

COMPANY REGISTRATION NUMBER: 02553487

CHARITY REGISTRATION NUMBER: 1001271

**Your Voice Advocacy Project
Company Limited by Guarantee
Unaudited Financial Statements
31 March 2022**

GORDON DOWN & COMPANY LIMITED

Accountants and Business Advisors

144 Walter Road

Swansea

SA1 5RW

Your Voice Advocacy Project

Company Limited by Guarantee

Financial Statements

Year ended 31 March 2022

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Your Voice Advocacy Project

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2022

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2022.

Reference and administrative details

Registered charity name	Your Voice Advocacy Project
Charity registration number	1001271
Company registration number	02553487
Principal office and registered office	PO BOX 737 Swansea SA1 9RS

The trustees

Mr C West	
Mr M Cohen	(Retired 31 March 2022)
Miss B Jacobs	(Retired 31 March 2022)
Mrs E Jenkins	
Mr R Wilson	(Appointed 1 September 2021)
Mr R Williams	(Appointed 1 September 2021)
Mrs A Morgan	(Appointed 1 September 2021)

Independent examiner	Philip Harris ACA 144 Walter Road Swansea SA1 5RW
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Structure, governance and management

Structure

The Management Committee confirms that the annual report and financial statements of the charity comply with the requirements of the charity's governing documents and the provisions of the Statement of Recommended Practice 2005 (SORP 2005).

Legal Status

The Charity is a company, limited by guarantee, registration number 2553487. It is registered with the Charity Commission, number 1001271.

Method of Appointment

The Management of the Charity is the responsibility of the management Committee and its officers who are elected and co-opted under the terms of the Charity Commission Scheme.

Related Parties

There were no related party transactions to report.

Your Voice Advocacy Project

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

Structure, governance and management *(continued)*

Trustee induction and training

Most trustees are already familiar with the practical work of the charity as most were previously involved in Your Voice Advocacy Project in some way. They are also regularly invited to take part in team-building and staff development days and other Your Voice Advocacy Project events.

Additionally, new trustees are given various documentation to familiarise themselves with the charity and the context within which it operates. These cover:

The obligations of Management Committee members

The main documents which set out the operational framework for the charity including the Memorandum and Articles

Resourcing and the current financial position as set out in the latest published accounts

Future plans and objectives.

Your Voice Advocacy Project

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

Structure, governance and management *(continued)*

Risk Management

The Management Committee has conducted a review of the major risks to which the charity is exposed. A risk register has been established and is updated at least annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the charity. These procedures are periodically reviewed to ensure that they continue to meet the needs of the charity.

The trustees have conducted their own review of the major risks to which the charity is exposed, where at unacceptable levels, haven taken steps to mitigate those risks. The procedures are periodically reviewed to ensure that they still meet the needs of the charity. The principle risks facing the charity and a summary of the key mitigation actions, are noted below.

Risk: Political opposition from competitors

Mitigating Actions:

Focus on building one-to-one relationships with key organisations and individuals Identifying mutual beneficial ways of working and supporting other organisations to achieve their objectives

Recognising expertise and seeking to harness and bring together strengths of competitors in a coalition style network

Risk: Loss of focus/ mission drift

Mitigating Actions:

Regular meetings, involving range of stakeholders including staff and volunteers.

Regular and effective consultation with key client group Having engaged, skilled and trained trustees who provide challenge and support for Your Voice Advocacy Project leadership.

Risk: Staff malpractice/ a safeguarding failure

Mitigating Actions:

Implementing recruitment policies and controls for staff/ volunteers with appropriate DBS checks
Regular provision of safeguarding training for all staff and volunteers Effective supervision procedures
Effective risk assessment systems in place

Risk: A major property incident

Mitigating Actions:

Implementation of ongoing property checks

Risk: Loss of key personnel

Mitigating Actions:

Regular appraisals & team meetings
Team development activities

Your Voice Advocacy Project

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

Structure, governance and management *(continued)*

Quality continuing professional development opportunities

Risk: Reduction in clients / service users

Mitigating Actions:

Development of activities and community projects to attract new members

Risk: Loss of funding for projects

Mitigating Actions:

Diversify funding streams
Generate own income

Key management remuneration

The board of Trustees together with key staff members are considered to be the key management personnel of the charity. Details of payments to / from Trustees are disclosed in note 15 to the accounts. Payments made to other key management personnel are given in note 14. The level of payment made to all key management personnel is reviewed annually by Trustees.

Organisational structure

A scheme of delegation is in place and day to day responsibility for the provision of the services rest with the Manager. The Manager is responsible for ensuring that the charity delivers the services specified and that key performance indicators are met and also has responsibility for the day to day operational management of staff, individual supervision of the staff team and also ensuring that the team continue to develop their skills and working practices in line with good practice.

Your Voice Advocacy Project

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

Objectives and activities

Control over the financial affairs is effected by the Trustees.

The objectives of the Your Voice Advocacy Project are the relief of persons with learning difficulties who by reasons of mental handicap have need of such relief within the former County of West Glamorgan ("the beneficiaries") and in particular, but not exclusively:

- a) to advance the education and training of the beneficiaries;
- b) to relieve the poverty of beneficiaries who are in need;
- c) to advance the education of the public in the experiences and needs of the beneficiaries
- d) to assist families of beneficiaries in any way calculated to provide such a relief as aforesaid.

Your Voice seeks to promote the rights of people with learning disabilities to make choices and to understand those choices. The charity aims to:

- Enable and empower people to make informed choices and express their views.
- Support people to access appropriate information and services.
- Defend and promote the rights and responsibilities of our clients in the community.
- Work in partnership with vulnerable individuals and give them a voice in the decisions that affect their daily lives.

To achieve these aims and objectives Your Voice facilitates several projects and services supporting people with learning disabilities with a wide range of issues and problems, empowering them to have a voice in the decisions that matter. These include:

- Peer Advocacy (empowering service users to support themselves and their peers)
- Independent Professional Advocacy (representing someone who is facing a particular problem or issue in their life)
- Participation Group/Social Groups (supporting people with learning disabilities to take a fuller role in their communities and enjoy social interaction)
- Easy-read conversion to make public documents more accessible and easily understandable (e.g. advice and guidance, reports, assessments, etc.).

Your Voice Advocacy Project

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

Objectives and activities *(continued)*

Volunteers

Volunteer activity returned to normal levels by the middle of 2021-22. In that period, 7 member volunteers provided in the region of 1174 working hours, online and in person, while 8 non-member volunteers delivered 304 hours. They brought with them a variety of skills which have been extremely important for the smooth running of the projects: -

- * Providing assistance to other members
- * Running online group meetings/activities
- * Organising events
- * Providing administrative assistance
- * Providing assistance with publicity

61 sessions of informal training included:-

Safeguarding - POVA, staying safe online,
Mindfulness
Gender health
Healthy eating/living
Hygiene
Hate crime
Anger management
Alcohol awareness
Bullying
Emergency services
User research - dangers of exploitation
Winter and Summer wellness

Your Voice Advocacy Project

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

Achievements and performance

The charity has continued to support individuals with learning disabilities through independent advocacy, social activities and events.

Your Voice maintains excellent links and works in partnership with Local Authority and Learning Disability Services yet remains independent and able to challenge at high levels. It also has close working relationships with other organisations in the community that provide care and support such as Swansea Bay University Health Board, Ambulance Service, Carers Centre, Community Lives Consortium, Mencap, Mirus and Walsingham, as well as the South Wales Police.

Your Voice is a member of both the Learning Disability Provider Forums in Neath Port Talbot and Swansea which bring together organisations that provide services for people with learning disabilities and vulnerable adults to promote and share best practice. Your Voice is a key partner in the delivery of Swansea's Co-production Strategy. YVA remains a member of national organisations All Wales People First and WCVA and locally of the Councils for Voluntary Services in Neath and Swansea.

In the aftermath of Covid 19 pandemic Your Voice slowly reintroduced face to face meetings, while retaining the convenience of online sessions through 'hybrid' meetings. Bi-monthly activity sheets have continued going to over 150 recipients via post and email. An average of 50 members were engaged in 254 sessions delivered online, i.e. 929 hours on Zoom and from August face-face groups were tentatively reintroduced for 40 sessions (245 hours of activity). Other funding was made available to continue our 'listening service' aimed at our most vulnerable members whose mental health was severely impacted by the isolation of lockdown and its aftermath. YVA raised awareness of learning disability issues by providing training and easy-read conversions, as well as taking part in consultations and surveys. The new virtual world prompted Your Voice to completely redevelop its Website to reflect the range of new activities and to publicly encourage people to join, volunteer for and donate to the organisation. All our materials are now 'branded' with the colours of the YVA logo and created a strong and easily recognisable identity. We have also strengthened our presence on various social media platforms such as Facebook, Instagram and Twitter.

Working from home has become second nature and productivity has increased as a result of not having to travel to a fixed centre or attend meetings in person. YVA was fortunate in being able to distribute office equipment amongst staff. Being locked out of its premises and delivering services from home also forced Your Voice to re-evaluate the usefulness of retaining an office building. The decision to abandon the Craddock Street office was enacted in April 2021.

YVA enjoyed its second year of funding from the Lloyds Bank Foundation, augmented by the support of its enhance consultants who helped with many aspects of our work including, reviewing our aims and aspirations and diversifying our funding. As the year ended, we were commissioned by the West Glamorgan Regional Partnership (WGRP) to run their Learning Disability Strategy engagement events and by Swansea Bay University Health Board (SBUHB) to deliver its campaign to improve the take up of Annual Health Checks amongst learning disabled adults.

Your Voice Advocacy Project

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

Financial review

The Charity's net incomings for the year amounted to £63,531 (compared to net incoing resources in 2021 of £22,041). There were various restricted funds received during the year. These funds were expended on salaries and agreed overheads. Any unspent revenue income is carried forward to next year. The total unrestricted funds at the end of the year represent the Charity's free reserves and amounted to £37,801 (2021 - £29,109).

RESERVES POLICY

The Trustees recognise the need for reserves to ensure the principal objectives of the Charity are met. In addition, if one of the main funders were to cease funding the Charity, time would be needed to find an alternative. The loss of funding may result in the need to fund statutory redundancy and other costs which would have to be funded out of accumulated reserves. The trustees seek to achieve a target level of free reserves equal to three months direct charitable costs. At the balance sheet date, the target level of unrestricted funds amounted to £21,047 (2021: £19,032).

POLICY OF RISK

The Charity Commission has recommended that all Trustees review the risks facing their charity and formulate a policy to mitigate those risks. The main risk is that of loss of funding. To mitigate this, the Trustees have put in place a reserves policy.

Going concern

Having considered budgets for the next twelve months, the Trustees are confident that the Charity will continue to meet its liabilities as they fall due for the foreseeable future and consider that there are no material uncertainties about Your Voice Advocacy Project ability to continue as a going concern. It is therefore considered appropriate by the Trustees to prepare the financial statements on a going concern basis.

Your Voice Advocacy Project

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

Plans for future periods

YVA business plan and funding strategy will be reviewed to incorporate further help from Lloyds Foundation with our funding strategy. The 'last minute' commissions from WGRP and SBUHB will develop Your Voice Advocacy's services into new areas such as carrying out surveys and hosting a major event. Changes in funders priorities also requires that greater emphasis is given to community-based activity such as peer advocacy groups and providing opportunities for social interaction. For the same reason, a concerted effort will be made to collaborate with similar organisations with the aim of making joint applications for funding.

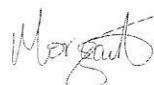
Assuming no resurgence of Covid 19, the charity will organise fundraising events, street collections, and will continue to apply for funding through grants, trusts, contracts and tenders, exploiting any post-Covid resilience support that becomes available.

YVA's priority for the coming year will be to recruit more staff, strengthen the Trustees Board with new member Trustees and (when the time is right) investigate securing new premises. We will be offering a regular 'easy-read' conversion service to organisations committed to making their communications more accessible, including the Community Health Council, SBUHB, local authorities and Police.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 14/11/2022..... and signed on behalf of the board of trustees by:



Mrs A Morgan
Trustee

Your Voice Advocacy Project

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Your Voice Advocacy Project

Year ended 31 March 2022

I report to the trustees on my examination of the financial statements of Your Voice Advocacy Project ('the charity') for the year ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Philip Harris ACA
Independent Examiner

14/11/2022

144 Walter Road
Swansea
SA1 5RW

Your Voice Advocacy Project
Company Limited by Guarantee
Statement of Financial Activities
(including income and expenditure account)

Year ended 31 March 2022

		Unrestricted funds	2022 Restricted funds	Total funds	2021 Total funds
	Note	£	£	£	£
Income and endowments					
Donations and legacies	5	26,885	114,771	141,656	95,868
Other income	6	6,063	–	6,063	2,300
Total income		<u>32,948</u>	<u>114,771</u>	<u>147,719</u>	<u>98,168</u>
Expenditure					
Expenditure on charitable activities	7,8	39,260	44,945	84,205	76,110
Other expenditure	10	(17)	–	(17)	17
Total expenditure		<u>39,243</u>	<u>44,945</u>	<u>84,188</u>	<u>76,127</u>
Net income		<u>(6,295)</u>	<u>69,826</u>	<u>63,531</u>	<u>22,041</u>
Transfers between funds		14,987	(14,987)	–	–
Net movement in funds		8,692	54,839	63,531	22,041
Reconciliation of funds					
Total funds brought forward		29,109	20,401	49,510	27,469
Total funds carried forward		<u>37,801</u>	<u>75,240</u>	<u>113,041</u>	<u>49,510</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 13 to 21 form part of these financial statements.

Your Voice Advocacy Project

Company Limited by Guarantee

Statement of Financial Position

31 March 2022

	Note	2022 £	£	2021 £
Fixed assets				
Tangible fixed assets	16		1,843	2,458
Current assets				
Debtors	17	1,145		–
Cash at bank and in hand		<u>111,710</u>		<u>49,539</u>
		112,855		49,539
Creditors: amounts falling due within one year	18	<u>1,657</u>		<u>2,487</u>
Net current assets			<u>111,198</u>	<u>47,052</u>
Total assets less current liabilities			<u>113,041</u>	<u>49,510</u>
Net assets			<u>113,041</u>	<u>49,510</u>
Funds of the charity				
Restricted funds			75,240	20,401
Unrestricted funds			<u>37,801</u>	<u>29,109</u>
Total charity funds	20		<u>113,041</u>	<u>49,510</u>

For the year ending 31 March 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 14.11.2022, and are signed on behalf of the board by:



Mrs A Morgan
Trustee

The notes on pages 13 to 21 form part of these financial statements.

Your Voice Advocacy Project

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2022

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is PO BOX 737, Swansea, SA1 9RS.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Your Voice Advocacy Project

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible assets

All fixed assets are initially recorded at cost.

Your Voice Advocacy Project

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

3. Accounting policies *(continued)*

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Equipment - 20% straight line

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

4. Limited by guarantee

The Charity is a company limited by guarantee and therefore has no share capital.

5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Donations			
Donations	1,885	–	1,885
Grants			
Lloyds Foundation	25,000	–	25,000
WCVA	–	28,371	28,371
CC Swansea Co-Production Grant	–	25,000	25,000
Moondance Foundation	–	–	–
Neath Port Talbot Covid Resilience (Health)	–	–	–
Wales Community Foundation	–	–	–
Austin Bailey	–	500	500
Integrated Community Fund	–	5,400	5,400
Barchester Foundation	–	500	500
Neath Port Talbot Wellbeing	–	5,000	5,000
CC Swansea Health Check Promotion	–	50,000	50,000
	<u>26,885</u>	<u>114,771</u>	<u>141,656</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Donations			
Donations	660	–	660

Your Voice Advocacy Project

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

5. Donations and legacies *(continued)*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Grants			
Lloyds Foundation	25,000	–	25,000
WCVA	–	–	–
CC Swansea Co-Production Grant	–	25,000	25,000
Moondance Foundation	–	15,000	15,000
Neath Port Talbot Covid Resilience (Health)	–	3,676	3,676
Wales Community Foundation	–	5,000	5,000
Austin Bailey	–	–	–
Integrated Community Fund	–	21,532	21,532
Barchester Foundation	–	–	–
Neath Port Talbot Wellbeing	–	–	–
CC Swansea Health Check Promotion	–	–	–
	<u>25,660</u>	<u>70,208</u>	<u>95,868</u>

6. Other income

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Other income	<u>6,063</u>	<u>6,063</u>	<u>2,300</u>	<u>2,300</u>

7. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Activity type 1	36,617	44,945	81,561
Support costs	2,643	–	2,644
	<u>39,260</u>	<u>44,945</u>	<u>84,205</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Activity type 1	22,797	50,849	73,648
Support costs	2,464	–	2,462
	<u>25,261</u>	<u>50,849</u>	<u>76,110</u>

Your Voice Advocacy Project

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

8. Expenditure on charitable activities by activity type

	Activities undertaken directly	Support costs	Total funds 2022	Total fund 2021
	£	£	£	£
Activity type 1	81,561	–	81,561	73,648
Governance costs	–	2,644	2,644	2,462
	<u>81,561</u>	<u>2,644</u>	<u>84,205</u>	<u>76,110</u>

9. Analysis of support costs

	Analysis of support costs activity 1	Total 2022	Total 2021
	£	£	£
Finance costs	70	70	57
Support costs - Accountancy	2,574	2,574	2,406
	<u>2,644</u>	<u>2,644</u>	<u>2,463</u>

10. Other expenditure

	Unrestricted Funds	Total Funds 2022	Unrestricted Funds	Total Funds 2021
	£	£	£	£
Other interest and charges	(17)	(17)	17	17

11. Net income

Net income is stated after charging/(crediting):

	2022	2021
	£	£
Depreciation of tangible fixed assets	<u>615</u>	<u>970</u>

12. Independent examination fees

	2022	2021
	£	£
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>1,272</u>	<u>1,272</u>

13. Staff costs

The average head count of employees during the year was 5 (2021: 4). The average number of full-time equivalent employees during the year is analysed as follows:

	2022	2021
	No.	No.
Number of Staff	<u>5</u>	<u>4</u>

Your Voice Advocacy Project

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

13. Staff costs *(continued)*

No employee received employee benefits of more than £60,000 during the year (2021: Nil).

14. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

15. Transfers between funds

The transfer from unrestricted reserves to restricted reserves is in relation to money spent over and above the grants received from the grant providers.

16. Tangible fixed assets

	Equipment £	Total £
Cost		
At 1 April 2021 and 31 March 2022	<u>14,830</u>	<u>14,830</u>
Depreciation		
At 1 April 2021	12,372	12,372
Charge for the year	615	615
At 31 March 2022	<u>12,987</u>	<u>12,987</u>
Carrying amount		
At 31 March 2022	<u>1,843</u>	<u>1,843</u>
At 31 March 2021	<u>2,458</u>	<u>2,458</u>

17. Debtors

	2022 £	2021 £
Other debtors	<u>1,145</u>	<u>—</u>

18. Creditors: amounts falling due within one year

	2022 £	2021 £
Accruals and deferred income	1,657	1,267
Social security and other taxes	—	1,074
Other creditors	—	146
	<u>1,657</u>	<u>2,487</u>

19. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £1,849 (2021: £810).

Your Voice Advocacy Project

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

20. Analysis of charitable funds

Unrestricted funds

	At 1 April 2021	Income	Expenditure	Transfers	At 31 March 2022
	£	£	£	£	£
General funds	<u>29,109</u>	<u>32,948</u>	<u>(39,243)</u>	<u>14,987</u>	<u>37,801</u>

	At 1 April 2020	Income	Expenditure	Transfers	At 31 March 2021
	£	£	£	£	£
General funds	<u>26,412</u>	<u>27,960</u>	<u>(25,278)</u>	<u>15</u>	<u>29,109</u>

Your Voice Advocacy Project

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

20. Analysis of charitable funds *(continued)*

Restricted funds

	At 1 April 2021 £	Income £	Expenditure £	Transfers £	At 31 March 2022 2 £
Restricted Fund 1 - Big Lottery	-	-	-	-	-
Restricted Fund 2 - Lloyds Foundation	-	-	-	-	-
Restricted Fund 3 - SCVS	-	-	-	-	-
Restricted fund 7 - Awards For All	-	-	-	-	-
Austin Bailey	-	500	-	-	500
ABMU - Integrated Community Fund	1,607	5,400	(7,013)	6	-
Moondance Foundation	15,000	-	-	(15,000)	-
Neath Port Talbot Covid Resilience	-	-	-	-	-
CC Swansea Co-Production Grant	1,335	25,000	(24,596)	-	1,739
Wales Community Foundation	2,459	-	(615)	-	1,844
Barchester Foundation	-	500	(507)	7	-
NPT Wellbeing Group	-	5,000	-	-	5,000
CC Swansea SUHB	-	50,000	(12,214)	-	37,786
Health Check Promotion	-	28,371	-	-	28,371
WCVA	-	-	-	-	-
	<u>20,401</u>	<u>114,771</u>	<u>(44,945)</u>	<u>(14,987)</u>	<u>75,240</u>

	At 1 April 2020 £	Income £	Expenditure £	Transfers £	At 31 March 2021 1 £
Restricted Fund 1 - Big Lottery	197	-	(197)	-	-
Restricted Fund 2 - Lloyds Foundation	46	-	(46)	-	-
Restricted Fund 3 - SCVS	10	-	(10)	-	-
Restricted fund 7 - Awards For All	67	-	(67)	-	-
Austin Bailey	-	-	-	-	-
ABMU - Integrated Community Fund	737	21,532	(20,662)	-	1,607
Moondance Foundation	-	15,000	-	-	15,000
Neath Port Talbot Covid Resilience	-	3,676	(3,668)	(8)	-
CC Swansea Co-Production Grant	-	25,000	(23,665)	-	1,335
Wales Community Foundation	-	5,000	(2,534)	(7)	2,459

Your Voice Advocacy Project

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

20. Analysis of charitable funds *(continued)*

NPT Wellbeing Group	–	–	–	–	–
CC Swansea SUHB	–	–	–	–	–
Health Check Promotion	–	–	–	–	–
WCVA	–	–	–	–	–
	<u>1,057</u>	<u>70,208</u>	<u>(50,849)</u>	<u>(15)</u>	<u>20,401</u>

21. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Tangible fixed assets	–	1,843	1,843
Current assets	39,459	73,396	112,855
Creditors less than 1 year	(1,657)	–	(1,657)
Net assets	<u>37,802</u>	<u>75,239</u>	<u>113,041</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Tangible fixed assets	–	2,458	2,458
Current assets	31,597	17,942	49,539
Creditors less than 1 year	(2,487)	–	(2,487)
Net assets	<u>29,110</u>	<u>20,400</u>	<u>49,510</u>

Your Voice Advocacy Project

Company Limited by Guarantee

Management Information

Year ended 31 March 2022

The following pages do not form part of the financial statements.

Your Voice Advocacy Project
Company Limited by Guarantee
Detailed Statement of Financial Activities
Year ended 31 March 2022

	2022	2021
	£	£
Income and endowments		
Donations and legacies		
Donations	1,885	660
Lloyds Foundation	25,000	25,000
WCVA	28,371	-
CC Swansea Co-Production Grant	25,000	25,000
Moondance Foundation	-	15,000
Neath Port Talbot Covid Resilience (Health)	-	3,676
Wales Community Foundation	-	5,000
Austin Bailey	500	-
Integrated Community Fund	5,400	21,532
Barchester Foundation	500	-
Neath Port Talbot Wellbeing	5,000	-
CC Swansea Health Check Promotion	50,000	-
	<u>141,656</u>	<u>95,868</u>
Other income		
Other income	6,063	2,300
	<u>6,063</u>	<u>2,300</u>
Total income	<u>147,719</u>	<u>98,168</u>

Your Voice Advocacy Project

Company Limited by Guarantee

Detailed Statement of Financial Activities *(continued)*

Year ended 31 March 2022

	2022	2021
	£	£
Expenditure		
Expenditure on charitable activities		
Wages and salaries	58,650	49,363
Pension costs	1,849	810
Rent	1,592	7,960
Rates and water	24	616
Light and heat	–	494
Repairs and maintenance	–	228
Insurance	388	388
Other motor/travel costs	1,443	326
Legal and professional fees	2,873	2,526
Telephone	3,249	6,285
Other office costs	7,761	4,528
Depreciation	615	970
Other interest payable and similar charges	70	56
Sundry expenses	570	87
Staff training	128	96
Advertising and publicity	3,148	838
Event costs	1,845	539
	<u>84,205</u>	<u>76,110</u>
Other expenditure		
Other interest and charges	(17)	17
	<u>84,188</u>	<u>76,127</u>
Total expenditure		
	<u>84,188</u>	<u>76,127</u>
Net income	<u>63,531</u>	<u>22,041</u>



Your Voice Advocacy Project

Company Limited by Guarantee

Notes to the Detailed Statement of Financial Activities

Year ended 31 March 2022

	2022 £	2021 £
Expenditure on charitable activities		
Activity type 1		
<i>Activities undertaken directly</i>		
Direct charitable activity 1 - wages/salaries	58,650	49,363
Direct charitable activity 1 - pension costs	1,849	810
Direct charitable activity 1 - rent	1,592	7,960
Direct charitable activity 1 - rates & water	24	616
Direct charitable activity 1 - light & heat	-	494
Direct charitable activity 1 - repairs & maintenance	-	228
Direct charitable activity 1 - insurance	388	388
Direct charitable activity 1 - other motor/travel costs	1,443	326
Direct charitable activity 1 - legal and professional fees	299	120
Direct charitable activity 1 - telephone	3,249	6,285
Direct charitable activity 1 - other office costs	7,761	4,528
Direct charitable activity 1 - depreciation	615	970
Sundry expenses	570	87
Staff training	128	96
Advertising and publicity	3,148	838
Event costs	1,845	539
	<u>81,561</u>	<u>73,648</u>
Governance costs		
Governance costs - accountancy fees	2,574	2,406
Bank Charges	70	56
	<u>2,644</u>	<u>2,462</u>
Expenditure on charitable activities	<u><u>84,205</u></u>	<u><u>76,110</u></u>