

REGISTERED CHARITY NUMBER: 1001358

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2024
FOR
CANCER CARE AND HAEMATOLOGY FUND
STOKE MANDEVILLE HOSPITAL**

**CANCER CARE AND HAEMATOLOGY FUND
STOKE MANDEVILLE HOSPITAL**

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FOR THE YEAR ENDED 31ST MARCH 2024**

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**CANCER CARE AND HAEMATOLOGY FUND
STOKE MANDEVILLE HOSPITAL**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2024**

OBJECTIVES AND ACTIVITIES

The trustees present their report with the financial statements of the charity for the year ended 31st March 2024. The trustees have adopted the provision of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with UK Generally Accepted Accounting Practice (UK GAAP).

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The Cancer Care and Haematology Fund (CCHF) continues to provide financial support to the oncology and haematology services of the Buckinghamshire Healthcare NHS Trust (BHT) in ways that enhance NHS provision, in line with the objectives of the charitable trust:

"The relief of sickness amongst persons suffering from cancer or haematological disease in particular by the provision of a unit designed to offer chemotherapy treatment in pleasant surroundings".

Overview of the year

The CCHF has continued to function smoothly, has been well supported by staff, patients and local people and has worked closely with the hospital trust to deliver a number of worthwhile projects. Space within the hospital remains under pressure and workload high. The original Cancer Care and Haematology Unit (CCHU) at Stoke Mandeville Hospital, which was funded by CCHF, has now been in use since 1999. With changes in practice, and wear, there are areas which would benefit from redesign and renovation and discussions have started as to how the CCHF might support this.

Management of charity

Seven trustees' meetings were held this year. These are now held bimonthly, as 'in person' meetings but with the option to join 'online'. The group remains unchanged except for the loss of Dr Joe Browning who has moved to a hospital consultant post elsewhere. We thank Joe for the time he spent as a trustee and wish him well in his new position. It is hoped that one of the recently appointed oncology or haematology consultants will replace him. It is recognised that representation from the younger generation of medical staff is essential for the future of the charity.

The CCHF remains fortunate in having access, within the trustee body, to the wide range of expertise necessary to run a charity of this size, and is working efficiently and smoothly, along with the support of two valuable volunteers. All give their time voluntarily, and bear most of their own support costs, for which the CCHF is extremely grateful.

Office space is retained within the CCHF to provide a base for meeting with staff, collecting post and some document storage but the bulk of the charity's work has moved online with the digital storage of documents using 'One Drive'. This system is supported by external computer consultants, OMSUK Ltd. This necessitates additional costs but is essential to ensure the system works reliably and safely and that the trustees have the digital support they need. The digital systems facilitate distance working and allow the charity to work more efficiently than with the more traditional model. This is especially important given the space issues within the CCHU. However, contact with the staff on a regular basis is still essential for maintaining the profile of the charity, keeping abreast of developments within the trust and making the CCHF available for the discussion of funding requests and other suggestions from staff. For enabling this, special thanks go to CCHF volunteer secretary Susan Harman who attends the unit regularly, collects donations, feeds back messages, and organises meetings and visits as needed from the chairman and other trustees.

Special thanks also go to a second volunteer, Chris Lowe, who with his company Camfield Chapman Lowe Limited, has for many years provided an annual financial audit of the charity, free of charge. In addition, Chris has kindly acted as a wise friend to the CCHF and we have been grateful on many occasions for his experience and expertise.

Fundraising

The CCHF continues to attract generous support from local people and patients and their families and friends, encouraged by an active social media programme and also by the staff who are very supportive of the charity. It is evident from letters received and from talking to donors and staff that much of the fundraising carried out and many of the donations CCHF receives, result from the excellent care which patients receive at BHT and the wish of supporters to give thanks to the staff and give something back to help future patients. The CCHF still has adequate reserves and can afford to spend generously on deserving projects. If the ambitious projects under discussion progress, a more specific fundraising programme might become necessary.

A special fundraising thank you goes to the reception staff of the CCHU who regularly set up sales, raffles and run a second-hand book stall, all of which publicises the charity and its work as well as bringing interest and pleasure to those attending the unit. Also, it would be hard for the CCHF to function as well as it does without their willingness to take messages, hand out leaflets and accept donations on our behalf.

**CANCER CARE AND HAEMATOLOGY FUND
STOKE MANDEVILLE HOSPITAL**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2024**

Fundraising continued

We have been fortunate in having three very generous charity partners this year: McCormick UK, a large successful local business with a long tradition of charitable giving and volunteering, Aylesbury Invitation Pool League, who have a long history of fundraising in the area and Magdalen College School, based in Oxford but with a wide reach. Through AIPL, CCHF were put in touch with R H Amar, based in High Wycombe, who added their own very generous donation. These contacts have proven very useful, not only because of the generous funds they have donated but in raising the profile of the charity among local people.

Funding of Projects

The digital chemotherapy pumps proposed last year were finally installed in July and proved very successful. They provide an improved service for patients, and it is gratifying to see the support and the job satisfaction they give the nursing staff who are now using state of the art equipment not widely available in a district general hospital. The option of extra digital computing power has not yet been adopted but remains a possibility which would require further CCHF funding. The CCHF is pleased to offer ongoing funding to the Cancer Information and Wellbeing Team, based in CCHU, which continues to develop innovative ways of providing their services throughout the Trust. The CCHF funds outreach meetings, large and small and closer to patients' homes, staff training, improved surroundings, and the funding of wigs for patients undergoing chemotherapy.

The major project this year has been the commissioning and funding of a stand-alone modular building adjacent to the CCHU to provide a home for the Cancer Information and Wellbeing team. It forms an attractive, quiet, non-clinical and calm space for those going through difficult treatments. It will also free up some much-needed space within the main building.

Given the crowded nature of the hospital site and the limited space available, this project proved more complex than at first envisaged, but it is now in place, open and a valuable addition to the cancer service.

As a small, flexible charity, the CCHF is able to respond quickly to requests and suggestions from staff. Small pieces of equipment, additional furniture and other small projects have been funded through the year: extra wheelchairs for outpatients, roll-away beds for the use of relatives staying on the wards with very sick relatives, furniture for staff coffee rooms, training courses not funded by BHT and maintenance and development of the garden. TVs in the haematology isolation side rooms on the inpatient ward are shortly to be replaced, funded by the CCHF.

We continue to pursue some of the bigger more complex projects which have been under discussion for some time: additional chemotherapy training posts and building work to create outdoor space for haematology patients in isolation following intensive chemotherapy or bone marrow transplants, by recommissioning a large balcony attached to the inpatient ward.

It is an ambition of the CCHF and the chemotherapy staff to renovate, and hopefully extend, the chemotherapy suite in CCHU. This would be a sizeable project and involve considerable project management work by the hospital and is in the early stages.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The original declaration of trust was made in November 1990. It is governed by a deed which was last amended on 2nd February 1998. Its objects are to carry out activities that provide for the relief of sickness amongst persons suffering from cancer or haematological diseases in particular by the provision of a unit designed to offer chemotherapy in pleasant surroundings.

Recruitment and appointment of new trustees

An action plan for the CCHF was drawn up by the then acting chairman, Helen Falcon, in early April 2021, after extensive one to one discussions with all the trustees and a review of the functioning of the charity. The final version was produced on 27/04/21. In response the following changes were introduced:

1. The charitable deed was amended (08/06/21) to increase the possible number of trustees from 7 to 11.
2. A risk register was introduced. This is discussed at each full trustees meeting, risks highlighted, and actions recommended.
3. During the year Dr J Browning resigned.
4. The trustee group still includes a number of longstanding members who bring valuable experience to discussions. However, it is recognised that for the charity to remain relevant, and for it to have a future, it has to include those who are currently working in the field and who can help plan to the needs of the future.

CANCER CARE AND HAEMATOLOGY FUND
STOKE MANDEVILLE HOSPITAL

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2024

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number
1001358

Principal address

Stoke Mandeville Hospital
Mandeville Road
Aylesbury
Buckinghamshire
HP21 8AL

Trustees

Dr A Watson Chairman
Dr N P Bates
Dr J Browning (resigned 27/11/2023)
Dr H Eagleton
P Graham
Mrs M A Pennell
M Snell
Dr A J Theobald

Independent Examiner

Christopher Lowe, FCA
Camfield Chapman Lowe
9a High Street
Woburn Sands
Milton Keynes
Buckinghamshire
MK17 8RF

Approved by order of the board of trustees on 21st January 2025 and signed on its behalf by:



.....
Dr A Watson - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
CANCER CARE AND HAEMATOLOGY FUND
STOKE MANDEVILLE HOSPITAL**

Independent examiner's report to the trustees of Cancer Care and Haematology Fund Stoke Mandeville Hospital
I report to the charity trustees on my examination of the accounts of Cancer Care and Haematology Fund Stoke Mandeville Hospital (the Trust) for the year ended 31st March 2024.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

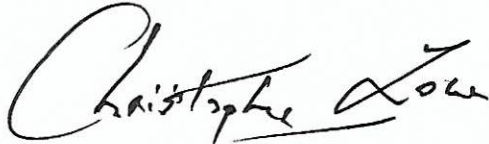
I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Christopher Lowe, FCA

Camfield Chapman Lowe
9a High Street
Woburn Sands
Milton Keynes
Buckinghamshire
MK17 8RF

Date: 21st January 2025

**CANCER CARE AND HAEMATOLOGY FUND
STOKE MANDEVILLE HOSPITAL**

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2024**

	Notes	General fund £	D Coldwell Legacy £	2024 Total funds £	2023 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		<u>100,662</u>	<u>-</u>	<u>100,662</u>	<u>170,594</u>
EXPENDITURE ON					
Raising funds		216	-	216	216
Charitable activities					
Wigs		24,572	-	24,572	26,695
Administration		6,741	-	6,741	8,809
Equipment		217,022	-	217,022	-
Donations		5,296	-	5,296	2,110
Other		<u>-</u>	<u>-</u>	<u>-</u>	<u>143</u>
Total		<u>253,847</u>	<u>-</u>	<u>253,847</u>	<u>37,973</u>
NET INCOME/(EXPENDITURE)					
Transfers between funds	5	(153,185)	-	(153,185)	132,621
		<u>35,261</u>	<u>(35,261)</u>	<u>-</u>	<u>-</u>
Net movement in funds		(117,924)	(35,261)	(153,185)	132,621
RECONCILIATION OF FUNDS					
Total funds brought forward		1,147,560	71,261	1,218,821	1,086,200
TOTAL FUNDS CARRIED FORWARD		<u>1,029,636</u>	<u>36,000</u>	<u>1,065,636</u>	<u>1,218,821</u>

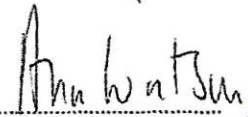
The notes form part of these financial statements

**CANCER CARE AND HAEMATOLOGY FUND
STOKE MANDEVILLE HOSPITAL**

**STATEMENT OF FINANCIAL POSITION
31ST MARCH 2024**

	Notes	General fund £	D Coldwell Legacy £	2024 Total funds £	2023 Total funds £
CURRENT ASSETS					
Cash at bank		1,029,636	36,000	1,065,636	1,218,821
		<u>1,029,636</u>	<u>36,000</u>	<u>1,065,636</u>	<u>1,218,821</u>
NET CURRENT ASSETS		<u>1,029,636</u>	<u>36,000</u>	<u>1,065,636</u>	<u>1,218,821</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>1,029,636</u>	<u>36,000</u>	<u>1,065,636</u>	<u>1,218,821</u>
NET ASSETS		<u>1,029,636</u>	<u>36,000</u>	<u>1,065,636</u>	<u>1,218,821</u>
FUNDS	5				
Unrestricted funds				1,029,636	1,147,560
Restricted funds				<u>36,000</u>	<u>71,261</u>
TOTAL FUNDS				<u>1,065,636</u>	<u>1,218,821</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 21st February 2025 and were signed on its behalf by:


.....
A Watson - Trustee


.....
P Graham - Trustee

The notes from part of these financial statements

**CANCER CARE AND HAEMATOLOGY FUND
STOKE MANDEVILLE HOSPITAL**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2024**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity, have been prepared in accordance with Charities SORP. The financial statements have been prepared under UK Generally Accepted Accounting Practice and under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for wherever possible on an accruals basis for material items and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. SUPPORT COSTS

	Finance £	Information technology £	Governance costs £	Totals £
Administration	<u>84</u>	<u>6,081</u>	<u>576</u>	<u>6,741</u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2024 nor for the year ended 31st March 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st March 2024 nor for the year ended 31st March 2023.

**CANCER CARE AND HAEMATOLOGY FUND
STOKE MANDEVILLE HOSPITAL**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2024**

4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	General fund £	D Coldwell Legacy £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	<u>170,594</u>	-	<u>170,594</u>
EXPENDITURE ON			
Raising funds	216	-	216
Charitable activities			
Wigs	26,695	-	26,695
Administration	8,809	-	8,809
Donations	2,110	-	2,110
Other	<u>143</u>	-	<u>143</u>
Total	<u>37,973</u>	-	<u>37,973</u>
NET INCOME	132,621	-	132,621
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>1,014,939</u>	71,261	<u>1,086,200</u>
TOTAL FUNDS CARRIED FORWARD	<u><u>1,147,560</u></u>	<u><u>71,261</u></u>	<u><u>1,218,821</u></u>

5. MOVEMENT IN FUNDS

	At 1/4/23 £	Net movement in funds £	Transfers between funds £	At 31/3/24 £
Unrestricted funds				
General fund	1,147,560	(153,185)	35,261	1,029,636
Restricted funds				
D Coldwell Legacy	71,261	-	(35,261)	36,000
TOTAL FUNDS	<u><u>1,218,821</u></u>	<u><u>(153,185)</u></u>	<u><u>-</u></u>	<u><u>1,065,636</u></u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	100,662	(253,847)	(153,185)
TOTAL FUNDS	<u><u>100,662</u></u>	<u><u>(253,847)</u></u>	<u><u>(153,185)</u></u>

Continued . . .

**CANCER CARE AND HAEMATOLOGY FUND
STOKE MANDEVILLE HOSPITAL**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2024**

5. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/4/22 £	Net movement in funds £	At 31/3/23 £
Unrestricted funds			
General fund	1,014,939	132,621	1,147,560
Restricted funds			
D Coldwell Legacy	71,261	-	71,261
TOTAL FUNDS	<u>1,086,200</u>	<u>132,621</u>	<u>1,218,821</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	170,594	(37,973)	132,621
TOTAL FUNDS	<u>170,594</u>	<u>(37,973)</u>	<u>132,621</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/4/22 £	Net movement in funds £	Transfers between funds £	At 31/3/24 £
Unrestricted funds				
General fund	1,014,939	(20,564)	35,261	1,029,636
Restricted funds				
D Coldwell Legacy	71,261	-	(35,261)	36,000
TOTAL FUNDS	<u>1,086,200</u>	<u>(20,564)</u>	<u>-</u>	<u>1,065,636</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	271,256	(291,820)	(20,564)
TOTAL FUNDS	<u>271,256</u>	<u>(291,820)</u>	<u>(20,564)</u>

Continued . .

**CANCER CARE AND HAEMATOLOGY FUND
STOKE MANDEVILLE HOSPITAL
NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2024**

6. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2024.

**CANCER CARE AND HAEMATOLOGY FUND
STOKE MANDEVILLE HOSPITAL**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2024**

	2024 £	2023 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations & legacies	65,811	164,454
Interest received	27,638	4,310
Gift aid claims	<u>7,213</u>	<u>1,830</u>
	<u>100,662</u>	<u>170,594</u>
Total incoming resources	100,662	170,594
EXPENDITURE		
Raising donations and legacies		
Fundraising fees	216	216
Charitable activities		
Donations to NHS	5,296	2,110
Equipment	217,022	-
Wigs	<u>24,572</u>	<u>26,695</u>
	246,890	28,805
Other		
Garden maintenance	-	143
Support costs		
Management		
Advertising	-	2,537
Finance		
Insurance	84	84
Information technology		
Website costs	6,081	5,983
Governance costs		
Sundries	<u>576</u>	<u>205</u>
Total resources expended	<u>253,847</u>	<u>37,973</u>
Net (expenditure)/income	<u>(153,185)</u>	<u>132,621</u>