



Trustees' Annual Report for the period

From **1st Sept 2023** Period start date To **31st Aug 2024** Period end date

Charity name: **ALPHINGTON COMMUNITY ASSOCIATION**

Charity registration number: **11001339**

Objectives and Activities

| | SORP reference | |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | <p>(A) To promote the benefit of the inhabitants of Alphington & its immediate surroundings without distinction of sex or of political, religious or other opinions by associating the Local Authorities, voluntary organisations & inhabitants in a common effort to advance education & to provide facilities in the interests of social welfare for recreation & leisure time occupation with the object of improving the conditions of life for the said inhabitants.</p> <p>(2) To establish or to secure the establishment of a community centre & to maintain & manage, or to cooperate with any Local Statutory Authority in the maintenance & management of such a centre for activities promoted by the Association & its constituent bodies in furtherance of the above objects.</p> <p>The Charity shall be non-party in politics and non-sectarian in religion</p> |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | Maintaining the Village Hall and Community Centre by promoting and hiring out to local organisations i.e. youth and children's groups, dancing groups, church functions, Women's Institute etc. Making sure that it is affordable and accessible for everyone. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | Ensuring that we have complied with the Charity Commissions guidance on public benefit when exercising any powers or duties to which the guidance is relevant. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|--|
| | | |

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| Policy on grant making | Para 1.38 | |
| Policy on social investment including program related investment | Para 1.38 | |
| Contribution made by volunteers | Para 1.38 | The Trustees, Officers and other volunteers from the committee members all help to run the halls, ensure the continuity of the spaces available, Ensure the upkeep and safety of the buildings and grounds. Work with community groups to help introduce new programmes into the halls for the benefit of all the community. All of these volunteers give their time freely. |
| Other | | |

Achievements and Performance

| | SORP reference | |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>Our aim is hiring out the Village Hall and Community Centre at affordable costs to ensure that local groups and charities are able to afford the rent and run successfully. Any profits are reinvested into maintaining and improving the facilities for the local groups and benefitting everyone in the community.</p> <p>The year has seen a slight decrease in revenue from room hire following the loss of a large booking who now have their own premises however this was offset by some additional bookings. We are continuing to raise funds towards a major upgrade of the Community Centre.</p> <p>With careful planning and budgeting we were able to make the halls available as much as we can with increased cleaning and safety checks. We helped get many people back out into the community again.</p> |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
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| Achievements against objectives set | Para 1.41 | The Community Centre and Village Hall were able to report a profit (excluding the deficit expenses) and have increase our staff to reflect our continued increase of bookings. We try, were possible, to provide spaces for groups |
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| | | <p>when others could not. We worked very closely with groups to ensure they are able to continue. Many groups still struggle with decreased numbers and revenue whilst the cost of living effects the population. We have continued to offer groups reduced fees to help remain open.</p> <p>This year has seen more use of our facilities with increased bookings and more groups booking than leaving/closing.</p> <p>Due to the loss of the rent and other grants, plus the large increase of utility costs, our charges will be increasing by approx. 10% from January 1st which is accepted by the hirers.</p> <p>We continue to fundraise and add to the facilities. The new keypad entry system is in operation and is working well.</p> |
| Performance of fundraising activities against objectives set | Para 1.41 | We have increased our fundraising events and hope to keep increasing it in the future. The lack of grant funding in the general domain will be addressed by these additional events/projects and looking in the wider community for grant funding. |
| Investment performance against objectives | Para 1.41 | Our investment in redeveloping the buildings and improving/upgrading the facilities continues to be popular for both local residents, for Exeter and beyond. |
| Other | | |

Financial Review

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| Review of the charity's financial position at the end of the period | Para 1.21 | We continue to report a profit despite losing the rent grants from the local council and other grants. Our increased revenue from room hire plus the increase in staffing has been budgeted for. |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | We only hold reserves towards specific future projects otherwise we try to try to keep to a reserve of £10k. We continue to get grants and do fundraising which are held and will pay for a general improvement plan for the Community Centre |

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| Amount of reserves held | Para 1.22 | £32k is currently held including the £10k reserve |
| Reasons for holding zero reserves | Para 1.22 | We would only drop to 0 zero in exceptional circumstances and would look towards obtaining additional funding as we have access to short term loans of £10k if required at very low interest |
| Details of fund materially in deficit | Para 1.24 | We are in profit across all areas of the business |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | We have budgeted carefully and despite losing the £5k annual rent grant from the council we have increased our fundraising efforts and looking forward will apply for grant funding from other areas, however these are starting to become less available and our future plans will take this into account. Our caretaking/cleaning/admin staff costs have increased with the increase in footfall and additional cleaning requirements and should be covered under the increased rental income. |

Additional information (optional)

You may choose to include further statements where relevant about:

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|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | Our normal source of funds is from hiring the various halls and rooms etc. The grants are decreasing and our bookings are increasing and our main funding is once again from hire |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | Our investment policy is to use any profits to reinvest into the facilities we offer and help establish and encourage new community and other groups. |
| A description of the principal risks facing the charity | Para 1.46 | We have budgeted very carefully and are in profit. We aim to keep our £10k contingency in place moving forward. The grant received towards the Community Centre rent has ended and we now have to look for other grants to cover the loss. We can increase hire charges if necessary as we are very reasonably priced compared to other community facilities. |
| Other | | |

Structure, Governance and Management

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| Description of charity's trusts: | | |
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| Type of governing document (trust deed, royal charter) | Para 1.25 | Constitution |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | unincorporated association |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Trustees and named officers by election from members of the community association. Must be agreed by attendees at a meeting (1st and 2nd) |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|---|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | From the constitution and training, additional meetings etc |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|---|
| Charity name | Alphington Community Association |
| Other name the charity uses | |
| Registered charity number | 1001339 |
| Charity's principal address | 32, Fairfield Road Alphington Exeter EX2 8UF |
| | |

Names of the charity trustees who manage the charity

| Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|--------------|-----------------|-----------------------------------|---|
|--------------|-----------------|-----------------------------------|---|

| | | | | |
|----|------------------|-------------------|--|----------------------------------|
| 1 | Adrian Carpenter | Chairman/Trustee | | Alphington Community Association |
| 2 | Shelley Ingham | Treasurer | | Alphington Community Association |
| 3 | Kathryn Sidgwick | Secretary/Trustee | | Alphington Community Association |
| 4 | Harold Seward | Trustee | | Alphington Community Association |
| 5 | Margaret Clark | Trustee | | Alphington Community Association |
| 6 | Bob Foale | Trustee | | Alphington Community Association |
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Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
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Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|-------------------------|-----------------------------------|--|
| Harold Seward | | |
| Margaret Clark | | |
| Adrian Carpenter | | |
| Kathryn Sidgwick | | |
| | | |
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Funds held as custodian trustees on behalf of others

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|--|---|
| Description of the assets held in this capacity | The Village Hall was gifted to Alphington and is held by the Trustees. Funds are governed by the main Alphiington Community Association, of which the 4 trustees are also members |
| Name and objects of the charity on whose behalf the assets are held and how this | The trustees of the Village Hall's roles and responsibilities are listed in the constitution |

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| falls within the custodian charity's objects | |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|--------------|---------|--|
| Signature(s) | Singham | |
|--------------|---------|--|

| | | |
|--------------|----------------|--|
| Full name(s) | Shelley Ingham | |
|--------------|----------------|--|

| | | |
|--|-----------|--|
| Position (eg Secretary, Chair, etc) | Treasurer | |
|--|-----------|--|

| | |
|-------------|------------|
| Date | 30/06/2024 |
|-------------|------------|

Balance Sheet as at 31 August 2024

Alphington Community Association
As at 31 August 2024

Prepared by Tax and Financial Solutions Limited

Contents

| | |
|---|---------------|
| 3 | Balance Sheet |
|---|---------------|

Balance Sheet

Alphington Community Association As at 31 August 2024

31 AUG 2024

Fixed Assets

Tangible Assets

| | |
|--|----------------|
| Buildings | 291,164 |
| Less Accumulated Depreciation on Buildings | (2,912) |
| Plant & Machinery | 43,501 |
| Less Accumulated Depreciation on Plant and Machinery | (12,329) |
| Total Tangible Assets | 319,424 |

Total Fixed Assets 319,424

Current Assets

Cash at bank and in hand

| | |
|---------------------------------------|---------------|
| Alphington Community Assoc | 12,361 |
| Building Society (Skipton) | 20,309 |
| Petty Cash | 93 |
| Total Cash at bank and in hand | 32,762 |

Accounts Receivable 1,358

Overpayment 282

Total Current Assets 34,403

Creditors: amounts falling due within one year

Pensions Payable 162

HMRC Control Account 59

Total Creditors: amounts falling due within one year 220

Net Current Assets (Liabilities) 34,182

Total Assets less Current Liabilities 353,606

Net Assets 353,606


Capital and Reserves


Current Year Earnings (3,588)


Reserves b/fwd 357,194

Total Capital and Reserves 353,606



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Independent Examiner's Report

To the Alphington Community Association

Report on the accounts of the Association for year ending 31 August 2024.

Respective responsibilities of trustees and examiner

The committee of the association is responsible for the preparation of the accounts. The committee considers that an audit is not required for this year under section 144 of the charities act 2011 (the charities act) and that an independent examination is needed.

It is my responsibility to:

Examine the accounts under section 145 of the charities act; to follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)[b] of the charities act; and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiners Statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect, the requirements:
 - (a) To keep accounting records in accordance with section 130 of the charities act; and
 - (b) To prepare the accounts that accord with the accounting record and comply with the accounting requirements of the Charities Act
2. Have not been met; or to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Thursday 28th June 2025

Tax and Financial Solutions Limited
Financial Accountants

Higher Upcott
Chudleigh, Newton Abbot, TQ13 0DN

Company Reg: 10521395



INSTITUTE OF
FINANCIAL
ACCOUNTANTS
A MEMBER OF THE IPA GROUP



Income and Expenditure for the year ended 31 August 2024

Alphington Community Association
For the year ended 31 August 2024

Prepared by Tax and Financial Solutions Limited

Contents

| | |
|---|------------------------|
| 3 | Income and Expenditure |
|---|------------------------|

Income and Expenditure

Alphington Community Association For the year ended 31 August 2024

2024

Turnover

| | |
|---------------------------------|---------------|
| Apple Day - Fundraising | 262 |
| Collection Tins | 329 |
| Deposit | 20 |
| Donations | 855 |
| Equipment Hire | 30 |
| Facilities Supplement | 1,040 |
| Fundraising | 1,352 |
| Interest Income | 641 |
| Kiln Firing | 268 |
| Projects | (105) |
| Room Hire | 56,051 |
| Shanty Fundraising Concert | 504 |
| Tudor Night - Fundraising Event | 70 |
| Unclaimed deposit | 75 |
| Total Turnover | 61,391 |

Gross Profit

61,391


Administrative Costs


| | |
|------------------------------|-------|
| Advertising & Marketing | 265 |
| Annual Inspections | 132 |
| Audit & Accountancy fees | 152 |
| Bad Debts | 1 |
| Caretaking | (40) |
| Cleaning | 816 |
| Community Garden Project | 153 |
| Depreciation Expense | 8,413 |
| Employers National Insurance | 1,073 |
| Equipment | 145 |
| Garden Expenditure | 818 |
| General Expenses | 400 |
| Insurance | 3,552 |
| IT Software and Consumables | 670 |
| Licences | 2,298 |
| Light, Power, Heating | 5,958 |
| New Equipment | 2,674 |
| Parking Fine | 160 |
| Pensions Costs | 1,140 |
| Printing & Stationery | 89 |
| Rates | 739 |
| Rent | 6,000 |


2024

| | |
|--|----------------|
| Repairs & Maintenance | 3,111 |
| Salaries | 25,544 |
| Shared Expense/Overhead | 14 |
| Subscriptions | 50 |
| Supplies | 543 |
| Telephone & Internet | 516 |
| Waste Collection | 338 |
| Water | 1,454 |
| Total Administrative Costs | 67,178 |
| Operating Profit | (5,786) |
| Other Income | |
| Chris Newman Memorial Fund - Donations | 1,798 |
| Mike Doherty Memorial Fund - Donations | 400 |
| Total Other Income | 2,199 |
| Profit on Ordinary Activities Before Taxation | (3,588) |
| Profit after Taxation | (3,588) |



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