



Trustees' Annual Report for the period

From 1st Sept 2020 Period start date To 31st Aug 2021 Period end date

Charity name: ALPHINGTON COMMUNITY ASSOCIATION

Charity registration number: 11001339

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>(A)To promote the benefit of the inhabitants of Alphington & its immediate surroundings without distinction of sex or of political, religious or other opinions by associating the Local Authorities, voluntary organisations & inhabitants in a common effort to advance education & to provide facilities in the interests of social welfare for recreation & leisure time occupation with the object of improving the conditions of life for the said inhabitants.</p> <p>(2)To establish or to secure the establishment of a community centre & to maintain & manage, or to cooperate with any Local Statutory Authority in the maintenance & management of such a centre for activities promoted by the Association & its constituent bodies in furtherance of the above objects.</p> <p>The Charity shall be non-party in politics and non-sectarian in religion</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Maintaining the Village Hall and Community Centre by promoting and hiring out to local organisations i.e. youth and children's groups, dancing groups, church functions, Women's Institute etc. Making sure that it is affordable and accessible for everyone.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Ensuring that we have complied with the Charity Commissions guidance on public benefit when exercising any powers or duties to which the guidance is relevant.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The Trustees, Officers and other volunteers from the committee members all help to run the halls, ensure the continuity of the spaces available, Ensure the upkeep and safety of the buildings and grounds. Work with community groups to help introduce new programmes into the halls for the benefit of all the community. All of these volunteers give their time freely.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Our aim is hiring out the Village Hall and Community Centre at affordable costs to ensure that local groups and charities are able to afford the rent and run successfully. Any profits are reinvested into maintaining and improving the facilities for the local groups and benefitting everyone in the community.</p> <p>The year has been challenging with the continues restricts, lockdowns and general difficulties around the covid pandenic.</p> <p>With careful planning and budgeting we were able to continue when possible, make the halls available as much as we could and during the lockdown times keep the halls clean and all the services running. We helped get many people back out into the community again.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

<p>Achievements against objectives set</p>	<p>Para 1.41</p>	<p>Both the Community Centre and Village Hall were able to report a profit despite being in lockdown and restrictions from the Covid pandemic. Through careful planning, budgeting and strict adherence to the government guidelines we were able to open when possible. We worked very closely with groups to ensure their safe return when possible.</p> <p>All fundraising and grants went towards the Theatre rebuild and we were able to use the space from August 2020 with the concrete floor. The laminate flooring being laid in January 2021 after further fundraising took place to cover the £7k cost.</p>
<p>Performance of fundraising activities against objectives set</p>	<p>Para 1.41</p>	<p>Our aim was to complete the Alphington Theatre and we were able to complete it ahead of schedule. We have raised funds and grants to cover all of the cost and complete the theatre to be able to open it. We raised funds to complete the flooring in the Theatre and also to replace the Village Hall heating. Plus starting the fundraising for various other planned projects which has gone well.</p>
<p>Investment performance against objectives</p>	<p>Para 1.41</p>	<p>Our investment in redeveloping the Village Hall plus building and joining the new theatre to make a multi-functional complex has provided fantastic facilities for both local residents, for Exeter and beyond. The buildings is owned on behalf of the village and is now worth well over 1.4m</p>
<p>Other</p>		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We continue to report a profit due to the grants and fundraising we have done which will go towards various long term projects for both sites
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We only hold reserves towards specific future projects otherwise we try to try to keep to a reserve of £10k. Now the building works are all completely and the end of lockdown and a return to normal open we have started major fundraising for new cctv, door entry on both buildings, new heating, and a general improvement plan for the Community Centre
Amount of reserves held	Para 1.22	£25k is currently held including the £10k reserve
Reasons for holding zero reserves	Para 1.22	We would only drop to 0 zero in exceptional circumstances and would look towards obtaining additional funding as we have access to short term loans of £10k if required at very low interest
Details of fund materially in deficit	Para 1.24	We are in profit across all areas of the business
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	We have budgeted carefully to use the lockdown grant to get us through to 2022. One of our main costs is cleaning and we have increased the hours of the caretaker to include cleaning after the volunteers are no longer used. We are concerned that our rent grant of £5k which we received annually is likely to stop. We will need to look for additional funding streams/grants

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our normal source of funds is from hiring the various halls and rooms etc. The last few years this has been overtaken by grants and fundraising due to the large redevelopment projects we have undertaken.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Our investment policy is to use any profits to reinvest into the facilities we offer and help establish and encourage new community and other groups.
A description of the principal risks facing the charity	Para 1.46	Our risks are around recovery from the pandemic. We have budgeted very carefully to see us through to 2022 but will need to monitor the situation constantly. The grant received towards the

		Community Centre rent has ended and we have applied for other funding from the Council. However will not cover the rent in full and will need to ensure that we budget ahead to cover the additional rent in the future.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees and named officers by election from members of the community association. Must be agreed by attendees at a meeting (1st and 2nd)

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	From the constitution and training, additional meetings etc
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Alphington Community Association
Other name the charity uses	
Registered charity number	1001339
Charity's principal address	32, Fairfield Road Alphington Exeter EX2 8UF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Adrian Carpenter	Chairman/Trustee		Alphington Community Association
2	Shelley Ingham	Treasurer		Alphington Community Association
3	Kathryn Sidgwick	Secretary/Trustee	Trustee from Nov 19	Alphington Community Association
4	Harold Seward	Trustee		Alphington Community Association
5	Margaret Clark	Trustee	Trustee from Nov 19	Alphington Community Association
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Harold Seward		
Margaret Clark	From Nov 2019	
Adrian Carpenter		
Kathryn Sidgwick	From Nov 2019	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

SIngham

Full name(s)

Shelley Ingham

Position (eg Secretary,
Chair, etc)

Treasurer

Date

07/12/2023

Balance Sheet

Alphington Community Association
As at 31 August 2021

Prepared by Tax & Financial Solutions Limited

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Balance Sheet

Alphington Community Association As at 31 August 2021

31 AUG 2021

Fixed Assets

Tangible Assets

Buildings	275,424
Plant & Machinery	4,272
Less Accumulated Depreciation on Plant and Machinery	(641)
Total Tangible Assets	279,055

Total Fixed Assets 279,055

Current Assets

Cash at bank and in hand

Alphington Community Assoc	27,976
Building Society (Skipton)	2,408
Total Cash at bank and in hand	30,384

Accounts Receivable 236

Total Current Assets 30,620

Creditors: amounts falling due within one year

NIC Payable	20
PAYE Payable	28
Wages Payable - Payroll	277
Total Creditors: amounts falling due within one year	325

Net Current Assets (Liabilities) 30,295

Total Assets less Current Liabilities 309,351

Net Assets 309,351

Capital and Reserves

Current Year Earnings	51,888
Reserves b/fwd	257,463
Total Capital and Reserves	309,351

Receipts and payments

Alphington Community Association
For the year ended 31 August 2021

Prepared by Tax & Financial Solutions Limited

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3	Receipts and Payments
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Receipts and Payments

Alphington Community Association For the year ended 31 August 2021

2021

Receipts

Collection Tins	147
Computer Support Group	458
Deposit	436
Donations	97
Fundraising	172
Grants DCC/ECC	35,862
Interest Income	1
Room Hire	15,289
Theatre - Floor fundraising campaign	5,992
Alphatots Restart Project	307
Grant for Theatre Rebuild Project	6,000
Kiln Project	2,816
Rent Grant	5,000
Total Receipts	72,576

Cost of Sales

Direct Wages	8,470
Total Cost of Sales	8,470

Total Receipts

64,107

Payments

Advertising & Marketing	100
Audit & Accountancy fees	324
Cleaning	523
Depreciation Expense	641
Equipment	323
Garden Expenditure	48
Insurance	1,577
Interest Paid	601
Light, Power, Heating	4,344
PPE Costs	130
Rates	101
Rent	6,612
Repairs & Maintenance	1,404
Salaries	1,484
Subscriptions	60
Telephone & Internet	505
Waste Collection	179
Supplies	121
Total Payments	19,076

2021

Surplus/(Deficit) 45,031

Other Income

Government Grant 7,879

Total Other Income 7,879

Surplus/(Deficit) 52,910

Surplus/(Deficit) 52,910



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Independent Examiner's Report

To the Alphington Community Association

Report on the accounts of the Association for year ending 31 August 2021.

Respective responsibilities of trustees and examiner

The committee of the association is responsible for the preparation of the accounts. The committee considers that an audit is not required for this year under section 144 of the charities act 2011 (the charities act) and that an independent examination is needed.

It is my responsibility to:

Examine the accounts under section 145 of the charities act; to follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)[b] of the charities act; and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiners Statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect, the requirements:
 - (a) To keep accounting records in accordance with section 130 of the charities act; and
 - (b) To prepare the accounts that accord with the accounting record and comply with the accounting requirements of the Charities Act
2. Have not been met; or to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Wednesday 6th December 2023

Anita Cocks
Director

Higher Upcott
Chudleigh, Newton Abbot, TQ13 0DN

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