level of safety standards were maintained and a special thanks must go to our Governance team and H&S Advisors for the way these measures were implicated and controlled

Chairman and Board of Trustees would like to thank everyone for a tremendous effort over the past year and we are very proud to be part of the team

The Chairman would also like to thank the Board of Trustees for their dedication and their support to himself and for giving their time freely to the organisation. The newly appointed trustee Malcolm Hill has taken up key position on the Board and has settled in very well.

Unfortunately, Jonathan Andrew, John Ogbourne and Helen Perren stepped down from the Board due to family commitments and the Chairman and trustees would like to thank them for many years of service to the charity.

Our Company Secretary Mary Minns a qualified solicitor has undertaken a full review of the Charities Memorandum & Articles of Association to ensure remain relevant and up to date. The minor amendments have been submitted and approved by the Charities Commission and Companies House

Over the past year our charity has reviewed many of its working practices and procedures and established a new computerised system to improve our day to day controls and way of working. Our Governance procedures have been reviewed, improved and controls put in place for the benefit of everyone involved with our charity.

The Supported Housing Department under the guidance of Martin Thornley, Chief Executive and the Head of Housing Management, Zoe Pyatt, has repositioned its activities in line with the community needs. The charity has changed its style and type of properties to meet these requirements of single occupancy. Our aim is to increase the number of properties that are in the charities ownership over future years as our funds allow. We will continue to build on the excellent relationships we have with a number of Registered Social Landlords to increase the number of properties they are able to allocate to our charity.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
STAFFORD AND CANNOCK LEAGUE OF HOSPITAL
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2021, will see, Harold Bould stepping down as Chairman after 5 years in that role. Val Jones, Vice Chair to take over the role at the AGM in September. Val Jones has a wealth of experience from working within the NHS which can only be of benefit to the organisation, Harold Bould is going to take on the role of Vice Chair at the AGM in September to ensure continuity.

The charity is committed to working closely with the main funding partners to demonstrate a "value for money" philosophy whilst providing the highest level of support to the residents.

The charity would like to thank family, friends and the local communities who have generously donated to the charity in so many ways this past year.

Grants

During the past year we have applied for and received government business support grants in relation to Covid-19 these are reflected within our accounts. Our Chief Executive reports monthly on any grant opportunities to the Board of Trustees prior to any applications being made.

Training

We have introduced a training matrix for all staff, trustees and volunteers and this is reviewed regularly and forms a part of the Board Report. Training records for all staff are maintained and reviewed throughout the year. A number of staff have attended or received training throughout the year, albite somewhat limited due to the effects of the ongoing COVID pandemic.

Financial Review

The financial statements for the year have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing document, the Charities Act 2011, the Companies Act 2006, and the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP FRS102).

The financial statements consolidate the results of Stafford and Cannock League of Hospital Friends and its trading subsidiary.

The charity this year, increasing the funds of the charity to £1,068,323 from £994,661. Rental income has subsequently increased from £657,839 to £832,133 in the year.

The trading subsidiary, Cannock Chase Trading Limited, operates coffee bars and cafes in the hospitals. The profit margins have been effected by the Covid-19 pandemic.

During the year the charity achieved income of £1,016,718 (2019 - £1,153,165) with expenditure of £943,056 (2019 - £865,113). Thus decreased the surplus of the charity to £73,662 (2019 - £288,052).

Reserves Policy

The Trustees' policy is to have unrestricted reserves equal to six months of operating expenditure. This is deemed by the Trustees to be the amount necessary to maintain operations should a shortfall in income arise and to cover risks and contingencies that would require an outlay of expenditure above a normal level. For reserves in excess of the reserves policy, the Trustees will assess the optimal usage of these funds to enable the charity to maximise its benefits.

The charities total reserves of £1,068,323 (2019: £994,661) at the year-end were in excess of six months' worth of operating expenditure

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
STAFFORD AND CANNOCK LEAGUE OF HOSPITAL
FRIENDS**

Grant Making Policy

The charity gives donations to County Hospital, St George's Hospital in Stafford and Cannock Chase Hospital. The hospitals do inform the League of Friends what projects they would like the donation to go towards. If the donation is £500 or less it is approved by the Chief Executive, but if the donation is over £500 then approval is needed from the Chairman and Treasurer. All donations given must be for the benefit of patients.

The League of Friends had arranged a variety of fundraising events throughout the year to boost the organisations surplus regrettably these had to be cancelled due to the Covid-19 restrictions.

Investment Powers

The charity has the power to make any investment which the Trustees see fit.

Governance and Management Structure

The charity is a company limited by guarantee and is managed by its trustees. The trustees are its Directors for the purposes of company law. The governing document is the Memorandum & Articles of Association reviewed and dated June 2021. It is registered as a charity with the Charity Commission.

The current trustees of the charity are listed in the reference and administrative information on page 1. The Board of Trustees meet regularly and have no beneficial interest in the charity.

The power of appointing new trustees is vested in the Board, composed of existing trustees.

Board Sub Committees have been set up and these Committees report back to the Board of Trustees.

The Board of Trustees, in 2016 took the decision to strengthen the management and operations of the charity and appoint a Chief Executive. The Chief Executive's remit is to manage the day-to-day activities of the organisation and deliver the business plan for the charity in line with the strategy developed by the Board of Trustees.

Key Personnel are the people with the authority and responsibility for planning, directing, and controlling the activities of the charity. The arrangements for setting the pay of key personnel are made by the Board of Trustees.

The Trustees have also complied with the duty in section 4 of the Charities Act 2011 to have due regard to the guidance published by the Charity Commission in relation to the public benefit of the charity.

Induction and Training of Trustees

The Trustees are committed to the provision of a high-quality service to all clients. Against this commitment, they see the recruitment, selection and induction of all Trustees as a vital issue. It is recognised that we work and live in a diverse society, and, insofar as it is compatible with the policy on equal opportunities, they welcome diversity among its Trustees. The detailed criteria and procedures are available from the charity's Secretary.

Risk Management

An active Risk Register is sent to the Governance Committee on a monthly basis highlighting any current / new risks. The charity is now purchasing single occupancy accommodation due to the potential impact on housing benefits, in the future making the League less reliant on landlords for accommodation.

Future Plans for the Charity

The League has a plan in place for growth over the next 3 years for the Housing Department which will involve the purchase of one property per year as the funds allow. Working with Registered Social Landlords and local Landlords to increase the portfolio of the League and meet the demand for supported housing within Stafford and Cannock.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
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The Board of Trustees has recognised that the Charity needs to consider the future direction and aims, and this has been a topic at Board Meetings throughout the year. The Board had set aside a specific 'Trustees' Away Day Meeting' with the main aim to discuss the future development and investment policy associated with any development plans. As a direct result of the Government imposed restrictions this meeting was deferred until face-to-face meetings could be safely held.

A rearranged meeting date has now been set for 28th September 2021

Related Parties

Neither the charity, nor any trustees on its behalf, holds any assets for another charity.

Cannock Chase Hospital Trading Limited is a trading subsidiary of the charity. It operates the coffee bars and cafes in the hospitals. Mr H T Bould, Mrs Y A Buckland and Mrs Mary Minns, all of whom are trustees of Stafford and Cannock League of Hospital Friends and are Directors and Shareholders (as nominees) of Cannock Chase Hospital Trading Limited. They have agreed that any profit made by the company will be gift aided to the charity.

From 1 January 2019, the Coffee Bars at County Hospital and St George's Hospital, Stafford have traded through Cannock Chase Hospital Trading Limited.

The results from the trading subsidiary are consolidated into the financial statements of the charity.

Indemnity Insurance

The charity has within its general insurance policy cover to indemnify the trustees against the consequences of any neglect or default on their part. The cost to the charity of this insurance has not been separately identified; however, it is included in other expenses (Note 9).

Covid-19

At the time of preparing this statement we are continuing to encountering the restrictions associated with Covid-19, we are uncertain what the future effects might be on the charity. The Board of Trustees is committed to maintaining the support of the three hospitals it currently works alongside, supporting housing tenants and its staff. The charity will do everything possible to minimise the negative cost impact these uncertain times have on the charity. The effect of the pandemic will remain on the agenda of Board Meetings and will be reviewed, and appropriate measures taken as a direct effect of any government imposed restrictions.

Statement of Trustees' responsibilities

The trustees (who are also the directors of Stafford And Cannock League Of Hospital Friends for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
STAFFORD AND CANNOCK LEAGUE OF HOSPITAL
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The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

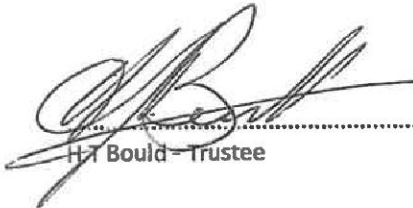
In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Deans, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 28/9/2021 and signed on the board's behalf by:


.....
H.T Bould - Trustee

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
STAFFORD AND CANNOCK LEAGUE OF HOSPITAL
FRIENDS**

Opinion

We have audited the financial statements of Stafford And Cannock League Of Hospital Friends (the 'charitable company') for the year ended 31 December 2020 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2020 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
STAFFORD AND CANNOCK LEAGUE OF HOSPITAL
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Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
STAFFORD AND CANNOCK LEAGUE OF HOSPITAL
FRIENDS**

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- Inspection of fire risk assessment which was assessed during the year, confirming that the charity has adequate controls in place, should any incidents occur. This has resulted in a 'Pass' rating;
- Inspection of CQUIN hygiene reports, although due to COVID-19, no hygiene audits have been carried out since 2019;
- Inspection of board minutes both during and after the reporting period to identify any discussions of non-compliance;
- Communication with management before, during and after the audit fieldwork to confirm instances of non-compliance;
- Auditing the risk of management override of controls, including through testing journal entries and other adjustments for appropriateness, and evaluation of the business rationale of significant transactions outside the normal course of business;
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
STAFFORD AND CANNOCK LEAGUE OF HOSPITAL
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Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Deans

Chartered accountants

Statutory auditor

Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006

Gibson House

Hurricane Court

Hurricane Close

Stafford

ST16 1GZ

Date: 28 September 2021

**STAFFORD AND CANNOCK LEAGUE OF HOSPITAL
FRIENDS**

**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING CONSOLIDATED INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 DECEMBER 2020**

	Notes	Unrestricted fund £	Restricted fund £	2020 Total funds £	2019 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	3	14,077	12,000	26,077	204,517
Charitable activities	6				
Charitable activities		832,133	-	832,133	657,839
Other trading activities	4	156,091	-	156,091	279,915
Investment income	5	2,417	-	2,417	2,048
Other income	7	-	-	-	8,846
Total		1,004,718	12,000	1,016,718	1,153,165
EXPENDITURE ON					
Charitable activities	8				
Charitable activities		781,294	12,000	793,294	584,347
Fundraising costs		149,762	-	149,762	280,766
Total		931,056	12,000	943,056	865,113
NET INCOME		73,662	-	73,662	288,052
RECONCILIATION OF FUNDS					
Total funds brought forward		994,661	-	994,661	706,609
TOTAL FUNDS CARRIED FORWARD		<u>1,068,323</u>	<u>-</u>	<u>1,068,323</u>	<u>994,661</u>

The notes form part of these financial statements

STAFFORD AND CANNOCK LEAGUE OF HOSPITAL FRIENDS

**CONSOLIDATED BALANCE SHEET
31 DECEMBER 2020**

	Notes	Group		Charity	
		2020 £	2019 £	2020 £	2019 £
FIXED ASSETS					
Tangible assets	16	641,492	565,215	634,426	556,955
Investments	17	-	-	-	-
		<u>641,492</u>	<u>565,215</u>	<u>634,426</u>	<u>556,955</u>
CURRENT ASSETS					
Stock		4,450	8,171	-	-
Debtors	18	46,999	35,355	109,102	74,728
Cash at bank and in hand		<u>405,144</u>	<u>405,776</u>	<u>380,223</u>	<u>345,019</u>
		<u>456,593</u>	<u>449,301</u>	<u>489,325</u>	<u>419,746</u>
CREDITORS					
Amounts falling due within one year	19	(29,762)	(19,855)	(25,069)	(6,523)
		<u>426,831</u>	<u>429,446</u>	<u>464,256</u>	<u>413,223</u>
NET CURRENT ASSETS					
		<u>1,068,323</u>	<u>994,661</u>	<u>1,098,682</u>	<u>970,178</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>1,068,323</u>	<u>994,661</u>	<u>1,098,682</u>	<u>970,178</u>
NET ASSETS					
		<u>1,068,323</u>	<u>994,661</u>	<u>1,098,682</u>	<u>970,178</u>
FUNDS					
Unrestricted funds:	20				
Unrestricted fund		<u>1,068,323</u>	<u>994,661</u>	<u>1,098,682</u>	<u>970,178</u>
TOTAL FUNDS					
		<u>1,068,323</u>	<u>994,661</u>	<u>1,098,682</u>	<u>970,178</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2020.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been audited under the requirements of Section 145 of the Charities Act 2011.

The notes form part of these financial statements

**STAFFORD AND CANNOCK LEAGUE OF HOSPITAL
FRIENDS**

**CONSOLIDATED BALANCE SHEET - continued
31 DECEMBER 2020**

The financial statements were approved by the Board of Trustees and authorised for issue on
28/9/21..... and were signed on its behalf by:


.....
HT Bould - Trustee

The notes form part of these financial statements

**STAFFORD AND CANNOCK LEAGUE OF HOSPITAL
FRIENDS**

**CONSOLIDATED CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2020**

	Note	Group 2020 £	2019 £	Charity 2020 £	2019 £
Cash flow from operating activities	21	79,661	253,931	91,013	217,394
Net cash flow from operating activities		79,661	253,931	91,013	217,394
Cash flow from investing activities					
Interest		2,417	2,048	2,417	2,048
Shares in group undertakings		-	-	24,484	-
Proceeds from sale of tangible fixed assets		-	211,779	-	211,779
Purchase of tangible fixed assets		(82,710)	(325,975)	(82,710)	(323,356)
Net cash flow from investing activities		(80,293)	(112,148)	(55,809)	(109,529)
Net increase/ (decrease) in cash and cash equivalents		(632)	141,783	35,204	107,865
Cash and cash equivalents brought forward		405,776	263,993	345,019	237,154
Cash and cash carried forward		405,144	405,776	380,223	345,019
Cash and cash equivalents consists of:					
Cash at bank and in hand		405,144	405,776	380,223	345,019
Cash and cash equivalents at 31.12.2020		405,144	405,776	380,223	345,019

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

1. STATUTORY INFORMATION

The charity is a company limited by guarantee. The members of the company are the trustees named on page five. The registered office address is Caxton House, North Walls, Stafford, ST16 3AD.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

Stafford and Cannock League of Hospital Friends is a charitable company limited by guarantee in the United Kingdom. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the charity information on page 3 of these financial statements. The nature of the charity's operations and principal activities are to provide supported housing for people enduring mental illness and to provide a range of retail services within local hospitals.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (effective 1 January 2019), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably, and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained, then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably, and the charity has control over the item.

No amount is included in the financial statements for volunteer time in line with the SORP. Further detail is given in the Trustees' Annual Report.

Gifts in kind donated for resale are included at fair value, where it is impracticable to fair value the items due to the volume of low value items they are not recognised in the financial statements until they are sold. This income is recognised within 'Income from other trading activities'.

Fixed asset gifts in kind are recognised when receivable and are included at fair value. They are not deferred over the life of the asset.

2. ACCOUNTING POLICIES - continued

Income recognition

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the charity however it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received, and the amount can be measured reliably. If entitlement is not met, then these amounts are deferred.

Investment income is earned through holding assets for investment purposes such as shares and property. It includes dividends, interest and rent. Where it is not practicable to identify investment management costs incurred within a scheme with reasonable accuracy the investment income is reported net of these costs. It is included when the amount can be measured reliably. Interest income is recognised using the effective interest method and dividend and rent income is recognised as the charity's right to receive payment is established.

Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required, and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Costs of raising funds include the costs of commercial trading including fundraising expenditure and property rental costs.
- Expenditure on charitable activities includes grants payable in furtherance of the charity's objects, management, administration and governance.
- Other expenditure represents those items not falling into the categories above.

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

Grants offered subject to conditions which have not been met at the year-end date are noted as a commitment but not accrued as expenditure.

Support costs allocation

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs, administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity and include project management carried out at Headquarters. Where support costs cannot be directly attributed to particular headings, they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources. The analysis of these costs is included in note 11.

Tangible fixed assets

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended. Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

2. ACCOUNTING POLICIES - continued

Tangible fixed assets

Freehold property	- not provided
Fixtures & fittings	- 10% on cost
Computer equipment	- 25% on cost

Taxation

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for specific purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Leases

Assets acquired under finance leases are capitalised and depreciated over the shorter of the lease term and the expected useful life of the asset. Minimum lease payments are apportioned between the finance charge and the reduction of the outstanding lease liability using the effective interest method. The related obligations, net of future finance charges, are included in creditors.

Rentals payable and receivable under operating leases are charged to the SoFA on a straight-line basis over the period of the lease.

Employee benefits

When employees have rendered service to the charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

The charity operates a defined contribution plan for the benefit of its employees. Contributions are expended as they become payable.

Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

Since 31 March 2020, the COVID-19 pandemic has affected the charities income compared to budgeted income. This related to income shortfalls due to national restrictions, social distancing and enforced closures. These shortfalls have been mitigated by the COVID-19 support packages received from local authorities. During the year to 31 December 2020, the charity received one-off receipts totalling £10,000 (2019 - £nil). These one-off receipts have enabled the charity to manage the operational and support costs in the period.

**STAFFORD AND CANNOCK LEAGUE OF HOSPITAL
FRIENDS**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

2. ACCOUNTING POLICIES - continued

Going concern

The trustees rely on the charity's forecasts, projections and cash management for the next 12 months and have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. A principal assumption in the quality of the management information is the relaxation of COVID-19 restrictions and vaccination programs are rolled out as planned by the UK government. It is anticipated that clients and other income sources progressively revert to pre COVID-19 levels.

Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Stock

Stock is included at the lower of cost or net realisable value. Provision is made for damaged, obsolete and slow-moving stock where appropriate.

3. DONATIONS AND LEGACIES

	2020	2019
	£	£
Donations	4,077	6,395
Legacies	-	186,122
Grants	<u>22,000</u>	<u>12,000</u>
	<u>26,077</u>	<u>204,517</u>

Income from donations, legacies and grants was £26,077 (2019 - £204,517) of which £12,000 (2019 - £12,000) was attributable to restricted funds and £14,077 (2019 - £192,517) was attributed to unrestricted reserves.

£10,000 (2019 - £nil) of government grants were received in respect of the Retail, Hospitality and Leisure COVID relief grant. There are no other contingencies and unfulfilled conditions attaching to government grants.

Restricted grants received, included in the above, are as follows:

	2020	2019
	£	£
Housing in Reach	<u>12,000</u>	<u>12,000</u>

STAFFORD AND CANNOCK LEAGUE OF HOSPITAL FRIENDS

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

4. OTHER TRADING ACTIVITIES

	2020	2019
	£	£
Fundraising events	742	1,316
Coffee bar income	151,536	278,599
Extra hours support	<u>3,813</u>	<u>-</u>
	<u>156,091</u>	<u>279,915</u>

Income from other trading activities was £156,091 (2019 - £279,915) of which all was attributed to unrestricted reserves.

5. INVESTMENT INCOME

	2020	2019
	£	£
Interest receivable - trading	<u>2,417</u>	<u>2,048</u>
	<u>2,417</u>	<u>2,048</u>

Income from investment income was £2,417 (2019 - £2,048) of which all was attributed to unrestricted reserves.

6. INCOME FROM CHARITABLE ACTIVITIES

	2020	2019
	£	£
Property rental Charitable activities	<u>832,133</u>	<u>657,839</u>

Income from charitable activities was £832,133 (2019 - £657,839) of which all was attributed to unrestricted reserves.

7. OTHER INCOME

	2020	2019
	£	£
Gain on sale of tangible fixed assets held	<u>-</u>	<u>8,846</u>

8. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 9)	Grant funding of activities (see note 10)	Support costs (see note 11)	Totals
	£	£	£	£
Charitable activities	370,194	2,253	420,847	793,294
Fundraising costs	<u>85,134</u>	<u>-</u>	<u>64,628</u>	<u>149,762</u>
	<u>455,328</u>	<u>2,253</u>	<u>485,475</u>	<u>943,056</u>

STAFFORD AND CANNOCK LEAGUE OF HOSPITAL FRIENDS

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

9. DIRECT COSTS		
	2020	2019
	£	£
CHARITABLE ACTIVITIES		
Other operating leases	236,012	177,840
Rates and water	15,402	12,779
Light and heat	61,064	43,501
Property repairs	16,158	12,326
Furniture, fittings and refurbishment costs	37,475	28,501
TV licence	4,083	5,998
	<u>370,194</u>	<u>280,945</u>
FUNDRAISING COSTS		
Coffee bar direct costs	85,134	136,072
	<u>455,328</u>	<u>417,017</u>

10. GRANTS PAYABLE		
	2020	2019
	£	£
Charitable activities	<u>2,253</u>	<u>3,148</u>

The total grants paid to institutions during the year was as follows:

	2020	2019
	£	£
Cannock Hospital	912	-
Stafford Hospital	100	-
St George's Hospital	1,241	904
The Royal Wolverhampton NHS Trust	-	1,595
Other	-	649
	<u>2,253</u>	<u>3,148</u>

Amounts paid and committed total £2,253 (2019 - £3,148) and include St Georges Hospital £1,241 (2019 - £904), The Royal Wolverhampton NHS Trust £nil (2019 - £1,595), Cannock Hospital £912 (2019 - £nil), Stafford Hospital £100 (2019 - £nil) and other grants payable £nil (2019 - £649).

11. SUPPORT COSTS					
	Management	Finance	Governance	Other	Totals
	£	£	£	£	£
Charitable activities	335,162	19,154	37,914	28,617	420,847
Fundraising costs	<u>59,132</u>	<u>3,353</u>	-	<u>2,143</u>	<u>64,628</u>
	<u>394,294</u>	<u>22,507</u>	<u>37,914</u>	<u>30,760</u>	<u>485,475</u>

**STAFFORD AND CANNOCK LEAGUE OF HOSPITAL
FRIENDS**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

11. SUPPORT COSTS - continued

Of the total support costs, £12,000 (2019 - £12,000) was restricted.

GOVERNANCE COSTS	2020	2019
	£'	£
Accountancy including auditors remuneration	11,807	3,756
Legal & professional fees	26,107	13,061
	<u>37,914</u>	<u>16,817</u>

Support costs, included in the above, are as follows:

	Charitable	Fundraising	2020	2019
	activities	costs	Total	Total
	£	£	activities	activities
			£	£
Wages	246,114	50,416	296,530	273,821
Social security	18,675	2,057	20,732	18,801
Defined contribution pension costs	18,697	4,954	23,651	22,482
Other operating leases	33,364	-	33,364	24,159
Light and heat	3,672	-	3,672	8,855
Repairs and maintenance	4,272	513	4,785	5,945
Depreciation of tangible assets	4,562	1,192	5,754	4,891
Deficit on disposal of tangible assets	677	-	677	-
Telephone	5,129	-	5,129	6,756
Office expenses	19,042	64	19,106	18,848
Bank charges	112	3,289	3,401	6,787
Hire of equipment	-	1,796	1,796	2,148
Accountancy	11,807	-	11,807	3,756
Legal and professional fees	26,107	-	26,107	13,061
Motor expenses	7,741	-	7,741	3,936
Employee travel expenses	4,232	208	4,440	4,915
Insurance	3,840	-	3,840	5,383
Computer software and maintenance	5,665	-	5,665	10,076
Bad debts	4,054	-	4,054	5,270
Other expenses	3,085	139	3,224	5,059
	<u>420,847</u>	<u>64,628</u>	<u>485,475</u>	<u>444,948</u>

STAFFORD AND CANNOCK LEAGUE OF HOSPITAL FRIENDS

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

12. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2020	2019
	£	£
Depreciation - owned assets	5,754	4,891
Other operating leases	269,376	201,999
Deficit/(Surplus) on disposal of fixed assets	677	(8,846)
Auditor's fee	9,600	2,040
Accountancy fees	2,207	3,756
Defined contribution pension costs	<u>23,651</u>	<u>22,482</u>

13. TRUSTEES' AND KEY MANAGEMENT PERSONNEL REMUNERATION AND BENEFITS

The trustees neither received nor waived any remuneration during the year (2019 - £nil).

The total amount of employee benefits received by key management personnel is £46,398 (2019 - £44,500).

The trustees consider its key management personnel comprise of solely the Chief Executive.

During the year, Sambuck Limited (a business owned by Mrs Y Buckland, a trustee of Stafford and Cannock League of Hospital Friends) invoiced the charity £5,015 (2019 - £5,117) for consultancy work. The balance outstanding at 31 December 2020 was £nil (2019 - £nil).

Trustees' expenses

During the year, travel expenses were reimbursed to 2 (2019 - 5) trustees amounting to £468 (2019 - £668).

14. STAFF COSTS

	2020	2019
	£	£
Wages and salaries	296,530	273,821
Social security	20,732	18,801
Defined contribution pension costs	<u>23,651</u>	<u>22,482</u>
	<u>340,913</u>	<u>315,104</u>

The average monthly number of employees during the year was as follows:

	2020	2019
Raising funds	5	9
Charitable activities	11	9
Governance	<u>1</u>	<u>1</u>
	<u>17</u>	<u>19</u>

No employee received emoluments above £60,000 during the current or preceding year.

STAFFORD AND CANNOCK LEAGUE OF HOSPITAL FRIENDS

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

14. STAFF COSTS - continued

Total redundancy / termination payments amount to £4,903 (2019 - £nil).

15. AUDITOR'S REMUNERATION

	2020 £	2019 £
Auditor's remuneration is as follows:		
Audit fees	9,600	2,040
All other non-audit services	-	3,756
Total fees	<u>9,600</u>	<u>5,796</u>

16. TANGIBLE FIXED ASSETS – GROUP AND CHARITY

	Freehold property £	Long leasehold £	Fixtures and fittings £	Computer equipment £	Totals £
COST					
At 1 January 2020	157,155	389,459	66,994	21,513	635,120
Additions	-	75,559	1,150	6,001	82,710
Disposals	-	-	<u>(19,386)</u>	<u>(12,493)</u>	<u>(31,879)</u>
At 31 December 2020	<u>157,155</u>	<u>465,018</u>	<u>48,758</u>	<u>15,021</u>	<u>685,951</u>
DEPRECIATION					
At 1 January 2020	-	-	54,986	14,921	69,907
Charge for year	-	-	1,999	3,755	5,754
Eliminated on disposal	-	-	<u>(18,709)</u>	<u>(12,493)</u>	<u>(31,202)</u>
At 31 December 2020	-	-	<u>38,276</u>	<u>6,183</u>	<u>44,459</u>
NET BOOK VALUE					
At 31 December 2020	<u>157,155</u>	<u>465,018</u>	<u>10,482</u>	<u>8,838</u>	<u>641,492</u>
At 31 December 2019	<u>157,155</u>	<u>389,459</u>	<u>12,008</u>	<u>6,592</u>	<u>565,214</u>

Included within land and buildings were properties valued by Nicolsons Estate Agents, who are external to the company, on 22 April 2014, on the basis of open market value and existing use. These properties were sold during 2019. The remaining properties are carried at cost of £622,691 (2019 - £546,614) at 31 December 2020.

STAFFORD AND CANNOCK LEAGUE OF HOSPITAL FRIENDS

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

17. FIXED ASSET INVESTMENTS

Stafford and Cannock League of Hospital Friends owns the entire issued share capital £3 of Cannock Chase Hospital Trading Limited via three nominees that are also Trustees of Stafford and Cannock League of Hospital Friends.

Cannock Chase Hospital Trading Limited (company number - 07698767) was incorporated in England and Wales and its principal business is the provision of a coffee bar at Cannock Chase Hospital, which supports the aims of the charity. Its registered office is Caxton House, North Walls, Stafford, England, ST16 3AD. All profits are donated to the charity.

The subsidiary undertaking is included in the consolidated accounts of the charity.

Summary of trading results	2020	2019
	£	£
Turnover	151,536	278,599
Expenditure	<u>(121,180)</u>	<u>(254,115)</u>
Profits	<u>(30,356)</u>	<u>24,484</u>

The assets and liabilities of Cannock Chase Hospital Trading Limited were:

	2020	2019
	£	£
Assets	37,615	79,331
Liabilities	<u>(67,968)</u>	<u>(54,844)</u>
Net liabilities	<u>(30,353)</u>	<u>24,487</u>

18. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Group		Charity	
	2020	2019	2020	2019
	£	£	£	£
Trade debtors	34,806	27,909	34,432	26,564
Other debtors	3,679	1,941	66,156	42,659
Prepayments	8,514	5,505	8,514	5,505
	<u>46,999</u>	<u>35,355</u>	<u>109,102</u>	<u>74,728</u>

STAFFORD AND CANNOCK LEAGUE OF HOSPITAL FRIENDS

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

19. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Group		Charity	
	2020	2019	2020	2019
	£	£	£	£
Trade creditors	9,070	1,157	7,827	1,166
VAT	2,843	7,957	-	-
Pension creditor	1,997	1,735	1,997	1,735
Accruals	15,852	9,007	15,245	3,622
	<u>29,762</u>	<u>19,855</u>	<u>25,069</u>	<u>6,523</u>

20. MOVEMENT IN FUNDS

	At 1.1.20	Net movement in funds	At 31.12.20
	£	£	£
Unrestricted funds			
Unrestricted fund	994,661	73,662	1,068,323
	<u>994,661</u>	<u>73,662</u>	<u>1,068,323</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
Unrestricted fund	1,004,718	(916,520)	73,662
Restricted funds			
Restricted fund	12,000	(12,000)	-
	<u>1,016,718</u>	<u>(928,520)</u>	<u>73,662</u>

**STAFFORD AND CANNOCK LEAGUE OF HOSPITAL
FRIENDS**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

20. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds:

	Balance at 1.1.19 £	Incoming funds £	Transfer £	Funds used £	Balance at 31.12.19 £
Unrestricted funds	506,609	1,141,165	200,000	853,113	994,661
Revaluation reserve:	Balance at 1.1.19 £	Gains / (losses) in the year £	Transfer £	Funds used £	Balance at 31.12.19 £
Gain on revaluation of fixed assets for the charities use	200,000	-	(200,000)	-	-
	706,609	1,141,165	-	853,113	994,661

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Unrestricted fund	1,129,165	(841,113)	288,052
Restricted funds			
Restricted fund	12,000	(12,000)	-
TOTAL FUNDS	1,141,165	(853,113)	288,052

STAFFORD AND CANNOCK LEAGUE OF HOSPITAL FRIENDS

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

21. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	Group		Charity	
	2020	2019	2020	2019
	£	£	£	£
Net movement in funds	73,662	288,052	128,504	265,272
Add back depreciation charge	5,754	4,891	4,562	3,349
Add back (profit) / loss on disposal of fixed assets	677	(8,846)	677	(8,846)
Dividend received	-	-	(24,484)	-
Interest	(2,417)	(2,048)	(2,417)	(2,048)
Decrease / (increase) in stocks	3,722	(3,258)	-	2,254
Decrease / (increase) in debtors	(11,644)	(8,604)	(34,375)	(20,042)
(Decrease) / increase in creditors	(9,907)	(16,256)	18,546	(22,545)
Net cash used in operating activities	<u>79,661</u>	<u>253,931</u>	<u>91,013</u>	<u>217,394</u>

22. OTHER FINANCIAL COMMITMENTS

Contractual commitments for the lease of housing flats, operating premises and vehicle leases contracted for but not provided in the financial statements amounted to £163,982 (2019 - £72,450).

23. RELATED PARTY DISCLOSURES

During the year, Sambuck Limited (a business owned by Mrs Y Buckland, a trustee of Stafford and Cannock League of Hospital Friends) invoiced the charity £5,015 (2019 - £5,117) for consultancy work. The balance at 31 December 2020 was £nil (2019 - £nil).

24. PENSIONS AND OTHER POST-RETIREMENT BENEFITS

The charity operates a defined contribution pension plan for its employees. The amount recognised as an expense in the period was £23,651 (2019 - £22,482).