

COMPANY REGISTRATION NUMBER: 02553487  
CHARITY REGISTRATION NUMBER: 1001271

**Your Voice Advocacy Project**  
**Company Limited by Guarantee**  
**Unaudited Financial Statements**  
**31 March 2024**

**GORDON DOWN & COMPANY LIMITED**

Accountants and Business Advisors

144 Walter Road,  
Swansea SA1 5RW

and

13 Cathedral Road,  
Cardiff CF11 9HA

# **Your Voice Advocacy Project**

## **Company Limited by Guarantee**

### **Financial Statements**

**Year ended 31 March 2024**

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# **Your Voice Advocacy Project**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report)**

**Year ended 31 March 2024**

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2024.

#### **Reference and administrative details**

<b>Registered charity name</b>	Your Voice Advocacy Project
<b>Charity registration number</b>	1001271
<b>Company registration number</b>	02553487
<b>Principal office and registered office</b>	Forge Fach Community Resource Centre Hebron Road Clydach Swansea SA6 5EJ

#### **The trustees**

Mr C West  
Mr R Wilson  
Mr R Williams  
Mrs A Morgan  
L Davies  
A Dawkins  
R Morris  
K Shaw  
K Williams

<b>Independent examiner</b>	Philip Harris ACA 144 Walter Road, Swansea SA1 5RW and 13 Cathedral Road, Cardiff CF11 9HA
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#### **Structure, governance and management**

##### **Structure**

The Management Committee confirms that the annual report and financial statements of the charity comply with the requirements of the charity's governing documents and the provisions of the Statement of Recommended Practice 2005 (SORP 2005).

##### **Legal Status**

The Charity is a company, limited by guarantee, registration number 2553487. It is registered with the Charity Commission, number 1001271.

# **Your Voice Advocacy Project**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2024**

#### **Structure, governance and management *(continued)***

##### **Method of Appointment**

The Management of the Charity is the responsibility of the management Committee and its officers who are elected and co-opted under the terms of the Charity Commission Scheme.

##### **Related Parties**

There were no related party transactions to report.

##### **Trustee induction and training**

Most trustees are already familiar with the practical work of the charity as most were previously involved in Your Voice Advocacy Project in some way. They are also regularly invited to take part in team-building and staff development days and other Your Voice Advocacy Project events.

Additionally, new trustees are given various documentation to familiarise themselves with the charity and the context within which it operates. These cover:

The obligations of Management Committee members

The main documents which set out the operational framework for the charity including the Memorandum and Articles

Resourcing and the current financial position as set out in the latest published accounts

Future plans and objectives.

# Your Voice Advocacy Project

## Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2024

#### Structure, governance and management *(continued)*

##### Risk Management

The Management Committee has conducted a review of the major risks to which the charity is exposed. A risk register has been established and is updated at least annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the charity. These procedures are periodically reviewed to ensure that they continue to meet the needs of the charity.

The trustees have conducted their own review of the major risks to which the charity is exposed, where at unacceptable levels, haven taken steps to mitigate those risks. The procedures are periodically reviewed to ensure that they still meet the needs of the charity. The principle risks facing the charity and a summary of the key mitigation actions, are noted below.

**Risk:** Political opposition from competitors

##### **Mitigating Actions:**

Focus on building one-to-one relationships with key organisations and individuals Identifying mutual beneficial ways of working and supporting other organisations to achieve their objectives

Recognising expertise and seeking to harness and bring together strengths of competitors in a coalition style network

**Risk:** Loss of focus/ mission drift

##### **Mitigating Actions:**

Regular meetings, involving range of stakeholders including staff and volunteers.

Regular and effective consultation with key client group Having engaged, skilled and trained trustees who provide challenge and support for Your Voice Advocacy Project leadership.

**Risk:** Staff malpractice/ a safeguarding failure

##### **Mitigating Actions:**

Implementing recruitment policies and controls for staff/ volunteers with appropriate DBS checks  
Regular provision of safeguarding training for all staff and volunteers Effective supervision procedures  
Effective risk assessment systems in place

**Risk:** A major property incident

##### **Mitigating Actions:**

Implementation of ongoing property checks

**Risk:** Loss of key personnel

##### **Mitigating Actions:**

Regular appraisals & team meetings  
Team development activities

# **Your Voice Advocacy Project**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

#### **Year ended 31 March 2024**

##### **Structure, governance and management *(continued)***

Quality continuing professional development opportunities

**Risk:** Reduction in clients / service users

**Mitigating Actions:**

Development of activities and community projects to attract new members

**Risk:** Loss of funding for projects

**Mitigating Actions:**

Diversify funding streams  
Generate own income

##### **Key management remuneration**

The board of Trustees together with key staff members are considered to be the key management personnel of the charity. Details of payments to / from Trustees are disclosed in note 15 to the accounts. Payments made to other key management personnel are given in note 14. The level of payment made to all key management personnel is reviewed annually by Trustees.

##### **Organisational structure**

A scheme of delegation is in place and day to day responsibility for the provision of the services rest with the Manager. The Manager is responsible for ensuring that the charity delivers the services specified and that key performance indicators are met and also has responsibility for the day to day operational management of staff, individual supervision of the staff team and also ensuring that the team continue to develop their skills and working practices in line with good practice.

# **Your Voice Advocacy Project**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2024**

#### **Objectives and activities**

Control over the financial affairs is effected by the Trustees.

The objectives of the Your Voice Advocacy Project are the relief of persons with learning difficulties who by reasons of mental handicap have need of such relief within the former County of West Glamorgan ("the beneficiaries") and in particular, but not exclusively:

- a) to advance the education and training of the beneficiaries;
- b) to relieve the poverty of beneficiaries who are in need;
- c) to advance the education of the public in the experiences and needs of the beneficiaries
- d) to assist families of beneficiaries in any way calculated to provide such a relief as aforesaid.

Your Voice seeks to promote the rights of people with learning disabilities to make choices and to understand those choices. The charity aims to:

- Enable and empower people to make informed choices and express their views.
- Support people to access appropriate information and services.
- Defend and promote the rights and responsibilities of our clients in the community.
- Work in partnership with vulnerable individuals and give them a voice in the decisions that affect their daily lives.

To achieve these aims and objectives Your Voice facilitates several projects and services supporting people with learning disabilities with a wide range of issues and problems, empowering them to have a voice in the decisions that matter. These include:

- Peer Advocacy (empowering service users to support themselves and their peers)
- Independent Professional Advocacy (representing someone who is facing a particular problem or issue in their life)
- Participation Group/Social Groups (supporting people with learning disabilities to take a fuller role in their communities and enjoy social interaction)
- Easy-read conversion to make public documents more accessible and easily understandable (e.g. advice and guidance, reports, assessments, etc.).
- Co-production - supporting individuals with a learning difference to understand and participate in partnership working between people who draw on care and support, carers and citizens to improve public services.

# **Your Voice Advocacy Project**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2024**

#### **Objectives and activities *(continued)***

##### **Volunteers**

Volunteer activity was consistently high throughout 2023-24 making possible the weekly delivery of nearly a dozen groups. 8 member volunteers provided in the region of 1700 working hours, online and in person, while 6 non-member volunteers delivered 350 hours. Later in the year, volunteer ran their own social groups in Neath, Swansea and online. They brought with them a variety of skills which have been extremely important for the smooth running of the projects: -

- \* Providing assistance to other members
- \* Transporting members to events
- \* Running online group meetings/activities
- \* Organising events
- \* Providing assistance with publicity
- \* Contributing to co-productive processes

##### **Achievements and performance**

The charity has continued to support individuals with learning disabilities through independent advocacy, social activities and events and influenced the strategy and policy decision of statutory bodies such as health and social services through its participation in co-production.

Your Voice maintains excellent links and works in partnership with Local Authority and Learning Disability Services yet remains independent and able to challenge at high levels. It also has close working relationships with other organisations in the community that provide care and support such as Swansea Bay University Health Board, Ambulance Service, Carers Centre, Community Lives Consortium, Mencap, Mirus and Walsingham, as well as the South Wales Police.

Your Voice is a member of both the West Glamorgan Regional Partnership (WGRP) and a key partner in the delivery of Swansea's Co-production Strategy. YVA remains a member of national organisations All Wales People First and WCVA and locally of the Councils for Voluntary Services in Neath and Swansea. Our staff member with lived experience attends numerous forums and representative meetings convened by the local health board and WGRP.

During 2023-24 face-to-face activities and meetings offered the option of attending online through 'hybrid' or 'blended' meetings. Bi-monthly activity sheets being distributed to over 180 recipients via post and email until August 2023. An average of 94 members were engaged in groups. YVA raised awareness of learning disability issues by providing training and easy-read conversions, as well as taking part in consultations and surveys. The Website and our social media presence continues to be transformed by our Social Media Officer so that we now have a strong 'brand' image and regular postings of our work on Instagram, Meta and X.

All staff continued to have the option of working from home, using the Clydach office when printing has to be done, meeting other agencies or training volunteers. We continue to develop links with the Clydach Community Council, further extending our network of supporters and sponsors. Unfortunately, two key workers left YVA in Autumn 2023. This coincided with a temporary financial crisis that required a reduction in staff hours and the scaling back of our activity in Neath. Hours were mostly restored in January 2024 and opportunities arose to establish new member led groups in Neath and Swansea. YVA was successful in securing funding for the 'Count Me In' project in the Gorseinon area of Swansea in early 2024. Our link with People First Bridgend was strengthened when we stepped in to deliver their advocacy service while they overcame a severe staff shortage. Group income also massively increased during the period, helping to fulfil our strategy of diversifying sources of income.

# **Your Voice Advocacy Project**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2024**

#### **Financial review**

The Charity's net outgoings for the year amounted to £21,904 (compared to net outgoing resources in 2023 of £68,711). There were various restricted funds received during the year. These funds were expended on salaries and agreed overheads. Any unspent revenue income is carried forward to next year. The total unrestricted funds at the end of the year represent the Charity's free reserves and amounted to £903 (2023 - £39,496).

#### **RESERVES POLICY**

The Trustees recognise the need for reserves to ensure the principal objectives of the Charity are met. In addition, if one of the main funders were to cease funding the Charity, time would be needed to find an alternative. The loss of funding may result in the need to fund statutory redundancy and other costs which would have to be funded out of accumulated reserves. The trustees seek to achieve a target level of free reserves equal to three months direct charitable costs. At the balance sheet date, the target level of unrestricted funds amounted to £26,981 (2023: £34,958).

#### **POLICY OF RISK**

The Charity Commission has recommended that all Trustees review the risks facing their charity and formulate a policy to mitigate those risks. The main risk is that of loss of funding. To mitigate this, the Trustees have put in place a reserves policy.

#### **Going concern**

Having considered budgets for the next twelve months, the Trustees are confident that the Charity will continue to meet its liabilities as they fall due for the foreseeable future and consider that there are no material uncertainties about Your Voice Advocacy Project ability to continue as a going concern. It is therefore considered appropriate by the Trustees to prepare the financial statements on a going concern basis.

# **Your Voice Advocacy Project**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2024**

#### **Plans for future periods**

New commissions from WGRP and SBUHB will develop Your Voice Advocacy's services into new areas such as undertaking campaigning action and hosting events in the community. Changes in funders priorities also requires that greater emphasis is given to member-led activity such as peer advocacy groups and providing opportunities for social interaction. Similarly we have to seek to introduce greater diversity into the membership and Board of Trustees as well seeking to work with disadvantaged minorities. This has led to YVA's involvement with the 'Better Together' initiatives across the region and a concerted effort to make links with like-minded organisations.

YVA's priority for the coming year will be to encourage greater independence and resilience amongst active members with the aim of establishing more user-led groups and groups that deliver life-skills as well as encouraging greater participation in co-production with both Swansea and Neath Port Talbot councils. New income sources will be explored and new partnerships formed in order to establish a funding pipeline and with it long term financial stability. The original ethos of the organisation to seek the integration rather than segregation for disabled people will be revived in our funding applications and work with partnership bodies. Where the opportunity arises we will also develop our independent advocacy work amongst members, seek out paid commissions and apply for the creation of a properly qualified advocacy team. Greater diversity of income also remains a goal, in part answering members' demands for more fundraising events. Finally, it is recognised that long term financial security will only be achieved by securing substantial funding for a major project over several years from a major grant maker.

#### **Small company provisions**

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 12 December 2024 and signed on behalf of the board of trustees by:

Mrs A Morgan  
Trustee

# **Your Voice Advocacy Project**

## **Company Limited by Guarantee**

### **Independent Examiner's Report to the Trustees of Your Voice Advocacy Project**

**Year ended 31 March 2024**

I report to the trustees on my examination of the financial statements of Your Voice Advocacy Project ('the charity') for the year ended 31 March 2024.

#### **Responsibilities and basis of report**

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Philip Harris ACA  
Independent Examiner

144 Walter Road,  
Swansea SA1 5RW  
and  
13 Cathedral Road,  
Cardiff CF11 9HA

12 December 2024

**Your Voice Advocacy Project**  
**Company Limited by Guarantee**  
**Statement of Financial Activities**  
**(including income and expenditure account)**  
**Year ended 31 March 2024**

		Unrestricted funds £	2024 Restricted funds £	Total funds £	2023 Total funds £
	Note				
<b>Income and endowments</b>					
Donations and legacies	5	4,966	63,292	<b>68,258</b>	66,541
Other income	6	17,762	–	<b>17,762</b>	4,582
<b>Total income</b>		<u>22,728</u>	<u>63,292</u>	<u><b>86,020</b></u>	<u>71,123</u>
<b>Expenditure</b>					
Expenditure on charitable activities	7,8	59,182	48,742	<b>107,924</b>	139,834
<b>Total expenditure</b>		<u>59,182</u>	<u>48,742</u>	<u><b>107,924</b></u>	<u>139,834</u>
<b>Net expenditure</b>		<u>(36,454)</u>	<u>14,550</u>	<u><b>(21,904)</b></u>	<u>(68,711)</u>
Transfers between funds		(2,139)	2,139	–	–
<b>Net movement in funds</b>		<u>(38,593)</u>	<u>16,689</u>	<u><b>(21,904)</b></u>	<u>(68,711)</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		39,496	4,834	<b>44,330</b>	113,041
<b>Total funds carried forward</b>		<u>903</u>	<u>21,523</u>	<u><b>22,426</b></u>	<u>44,330</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 12 to 20 form part of these financial statements.

# Your Voice Advocacy Project

## Company Limited by Guarantee

### Statement of Financial Position

31 March 2024

	Note	2024 £	£	2023 £
<b>Fixed assets</b>				
Tangible fixed assets	15		613	1,228
<b>Current assets</b>				
Cash at bank and in hand		23,510		44,525
<b>Creditors: amounts falling due within one year</b>	16	<u>1,697</u>		<u>1,423</u>
<b>Net current assets</b>			<u>21,813</u>	<u>43,102</u>
<b>Total assets less current liabilities</b>			<u>22,426</u>	<u>44,330</u>
<b>Net assets</b>			<u>22,426</u>	<u>44,330</u>
<b>Funds of the charity</b>				
Restricted funds			21,523	4,834
Unrestricted funds			<u>903</u>	<u>39,496</u>
<b>Total charity funds</b>	18		<u>22,426</u>	<u>44,330</u>

For the year ending 31 March 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 12 December 2024, and are signed on behalf of the board by:

Mrs A Morgan  
Trustee

The notes on pages 12 to 20 form part of these financial statements.

# **Your Voice Advocacy Project**

## **Company Limited by Guarantee**

### **Notes to the Financial Statements**

**Year ended 31 March 2024**

#### **1. General information**

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Forge Fach Community Resource Centre, Hebron Road, Clydach, Swansea, SA6 5EJ.

#### **2. Statement of compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

#### **3. Accounting policies**

##### **Basis of preparation**

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

##### **Going concern**

There are no material uncertainties about the charity's ability to continue.

##### **Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

# **Your Voice Advocacy Project**

## **Company Limited by Guarantee**

### **Notes to the Financial Statements** *(continued)*

#### **Year ended 31 March 2024**

#### **3. Accounting policies** *(continued)*

##### **Incoming resources**

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

##### **Resources expended**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

##### **Tangible assets**

All fixed assets are initially recorded at cost.

# Your Voice Advocacy Project

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2024

#### 3. Accounting policies *(continued)*

##### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Equipment - 20% straight line

##### Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

#### 4. Limited by guarantee

The Charity is a company limited by guarantee and therefore has no share capital.

#### 5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
<b>Donations</b>			
Donations	4,966	–	<b>4,966</b>
<b>Grants</b>			
Lloyds Foundation	–	–	–
WCVA	–	–	–
CC Swansea Co-Production Grant	–	50,000	<b>50,000</b>
SCVS	–	5,687	<b>5,687</b>
Screwfix Foundation	–	–	–
Austin Bailey	–	–	–
Integrated Community Fund	–	–	–
Period Poverty	–	2,280	<b>2,280</b>
RIF/ WGRP	–	5,325	<b>5,325</b>
	<u>4,966</u>	<u>63,292</u>	<u><b>68,258</b></u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
<b>Donations</b>			
Donations	5,961	–	5,961

# Your Voice Advocacy Project

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2024

#### 5. Donations and legacies *(continued)*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
<b>Grants</b>			
Lloyds Foundation	2,250	–	2,250
WCVA	–	9,457	9,457
CC Swansea Co-Production Grant	–	25,000	25,000
SCVS	–	8,049	8,049
Screwfix Foundation	–	3,000	3,000
Austin Bailey	–	650	650
Integrated Community Fund	–	12,174	12,174
Period Poverty	–	–	–
RIF/ WGRP	–	–	–
	<u>8,211</u>	<u>58,330</u>	<u>66,541</u>

#### 6. Other income

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Other income	<u>17,762</u>	<u>17,762</u>	<u>4,582</u>	<u>4,582</u>

#### 7. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Charitable activities	56,999	48,742	<b>105,740</b>
Support costs	2,183	–	<b>2,184</b>
	<u>59,182</u>	<u>48,742</u>	<u><b>107,924</b></u>

  

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Charitable activities	11,150	125,882	137,032
Support costs	(52)	2,854	2,802
	<u>11,098</u>	<u>128,736</u>	<u>139,834</u>

# Your Voice Advocacy Project

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2024

#### 8. Expenditure on charitable activities by activity type

	Activities undertaken directly	Support costs	Total funds 2024	Total fund 2023
	£	£	£	£
Charitable activities	105,740	–	<b>105,740</b>	137,032
Governance costs	–	2,184	<b>2,184</b>	2,802
	<u>105,740</u>	<u>2,184</u>	<u><b>107,924</b></u>	<u>139,834</u>

#### 9. Analysis of support costs

	Analysis of support costs activity 1	Total 2024	Total 2023
	£	£	£
Finance costs	84	<b>84</b>	84
Support costs - Accountancy	2,099	<b>2,099</b>	2,720
	<u>2,183</u>	<u><b>2,183</b></u>	<u>2,804</u>

#### 10. Net expenditure

Net expenditure is stated after charging/(crediting):

	2024	2023
	£	£
Depreciation of tangible fixed assets	<b>615</b>	615

#### 11. Independent examination fees

	2024	2023
	£	£
Fees payable to the independent examiner for: Independent examination of the financial statements	<b>1,475</b>	1,272

#### 12. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2024	2023
	£	£
Wages and salaries	<b>79,600</b>	100,054
Employer contributions to pension plans	<b>1,458</b>	1,310
	<u><b>81,058</b></u>	<u>101,364</u>

The average head count of employees during the year was 7 (2023: 7). The average number of full-time equivalent employees during the year is analysed as follows:

	2024	2023
	No.	No.
Number of Staff	<b>7</b>	7

# Your Voice Advocacy Project

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2024

#### 12. Staff costs *(continued)*

No employee received employee benefits of more than £60,000 during the year (2023: Nil).

#### 13. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

#### 14. Transfers between funds

The transfer from unrestricted reserves to restricted reserves is in relation to money spent over and above the grants received from the grant providers.

#### 15. Tangible fixed assets

	Equipment £	Total £
<b>Cost</b>		
<b>At 1 April 2023 and 31 March 2024</b>	<u>14,830</u>	<u>14,830</u>
<b>Depreciation</b>		
At 1 April 2023	13,602	<b>13,602</b>
Charge for the year	615	<b>615</b>
<b>At 31 March 2024</b>	<u>14,217</u>	<u>14,217</u>
<b>Carrying amount</b>		
<b>At 31 March 2024</b>	<u>613</u>	<u>613</u>
At 31 March 2023	<u>1,228</u>	<u>1,228</u>

#### 16. Creditors: amounts falling due within one year

	2024 £	2023 £
Accruals and deferred income	1,482	1,423
Other creditors	215	–
	<u>1,697</u>	<u>1,423</u>

#### 17. Pensions and other post retirement benefits

##### Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £1,458 (2023: £1,310).

# Your Voice Advocacy Project

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2024

#### 18. Analysis of charitable funds

##### Unrestricted funds

	At 1 April 2023	Income	Expenditure	Transfers	At 31 March 2024
	£	£	£	£	£
General funds	<u>39,496</u>	<u>22,728</u>	<u>(59,182)</u>	<u>(2,139)</u>	<u>903</u>

	At 1 April 2022	Income	Expenditure	Transfers	At 31 March 2023
	£	£	£	£	£
General funds	<u>37,801</u>	<u>12,793</u>	<u>(11,098)</u>	<u>—</u>	<u>39,496</u>

# Your Voice Advocacy Project

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2024

#### 18. Analysis of charitable funds *(continued)*

##### Restricted funds

	At 1 April 2023	Income	Expenditure	Transfers	At 31 March 2024
	£	£	£	£	£
SCVS	–	5,687	–	–	5,687
Austin Bailey	–	–	–	–	–
Screwfix Foundation	–	–	–	–	–
ABMU - Integrated Community Fund	–	–	–	–	–
CC Swansea					
Co-Production Grant	1,674	50,000	(37,654)	–	14,020
Wales Community Foundation	1,229	–	(1,886)	1,271	614
NPT Wellbeing Group	–	–	–	–	–
CC Swansea SUHB					
Health Check Promotion	1,240	–	(1,333)	93	–
WCVA	691	–	(708)	17	–
Period Poverty	–	2,280	(1,078)	–	1,202
RIF/ WGRP	–	5,325	(6,083)	758	–
	<u>4,834</u>	<u>63,292</u>	<u>(48,742)</u>	<u>2,139</u>	<u>21,523</u>

	At 1 April 2022	Income	Expenditure	Transfers	At 31 March 2023
	£	£	£	£	£
SCVS	–	8,049	(8,049)	–	–
Austin Bailey	500	650	(1,150)	–	–
Screwfix Foundation	–	3,000	(3,000)	–	–
ABMU - Integrated Community Fund	–	12,174	(12,174)	–	–
CC Swansea					
Co-Production Grant	1,739	25,000	(25,065)	–	1,674
Wales Community Foundation	1,844	–	(615)	–	1,229
NPT Wellbeing Group	5,000	–	(5,000)	–	–
CC Swansea SUHB					
Health Check Promotion	37,786	–	(36,546)	–	1,240
WCVA	28,371	9,457	(37,137)	–	691
Period Poverty	–	–	–	–	–
RIF/ WGRP	–	–	–	–	–
	<u>75,240</u>	<u>58,330</u>	<u>(128,736)</u>	<u>–</u>	<u>4,834</u>

# Your Voice Advocacy Project

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2024

#### 19. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Tangible fixed assets	–	613	<b>613</b>
Current assets	2,601	20,909	<b>23,510</b>
Creditors less than 1 year	(1,697)	–	<b>(1,697)</b>
<b>Net assets</b>	<u>904</u>	<u>21,522</u>	<u><b>22,426</b></u>

  

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Tangible fixed assets	–	1,228	1,228
Current assets	40,919	3,606	44,525
Creditors less than 1 year	(1,423)	–	(1,423)
<b>Net assets</b>	<u>39,496</u>	<u>4,834</u>	<u>44,330</u>

# **Your Voice Advocacy Project**

**Company Limited by Guarantee**

**Management Information**

**Year ended 31 March 2024**

**The following pages do not form part of the financial statements.**

# Your Voice Advocacy Project

## Company Limited by Guarantee

### Detailed Statement of Financial Activities

Year ended 31 March 2024

	2024 £	2023 £
<b>Income and endowments</b>		
<b>Donations and legacies</b>		
Donations	4,966	5,961
Lloyds Foundation	–	2,250
WCVA	–	9,457
CC Swansea Co-Production Grant	50,000	25,000
SCVS	5,687	8,049
Screwfix Foundation	–	3,000
Austin Bailey	–	650
Integrated Community Fund	–	12,174
Period Poverty	2,280	–
RIF/ WGRP	5,325	–
	<u>68,258</u>	<u>66,541</u>
<b>Other income</b>		
Other income	17,762	4,582
	<u>86,020</u>	<u>71,123</u>
<b>Total income</b>		
	<u>86,020</u>	<u>71,123</u>
<b>Expenditure</b>		
<b>Expenditure on charitable activities</b>		
Wages and salaries	79,600	100,054
Pension costs	1,458	1,310
Rent	5,304	1,750
Insurance	393	393
Other motor/travel costs	7,509	6,070
Legal and professional fees	2,099	2,720
Telephone	2,254	4,700
Other office costs	8,527	11,541
Depreciation	615	615
Other interest payable and similar charges	85	82
Staff training	80	541
Advertising and publicity	–	479
Event costs	–	9,579
	<u>107,924</u>	<u>139,834</u>
<b>Total expenditure</b>		
	<u>107,924</u>	<u>139,834</u>
<b>Net expenditure</b>		
	<u>(21,904)</u>	<u>(68,711)</u>

# Your Voice Advocacy Project

## Company Limited by Guarantee

### Notes to the Detailed Statement of Financial Activities

Year ended 31 March 2024

	2024 £	2023 £
<b>Expenditure on charitable activities</b>		
<b>Charitable activities</b>		
<b><i>Activities undertaken directly</i></b>		
Direct charitable activity 1 - wages/salaries	79,600	100,054
Direct charitable activity 1 - pension costs	1,458	1,310
Direct charitable activity 1 - rent	5,304	1,750
Direct charitable activity 1 - insurance	393	393
Direct charitable activity 1 - other motor/travel costs	7,509	6,070
Direct charitable activity 1 - telephone	2,254	4,700
Direct charitable activity 1 - other office costs	8,527	11,541
Direct charitable activity 1 - depreciation	615	615
Staff training	80	541
Advertising and publicity	-	479
Event costs	-	9,579
	<u>105,740</u>	<u>137,032</u>
<b>Governance costs</b>		
Governance costs - accountancy fees	2,099	2,720
Bank Charges	85	82
	<u>2,184</u>	<u>2,802</u>
<b>Expenditure on charitable activities</b>	<u>107,924</u>	<u>139,834</u>