



Trustees' Annual Report for the period

From 1st Sept 2022 Period start date To 31st Aug 2023 Period end date

Charity name: **ALPHINGTON COMMUNITY ASSOCIATION**

Charity registration number: **11001339**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>(A)To promote the benefit of the inhabitants of Alphington & its immediate surroundings without distinction of sex or of political, religious or other opinions by associating the Local Authorities, voluntary organisations & inhabitants in a common effort to advance education & to provide facilities in the interests of social welfare for recreation & leisure time occupation with the object of improving the conditions of life for the said inhabitants.</p> <p>(2)To establish or to secure the establishment of a community centre & to maintain & manage, or to cooperate with any Local Statutory Authority in the maintenance & management of such a centre for activities promoted by the Association & its constituent bodies in furtherance of the above objects.</p> <p>The Charity shall be non-party in politics and non-sectarian in religion</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Maintaining the Village Hall and Community Centre by promoting and hiring out to local organisations i.e. youth and children's groups, dancing groups, church functions, Women's Institute etc. Making sure that it is affordable and accessible for everyone.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Ensuring that we have complied with the Charity Commissions guidance on public benefit when exercising any powers or duties to which the guidance is relevant.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	

Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The Trustees, Officers and other volunteers from the committee members all help to run the halls, ensure the continuity of the spaces available, Ensure the upkeep and safety of the buildings and grounds. Work with community groups to help introduce new programmes into the halls for the benefit of all the community. All of these volunteers give their time freely.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Our aim is hiring out the Village Hall and Community Centre at affordable costs to ensure that local groups and charities are able to afford the rent and run successfully. Any profits are reinvested into maintaining and improving the facilities for the local groups and benefitting everyone in the community.</p> <p>The year has seen increased revenue from room hire and various projects for improvements to the facilities. We are continuing to raise funds towards a major upgrade of the Community Centre.</p> <p>With careful planning and budgeting we were able to continue when possible, make the halls available as much as we could and increased the cleaning and safety checks. We kept all the services running. We helped get many people back out into the community again.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The Community Centre and Village Hall were able to report a profit and we have been successful in attaining several grants. We try, where possible, to provide spaces for groups when others could not. We worked very closely with groups to ensure they are able to continue.
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		<p>Many groups are struggling with decreased numbers and revenue whilst the cost of living effects the population. We have continued to offer groups reduced fees to help remain open.</p> <p>This year has seen more use of our facilities with increased bookings and more groups booking than leaving/closing.</p> <p>We continue to fundraise and add to the facilities of the new Theatre and have completed the major plans for the installation of CCTV, keypad entry, new fire alarm system in all halls, new flooring in 3 halls etc.</p>
Performance of fundraising activities against objectives set	Para 1.41	<p>We have completed the community garden project and all of the raised beds are installed with the £4k raised. The children grew vegetables, herbs and flowers very successfully.</p> <p>We raised funds and grants to replace the Village Hall, Community Centre and Library flooring, install cctv and door code entry, new signs.</p>
Investment performance against objectives	Para 1.41	<p>Our investment in redeveloping the buildings and improving/upgrading the facilities continues to be popular for both local residents, for Exeter and beyond.</p>
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We continue to report a profit due to the grants and fundraising we have done which will go towards various long term projects for both sites
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We only hold reserves towards specific future projects otherwise we try to try to keep to a reserve of £10k. We continue to get grants and do fundraising which are held and will pay for the new cctv, door entry on both buildings, new heating, and a general improvement plan for the Community Centre
Amount of reserves held	Para 1.22	£37k is currently held including the £10k reserve
Reasons for holding zero reserves	Para 1.22	We would only drop to 0 zero in exceptional circumstances and would look towards obtaining additional funding as we have access to short term loans of £10k if required at very low interest
Details of fund materially in deficit	Para 1.24	We are in profit across all areas of the business
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	We have budgeted carefully to use the remainder of the lockdown grants and continue to obtain grants, however these are starting to become less available and our future plans will take this into account. Our caretaking/cleaning costs have increased with the increase in footfall and additional cleaning requirements. Our rent grant of £5 has stopped and we have made contingencies to have the funds already available to cover the shortfall for a year or more until we secure any additional grants or negotiate a smaller rent.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our normal source of funds is from hiring the various halls and rooms etc. The last few years this has been overtaken by grants and fundraising due to the large redevelopment projects we have undertaken. The grants are decreasing and our bookings are increasing and our main funding is once again from hire
Investment policy and objectives including any social investment policy adopted	Para 1.46	Our investment policy is to use any profits to reinvest into the facilities we offer and help establish and encourage new community and other groups.
A description of the principal risks facing the charity	Para 1.46	We have budgeted very carefully and are in profit. We aim to keep our £10k contingency in place moving forward. The grant received towards the Community Centre rent has ended and we now have to look

		for other grants to cover the loss. We can increase hire charges if necessary as we are very reasonably priced compared to other community facilities.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees and named officers by election from members of the community association. Must be agreed by attendees at a meeting (1st and 2nd)

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	From the constitution and training, additional meetings etc
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Alphington Community Association
Other name the charity uses	
Registered charity number	1001339
Charity's principal address	32, Fairfield Road Alphington Exeter EX2 8UF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Adrian Carpenter	Chairman/Trustee		Alphington Community Association
2	Shelley Ingham	Treasurer		Alphington Community Association
3	Kathryn Sidgwick	Secretary/Trustee		Alphington Community Association
4	Harold Seward	Trustee		Alphington Community Association
5	Margaret Clark	Trustee		Alphington Community Association
6	Bob Foale	Trustee		Alphington Community Association
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Harold Seward		
Margaret Clark		
Adrian Carpenter		
Kathryn Sidgwick		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	The Village Hall was gifted to Alphington and is held by the Trustees. Funds are governed by the main Alphiington Community Association, of which the 4 trustees are also members
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	The trustees of the Village Hall's roles and responsibilities are listed in the constitution
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

SIngham

Full name(s)

Shelley Ingham

Position (eg Secretary,
Chair, etc)

Treasurer

Date

29/06/2024

Balance Sheet

Alphington Community Association
As at 31 August 2023

Prepared by Tax & Financial Solutions Limited

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Balance Sheet

Alphington Community Association As at 31 August 2023

31 AUG 2023

Fixed Assets

Tangible Assets

Buildings	283,424
Plant & Machinery	38,803
Less Accumulated Depreciation on Plant and Machinery	(6,828)
Total Tangible Assets	315,399

Total Fixed Assets 315,399

Current Assets

Cash at bank and in hand

Alphington Community Assoc	18,588
Building Society (Skipton)	19,119
Total Cash at bank and in hand	37,707

Accounts Receivable 4,850

Total Current Assets 42,557

Creditors: amounts falling due within one year

Pensions Payable	148
Wages Payable - Payroll	228
HMRC Control Account	386
Total Creditors: amounts falling due within one year	762

Net Current Assets (Liabilities) 41,795

Total Assets less Current Liabilities 357,194

Net Assets 357,194

Capital and Reserves

Current Year Earnings	22,872
Reserves b/fwd	334,321
Total Capital and Reserves	357,194

Income and Expenditure

Alphington Community Association
For the year ended 31 August 2023

Prepared by Tax & Financial Solutions Limited

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Income and Expenditure

Alphington Community Association For the year ended 31 August 2023

2023

Turnover

Alphatots Restart Project	394
Collection Tins	80
Deposit	275
Donations	55
Equipment Hire	10
Facilities Supplement	295
Fundraising	1,660
Grants DCC/ECC	6,000
Interest Income	429
Kiln Firing	379
Miscellaneous Grant	8,000
Projects	500
Rent Grant	5,000
Room Hire	58,485
Short Mat Bowls	90
Table Tennis Group	1,691
Total Turnover	83,344

Gross Profit

83,344

Administrative Costs

Advertising & Marketing	110
Annual Inspections	343
Audit & Accountancy fees	605
Bank Fees	132
Caretaking	(20)
Cleaning	719
Community Garden Project	4,601
Depreciation Expense	5,643
Employers National Insurance	1,532
Equipment	620
Garden Expenditure	72
General Expenses	60
Insurance	2,354
IT Software and Consumables	14
Junior Life Skills Project	1,941
Licences	1,372
Light, Power, Heating	5,927
New Equipment	729
PAT	58
Pensions Costs	90

2023

Printing & Stationery	211
Rates	757
Rent	6,000
Repairs & Maintenance	3,195
Salaries	20,660
Subscriptions	50
Supplies	1,175
Telephone & Internet	930
Waste Collection	132
Water	461
Total Administrative Costs	60,472
Operating Profit	22,872
Profit on Ordinary Activities Before Taxation	22,872
Profit after Taxation	22,872



01392 692 192



www.taxandfinancial.co.uk



admin@taxandfinancial.co.uk

Independent Examiner's Report

To the Alphington Community Association

Report on the accounts of the Association for year ending 31 August 2023.

Respective responsibilities of trustees and examiner

The committee of the association is responsible for the preparation of the accounts. The committee considers that an audit is not required for this year under section 144 of the charities act 2011 (the charities act) and that an independent examination is needed.

It is my responsibility to:

Examine the accounts under section 145 of the charities act; to follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)[b] of the charities act; and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiners Statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect, the requirements:
 - (a) To keep accounting records in accordance with section 130 of the charities act; and
 - (b) To prepare the accounts that accord with the accounting record and comply with the accounting requirements of the Charities Act
2. Have not been met; or to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Thursday 26th June 2024

Anita de Louvois
Director

Higher Upcott
Chudleigh, Newton Abbot, TQ13 0DN

Company Reg: 10521395