

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2022
FOR
CANCER CARE AND HAEMATOLOGY FUND
STOKE MANDEVILLE HOSPITAL**

**CANCER CARE AND HAEMATOLOGY FUND
STOKE MANDEVILLE HOSPITAL**

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FOR THE YEAR ENDED 31ST MARCH 2022**

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**CANCER CARE AND HAEMATOLOGY FUND
STOKE MANDEVILLE HOSPITAL**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2022**

The trustees present their report with the financial statements of the charity for the year ended 31st March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The Cancer Care and Haematology Fund (CCHF) continues to give financial support to the oncology and haematology services of the Buckinghamshire Healthcare NHS Trust in ways that enhance NHS provision, in line with the objectives of the charitable trust:

"The relief of sickness amongst persons suffering from cancer or haematological diseases in particular by the provision of a unit designed to offer chemotherapy treatment in pleasant surroundings."

Background to the year

The fundraising work of the charity continued to be affected by the COVID-19 pandemic. Because of the nature of oncology and haematology disorders and the vulnerability of patients receiving chemotherapy, access to the hospital remained restricted throughout the year even as other areas of life opened up. Much of the administration of the charity continued 'off site'. Reduced interaction with staff, and patients and their families, has necessarily impacted on fundraising.

Space has been at a premium for treating chemotherapy patients who require increased space due to the need to control COVID-19 infection risk and this has had to take priority over some of the initiatives funded by the CCHF over the years, particularly in cancer information services and supportive care.

Discussions were held at a senior level with hospital management, and it became clear that due to changing circumstances, the hospital is not able to support the major extension to the Cancer Care and Haematology Unit (CCHU) which had been hoped for and towards which we had worked together for many years. The charity has moved to funding the cancer and haematology services in other ways which will support the staff, create attractive spaces, and bring extra care and comfort to patients. Funds will be allocated to increasing capacity for treating patients and restoring space for supportive care in imaginative ways.

Active discussions have been taking place with the healthcare trust throughout the year, on a range of small to large projects which are suitable for charitable funding. Some of these have been delivered or are close to being delivered. Some involve more substantial planning and some building work, and these discussions are ongoing.

Management of charity

An action plan for the CCHF was drawn up by the then acting chairman, Helen Falcon, in early April 2021, after extensive 1 to 1 discussions with all the trustees and a review of the functioning of the charity. The final version was produced on 27/04/21. In response the following changes were introduced:

1. The charitable deed was amended (08/06/21) to increase the possible number of trustees from 7 to 11
2. A risk register was introduced. This is discussed at each full trustees meeting, risks highlighted, and actions recommended.
3. A new patron was appointed. Sir David Lidington, former Aylesbury MP and long term supporter of the CCHF, kindly agreed to become our patron. We are grateful for his ongoing support.
4. Three trustees stepped down during the year (John Marsden, Louise Hammond, and Richard Atfield) We thank them for their work, especially the huge amount of time and care they put into developing the new website.

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**CANCER CARE AND HAEMATOLOGY FUND
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They have been replaced by four new trustees, chosen to increase and strengthen the skill mix of the trustees:

Paul Graham brings wide professional experience of finance and money management to the role of treasurer.

Mike Snell had a long career in corporate communications and publicity. Health care is a particularly sensitive setting, and his experience is invaluable in publicising the work of the charity and managing the website and social media platforms.

Marie Pennell worked in many areas of cancer and haematology care throughout her career, latterly as a haematology specialist nurse. Her experience makes her an ideal representative, and spokesperson, for both patients and staff.

Dr Joe Browning, as one of the youngest and most recently appointed consultant staff in oncology/haematology at Buckinghamshire Healthcare NHS Trust, is a welcome new member of the trustees.

The trustee group still includes a number of longstanding members who bring valuable experience to discussions. However, it is recognised that for the charity to remain relevant, and for it to have a future, it has to include those who are currently working in the field and who can help plan to the needs of the future.

5. The COVID-19 pandemic highlighted the need to modernise the working practices of the charity when distance working was introduced. There has been a move from paper to electronic records and the introduction of online systems allowing shared documents. Charity email addresses were introduced for all trustees, in line with the charity management emails.

6. Trustees' meetings were traditionally held 3-4 times per year, depending on activity. During the COVID-19 pandemic these were established as remote meetings using Zoom. Aided by this technology, and mindful of the need to have more frequent meetings to push the spending agenda, in 21-22, monthly update meetings were held between full meetings. Because of the restrictions necessary within the hospital, only one 'in person' meeting was held during this time period.

Funding of Projects

The charity has funded a chemotherapy nurse training post for several years. This post came to an end this year, and it has been decided not to renew it. However, the funding of two Band 4 nurse Associate Practitioners is at an advanced stage of planning. These nurses will work in the outpatient chemotherapy areas alongside, and additional to, the trained nurses. They will support them in their work and make more time available for individual patients going through what is often taxing treatment and a difficult diagnosis. These nurses are being funded in memory of Sister June Wilson, a founder trustee of the CCHF who was instrumental in starting the charity and developing chemotherapy services in Stoke Mandeville hospital in the early days of the development of this speciality. Her vision and drive led to the setting up of the Cancer Care and Haematology Unit at Stoke Mandeville Hospital. June was especially supportive of young nurses in the early stages of their training, and she was an early exponent of supportive care for chemotherapy patients. These are fitting posts to remember her legacy, and to attract nurses into oncology, haematology and chemotherapy at times of difficult recruitment in the nursing profession.

This year, the CCHF funded the replacement of scalp cooling treatment in outpatient chemotherapy units at both Stoke Mandeville and Wycombe hospitals (£52,000).

The charity continues to fund the wig service for patients who lose their hair through chemotherapy (£30,000).

Discussions are taking place on reconfiguring the internal space of the Unit to accommodate changes in work practice. A stand alone, innovative, and attractive 'pod' style building is planned for alongside the Unit. This would provide a space for cancer support and information to be given in a calm and attractive area, separate from the busy clinical areas. This initiative is awaiting decisions on building works to the main CCHU building but is likely to go ahead whatever the outcome of other plans for the building.

The website has been redesigned to present a fresh, and modern appearance and to focus on the fundraising and funding roles of the charity. A bespoke giving platform has been integrated into the website to make online donations more straightforward and to aid with banking and collecting gift aid electronically.

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**CANCER CARE AND HAEMATOLOGY FUND
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**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2022**

The new website was launched in January 2022 and has been well received. The increased use of social media is slowly increasing engagement with CCHF. Stationery and advertising (posters and brochures) are being redesigned to reflect the style of the website and present a consistent image.

Fundraising

Donations remain down on pre covid times, but we are optimistic that these will increase as more normal times return when COVID-19 restrictions are eventually lifted. This improvement will be helped by better publicity and increased visibility due to the new website and increased use of social media.

Indeed the priority of the charity at present is to spend those reserves, that had been retained to 'kick start' the hoped for extension. This money is now to be spent on projects which are urgently needed to support the work of the haematology and cancer departments as they recover from the pandemic and no major fundraising drive is planned at present until these reserves have been allocated.

The CCHF was fortunate in being chosen by Aylesbury United FC Supporters Club to be a partner during the 21/22 football season. We are very grateful for the funds raised by them during this time. The CCHF was also very grateful for the goodwill and the publicity this association brought to the charity.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The original declaration of trust was made in November 1990. Its objects are to carry out activities that provide for the relief of sickness amongst persons suffering from cancer or haematological diseases in particular by the provision of a unit designed to offer chemotherapy in pleasant surroundings.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1001358

Principal address

Stoke Mandeville Hospital
Mandeville Road
Aylesbury
Buckinghamshire HP21 8AL

Trustees

Dr A Watson - Chairman
Dr N P Bates
Dr J Browning (appointed 4/4/2022)
Dr H Eagleton
P Graham (appointed 6/6/2022)

CANCER CARE AND HAEMATOLOGY FUND
STOKE MANDEVILLE HOSPITAL

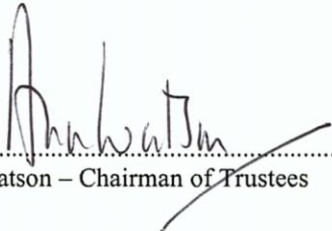
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2022

Trustees cont'd

Mrs M A Pennell (appointed 4/4/2022)
M Snell (appointed 4/4/2022)
Dr A J Theobald

Independent Examiner

Christopher Lowe, FCA
Camfield Chapman Lowe Limited, Chartered Accountants
9 High Street
Woburn Sands
Milton Keynes
Buckinghamshire
MK17 8RF



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Dr A Watson – Chairman of Trustees

Date: 14/1/23

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
CANCER CARE AND HAEMATOLOGY FUND
STOKE MANDEVILLE HOSPITAL**

Independent examiner's report to the trustees of Cancer Care and Haematology Fund Stoke Mandeville Hospital

I report to the charity trustees on my examination of the accounts of Cancer Care and Haematology Fund Stoke Mandeville Hospital (the Trust) for the year ended 31st March 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

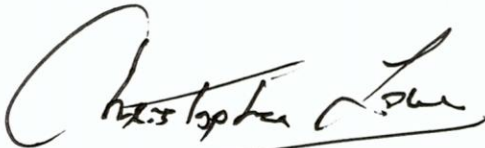
I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Christopher Lowe, FCA

Camfield Chapman Lowe, Chartered Accountants
9 High Street
Woburn Sands
Milton Keynes
Buckinghamshire
MK17 8RF

Date: 14th January 2023

**CANCER CARE AND HAEMATOLOGY FUND
STOKE MANDEVILLE HOSPITAL**

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2022**

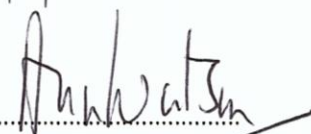
	Notes	General fund £	D Coldwell Legacy £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations, legacies & interest		<u>26,781</u>	<u>-</u>	<u>26,781</u>	<u>43,982</u>
 EXPENDITURE ON					
Raising funds	2	252	-	252	7,187
Charitable activities					
Wigs		24,438	-	24,438	(7,987)
Wages reimbursed		6,447	-	6,447	(26,243)
Administration		4,988	-	4,988	-
Equipment		52,180	-	52,180	4,874
Other		<u>1,290</u>	<u>-</u>	<u>1,290</u>	<u>-</u>
Total		<u>89,595</u>	<u>-</u>	<u>89,595</u>	<u>(22,169)</u>
 NET INCOME/(EXPENDITURE)		(62,814)	-	(62,814)	66,151
 RECONCILIATION OF FUNDS					
Total funds brought forward		<u>1,077,753</u>	<u>71,261</u>	<u>1,149,014</u>	<u>1,082,863</u>
 TOTAL FUNDS CARRIED FORWARD		<u><u>1,014,939</u></u>	<u><u>71,261</u></u>	<u><u>1,086,200</u></u>	<u><u>1,149,014</u></u>

**CANCER CARE AND HAEMATOLOGY FUND
STOKE MANDEVILLE HOSPITAL**

**STATEMENT OF FINANCIAL POSITION
31ST MARCH 2022**

	Notes	General fund £	D Coldwell Legacy £	2022 Total funds £	2021 Total funds £
CURRENT ASSETS					
Cash at bank		1,014,939	71,261	1,086,200	1,149,014
		<hr/>	<hr/>	<hr/>	<hr/>
NET CURRENT ASSETS		<u>1,014,939</u>	<u>71,261</u>	<u>1,086,200</u>	<u>1,149,014</u>
		<hr/>	<hr/>	<hr/>	<hr/>
TOTAL ASSETS LESS CURRENT LIABILITIES		1,014,939	71,261	1,086,200	1,149,014
		<hr/>	<hr/>	<hr/>	<hr/>
NET ASSETS		<u>1,014,939</u>	<u>71,261</u>	<u>1,086,200</u>	<u>1,149,014</u>
		<hr/>	<hr/>	<hr/>	<hr/>
FUNDS	8				
Unrestricted funds				1,014,939	1,077,753
Restricted funds				<u>71,261</u>	<u>71,261</u>
				<hr/>	<hr/>
TOTAL FUNDS				<u>1,086,200</u>	<u>1,149,014</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 14/1/23 and were signed on its behalf by:


.....
A Watson - Trustee


.....
P Graham - Trustee

**CANCER CARE AND HAEMATOLOGY FUND
STOKE MANDEVILLE HOSPITAL**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2022**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably. This is normally when received.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for normally when payment is made, unless material, when an accruals basis is used and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. RAISING FUNDS

Raising donations and legacies

	2022	2021
	£	£
Fundraising fees	252	198
Support costs	<u>-</u>	<u>6,989</u>
	<u>252</u>	<u>7,187</u>

**CANCER CARE AND HAEMATOLOGY FUND
STOKE MANDEVILLE HOSPITAL**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022**

3. SUPPORT COSTS

	Management £	Finance £	Information technology £	Governance costs £	Totals £
Administration	<u>340</u>	<u>84</u>	<u>4,514</u>	<u>50</u>	<u>4,988</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2022 nor for the year ended 31st March 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st March 2022 nor for the year ended 31st March 2021.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	General fund £	D Coldwell Legacy £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	<u>43,982</u>	<u>-</u>	<u>43,982</u>
EXPENDITURE ON			
Raising funds	7,187	-	7,187
Charitable activities			
Wigs	(7,987)	-	(7,987)
Wages reimbursed	(26,243)	-	(26,243)
Equipment	<u>4,874</u>	<u>-</u>	<u>4,874</u>
Total	<u>(22,169)</u>	<u>-</u>	<u>(22,169)</u>
NET INCOME	66,151	-	66,151
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>1,011,602</u>	<u>71,261</u>	<u>1,082,863</u>
TOTAL FUNDS CARRIED FORWARD	<u>1,077,753</u>	<u>71,261</u>	<u>1,149,014</u>

**CANCER CARE AND HAEMATOLOGY FUND
STOKE MANDEVILLE HOSPITAL**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022**

6. MOVEMENT IN FUNDS

	At 1/4/21 £	Net movement in funds £	At 31/3/22 £
Unrestricted funds			
General fund	1,077,753	(62,814)	1,014,939
Restricted funds			
D Coldwell Legacy	71,261	-	71,261
	<u>1,149,014</u>	<u>(62,814)</u>	<u>1,086,200</u>
TOTAL FUNDS			

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	26,781	(89,595)	(62,814)
	<u>26,781</u>	<u>(89,595)</u>	<u>(62,814)</u>
TOTAL FUNDS			

**CANCER CARE AND HAEMATOLOGY FUND
STOKE MANDEVILLE HOSPITAL**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022**

MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/4/20 £	Net movement in funds £	At 31/3/21 £
Unrestricted funds			
General fund	1,011,602	3,337	1,014,939
Restricted funds			
D Coldwell Legacy	71,261	-	71,261
TOTAL FUNDS	<u>1,082,863</u>	<u>66,151</u>	<u>1,086,200</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	70,763	22,169	66,151
TOTAL FUNDS	<u>70,763</u>	<u>22,169</u>	<u>66,151</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/4/20 £	Net movement in funds £	At 31/3/22 £
Unrestricted funds			
General fund	1,011,602	3,337	1,014,939
Restricted funds			
D Coldwell Legacy	71,261	-	71,261
TOTAL FUNDS	<u>1,082,863</u>	<u>3,337</u>	<u>1,086,200</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	70,762	(67,426)	3,337
TOTAL FUNDS	<u>70,762</u>	<u>(67,426)</u>	<u>3,337</u>

**CANCER CARE AND HAEMATOLOGY FUND
STOKE MANDEVILLE HOSPITAL**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022**

7. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2022.

**CANCER CARE AND HAEMATOLOGY FUND
STOKE MANDEVILLE HOSPITAL**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2022**

	2022 £	2021 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations & legacies	24,071	38,867
Interest received	<u>2,710</u>	<u>5,115</u>
	<u>26,781</u>	<u>43,982</u>
Total incoming resources	26,781	43,982
EXPENDITURE		
Raising donations and legacies		
Fundraising fees	252	198
Charitable activities		
Wages reimbursed	6,447	(26,243)
Equipment	52,180	4,874
Wigs	<u>24,438</u>	<u>(7,987)</u>
	83,065	(29,356)
Other		
Garden maintenance	1,290	-
Support costs		
Management		
Advertising	90	-
Donation to the NHS	<u>250</u>	<u>-</u>
	340	-
Finance		
Insurance	84	-
Information technology		
Website costs	4,514	6,740
Governance costs		
Sundries	<u>50</u>	<u>249</u>
Total resources expended	<u>89,595</u>	<u>(22,169)</u>
Net (expenditure)/income	<u>(62,814)</u>	<u>66,151</u>